



**WALTERBORO CITY COUNCIL
REGULAR MEETING
SEPTEMBER 1, 2026
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation – Nolan Thomas, Student Pastor, Faith Walterboro Church.
2. Pledge of Allegiance – Colleton County High School National Honor Society Officers – Dehlani Griffiths (President), Hugo Ackerman (Vice-President) and Zavion Bright (Secretary).

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Regular Meeting – August 4, 2026

IV. New Business:

1. **Ordinance # 2026-07**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4) (Introduction and First Reading).
2. Consideration of a request from Associational WMN (Yellow Jacket Walk for School) on Saturday, September 26, 2026, at 8:00 AM (Letter Attached).

V. Committee Reports:

1. City Improvement Committee, Chairman Ladson Fishburne.
2. Walterboro – Colleton Airport Commission, Jimmy Syfrett.
3. Budget Committee, Chairperson Judy Bridge.
4. Keep Walterboro Beautiful, Chairman Dana Cheney.
5. Main Street Steering Committee, Patricia Fleming.

VI. City Manager's Report:

1. Ireland Creek Greenway and Stream Restoration Project Update.
2. Consideration of proposals for website redesign/code enforcement software (Memo Attached).

VII. Executive Session:

1. Discussion of matters concerning the provision of services encouraging the location of businesses in the area served by the public body.
 - a. Wastewater Treatment Plant.
 - b. SC Department of Commerce Rural Development Initiative.
2. Contractual Matter: Walterboro Wildlife Center.
3. Personnel Matters:
 - a. Public Safety Committee.
 - b. Appointment to Accommodations Tax Advisory Committee.

VIII. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

IX. Adjournment

Walterboro City Council

Regular Meeting

City Hall

August 4, 2026

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, August 4, 2026, at 6:15 P.M. with Mayor James Broderick presiding.

Present: Joined in the meeting were Mayor James Broderick, Councilmembers: Carl Brown, Paul Siegel, Judy Bridge, and Jimmy Syfrett, City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, Main Street Manager/Tourism Director Patricia Fleming, Police Chief Wade Marvin, Deputy Chief Kevin Martin, and Lieutenant Kevin Kinard, Craig Crosby, Founding and Senior Pastor, Refuge Church, and The Tuskegee Airmen, Hiram E. Mann Chapter. Council members Spencer Witkin and Ladson Fishburne were not in attendance.

Call to Order:

With the above – mentioned Councilmembers present, Mayor Broderick called the meeting or order. Craig Crosby, Founding and Senior Pastor of Refuge Church gave the invocation. The Tuskegee Airmen, Hiram E. Mann Chapter led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearing:

1. **Ordinance # 2026-05**, AN ORDINANCE TO AMEND ORDINANCE # 2026-01, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2026-2027 GENERAL FUND BUDGET (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council every year City Council has to adopt the Local Option Sales Tax Credit Factor for the tax bills that will go out in October. The Local Option Sales Tax Credit Factor is calculated by taking our anticipated collections and dividing that by the total appraised value of property in the city. The Local Option Sales Tax Credit Factor for the 2026-2027 fiscal year will be 0.0022, which is very consistent with what we have had in the last few years.

Presentations:

1. Shiela Keaise - Community Innovations, 2026 Colleton Voice Winners.

Ms. Keaise with Community Innovations gave a summary of all the events that are going on and the upcoming events. She introduced the 2026 Colleton Voice Winner, Tatiana Ramos. Miss Ramos sang “Once Upon a Dream” for the audience.

2. Cody Cleary – Flock Cameras.

City Manager Jeff Molinari stated Mr. Mayor, Mr. Cleary, has withdrawn his request to speak to City Council.

Mayor Broderick stated Mr. Smith would like to speak about flock cameras.

Mr. Smith stated that he is against flock cameras. He stated that it is an invasion of the Fourth Amendment, and how easy it is for people to hack the cameras and get personal information. I am asking you to address the issues that citizens are concerned with when it comes to the flock cameras.

Approval of Minutes:

Upon motion of Councilmember Brown, Seconded by Councilmember Bridge, the following minutes were approved.

1. Special Called Meeting – June 30, 2026.
2. Rescheduled Regular Meeting – July 14, 2026.

Old Business:

1. **Ordinance # 2026-05**, AN ORDINANCE TO AMEND ORDINANCE # 2026-01, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2026-2027 GENERAL FUND BUDGET (Second and Final Reading).

