



**WALTERBORO CITY COUNCIL
REGULAR MEETING**

MAY 5, 2026

CITY HALL

6:15 P.M.

AGENDA

I. Call to Order:

1. Invocation – Pastor JaDon Buckner, Walterboro Christian Center
2. Pledge of Allegiance – Forest Hills Elementary Choir led by Taylor Fussell

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Regular Meeting – April 7, 2026
2. Joint City Council-County Council Meeting – March 24, 2026

IV. Old Business:

V. New Business:

1. **Ordinance # 2026-01**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2026-2027 AND MATTERS RELATING THERETO (Introduction and First Reading).
2. **Ordinance # 2026-02**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2026-2027 AND MATTERS RELATING THERETO (Introduction and First Reading).
3. **Ordinance # 2026-03**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Introduction and First Reading).
4. **Ordinance # 2026-04**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO CHAPTER 2, ARTICLE VIII BOARDS AND COMMISSIONS (Introduction and First Reading).

5. **Resolution # 2026-R-06**, A RESOLUTION TO DECLARE MAY 3-9, 2026, AS “PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA (Resolution Attached).
6. A PROCLAMATION TO DESIGNATE MAY 2026 AS NATIONAL TENNIS MONTH (Proclamation Attached).
7. A request from Coastal Empire Mental Health/SCDMH to hang Mental Health Awareness Ribbons on street posts in front of businesses on Washington Street, North Walter Street, North Lucas Street, and North Memorial Avenue for the month of May (Request Attached).

VI. Committee Reports:

1. City Improvement Committee, Chairman Ladson Fishburne.
2. Walterboro – Colleton County Airport Commission, Jimmy Syfrett.
3. Budget Committee, Chairperson Judy Bridge.
4. Keep Walterboro Beautiful, Chairman Dana Cheney.
5. Main Street Steering Committee, Patricia Fleming.

VII. City Manager’s Report:

VIII. Executive Session:

1. Contractual Matter – Hotel Feasibility Study.
2. Personnel Matters:
 - a. Public Safety Committee.
 - b. Appointment to Planning Commission.
 - c. City Manager Contract.

IX. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

X. Adjournment

Walterboro City Council

Regular Meeting

City Hall

April 7, 2026

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 7, 2026, at 6:15 P.M., with Mayor James Broderick presiding.

Present: Joined in the meeting were: Mayor James Broderick, Councilmembers: Jimmy Syfrett, Ladson Fishburne, Judy Bridge, Paul Siegel, and Carl Brown. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, Main Street Manager/Tourism Director Patricia Fleming, Father Bruce Barnett, St. Anthony's Catholic Church. Libertas Academy students: Amelia Love, Noah Jackson, William Brown, Yophi Panza, Anthony Jerideau, Colby Shelly, Delyliah Pressley, Paisley Orsini, and Skylar Tuten. Utilities Director Wayne Crobsy, Parks Director Jonathan Burroughs, Dana Cheney, Sue Ketih, and Carol Black. Councilmember Spencer Witkin was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Broderick called the meeting to order. Father Bruce Barnett, St. Anthony's Catholic Church gave the invocation. Libertas Academy students led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

Carol Black stated I am here tonight speaking on the Civility Resolution. I do think it is a good idea, but I am wondering what prompted it. Do you think you want to do it as a statement of position of the Council?

Mayor Broderick stated yes, this is what we expect.

Carol Black stated I think it's a great idea, I hope you will go further with some of the other ordinances. I am interested to see if you would ask for a code of ethics for all Boards and Commissions members for the city. I have had concerns over the last few years that there have been actions from some members on the boards and commissions where they are violating certain things. I hope this is something you will consider doing. I also hope you will consider amending the ordinance where the public can speak before council without having to be on the agenda or speaking about agenda items only.

Approval of Minutes:

Upon motion of Councilmember Brown, Seconded by Councilmember Bridge, the following minutes were approved.

1. Regular Meeting – March 3, 2026
2. Special Called Meeting – March 12, 2026

Old Business:

There was no old business to conduct.

New Business:

1. **Resolution # 2026-R-03**, A RESOLUTION TO DESIGNATE APRIL 2026 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NON-DISCRIMINATION POLICY.

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

2. **Resolution # 2026-R-04**, A RESOLUTION PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY OF WALTERBORO.

