



**WALTERBORO CITY COUNCIL
REGULAR MEETING
OCTOBER 6, 2026
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation – Reverend Newman Lawrence, St. Jude’s Church.
2. Pledge of Allegiance – Libertas Academy.

II. Public Input on Agenda Items:

III. Public Hearing:

1. **Ordinance # 2026-07**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4) (Second and Final Reading).

IV. Presentations:

1. Derek McDaniel, Dominion Energy, Neighborhood Energy Efficiency Program.
2. Colleton Chiropractic, Dr. John Gallagher, free standing sign and homeless concerns.

V. Approval of Minutes:

1. Regular Meeting – September 1, 2026

VI. Old Business:

1. **Ordinance # 2026-07**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4) (Second and Final Reading).

VII. New Business:

1. **Ordinance # 2026-08**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO CHAPTER 8, ARTICLE II, BUSINESS LICENSE ORDINANCE, SECTION 8-39 (b), APPENDIX A: BUSINESS LICENSE RATE SCHEDULE (Introduction and First Reading).
2. Consideration of a request from the Colleton Chamber of Commerce to hold its Annual Turkey Trot, Saturday, November 21, 2026, from 6:00 AM to 9:30 AM (Letter Attached).

3. Consideration of a request from Tammy Lawton to use the Waterfall Plaza on Saturday, October 17, 2026, from 10:00 AM – 4:00 PM for a Kids Fashion Show at the Waterfall Plaza (Application Attached).
4. Election of Mayor James Broderick as Voting Delegate at the 2026 National League of Cities City Summit.
5. Consideration of a request for a temporary closure of East Washington Street between Lucas Street and North Memorial Avenue for First Thursday on November 5, 2026, from 5:30-7:30 PM (Letter Attached).

VIII. Committee Reports:

1. City Improvement Committee, Chairman Ladson Fishburne.
2. Walterboro – Colleton Airport Commission, Jimmy Syfrett.
3. Budget Committee, Chairperson Judy Bridge.
4. Keep Walterboro Beautiful, Chairman Dana Cheney.
5. Main Street Steering Committee, Patricia Fleming.

IX. City Manager's Report:

1. Northwest Walterboro Sewer Improvement Project - Exit 57 (SCIIP Grant)/Lower and Middle Ireland Creek Sewer Trunk Line Improvement Project (EDA Grant) Update.
2. Consideration of bids for the Washington Street Plaza Renovation Project (Memo Attached).

X. Executive Session:

1. Contractual Matter: Walterboro Wildlife Center.
2. Personnel Matters:
 - a. Public Safety Committee.
 - b. Discussion of Employment.

XI. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

XII. Adjournment

ORDINANCE # 2026-07

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4).

WHEREAS, the Code of Ordinances of the City of Walterboro needs to be periodically updated to reflect procedural changes.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that the following amendment to the Code of Ordinances be adopted:

In the amendment that follows, underlined text indicates new or revised text to be inserted and ~~stricken text~~ indicates text to be deleted.

Sec 2.218 – Order of Business

The business of all regular meetings of Council shall be transacted as follows; provided, however, that the presiding officer may, during a meeting, re-arrange items on the agenda to conduct the business before the Council more expeditiously.

- (1) Call to order by the presiding officer.
- (2) Invocation.
- (3) Pledge of allegiance.
- (4) ~~Public input on agenda items.~~ Public Comments (each speaker limited to three minutes/max time 15 min.).
- (5) Public hearings.
- (6) Scheduled presentations.
- (7) Approval of minutes.
- (8) Old business.
 - a. Ordinances.
 - b. Proclamations and resolutions.
 - c. Motions.
 - d. Other.
- (9) New business.
 - a. Ordinances.
 - b. Proclamations and resolutions.
 - c. Motions.

d. Other.

(10) Committee reports.

(11) City manager's report.

(12) Executive session.

(13) Open session. City Council may take action on matters discussed in executive session.

(14) Adjournment. No meeting shall be permitted to continue beyond 8:45 p.m. without approval of a majority of the Councilmembers who are present and eligible to vote. A new time limit must be established before taking a Council vote to extend the meeting. In the event that a meeting has not been closed or continued by Council vote prior to 8:45 p.m., the items not acted on shall be deferred to the next regular Council meeting, unless the Council, by a majority vote of members present, determines otherwise.

(Ord. No. 2016-08, 10-4-2016)

DONE, this _____ day of October 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

Neighborhood Energy Efficiency Program

INSTALLATION CHECKLIST

Your home just got more efficient! Thank you for participating.

As part of the Neighborhood Energy Efficiency Program, you have received free home improvements. The items checked below indicate which energy-saving improvements were made to your home.