Motion: Councilmember Syfrett; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

New Business:

1. **Ordinance # 2026-06**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3 SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED TO ANNEX AN AREA KNOWN AS TMS #147-05-00-044 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet an ordinance and petition and map of the parcel fronting Dandridge Road. The owner is requesting annexation into the city. It is my understanding that the property will be used for a drive-through coffee shop. The Planning Commission will review the zoning this month. They are

requesting a zoning classification of Highway Commercial District (HCD), and we ask for Council's favorable consideration of first reading to annex this parcel.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

2. **Joint Resolution 2026-R-01**, THE WALTERBORO-COLLETON COUNTY AIRPORT TO AUTHORIZE 53 ACRES, MORE OR LESS, LOCATED AT THE LOWCOUNTRY REGIONAL AIRPORT TO BE SOLD WITH THE NET PROCEEDS TO BE APPLIED TO DEFRAY THE CONSTRUCTION COST OF A NEW FUEL FARM.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have a joint resolution in front of you, as well as a plat and a couple of maps depicting the 53 acres. We ask for Council's favorable consideration of this joint resolution.

Motion: Councilmember Brown; Seconded by Councilmember Syfrett

Discussion: None

Carried: All ayes

3. Consideration of a request from the Walterboro Rotary Club for the 12th Annual Ireland Creek Bridge Run to be held Thursday, October 22, 2026.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council we have a request from the Walterboro Rotary Club to use the area in and around Ireland Creek for their annual Island Creek Bridge Run to be held on Thursday, October 22, with a make-up date scheduled for Thursday, October 29th if needed. We ask for Council's favorable consideration of this request.

Motion: Councilmember Siegel; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

4. Consideration of a request from First Baptist Church to use the field for FestiVELO, November 1-10, 2026.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo from our Assistant City Manager Ryan McLeod, as well as a letter from First Baptist Church. They are requesting to use the lot behind the church for overnight campers, along with space for a shower trailer and host RV. This is the annual FestiVELO cycling festival that they have each year.

Motion: Councilmember Bridge; Seconded by Councilmember Syfrett

Discussion: None

Carried: All ayes

Committee Report:

1. City Improvement Committee, Chairman Ladson Fishburne.

Chairman Fishburne was not in attendance, Councilmember Brown gave the report. Councilmember Brown stated Corporal Lee Hanley retired from Code Enforcement duties on July 22, 2026. He has been replaced by Corporal Beecher Edgecomb. Corporal Edgecomb has hit the ground running and is doing a great job. The open commercial cases have gone down by two since last month, and the residential cases have gone down by five.

2. Walterboro-Colleton County Airport Commission, Jimmy Syfrett.

Councilmember Syfrett stated the milling of the old pavement is almost complete. The entire airport will be closed from August 11th at 6:00 PM through August 13th at 8:00 AM for the paving of the intersection of the runways. The project is on schedule. The temporary lights on Runway 35/17 are operational and are being used for night operations on the runway during the 5/23 rehab. At the Veteran's park grass/sod and vegetation have been planted and look nice. The park is going to be a great asset to the community. The Forestry taxiway rehab is complete, and staff are performing a summer house cleaning during the slow seasons.

3. Budget Committee, Chairperson Judy Bridge.

Chairperson Bridge stated there is nothing new to report.

4. Keep Walterboro Beautiful, Chairman Dana Cheney.

Chairman Cheney stated the South Carolina River Sweep will be held on September 19, 2026.

5. Main Street Steering Committee, Patricia Felming.

Patricia stated there was nothing new to report.

City Manager's Report:

1. Update on 2026 Goals & Objectives.

City Manager Jeff Molinari stated Mr. Mayor and members of Council in February of 2026, City Council convened for our annual Strategic Planning Session. I am going to run through a quick update on the goals and objectives that City Council identified at our annual retreat.

Downtown Revitalization and Economic Development

1. Build upon the guidance from the 2025 Strategic Plan from the SC Department of Commerce to advance improvements to the downtown of Walterboro

a. Utilize South Carolina Department of Commerce funding to commission a Hotel Feasibility Study to assess market potential and support future investment decisions.