Motion: Councilmember Siegel; Seconded by Councilmember Syfrett

Discussion: None

Carried: All ayes

3. A PROCLAMATION TO DESIGNATE APRIL 2026 AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO.

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

4. A PROCLAMATION TO DESIGNATE APRIL 2026 AS SEXUAL ASSAULT AWARENESS MONTH IN THE CITY OF WALTERBORO.

Motion: Councilmember Bridge; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

5. Consideration of a request from the Colleton County Veterans Council for the Annual Memorial Day Ceremony on Monday, May 25, 2026, at 9:00 AM.

Nathaniel Cox with the Veterans Council stated thank you for having me today. It is a joy for us to do this each year and to represent the Veterans. Our theme is Land of the Free because of the Brave. We thank the city for their support.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

6. Consideration of a request from David Smalls, South Carolina Artisans Center to close Lucas Street between East Washington and Hampton Street, from 9:00 AM – 2:00 PM on May 16, 2026, for a tractor parade.

David Smalls stated we partner with Clemson University with Ag and Art and this is the 6th year we will be doing this. We started a tractor parade, and we want to extend it and those tractors displayed so people can look at them.

Motion: Councilmember Syfrett; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

Committee Reports:

1. City Improvement Committee, Chairman Ladson Fishburne.

Ladson stated there was not a ton of activity for February and March due to our Code Enforcement Officer being out with an injury. We are continuing to work on cases. With Corporal Hanley back at work, we expect to see more cases closed.

2. Walterboro – Colleton County Airport Commission, James Broderick/Jimmy Syfrett

Jimmy stated the airport conducted a live emergency exercise on March 27th which was very beneficial. The Fuel Farm site prep and utility work is complete. The tank is being made and will be here by late summer. Construction for the taxiway going back towards the Forestry Commission will begin next week. Runway 523, the Main Runway is waiting on a taxiway reconfigure component grant to be sent in, which should be late April or May. The contractor can state as soon as the grant is executed. The airport has leased a fuel truck for jet fuel, that lease has expired and we were able to purchase it.

3. Budget Committee, Chairperson Judy Bridge

Judy stated there has been a change in the Budget Committee Meeting from April 21st to April 28th. This is to give our City Manager and Amy a little more time to make sure we have accurate revenue sources. The budget will be presented for first reading in May.

4. Keep Walterboro Beautiful, Chairman Dana Cheney.

Dana stated we have finished our Main Street project for the 200 block of Main Street.

5. Main Street Steering Committee, Patricia Fleming.

Patricia stated I have nothing to report at this time. Our next Main Street Committee meeting will be April 13th.

City Manager's Report:

1. Consideration of funding recommendations from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation from the ATAX Committee. They met on March 17, 2026, and approved the following request:

1. SC Artisans Center – Ag + Art Tour

Requested: \$5,000.00 Approved: \$5,000.00

2. SC Artisans Center – Explore SC Art

Requested: \$11,500.00 Approved: \$ 11,500.00

3. Lowcountry & Resort Islands – Adv. & Promotion

Requested: \$20,500.00 Approved: \$20,500.00

Should these requests be approved as submitted, the projected remaining balance for the 2025-2026 fiscal year will be \$95,834. The remaining funds will be reviewed and considered at the next scheduled meeting in June 2026. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of these funding recommendations.

Motion: Councilmember Syfrett; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

Councilmember Bridge asked whose request is Lowcountry & Resort Islands?

Assistant City Manager Ryan McLeod stated that is Peach Morrison. She handles everything from a regional standpoint.

Councilmember Bridge asked does she attend the meetings?

Assistant City Manager Ryan McLeod stated yes, she does attend the meetings.

Councilmember Brown asked Jeff, what does the Lowcountry & Resort Islands do for the City of Walterboro?

City Manager Jeff Molinari stated they market the entire Lowcountry. We have worked with them for many years, and they are part of the Walterboro Tourism Commission. They promote Walterboro and Colleton County.

Councilmember Brown asked, “do they ever ask for funding?”

City Manager Jeff Molinari stated yes, we give them money each year.

2. Consideration of Change Order #1 from Wildwood Contractors for Phase IIA of the Boardwalk Project to construct bridges 212 and 213.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for a change order from Wildwood Contractors. On November 11, 2025, City Council awarded a contract to Wildwood Contractors, Inc. in the amount of \$1,896,900.00 for the reconstruction of Sections 201-205 of the city’s boardwalk system in the Walterboro Wildlife Sanctuary. The city has available funding to fund the reconstruction of two (2) additional bridges (212 and 213) through the following sources:

- American Rescue Plan Act (ARPA) - \$106,768
- 2026 General Obligation Bond - \$405,582

Wildwood Contractors, Inc. (Walterboro, SC) has submitted Change Order #1 in the amount of \$512,350.00. City staff recommends approval of the change order to construct Sections 212 and 213. City staff asks for Council’s favorable consideration of this request.