- ☐ **Switched to Light-Emitting Diode (LED) Bulbs (Standard, Candelabras, Globes, Indoor Recessed and Outdoor Flood).** Each LED uses up to 75% less energy than incandescent bulbs and can last up to 10 times longer while yielding the same or better light output.
- ☐ **Installed Kitchen Faucet Aerator.** Swivel and spray kitchen faucet aerators provide additional functionality to your faucet and can decrease hot water use by as much as 11% without decreasing faucet pressure. This can save on both water and energy usage.
- ☐ **Installed Low-Flow Bathroom Faucet Aerator.** Low-flow bathroom aerators can reduce a sink's water flow by as much as 30% or more without sacrificing performance. Using warm/hot water takes energy to heat the water, thus cutting down on water usage also cuts down on energy usage.
- ☐ **Changed HVAC Air Filters.** Dirty filters in your heating and air conditioning unit make it work harder and longer to maintain the desired temperature. Replacing filters can save on your energy usage and increase the life expectancy of your system.
- ☐ **Wrapped Electric Water Heater and Pipes.** The insulation installed on your water heater and pipes prevents heat loss from water stored in the tank and on its way to your shower or sink. By insulating both, you can save throughout the year.
- ☐ **Checked and/or Adjusted Electric Water Heater Temperature.** For most homes, reducing the temperature of the water heater from 140 to 120 degrees will save on water heating costs.
- ☐ **Installed Weatherstripping and Door Sweeps.** Weatherstripping and door sweeps improve the energy efficiency of your home by reducing air leaks through doors and windows by sealing the movable connections when the door or window is closed.
- ☐ **Installed Smart Strip Power Strip.** The smart strip power strip features advanced circuitry that not only offers excellent power surge protection, but is actually able to 'sense' the flow of electrical current. The Smart Strip can then turn off selected equipment when it is not in use, therefore creating additional energy savings.
- ☐ **Installed Low-Flow Shower Head (Wall Mount or Handheld).** Low-flow shower heads can decrease water consumption by as much as 40% or more. Showers and baths take energy to heat the water, thus cutting down on water usage also cuts down on energy usage.
- ☐ **Installed Shower Timer.** Switching to a 5-minute shower can cut your water usage almost in half. Showers take energy to heat the water, thus reducing the time in the shower also cuts down on energy usage.
- ☐ **Installed Digital Switch Plate Thermometer.** Nearly half of your energy usage goes to heating and cooling your home. Switch plate thermometers help to better balance heating and air conditioning temperatures from room to room which adds comfort, reduces energy consumption and saves money.



Call us toll-free at **1-855-342-8548** should you have any questions.

Program implemented by Dominion Energy South Carolina approved contractor.

Please join us for a **Neighborhood Energy Efficiency Program Kickoff!**

As a safety precaution, we are asking that you bring a face covering as an option to wear during the kickoff.

Date: September 29, 2026

Time: 6:00 p.m. - 8:00 p.m.

Where: Yemassee Community Center
10 Mixon Street
Yemassee, SC 29945

Light meal will be served and a chance to win several **\$25 gift cards.**

Must be present to win and a Dominion Energy South Carolina residential electric customer.

No Identification Required!

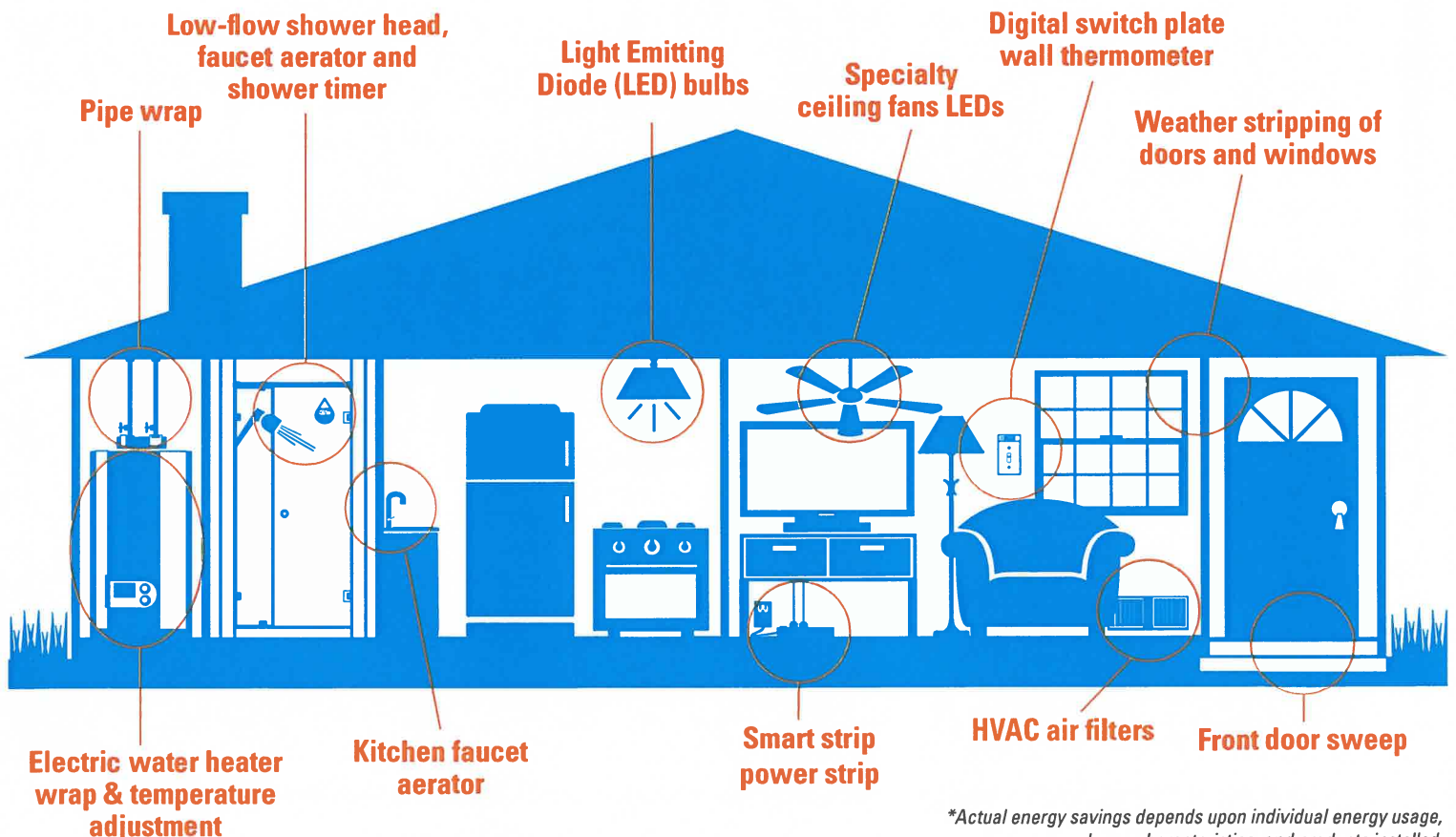
Call toll-free at **1-855-342-8548** for more information.