The Hotel Feasibility Study is underway, and 100% funded by the Department of Commerce. The city selected REVPAR International, out of Alexandria, Virginia to conduct the study. REVPAR visited Walterboro in June and will be producing a draft report for our review in August.

b. Utilize SC Department of Commerce funding to install decorative string lighting throughout downtown to enhance aesthetics and walkability. City staff have communicated with our partners in the Main Street SC program and are evaluating different lighting options. This project can be completed along with the Washington Street Plaza Project.

c. Advance the Washington Street Plaza Project as a key public-space investment in the downtown core. City Council reviewed the plans for the Washington Street Plaza Project during the August 4th Council Work Session. Barring any major changes the project will go out for bid in August. We plan to get a recommendation to award a contract before City Council by October.

d. Move forward with planned improvements to downtown alleyways to enhance connectivity, safety, and visual appeal.

The city applied for an appropriation from the SC General Assembly in 2026 and was not funded. The city will continue to pursue funding sources for the project.

Land Use, Infrastructure, and Growth Management

2. Develop strategies for the (re)development of Priority Investment Areas (PIA's) within the city and in adjacent areas that support long-term economic growth.

a. Review the Unified Development Ordinance (UDO) to identify potential amendments that promote high-quality infill development and consistent and commercial growth.

The first step is to identify Priority Investment Areas (PIA's). We recommend the Exit 53 corridor and downtown at the top of the PIA list. In June, the city submitted a request to the SC Department of Commerce to make the Exit 53 corridor census tract an Opportunity Zone. Code enforcement is also a critical component. Assistant City Manager Ryan McLeod will address residential and commercial components with the Planning Commission.

b. Conduct studies to assess current and future water and wastewater infrastructure needs within identified Priority Investment Areas.

The city has completed a study on the cost and feasibility of improving sewer capacity along the Exit 53 corridor. The total estimated cost is 12 million dollars. In March, the city learned that the late Senator Lindsey Graham had secured a federal earmark of \$2,983,000 for Phase 1 of the project. The city will also need to assess water and sewer capacity in the downtown area to support a future hotel.

Recreation, Tourism, and Community Engagement

3. Promote recreation and tourism opportunities both within the city and in surrounding areas to strengthen the local economy and quality of life.

a. Collaborate with regional and community partners to develop a comprehensive marketing strategy highlighting recreation and tourism assets, including the South Carolina Artisan Center.

The Walterboro Tourism Commission is a great vehicle for this collaboration – our partners include the Colleton County (Museum & Farmers Market, Colleton Civic Center, Colleton County Library, etc.), the Artisan Center, Colleton Chamber, Edisto Chamber and the South Carolina Lowcountry Resort Islands Tourism Commission.

b. Improve the City's website to enhance transparency, expand communication with residents, and more effectively promote City initiatives and services.

The city issued an RFP for the website redesign and code enforcement software in July. Proposals are due Friday, August 7th. The next step is to interview firms and make a recommendation to City Council in September.

c. Work with partners to explore the feasibility of establishing a trolley system to improve access for City residents to the Colleton County Recreation Center.

I met with Hank Amundson at the Lowcountry Council of Governments, and he suggested that we partner with Walterboro Works, a Palmetto Breeze public transportation route that serves Walterboro. I asked Special Projects Coordinator, Austin Williams, to lead this effort. Tourist shuttle transportation is an allowable expense for State Accommodations Tax (65% money).

Intergovernmental Coordination

4. Align the City of Walterboro's Comprehensive Planning efforts with those currently underway by Colleton County to ensure coordinated growth and policy consistency.

a. Facilitate regular joint meetings between Walterboro City Council and Colleton County Council to strengthen collaboration and address shared priorities.

The city had a joint meeting with Colleton County Council in March and looks to schedule subsequent joint meetings.

2. Consideration of Funding recommendations from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of Council the A-TAX Committee met on June 25, 2026, and approved the following requests:

Request for 30% Designated Marketing Organization

Walterboro Tourism Commission Request - \$80,000 Approved - \$80,000

Request for 65% Tourism Fund:

1. Velos of SC dba Festivelo XXVIII

Request - \$41,000 Approved - \$41,000

2. SC Artisans Center – Shop & Explore SC Art

Request - \$70,000 Approved - \$35,000

3. City of Walterboro – Walterboro Rocks! Advertising

Request - \$90,000 Approved - \$90,000

4. City of Walterboro- Walterboro Wildlife Center – Event Hall

Request - \$30,000 Approved - \$30,000

Should these requests be approved as submitted, the projected remaining balance available for 2026-2027 will be approximately \$152,432. The remaining funds will be up for consideration at the next scheduled meeting in October 2026. Therefore, the A-TAX Committee respectfully requests for City Council to approve these items.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: Alla yes

3. Consideration of a request from the Utilities Director to purchase three (3) actuated valves for the wastewater treatment plant.

