City of Walterboro

Telephone: (843) 782-1000
300 Hampton Street
Walterboro, SC 29488
Fax: (843) 782-4747

CODE CLEARANCE FORM

(goes with Business License Application)

This form is required for **ALL** businesses & religious organizations located in the City of Walterboro.

You have received your application for a business license. Before a license can be issued, you are required to get the necessary approvals for code compliance applicable to the location and nature of your business.

Upon completion of this code clearance form, you may bring it with the required license fee to the Finance Office. You may not lawfully conduct business until a license is issued.

Date:_____ Telephone:_____

Name of Business:_____

Name of Owner(s):_____

Business Address:_____

Type of Business:_____

Email Address: _____

Type of Building: ( ) Residence ( ) Home Office ( ) Assembly/Religious
( ) Adult/Child Daycare ( ) Office Building ( ) Restaurant/Bar
( ) Salon-Hair/Nail/Spa/Barber ( ) Store/Retail ( ) Warehouse/Storage

( ) Zoning: Compliance with Zoning Ordinance
( ) Approved
( ) Disapproved

_____
Signature Date

( ) Inspection: Compliance with Building & Property Maintenance Codes
( ) Approved
( ) Disapproved

_____
Signature Date

( ) Fire: Compliance with Fire Code
( ) Approved
( ) Disapproved

_____
Signature Date

( ) Continued Occupancy
( ) Approved
( ) Disapproved

_____
Signature Date

******In the event of a change of location or ownership of a business, the same procedure shall be followed within ten (10) days of change. If you have a problem, please call the Finance Office at 843-782-1065.******