Neighborhood Energy Efficiency Program

**ENERGYWISE
HOME IMPROVEMENT
OVERVIEW**

Be EnergyWise and save with these FREE home improvements. With just a few simple improvements, you can start saving energy right away.* To help get you started, a Dominion Energy representative will install energy-saving products in your home FREE of charge! Here is what you will receive:



*Actual energy savings depends upon individual energy usage, home characteristics, and products installed.



September 21, 2026

To: City of Walterboro Mayor and City Council

From: Colleton Chiropractic

Subject: Repeat Sign Destruction and Homeless Encampment

Colleton Chiropractic wishes to respectfully bring to the attention of City Council the ongoing issues with our sign being destroyed due to motor vehicles coming around the curve on Bells Highway at too fast a rate. We wish to discuss ideas for improvement that we feel would benefit the City of Walterboro and Colleton Chiropractic.

Colleton Chiropractic also wishes to discuss the continued issues with homeless populations in the City setting up camp behind our office. As the days are growing shorter, it is a growing area of concern as our patients and staff are leaving in the dark. We want all our patients and staff to feel safe in our parking lot and our office.

Colleton Chiropractic asks for your favorable consideration of these items to be discussed at the next City Council meeting held on October 6, 2026.

Respectfully,

Dr. John Gallagher, D.C.

Owner

Colleton Chiropractic

gallagherchiro@gmail.com

211 Eddie Chasteen Drive • Walterboro, SC 29488

(843) 539 - 1111 • Fax (843) 782-4104

www.colletonchiropractic.com

Walterboro City Council

Regular Meeting

City Hall

September 1, 2026

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, September 1, 2026, at 6:15 P.M. with Mayor James Broderick presiding.

Present: Joined in the meeting were Mayor James Broderick, Councilmembers: Spencer Witkin, Carl Brown, Paul Siegel, Judy Bridge, Ladson Fishburne, and Jimmy Syfrett. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Main Street Manager/Tourism Director Patricia Fleming, Parks Director Jonathan Burroughs, Utilities Director Wayne Crosby, Nolan Thomas, Student Pastor, Faith Walterboro Church, and Colleton County High School National Honor Society Officers – Dehalani Griffiths, Hugo Ackerman, Zavion Bright and Chase Jones.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Broderick called the meeting to order. Nolan Thomas, Student Pastor, Faith Walterboro Church gave the invocation. The Colleton County High School National Honor Society Officers led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

New Business:

1. **Ordinance # 2026-07**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4) (Introduction and First Reading).

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: Councilmember Syfrett stated we may want to look at putting something in there about a total time limit. I know you have it limited to three minutes (3) for each person, but maybe something that would limit to twenty (20) minutes or fifteen (15) minutes total time for public comments.

Mayor Broderick stated you are suggesting we have a total time of twenty (20) minutes for total comments. Do we need to make an amendment to the motion?

City Attorney Brown McLeod stated yes that it needs to be amended and a re-vote.

Mayor Broderick asked, "Would you like to make the motion with the amendment?"

Councilmember Syfrett stated yes. I would like to make a motion that we amend section 4 of section 2.218 to the total public comment not to exceed fifteen (15) minutes, seconded by Councilmember Bridge. All in favor, motion carries.

2. Consideration of a request from Associational WMN (Yellow Jacket Walk for School) on Saturday, September 26, 2026, at 8:00 AM.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a parade permit request and map showing the route. I have reviewed this with the Police Department, and we can accommodate this request.

Motion: Councilmember Siegel; Seconded by Councilmember Syfrett

Discussion: None

Carried: All ayes

Committee Reports:

1. City Improvement Committee, Chairman Ladson Fishburne.

Chairman Fishburne stated we met in August and looked over activity from June and July. We are continuing to search for a Code Enforcement Officer. Recent activity was primarily vegetation and signage. Those were opened and closed quickly. We are going to continue to coordinate with SAFEbuilt on the legacy properties, those long-standing cases that require additional attention. Once we get the Code Enforcement position filled, we should have an increase in activity and more closures.

2. Walterboro – Colleton Airport Commission, Jimmy Syfrett

Jimmy stated the airport had been busy with runway and taxi way repaving. The airport has been closed for about a week but should be open next week.

3. Budget Committee, Chairperson Judy Bridge.

Judy stated I do not have anything to report at this time.

4. Keep Walterboro Beautiful, Chairman Dana Cheney.

Dana stated that the community garden has been designated Wildlife Habitat form the National Federation and we have also been given the opportunity to do the pollinator census for this year.

5. Main Street Steering Committee, Patricia Fleming.

Patricia stated Project Hometown is completely underway. The dedicated website and digital ads are up and running. We have currently received nine (9) inquiries that our ambassadors are actively communicating with. The Project Hometown team will be here in October to do a detailed update on the project.