City Manager Jeff Molinari stated Mr. Mayor and members of Council, as you are aware, when we closed the Wastewater Plant Expansion Project out with EDA there were a handful of items remaining that we have grant funding to utilize. The three actuated valves are part of that. We are recommending purchasing three actuated valves from the Perkinson Company (Columbia, SC) in the amount of \$41,844.60 (including tax and shipping). City staff asks for Council's favorable consideration of this request. If you have any questions our Utilities Director Wayne Crosby is here.

Councilmember Bridge asked what do these valves do?

Utilities Director Wayne Crosby stated we have three new ultraviolet light disinfection streams, and the current operation now is a 14-inch valve with a hand wheel about as big as a 55-gallon drum. To get to the one in the middle, the operator must climb across from either direction. This is

more of a safety issue than anything. These actuated valves will operate it automatically without the operator having to do that.

Councilmember Bridge asked why these were not done during the process of the upgrade?

Utilities Director Wayne Crosby stated we closed out the project to be able to take full advantage of our grant funding.

Motion: Councilmember Siegel; Seconded by Councilmember Syfrett

Discussion: None

Carried: All ayes

4. Consideration of bids for the Forest Hills Waterline Project – Phase 1.

City Manager Jeff Molinari stated Mr. Mayor and members of Council, you have in your agenda packet a memo and supporting documentation from Utilities Director and our engineer for the first phase of the Forest Hills water line project. The project consists of replacing 9,205 linear feet of 6" water main, the installation of seven (7) fire hydrants and approximately 65 service connections. The city received bids from ten (10) contractors with a low base bid of \$1,099,563.25, with the inclusion of three (3) alternate bid items, the total bid price is \$1,134,343.25. We recommend the selection of Babcock Construction, LLC out of Mt. Pleasant, South Carolina. Our engineer, Hybrid Engineering, has evaluated the construction experience and found that they have the experience and resources to complete the project. We recommend approval in the amount of \$1,134,343.25. I also point out that we are going to have approximately \$200,000 left over, and we have submitted a request to RIA to allow us to use that additional funding to do additional radio read meter installations.

Councilmember Bridge asked when will this project start?

Utilities Director Wayne Crosby stated if approved tonight, we will contact the contractor by the end of the week. Most of the contractors we spoke to during bid opening hope to start within the next 30 days after the job is awarded.

Motion: Councilmember Syfrett; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Broderick explained that City Council would be going into Executive Session to discuss security personnel and devices, Personnel Matters – Appointment to Municipal Planning Commission, and Public Safety Committee.

Executive Session:

1. Discussion about security personnel and devices.
2. Personnel Matters:
 - a. Appointment to Municipal Planning Commission.
 - b. Public Safety Committee.

A motion to come out of Executive Session was made by Councilmember Bridge, seconded by Councilmember Siegel, all in favor, motion carries.

Open Session:

A motion was made to appoint Greg Pryor to the Municipal Planning Commission for a term ending January 1, 2029.

There being no further business to consider, a motion to adjourn was made by Councilmember Brown, Seconded by Councilmember Siegel, and Passed unanimously. Mayor Broderick adjourned the meeting at 7:56 P.M. Notice of the meeting was distributed with the agenda packet, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

ORDINANCE # 2026-07

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO APPENDIX A, MEETINGS OF COUNCIL, SECTION 2.218 (4).

WHEREAS, the Code of Ordinances of the City of Walterboro needs to be periodically updated to reflect procedural changes.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that the following amendment to the Code of Ordinances be adopted:

In the amendment that follows, underlined text indicates new or revised text to be inserted and ~~stricken text~~ indicates text to be deleted.

Sec 2.218 – Order of Business

The business of all regular meetings of Council shall be transacted as follows; provided, however, that the presiding officer may, during a meeting, re-arrange items on the agenda to conduct the business before the Council more expeditiously.