Motions: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

3. Consideration of the purchase of a new dump truck for the Water Department.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have your agenda packet a memo and supporting documentation from our Utilities Director to purchase a Dump Truck. The FY 2025-2026 Water Department budget included the lease/purchase of a backhoe and dump truck. The Water Department solicited bids for the purchase of a dump truck and received three (3) bids:

Dealer	Bid
<ul style="list-style-type: none"> • Walterboro Ford (Walterboro, SC) • Ford of Spartanburg (State Contract) • Cooper Chevrolet (Walterboro, SC) 	<p>\$82,750.00</p> <p>\$83,068.00</p> <p>Incomplete</p>

Staff recommends purchasing the backhoe loader from Walterboro Ford (Walterboro, SC) in the amount of \$82,750.00. The FY 2025-2026 Water Department budget estimated the cost of the dump truck at \$85,000.00. City Staff asks for Council’s favorable consideration of this request.

4. 2026 CDBG Prioritization

City Manager Jeff Molinari stated Mr. Mayor and members of Council last month Kimberly Varn from LCOG conducted a public hearing on the CDBG program. Each year we submit to City Council a prioritized list of areas we are going to seek funding for. Pursuant to the goals and objectives outlined by City Council for 2026, I recommend the following CDBG priority needs for the next funding cycle.

1. Public Infrastructure and Facilities
 - Upgrades of water and sewer lines as needed.
 - Other projects as identified
2. Community Enrichment
 - Demolition of properties that are attractive nuisances.
 - Adaptive reuse of existing structures.
 - Others as identified.
3. Special Projects as identified
 - Trail connector for Wildlife Center and Wildlife Sanctuary.
 - Other projects as identified.
4. Economic Development projects as identified.

Motion: Councilmember Brown; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

Carol Black stated I am pleased there is a list of demolitions that are attractive nuisances. At the end of Savage Street there is a bright blue bungalow, and the yard needs to be cleaned. I would feel terrible if the house was demolished because the yard is not kept up. Is there any type of movement to encourage people to sale the property or do something about it.

A motion was made to go into Executive Session by Councilmember Bridge, seconded by Councilmember Syfrett. Mayor Broderick explained that City Council would be going into Executive Session to discuss Receipt of Legal Advice – Dealing with matters covered by attorney-

client privilege, including potential or pending legal claims, Personnel Matter – Public Safety Committee, and Contractual Matter – Wastewater Treatment Expansion Project.

Executive Session:

1. Receipt of Legal Advice – Dealing with matters covered by attorney – client privilege, including potential or pending legal claims.
2. Personnel Matter – Public Safety Committee.
3. Contractual Matter – Wastewater Treatment Plant Expansion Project.

A motion to come out of Executive Session was made by Councilmember Fishburne, seconded by Councilmember Bridge, all in favor, motion carries.

Open Session:

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, Seconded by Councilmember Syfrett, and passed unanimously. Mayor Broderick adjourned the meeting at 8:05 P.M. Notice of the meeting was distributed with the agenda packet, to all local media, posted on City Hall bulletin board and posted on the City’s website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

Joint Walterboro City Council/Colleton County Council Meeting

March 24, 2026

Minutes

A Joint Walterboro City Council and Colleton County Council Meeting was held on March 24, 2026, at the Walterboro Wildlife Center at 12:00 P.M. with Mayor Broderick and Chairman Biering presiding.

Present: Joined in the meeting for City Council were Mayor James Broderick, Councilmembers: Judy Bridge, Jimmy Syfrett, Paul Siegel, and Spener Witkin. Councilmember Ladson Fishburne and Carl Brown were absent.

Joined in the meeting for County Council were Chairman Scott Biering, Council Vice-Chairman Bubba Trippe, Councilman Johnny Frank, and Councilman Phillip Taylor. Councilman Steve Murdaugh was absent.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Broderick and Chairman Biering called the meeting to order at 12:00 P.M. Councilman Taylor gave the invocation.

Presentations:

City Manager Jeff Molinari gave an overview of projects that the city is working on as well as downtown development and collaborative efforts with the County.

County Administrator Thomas Higgs presented information about the County's Comprehensive Plan, as well as current projects.