City Manager's Report:

1. Ireland Creek Greenway and Stream Restoration Project Update.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in front of you a timeline for the Ireland Creek Stream restoration and greenway project. This was one of two projects that was approved through the Capital Project Sales Tax referendum. We have completed 60% of the design. SCDOT is going to require that we do a full reclamation of the section of Ivanhoe Road from Forest Hills Drive to West Washington Street. This portion of the road will be realigned per the plans for the project. If you recall, several years ago, the Colleton County CTC funded the resurfacing of Ivanhoe Road from West Washington to South Jefferies. I spoke with Carla Harvey last week, who is still working with the CTC on a contractual basis. They have not allocated any funding yet for fiscal year 2026-2027. So, I have asked her to include this in the request to go before CTC. She said that the CTC is not meeting in September but plans to meet in October. Hopefully we can defray those expenses through the CTC.

The project calls for two bridges. The main bridge goes over an area that was the former CSX Railroad, the second bridge is closer to Forest Hills Road. We have had a few conflicts with water and sewer in that area that we are currently working on to resolve. We had a call with the Army Corps of Engineers; they are very excited about the project and are going to be good to work with. One of the components of the project is going to be signs and storyboards throughout the greenway and are working on different designs with the landscape architect. We have several trees and invasive species that need to be removed, and we have been talking with a contractor to get that done before construction begins. All the grand live oaks that are along the creek will be preserved. We are planning to have the drawings completed and submitted by mid-December and looking to put the project out to bid in April, and construction in June. We look to have the facility open in July of 2028.

Councilmember Brown asked are they going to bid on the job in October?

City Manager Jeff Molinari stated they will begin preparing the bid documents in October.

Councilmember Brown asked so there is a two-month span, and at the end of that they will bid it out?

City Manager Jeff Molinari stated so what they are showing is that it will go out to bid in April of 2027. The key variable here is SCDOT's approval of the realignment and geotechnical work for Ivanhoe and any additional reviews.

Councilmember Brown stated what I am reading is permitting and bidding is eight weeks. What is that bidding for?

City Manager Jeff Molinari stated what that means is that the process will take eight weeks.

Councilmember Bridge asked will this have any impact on the Wildlife Center? Will the paths be open?

City Manager Jeff Molinari stated I do not anticipate any impact on the Wildlife Center. Once the project is completed, we will have much better connectivity with Ireland Creek and the sanctuary.

2. Consideration of proposals for website redesign/code enforcement software.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation for the redesign of the website. As you are aware, we have been working on redesigning the city's website in conjunction with software that will assist with our code enforcement efforts. We received twenty (20) responses to the RFP that was put out. Five (5) were selected for further consideration and we are recommending the selection of Civic Plus. They specialize in local government websites, and they offer much broader selection of services that the city can utilize, and they also have the best code enforcement portal. The cost for the first year is \$29,579.04, and we are proposing to enter into a four-year agreement. The total cost over a four-year period will be \$145,206.57. The 2026-2027 budget allocated \$33,000 for this purpose, and we ask for council's favorable consideration.

Councilmember Fishburne stated we have been talking about the code enforcement side for a while, and we have been talking about the website. I know it seems like a lot of money, but it is going to make the code enforcement position a lot easier and a lot more streamlined, including communicating with residents. So, I think it is worth the money. One question I do have, the other four did they have the same kind of package?

City Manager Jeff Molinari stated yes that was probably the biggest difference was that they all obviously offered the website portion, but the critical piece was the code enforcement side, and the others did not have that. So, in weighing everything we thought that Civic Plus was the best option, and they have the best user-friendly code enforcement portal.

Councilmember Fishburne stated with this type of subscription we will always be up to date, and they will know the latest updates and how to improve their services versus us getting and paying for a standard website. I hope you all will consider it.

Councilmember Siegel asked, going forward for the next year, are the cost similar to the first year?

City Manager Jeff Molinari stated you will see in the memo that Patricia provided; to meet this year's budget number we spread that out over four years. We will have ongoing expenses that we will budget for in the next three fiscal years. I will also add that the last update we did to our website was back in 2017. Also, keep in mind this is going to include the city's tourism website,

which is currently hosted by another company. With this website everything will be under one company.

Mayor Broderick asked if there is going to be an opportunity for citizens to give input on the website?

Patricia Fleming stated yes.

Motion: Councilmember Witkin; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Broderick explained that City Council would be going into Executive Session to discuss matters concerning the provision of services encouraging the location of businesses in the area served by the public body: Wastewater Treatment Plant, and SC Department of Commerce Rural Development Initiative. Contractual Matter: Walterboro Wildlife Center. Personnel Matters: Public Safety Committee, and Appointment to Accommodations Tax Advisory Committee.

Executive Session:

1. Discussion of matters concerning the provision of services encouraging the location of businesses in the area served by the public body.
 - a. Wastewater Treatment Plant.
 - b. SC Department of Commerce Rural Development Initiative.
2. Contractual Matter: Walterboro Wildlife Center
3. Personnel Matters:
 - a. Public Safety Committee.
 - b. Appointment to the Accommodations Tax Advisory Committee.

A motion to come out of Executive Session was made by Councilmember Bridge, seconded by Councilmember Fishburne, all in favor, motion carries.

Open Session:

A motion to appoint Jim Castle to the Accommodations Tax Advisory Committee to fill Tal Glover's unexpired term ending January 1, 2028, was made by Councilmember Syfrett, Seconded by Paul Siegel, all in favor, motion carries.