- (1) Call to order by the presiding officer.
- (2) Invocation.
- (3) Pledge of allegiance.
- (4) ~~Public input on agenda items.~~ Public Comments (each speaker limited to three minutes).
- (5) Public hearings.
- (6) Scheduled presentations.
- (7) Approval of minutes.
- (8) Old business.
 - a. Ordinances.
 - b. Proclamations and resolutions.
 - c. Motions.
 - d. Other.
- (9) New business.
 - a. Ordinances.
 - b. Proclamations and resolutions.
 - c. Motions.
 - d. Other.

- (10) Committee reports.
- (11) City manager's report.
- (12) Executive session.
- (13) Open session. City Council may take action on matters discussed in executive session.
- (14) Adjournment. No meeting shall be permitted to continue beyond 8:45 p.m. without approval of a majority of the Councilmembers who are present and eligible to vote. A new time limit must be established before taking a Council vote to extend the meeting. In the event that a meeting has not been closed or continued by Council vote prior to 8:45 p.m., the items not acted on shall be deferred to the next regular Council meeting, unless the Council, by a majority vote of members present, determines otherwise.

(Ord. No. 2016-08, 10-4-2016)

DONE, this _____ day of October 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 8-13-2026

1. Person submitting application: Ellen Fender
Address: 3668 Sniders Hwy, Walterboro, SC 29488
Telephone: 843-893-7240
2. Name of Organization: Colleton Baptist Association W MU
Chairperson/President: Ellen Fender
Address: 3668 Sniders Hwy, Walterboro, SC 29488
Telephone: 843-893-7240
3. Parade Chairman: _____
Address: Same
Telephone: _____
4. Date/Time of Parade: September 26, 2026 at 8am
5. Parade Route requested (Attach Sketch) see attached
6. Number of Vehicles/Floats: 2 Number of Animals: none
7. Portion (width) of street parade will occupy: 1 side or sidewalk
8. Additional Information (Upon Request): _____
- Ellen Fender Ellen Fender
Signature/Parade Chairman Signature/Organization Chairperson