Open Session:

There being no further business to consider, a motion to adjourn was made by Chairman Biering, seconded by Councilman Taylor and Vice-Chairman Trippe, and passed unanimously. They adjourned the meeting at 1:15 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's Website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

ORDINANCE # 2026-01

**AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR
FISCAL YEAR 2026-2027 AND MATTERS RELATING THERETO**

WHEREAS, the 2026-2027 General Fund Budget has been presented and considered;
and

WHEREAS, a public hearing on the budget has been properly advertised and conducted
on June 2, 2026.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of
Walterboro, South Carolina, in Council Assembled, as follows:

1. The 2026-2027 City General Fund Budget is hereby adopted in the amount of
\$9,766,190 with revenues and expenditures as set out in the budget document
attached.
2. The property tax rate shall be set at ninety-nine point eighty-six (99.86) mills.

This ordinance shall be effective July 1, 2026.

DONE, this 2nd day of June, 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne M. Nettles
City Clerk

First Reading: May 5, 2026

Public Hearing: _____

Second Reading: _____

CITY OF WALTERBORO
FY 2026-2027 GENERAL FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
 #2026-01, Page 1

LINE ITEM	APPROVED FY 2025-2026 BUDGET	FY 2026-2027 DEPARTMENT REQUEST	FY 2026-2027 MANAGER'S RECOMMENDATION	FY 2026-2027 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	\$ 9,478,632	\$ 8,975,465	\$ 9,760,143	
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 197,999	\$ 202,966	\$ 197,890	
OPERATING	\$ 121,193	\$ 158,387	\$ 124,539	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 319,192	\$ 361,353	\$ 322,429	\$ -
CITY MANAGER				
PERSONNEL	\$ 418,554	\$ 418,860	\$ 418,992	
OPERATING	\$ 36,866	\$ 37,247	\$ 29,207	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 455,420	\$ 456,107	\$ 448,199	\$ -
FINANCE				
PERSONNEL	\$ 304,110	\$ 322,914	\$ 342,586	
OPERATING	\$ 96,652	\$ 118,187	\$ 108,463	
CAPITAL	\$ -	\$ 100,000	\$ -	
SUBTOTAL	\$ 400,762	\$ 541,101	\$ 451,049	\$ -
PUBLIC WORKS				
PERSONNEL	\$ 659,848	\$ 700,140	\$ 672,530	
OPERATING	\$ 496,511	\$ 556,780	\$ 566,736	
CAPITAL	\$ -	\$ 83,200	\$ -	
SUBTOTAL	\$ 1,156,359	\$ 1,340,120	\$ 1,239,266	\$ -
PLANNING & DEVELOPMENT				
PERSONNEL	\$ 146,536	\$ 154,875	\$ 141,559	
OPERATING	\$ 84,650	\$ 87,150	\$ 76,350	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 231,186	\$ 242,025	\$ 217,909	\$ -
POLICE				
PERSONNEL	\$ 3,062,706	\$ 3,320,248	\$ 3,149,424	
OPERATING	\$ 695,919	\$ 765,495	\$ 706,270	
CAPITAL	\$ 163,000	\$ 255,895	\$ -	
SUBTOTAL	\$ 3,921,625	\$ 4,341,638	\$ 3,855,694	\$ -
JUDICIAL				
PERSONNEL	\$ 187,737	\$ 199,055	\$ 178,918	
OPERATING	\$ 98,367	\$ 93,918	\$ 115,292	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 286,104	\$ 292,973	\$ 294,210	\$ -

CITY OF WALTERBORO
FY 2026-2027 GENERAL FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
#2026-01, Page 2

LINE ITEM	APPROVED FY 2025-2026 BUDGET	FY 2026-2027 DEPARTMENT REQUEST	FY 2026-2027 MANAGER'S RECOMMENDATION	FY 2026-2027 COUNCIL APPROVED
FIRE				
PERSONNEL	\$ 1,501,623	\$ 1,660,898	\$ 1,595,011	
OPERATING	\$ 315,213	\$ 314,119	\$ 283,256	
CAPITAL	\$ -	\$ 130,690	\$ -	
SUBTOTAL	\$ 1,816,836	\$ 2,105,707	\$ 1,878,267	\$ -
PARKS				
PERSONNEL	\$ 476,869	\$ 587,016	\$ 508,530	
OPERATING	\$ 331,588	\$ 263,013	\$ 285,741	
CAPITAL	\$ -	\$ 76,000	\$ -	
SUBTOTAL	\$ 808,457	\$ 926,029	\$ 794,271	\$ -
TOURISM				
PERSONNEL	\$ 130,075	\$ 134,349	\$ 130,093	
OPERATING	\$ 64,469	\$ 55,455	\$ 41,855	
SUBTOTAL	\$ 194,544	\$ 189,804	\$ 171,948	\$ -
WILDLIFE CENTER				
PERSONNEL	\$ 25,242	\$ 31,553	\$ 25,042	
OPERATING	\$ 69,884	\$ 88,656	\$ 67,906	
SUBTOTAL	\$ 95,126	\$ 120,209	\$ 92,948	\$ -
TOTAL ALL EXPENDITURES	\$ 9,685,611	\$ 10,917,066	\$ 9,766,190	\$ -
GENERAL FUND - FUND BALANCE	\$ 206,979		\$ 31,500	
BALANCE	\$ -	\$ (1,941,601)	\$ 25,453	\$ -