A motion to approve an emergency re-roofing of the roof at the Walterboro Wildlife Center from Southern Roof & Woodcare in the amount of \$90,332.00 was made by Councilmember Witkin, Seconded by Councilmember Fishburne, all in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, Seconded by Councilmember Witkin, and Passed unanimously. Mayor Broderick adjourned the meeting at 7:55 P.M. Notice of the meeting was distributed with the agenda packet, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

ORDINANCE # 2026-08

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO CHAPTER 8, ARTICLE II, BUSINESS LICENSE ORDINANCE, SECTION 8-39 (b), APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

WHEREAS, the City of Walterboro (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

WHEREAS, the City Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to amend Appendix A, business license rate schedule.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, as follows:

Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

APPENDIX A: BUSINESS LICENSE RATE SCHEDULE		
RATE CLASS	INCOME: \$0 - \$2,000	INCOME OVER \$2,000
	BASE RATE	RATE PER \$1,000 OR FRACTION THEREOF
1	\$ 40.00	\$1.10
2	\$ 45.00	\$1.22
3	\$ 50.00	\$1.34
4	\$ 55.00	\$1.46
5	\$ 60.00	\$1.58
6	\$ 65.00	\$1.70
7	\$ 70.00	\$1.82
8.1	\$ 50.00	\$1.20
8.2	Set by state statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
8.6	\$50.00 plus \$5.00 -OR- \$12.50 per table	\$1.30
9.3	\$100.00	
	Income \$2,000 - \$300,000	\$0.80
	Income over \$300,000	\$0.48

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Municipality.

CLASS 8 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the Municipality also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1 NAICS 230000 – Contractors, Construction, All Types [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the Municipality:

Minimum on first \$2,000	\$50.00 PLUS
Each additional 1,000.....	\$1.20

Non-resident rates apply to contractors that do not have a permanent place of business within the Municipality. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior

to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Railroad Companies (See S.C. Code § 12-23-210).

8.3 NAICS 517111, 517112, 517122 – Telephone Companies.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 NAICS 5241 – Insurance Companies:

Independent agents, brokers, and their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 NAICS 713120 – Amusement Machines, coin operated (except gambling).

Music machines, juke boxes, kiddy rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) **[Type I and Type II]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine	\$12.50 PLUS
Business license.....	\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12 21-2728 are not subject to Subclass 8.51.

8.52 NAICS 713290 – Amusement Machines, coin operated, non-payout.

Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) **[Type III]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

DONE, this 6th day of October, 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: October 6. 2026

Public Hearing: _____

Second Reading: _____



September 8, 2026

To: City of Walterboro Mayor and City Council

From: Colleton County Chamber of Commerce Board of Directors

Subject: 2026 Turkey Trot

The Colleton County Chamber of Commerce is preparing to bring back the annual Turkey Trot, a community 5K and 1-mile fun run to be held on Saturday, November 21, 2026.

The Chamber respectfully requests the following from the City of Walterboro:

1. Closure of Washington Street, from Jefferies Highway to Ireland Creek Drive, from 6:00 a.m. to 9:30 a.m. on Saturday, November 21, 2026.
2. Assistance from the Walterboro Police Department in monitoring traffic on Klein Street and Dowling Street from 7:45 a.m. until the completion of the Turkey Trot (approximately 9:30 a.m.).
3. Use of Walterboro Wildlife Center parking lot for race registration and post-race refreshments and awards.

This is the same route the Colleton County Rice Festival has successfully used for the Rice Run for the past five years, and the event is expected to follow the same traffic control and public safety plan that has proven effective for that race.

The Colleton County Chamber of Commerce Board of Director asks for Council's favorable consideration of this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Krista Massey". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Krista Massey

Executive Director

Colleton County Chamber of Commerce

Chamberpresident@colletonchamber.org

City of Walterboro
242 Hampton Street
Walterboro, SC 29488
Tel: (843) 782-1000
Fax: (843) 549-9795

Application for use of Public Park Facilities and Use Agreement

PLEASE READ ALL RULES AND REGULATIONS CAREFULLY PRIOR TO COMPLETING APPLICATION

1. Name of Applicant: Tammy Lawton - Seabrook Boutique
2. Address: 251 E. Washington Street Walterboro SC 29488
3. Daytime Phone: 843 834-4058
4. Email address: seabrookboutique2025@gmail.com
4. Park or facility requested: Waterfall off E. Washington St
5. Date of Use October 17, 2026 hrs: 10:00 am pm to 4:00 am pm
6. Type of activity: Kids Fashion Show
7. Estimated Attendance: 50 people

PARK FACILITIES USE RULES AND REGULATIONS

* Please initial the following indicating you have read and understand all rules and regulations:

JS

1. Authorized individuals or groups shall agree to comply with and accept all policies, rules and regulations pertaining to the use of City property. Any violation of said policies, rules and regulations shall be cause for permit revocation and immediate departure from facilities. Authorized individuals or groups shall be solely responsible for the conduct of members and/or participants (including individuals entering the area whether considered a member, affiliate or not) in any activity authorized to be held in any City park or facility and agree to limit admission to stated capacity of the area/facility; and for the use of all properties, equipment or other resources thereon; and shall agree to be responsible for any damages or mistreatment of any part of the facilities or equipment as indicated in the use agreement and to pay the cost of any repairs or replacement therefore.

JS

2. When a park is reserved, only the area of use is closed for private use. All walkways, grass areas, etc. are open for public use. The City is not responsible for public use of the area before the event and shall have no duty to clean the property prior to the event.