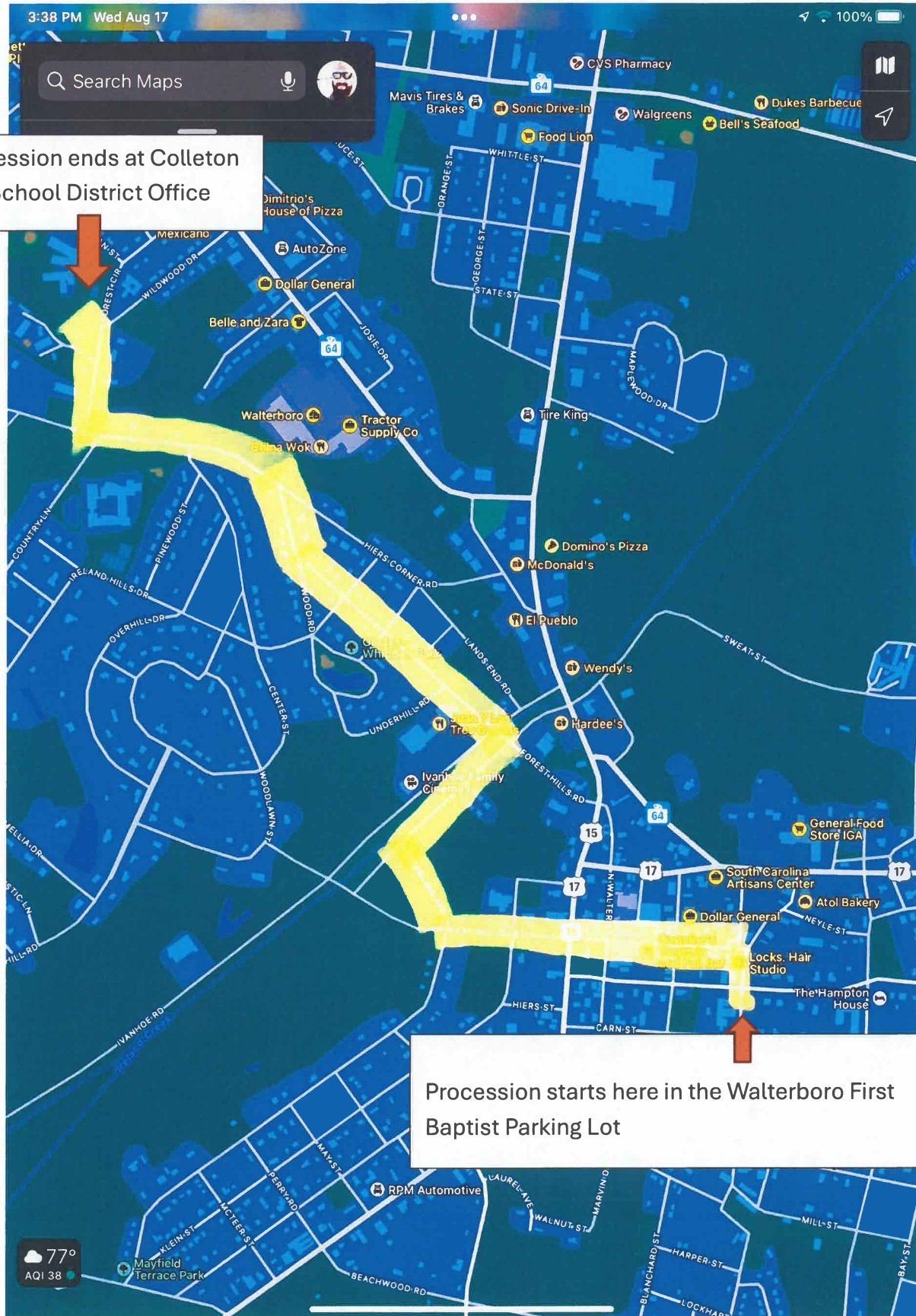
_____ Approval _____ Disapproval

Police Chief

City Manager

NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.

YELLOW JACKET PRAYER WALK – COLLETON BAPTIST ASSOC. WMU





MEMORANDUM

TO: Mayor and City Council

FROM: City Manager

DATE: August 28, 2026

SUBJECT: Website Redesign and Code Enforcement Software

In July 2026, the Tourism Department issued an RFP to qualified firms to redesign and host the city's website and to provide integrated code enforcement software. Twenty (20) firms responded to the RFP and five (5) were selected for further consideration. Staff is recommending CivicPlus (Manhattan, KS) because the firm specializes in local government websites and offers a much broader selection of services the city can utilize. The cost for the first year is **\$29,579.04** and we are proposing to enter into a 4-year agreement. The total cost over a 4-year period will be \$145,206.57. The FY 2026-2027 Tourism Department budget allocated \$33,000.00 for this purpose. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



MEMORANDUM

TO: Jeff Molinari, City Manager

FROM: Patricia Fleming, Tourism Director and Main Street Manager

DATE: August 27, 2026

SUBJECT: Website Redesign and Code Enforcement Software Contract Award

In July 2026, the Tourism Department issued an RFP to qualified firms to redesign and host our municipal and tourism websites as well as supply integrated code enforcement software. Twenty (20) firms responded to the RFP, and five (5) were selected for further review. I am recommending the selection of CivicPlus of Manhattan, KS, at a first-year cost of \$29,579.09. CivicPlus is recommended because the firm specializes in local government websites and offers a broader suite of municipal solutions the city can take advantage of in the future as we grow and our needs evolve. Funds for this contract are included in the current budget. The Tourism Department respectfully requests Council's favorable consideration of this recommendation.