JS
JS
JS
JS
JS

3. Park facilities event must be completed cleaned and vacated by sundown.

4. No grills, no open flames and no cooking are permitted on City park facilities.

5. No alcohol is permitted on City park facilities.

6. No jump castles are permitted on City park facilities.

The applicant hereby agrees to indemnify and hold harmless the City of Walterboro, its officers, agents and employees against any and all claims, demands, costs, expenses and liability of every kind, nature and description directly and indirectly arising from the use of the Park/Facility permitted under this application. I certify that I shall accept responsibility on behalf of my group/organization for any damages or theft sustained by the City (premises, furniture or equipment) because of the occupancy of said premises by our group/organization.

I have read and agree to comply with the rules and regulations stated within this contract. I agree to be personally assessed for any cost of any special cleaning or damage to the facility, equipment or grounds due to the event.

August 13, 2026
DATE


SIGNATURE OF APPLICANT

FOR OFFICIAL USE ONLY

DATE RECEIVED: _____

RECEIVED BY: _____

APPLICATION GRANTED _____

APPLICATION DENIED _____

Jeffrey Molinari

From: National League of Cities <info@email.nlc.org>
Sent: Thursday, September 24, 2026 12:34 PM
To: Jeffrey Molinari
Subject: External Sender Register Your Delegate for NLC'S Annual Business Meeting

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!



NLC Annual Business Meeting

 **USE YOUR MEMBER VOICE**
 **REGISTER A DELEGATE**



Did you know your municipality gets a say at the National League of Cities Annual Business Meeting during City Summit in Nashville, November 19 - 21?

The Annual Business Meeting will take place on Saturday, November 21, from 2:30 - 4:30 PM CT as part of City Summit.

Ensure your city's voice is included. Register a delegate now to vote on

behalf of your municipality. **Registered delegates must attend City Summit in person.**

[Register a Delegate](#)

FREQUENTLY ASKED QUESTIONS

Never been to NLC's Annual Business Meeting? Here are some of our most frequently asked questions.

When is the Annual Business Meeting?

The Annual Business Meeting will take place on Saturday, November 21st at 2:30 - 4:30 PM ET as part of City Summit. **The deadline to register voting delegates is Friday, November 20 at 5 PM ET.**

How many votes does my city receive?

In all meetings requiring the official decision of the National League of Cities, each member city in good standing shall be entitled to one to twenty votes based on population. Each member league shall be entitled to twenty votes.

Who is eligible to vote on behalf of the city?

Each member city shall designate one voting delegate and may designate one alternate voting delegate. Your city must be in good standing with its membership dues to vote.

What is discussed at the Annual Business Meeting?

The Annual Business Meeting includes:

- Report on the year by NLC CEO
- The year ahead by the incoming NLC president
- Adoptions and approvals to the National Municipal Policy
- Potential bylaw amendments
- Elections
 - Officers: President, First Vice President, and Second Vice President are elected to one-year terms.
 - Board of Directors: 20 local elected officials are elected to serve two-year terms as at-large members of the board.

Do I have to be registered and attend City Summit to vote in the Annual Business Meeting?

Yes, all delegates must register for City Summit and plan to attend the Annual Business Meeting in person.

Not registered for City Summit?

There's still time to join more than 3,000 of your peers at the most dynamic, informational and inspiring conference for local leaders and municipal staff. **[Register today »](#)**

Helpful NLC Links:

[News & Insights](#)

[Upcoming Events](#)

[Resources & Training](#)

[Advocacy](#)



If this message is not displaying properly, please view in [browser](#).

This message was intended for: jmolinari@walterborosc.org. You may update your communication [preferences](#) from NLC at any time.

NLC

660 North Capitol Street NW, Suite 450 Washington, DC, 20001, United States

[Privacy Policy](#) | © 2024 NLC, All Rights Reserved



September 28, 2026

Dear Walterboro City Council,

I am formally requesting a temporary closure of E. Washington Street between Lucas Street and N. Memorial Avenue for our First Thursday event on Thursday, November 5, 2026, from 5:30 to 7:30 p.m. This closure mirrors previously approved First Thursday closures. I have discussed this request with the Walterboro Police Department, and they have no objection to the closure.

This year's November First Thursday comes at a special time. From November 4–8, Walterboro will host FestiVELO cyclists, bringing a large group of visitors to our community. The City, our downtown business owners, and the FestiVELO organizers identified this as a great opportunity to introduce Walterboro to FestiVELO participants.

Closing E. Washington Street will give visitors a safe space. It will also create a festive atmosphere that encourages people to shop, dine, and stay downtown longer. The event is a chance to show visitors our downtown charm and hospitality, and to support the local businesses that make Walterboro special.

Should you have any questions, please do not hesitate to reach out to me directly.

Sincerely,

Ryan McLeod
Assistant City Manager
City of Walterboro



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: October 1, 2026
SUBJECT: Washington Street Plaza Renovation Project

On Wednesday, September 30, 2026, four (4) bids were received for the Washington Street Plaza Renovation Project, one (1) bid was found to be nonresponsive.

<u>Contractor</u>	<u>Bid</u>
Wildwood Contractors (Walterboro, SC)	\$763,044.78
Charles Blanchard Construction (North Charleston, SC)	\$955,583.19
AOS Specialty Contractors (Lexington, SC)	\$1,057,220.85
KTC Enterprises (Moncks Corner, SC)	Nonresponsive

Staff recommends awarding the contract to Wildwood Contractors (Walterboro, SC) in the amount of **\$763,044.78**. Staff recommends allocating the following funding sources for the project:

SC Department of Commerce Grant	\$175,000.00
Local Accommodations Tax Reserves	\$155,280.00
Local Hospitality Tax Reserves	\$155,280.00
SC Appropriation Act of 2025	\$125,000.00
State Accommodations Tax	\$80,000.00
State Accommodations Tax	\$72,484.78

City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



THE LANDPLAN GROUP SOUTH

Landscape Architecture | Engineering | Planning

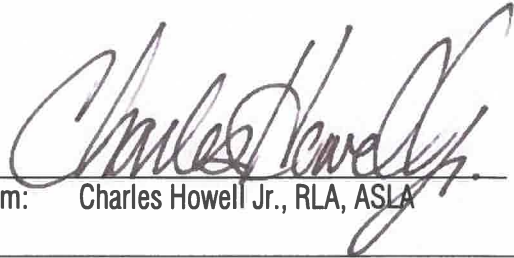
MEMO

To: Jeff Molinari
City of Walterboro

Date: 10.01.2026

Re: Recommendation of Award
Walterboro Fountain Improvement Project
Walterboro, SC

From: Charles Howell Jr., RLA, ASLA



On Wednesday, September 30, 2026, four bids were received for the above referenced project. A tabulation of these bids is attached for your information and review. We have reviewed the bids and the apparent low bidder had multiple math errors which changed his bid number to be the highest bidder along with missing unit price totals in the bid tab which would make his bid nonresponsive. We have therefore recommended the next lowest responsive bidder Wildwood Contractors of Walterboro, SC. We have contacted LLR, and the BBB and we have reviewed the low bidder's references and are found to be in order.

The LandPlan Group South recommends award to the lowest, qualified local responsive bidder, \$7,63,044.78 (Seven Hundred and Sixty Three Thousand, forty four dollars and seventy eight cents).

Please contact me if you have questions or if you need additional information.



I, Charles W. Howell Jr, CERTIFY THAT THIS
IS A TRUE AND CORRECT TABULATION OF BIDS
RECEIVED ON September 30, 2026

SC Landscape Architect #730				Bidder #1		Bidder #2		Bidder #3		Bidder #4	
ITEM NO.	DESCRIPTION	QTY.	UNIT	KTC Enterprises		Wildwood Contractors		AOS Specialty Contractors		Charles Blanchard Const.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	LS	\$26,524.95	\$26,524.95	\$25,200.00	\$25,200.00	\$80,182.00	\$80,182.00	\$123,179.38	\$123,179.38
2	Traffic Control	1	LS	\$21,000.00	\$21,000.00	\$5,000.00	\$5,000.00	\$20,449.00	\$20,449.00	\$4,506.56	\$4,506.56
3	Demolition, Site Preparation, & Grading	1	LS	\$39,112.00	\$39,112.00	\$45,000.00	\$45,000.00	\$87,713.00	\$87,713.00	\$62,238.00	\$62,238.00
4	Low-voltage Lighting System	1	LS	\$18,000.00	\$18,000.00	\$39,500.00	\$39,500.00	\$89,417.00	\$89,417.00	\$37,375.00	\$37,375.00
5	Low Brick Wall and Cap	1	LS	\$28,850.00	\$28,850.00	\$30,400.00	\$30,400.00	\$27,164.00	\$27,164.00	\$66,125.00	\$66,125.00
6	Site Furnishings										
	a. 25' Flag Pole	2	EA	\$3,800.00	\$7,600.00	\$6,850.00	\$13,700.00	\$5,988.00	\$11,976.00	\$11,908.48	\$23,816.96
	b. 30' Flag Pole	1	EA	\$4,000.00	\$4,000.00	\$6,850.00	\$6,850.00	\$8,011.00	\$8,011.00	\$13,397.04	\$13,397.04
	c. Benches	3	EA	\$4,594.00	\$13,782.00	\$2,740.00	\$8,220.00	\$3,100.00	\$9,300.00	\$4,192.90	\$12,578.70
	d. Trash Receptacles	2	EA	\$3,770.00	\$7,540.00	\$2,604.00	\$5,208.00	\$2,869.00	\$5,738.00	\$3,773.61	\$7,547.22
	e. Tables, Chair and Umbrellas	5	EA	\$5,000.00	\$25,000.00	\$6,373.00	\$31,865.00	\$6,830.00	\$34,150.00	\$4,360.62	\$21,803.10
7	Concrete and Paving										
	a. New Curb	108	LS	\$38.00	\$4,104.00	\$40.00	\$4,320.00	\$46.60	\$5,032.80	\$35.00	\$3,780.00
	b. 4" Concrete Sidewalk w/ Oyster shell finish	30	SY	\$3,900.00	\$117,000.00	\$315.00	\$9,450.00	\$146.30	\$4,389.00	\$120.00	\$3,600.00
	c. Blue Stone Paving w/ Conc. Base	360	SY	\$243.00	\$87,480.00	\$355.50	\$127,980.00	\$315.75	\$113,670.00	\$276.00	\$99,360.00
7	d. Concrete stair, ramp and curbing at alley	1	LS	\$6,800.00	\$6,800.00	\$7,500.00	\$7,500.00	\$9,569.00	\$9,569.00	\$6,500.00	\$6,500.00
	e. Re-Install single Brick memorial pavers with conc. Base	15	SY	\$460.00	\$6,900.00	\$826.67	\$12,400.05	\$523.25	\$7,848.75	\$347.34	\$5,210.10
	f. Single Brick Course with Conc. Base at benches and flag poles	21	LF	\$100.00	\$2,100.00	\$90.00	\$1,890.00	\$18.00	\$378.00	\$54.46	\$1,143.66
	g. ADA Concrete ramp	1	LS	\$3,448.00	\$3,448.00	\$3,150.00	\$3,150.00	\$3,572.00	\$3,572.00	\$2,500.00	\$2,500.00
	h. Remove and re-install ADA ramp	1	LS	\$6,100.00	\$6,100.00	\$4,200.00	\$4,200.00	\$2,428.00	\$2,428.00	\$1,800.00	\$1,800.00
	i. Concrete gutter flume	27	LF	\$200.00	\$5,400.00	\$159.26	\$4,300.02	\$115.30	\$3,113.10	\$35.00	\$945.00
8	Fountain Renovations	1	LS	\$30,000.00	\$30,000.00	\$214,832.00	\$214,832.00	\$304,316.00	\$304,316.00	\$285,718.34	\$285,718.34
9	Asphalt Patch	35	SY	\$140.00	\$4,900.00	\$71.43	\$2,500.05	\$269.00	\$9,415.00	\$115.00	\$4,025.00
10	Drainage										
	a. Modify ex. Box and replace lid with new decorative lid	4	EA	\$3,600.00	\$14,400.00	\$1,625.00	\$6,500.00	\$7,303.00	\$29,212.00	\$1,813.55	\$7,254.20
	b. Trench Frame and Grate	38	LF	\$446.00	\$16,948.00	\$781.47	\$29,695.86	\$894.20	\$33,979.60	\$1,207.74	\$45,894.12
11	ADA Striping, Decorative Signage and wheel stops	2	EA	\$3,900.00	\$7,800.00	\$2,000.00	\$4,000.00	\$3,747.00	\$7,494.00	\$1,006.25	\$2,012.50
12	Planting										
	a. Slender Silhouette	7	EA	\$3,739.00	\$26,173.00	\$540.00	\$3,780.00	\$533.50	\$3,734.50	\$385.80	\$2,700.60