Respectfully,

Patricia Utsey Fleming

Tourism Director and Main Street Manager

	CivicPlus	Revize	GovPossible	Concourse	CH Web Agency
Initial Cost	\$59,922.59	\$61,500	\$11,770	\$7,800	\$16,000 (\$12,500 (websites) + \$3,500 (research for code enforcement))
Annual Cost	\$25,764.59	\$14,600 (Websites: \$9,700 + Code Enforcement: \$4,900)	\$6,270	\$7,800	TBD
Annual Increase	5%	No	No	2%	TBD
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice	4-Year contract at signing			
Municipal Website Included	Yes	Yes	Not Specified	Automatic yearly renewal term	Not Mentioned
Tourism Website Included	Yes	Yes	Yes	Yes	Yes
Code Enforcement Included	Yes	Yes (more of a citizen reporting system)	Yes	Yes	No, code enforcement software outsourced
Content Management System	CivicPlus Web Central	Revize	GovPossible CMS	WordPress	WordPress
Implementation Timeline	18-32 weeks	20-28 weeks	12 weeks	15-18 weeks	23 weeks
Features and Functionality					
Notices and Alerts to Residents	Included	Included	Not Mentioned	Add-On through WordPress	Add-On through WordPress
Notifications to Residents	Included	Included	Not Mentioned	Add-On through WordPress	Add-On through WordPress
Blogs	Included	Included	Included	Included through WordPress	Included through WordPress
Calendar	Included	Included	Included	Included through WordPress	Included through WordPress
Agenda Center	Included	Included	Included	Unknown	Unknown
Document Center	Included	Included	Not Mentioned	Unknown	Unknown
Facility Reservations	Included	Included	Additional Fee	Included through WordPress	Included through WordPress
Administrative Features					
Staff Training	Included	Included	Included	Included	Included
Content Scheduling	Included	Included	Not Mentioned	Included through WordPress	Included through WordPress
Levels of Permission	Included	Included	Not Mentioned	Included through WordPress	Included through WordPress
History Log	Included	Included	Not Mentioned	Included through WordPress	Included through WordPress
Website Statistics	Included	Included	Not Mentioned	Included through WordPress	Included through WordPress
AI Editing Assistant	Included	Additional Fee	Not Mentioned	Included through WordPress	Included through WordPress
Ongoing Automatic ADA Compliance	Included	Additional Fee	Not Mentioned	Included through WordPress	Included through WordPress
Online Bill Pay	Included	Included	Included	Add-On through WordPress	Add-On through WordPress
Traslation	Included	Included	Not Mentioned	Add-On through WordPress	Add-On through WordPress

<u>Code Enforcement Features</u>						
GIS Integratrion	Included	Not Mentioned	Included	Not Mentioned	Not Mentioned	Dependent on chosen software
Municode Integration	Included	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned	Dependent on chosen software
Task Management Dashboard	Included	Included	Included	Not Mentioned	Not Mentioned	Dependent on chosen software
Forms Customization	Included	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned	Dependent on chosen software
Parcel Management	Included	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned	Dependent on chosen software
Code Library	Included	Not Mentioned	Included	Not Mentioned	Not Mentioned	Dependent on chosen software
Document and Media Storage	Included	Not Mentioned	Included	Included	Included	Dependent on chosen software
Mobile Inspections	Included	Included	Not Mentioned	Included	Included	Dependent on chosen software
Inspection Checklist	Included	Not Mentioned	Included	Not Mentioned	Not Mentioned	Dependent on chosen software
Fee Management	Included	Not Mentioned	Included	Not Mentioned	Not Mentioned	Dependent on chosen software
Reporting	Included	Included	Included	Included	Included	Dependent on chosen software
<u>Continuing Services</u>						
24/7 Support	Included	Included	Not Mentioned	Not Mentioned	Not Mentioned	Included
Daily Backups	Included	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned
Regular Upgrades/Fixes	Included	Included	Included	Included	Included	Included
48-Month Redesign	Included	Included with 4-year contract	Not Mentioned	Not Mentioned	Not Mentioned	Not Mentioned

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-116125-1
8/27/2026 10:50 AM
9/30/2026

Client:
City of Walterboro, SC

Bill To:
WALTERBORO CITY, SOUTH CAROLINA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Beau Hendrix		beau.hendrix@civicplus.com		Net 30

Website

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Annual - Municipal Websites Central	Annual - Municipal Websites Central	USD 4,250.00
1.00	Hosting & Security Annual Fee - Websites Central	Hosting & Security Annual Fee - Websites Central	USD 1,188.00
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection	USD 600.00
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: https://www.walterborosc.org/	USD 89.00
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: https://www.walterborosc.org/	USD 189.00
1.00	48 Month Redesign Premium Annual - Websites Central	48 Month Redesign Premium Annual - Websites Central	USD 2,631.00
1.00	Premium Department Header Annual Fee - Municipal Websites	Premium Department Header Annual Fee: Department Name	USD 938.00
1.00	AudioEye Managed	AudioEye Managed: https://www.walterborosc.org/	USD 3,200.00
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup: https://www.walterborosc.org/	USD 158.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Premium Implementation - Municipal Websites	Premium Implementation	USD 12,635.00
150.00	Website Content Development - 1 Page	Content Development - 1 Page	USD 6,000.00
4.00	Website New Customer Virtual System Training - Up to 3 hours	Website Virtual System Training - Up to 3 hours & 12 attendees	USD 3,000.00
1.00	Agendas & Minutes Migration - PDF - 100 Meetings	Content Migration : Agendas & Minutes - Per 100 Meetings (Approx. 1 year)	USD 850.00
1.00	Premium Department Header Implementation - Municipal Websites	Premium Department Header Implementation	USD 4,515.00
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation	USD 500.00