				Bidder #1			Bidder #2			Bidder #3			Bidder #4		
SC Landscape Architect #730				KTC Enterprises			Wildwood Contractors			AOS Specialty Contractors			Charles Blanchard Const.		
ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	UNIT PRICE	TOTAL PRICE	
	b. Sabal Palm	3	EA	\$3,739.00	\$11,217.00	\$1,147.50	\$37.80	\$3,442.50	\$749.30	\$2,247.90	\$857.33	\$2,571.99			
	c. Green Velvet Boxwood	13	EA	\$3,739.00	\$48,607.00	\$40.50	\$37.80	\$491.40	\$47.00	\$611.00	\$51.44	\$668.72			
	d. Lets Dance Sky View Hydrangea	20	EA	\$3,739.00	\$74,780.00	\$37.80	\$40.50	\$810.00	\$59.75	\$1,195.00	\$64.30	\$1,286.00			
	e. Box leaf Euonymus	76	EA	\$3,739.00	\$284,164.00	\$37.80	\$37.80	\$2,872.80	\$53.30	\$4,050.80	\$32.58	\$2,476.08			
	f. Peter Pan Agapanthus	41	EA	\$3,739.00	\$153,299.00	\$12.15	\$12.15	\$498.15	\$22.15	\$908.15	\$20.58	\$843.78			
	g. Big Blue Liriope	261	EA	\$3,739.00	\$975,879.00	\$10.80	\$10.80	\$2,818.80	\$18.25	\$4,763.25	\$9.43	\$2,461.23			
	h. Confederate Jasmine	5	EA	\$3,739.00	\$18,695.00	\$37.80	\$37.80	\$189.00	\$16.25	\$81.25	\$47.15	\$235.75			
	i. Maki Podocarpus	61	EA	\$3,739.00	\$228,079.00	\$12.15	\$12.15	\$741.15	\$31.75	\$1,936.75	\$38.58	\$2,353.38			
13	Irrigation	1	LS	\$18,980.00	\$18,980.00	\$7,290.00	\$7,290.00	\$7,290.00	\$6,229.00	\$6,229.00	\$3,392.50	\$3,392.50			
14	Restroom Building and utility connections	1	LS	\$11,140.00	\$11,140.00	\$88,850.00	\$88,850.00	\$88,850.00	\$108,448.00	\$108,448.00	\$90,258.28	\$90,258.28			
15	Painting														
	a. Existing Arbor	1	LS	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$11,152.00	\$11,152.00	\$2,495.50	\$2,495.50			
	b. Existing Gate	1	LS	\$1,000.00	\$1,000.00	\$2,600.00	\$2,600.00	\$2,600.00	\$3,346.00	\$3,346.00	\$1,529.50	\$1,529.50			
					\$2,358,801.95			\$763,044.78		\$1,057,220.85		\$955,583.19			
				Bidder # 1			BIDDER # 2			BIDDER # 3			BIDDER # 4		
Item	Description	Quantity	Unit	Unit Price	Price	Unit Price	Unit Price	Price	Unit Price	Unit Price	Price	Unit Price	Unit Price	Price	
1	Shade Sails (design build)	1	LS	\$53,000.00	\$53,000.00	\$32,800.00	\$32,800.00	\$32,800.00	\$87,483.00	\$87,483.00	\$67,379.20	\$67,379.20			
	Bid Alternate Total Items 1 Inclusive:				\$53,000.00			\$32,800.00		\$87,483.00		\$67,379.20			

Total with Alternates **\$2,411,801.95** **\$795,844.78** **\$1,144,703.85** **\$1,022,962.39**

Highlighted areas contain math errors in bid tabs.