Code Enforcement

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Community Development Core Annual-Premium	Community Development Core Annual-Premium	USD 2,250.00
1.00	Community Development Code Enforcement Annual-Premium	Community Development Code Enforcement Annual-Premium	USD 4,500.00
1.00	Community Development GIS (ESRI) Mapping Integration Annual	Community Development GIS (ESRI) Mapping Integration Annual. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.	USD 500.00
1.00	Community Development ICC Code Integration (population based) Annual	Community Development ICC Code Integration (9 Titles and unlimited users) Annual	USD 2,000.00
1.00	Community Development Mobile App (Offline Inspections) Annual	Community Development Mobile App (Offline Inspections) Annual	USD 500.00
1.00	Community Development External Processor Annual Fee - Forte	Pay Maintenance and Support Annual Fee	USD 300.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	SeeClickFix 311 CRM Connector to CivicPlus Community Development	SeeClickFix hosted integration with the CivicGov Code Enforcement module. This requires both systems to be configured with the same source parcel data source using a public ArcGIS feature layer (i.e. REST endpoint).	USD 0.00
1.00	Online Code Hosting Connector for Community Development	Community Development Code Library integration with Municode Codification Online Codes	USD 0.00
1.00	SeeClickFix 311 CRM Request	Unlimited gov user licenses for service request and constituent management tool to intake resident submission. Assign requests internally, resolve issues and measure request performance.	USD 2,629.59
1.00	Community Development Core Setup-Premium	Community Development Core Setup-Premium	USD 1,750.00
1.00	Community Development Code Enforcement Setup-Premium	Community Development Code Enforcement Setup-Premium	USD 3,500.00
1.00	Community Development GIS (ESRI) Mapping Integration Setup	Community Development GIS (ESRI) Mapping Integration Setup. This requires the client to provide an ArcGIS restful endpoint for a parcel layer and may provide ArcGIS restful endpoints for up to two additional layers.	USD 500.00
1.00	Community Development ICC Code Integration (population based) Setup	Community Development ICC Code Integration (9 Titles and unlimited users) Setup	USD 500.00
1.00	Community Development Mobile App (Offline Inspections) Setup	Community Development Mobile App (Offline Inspections) Setup	USD 500.00
1.00	Community Development External Processor Implementation - Forte	Community Development Pay Setup Fee - Forte	USD 300.00
2.00	Community Development GIS (ESRI) Mapping-Additional Layer	Community Development GIS (ESRI) Mapping-Additional Layer. This requires the client to provide an ArcGIS restful endpoint for the layer being added.	USD 1,000.00
1.00	Community Development Code Enforcement Report Setup-5 Pack	Community Development Code Enforcement Report Setup-5 Pack	USD 1,000.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Community Development Code Enforcement Advanced Routing-5 Pack	Community Development Code Enforcement Advanced Routing-5 Pack	USD 1,000.00
1.00	Community Development Code Enforcement Inspection Checklist Setup-5 Pack	Community Development Code Enforcement Inspection Checklist Setup-5 Pack	USD 1,000.00
1.00	Community Development-Data Import - Standard - Client Formatted - Code Enforcement Violation	The client is responsible for formatting the data within the provided template. CivicPlus will import the returned pre-formatted template (.csv format) provided by the client.	USD 500.00
1.00	SeeClickFix 311 CRM Request Implementation	SeeClickFix 311 CRM Request Implementation	USD 1,250.00

List Price - Initial Term Total	USD 161,534.68
---------------------------------	----------------

Chart of Payments

	Annual Subscription Charges	CPA Yearly Charge	Total Annual Billing
Year One	USD 19,464.59	USD 10,114.50	USD 29,579.09
Year Two	USD 27,052.81	USD 10,114.50	USD 37,167.31
Year Three	USD 28,405.45	USD 10,114.50	USD 38,519.95
Year Four	USD 29,825.72	USD 10,114.50	USD 39,940.22

Initial Term Invoice Schedule	One time fees will be spread equally across 4 years, initial year invoiced at signing and subsequent years invoiced on the anniversary of signature date
-------------------------------	--

Initial Term	Beginning at signing and ending 48 months from the date of signature. Renewing annually on the date of signature.
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-116125-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)