ORDINANCE # 2026-02

**AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET
FOR FISCAL YEAR 2026-2027 AND MATTERS RELATING THERETO**

WHEREAS, the 2026-2027 Enterprise Fund Budget has been presented and considered;
and

WHEREAS, a public hearing on the budget has been properly advertised and conducted
on June 2, 2026.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of
Walterboro, South Carolina, in Council Assembled, as follows:

The 2026-2027 City Enterprise Fund Budget is hereby adopted with in the amount of
\$5,974,935 with revenues and expenditures as set out in the budget document attached.

This ordinance shall be effective July 1, 2026.

DONE, this 2nd day of June, 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne M. Nettles
City Clerk

First Reading: May 5, 2026
Public Hearing: _____
Second Reading: _____

CITY OF WALTERBORO
FY 2026-2027 ENTERPRISE FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
 #2026-02, Page 1

LINE ITEM	APPROVED FY 2025-2026 BUDGET	FY 2026-2027 DEPARTMENT REQUEST	FY 2026-2027 MANAGER'S RECOMMENDATION	FY 2026-2027 COUNCIL APPROVED
STATEMENT OF CASH FLOWS	\$ 1,634,821	\$ 1,422,972	\$ 1,422,972	
<u>REVENUE</u>				
UTILITY FUND	\$ 5,955,017	\$ 5,966,216	\$ 5,974,935	
<u>EXPENDITURES</u>				
WATER				
PERSONNEL	\$ 1,172,111	\$ 1,004,035	\$ 943,743	
OPERATING	\$ 840,746	\$ 888,934	\$ 838,774	
CAPITAL	\$ -	\$ 63,500	\$ -	
SUBTOTAL	\$ 2,012,857	\$ 1,956,469	\$ 1,782,517	\$ -
UTILITY SUPPORT				
PERSONNEL	\$ 306,260	\$ 393,412	\$ 293,748	
OPERATING	\$ 111,830	\$ 131,610	\$ 119,610	
DEBT	\$ 1,212,465	\$ 1,180,637	\$ 1,180,637	
CAPITAL	\$ -	\$ 43,000	\$ -	
SUBTOTAL	\$ 1,630,555	\$ 1,748,659	\$ 1,593,995	\$ -
SANITATION				
PERSONNEL	\$ 337,081	\$ 338,906	\$ 315,009	
OPERATING	\$ 245,337	\$ 200,562	\$ 193,215	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 582,418	\$ 539,468	\$ 508,224	\$ -
SEWER				
PERSONNEL	\$ 312,566	\$ 331,319	\$ 301,844	
OPERATING	\$ 717,499	\$ 780,382	\$ 775,382	
CAPITAL	\$ -	\$ 11,800	\$ -	
SUBTOTAL	\$ 1,030,065	\$ 1,123,501	\$ 1,077,226	\$ -
SEWER SUPPORT				
PERSONNEL	\$ 472,181	\$ 440,775	\$ 434,526	
OPERATING	\$ 76,501	\$ 80,791	\$ 55,860	
CAPITAL	\$ -	\$ 43,000	\$ -	
SUBTOTAL	\$ 548,682	\$ 564,566	\$ 490,386	\$ -
UTILITY SUPPORT TO GF	\$ 362,289	\$ 33,553	\$ 522,587	
UTILITY FUND SUBTOTAL	\$ 6,166,866	\$ 5,966,216	\$ 5,974,935	\$ -
USE OF NET POSITION	\$ 211,849	\$ -	\$ -	
<u>ENDING NET POSITION</u>				
YEAR END STATEMENT OF CASH FLOW	\$ 1,422,972	\$ 1,422,972	\$ 1,422,972	\$ -

ORDINANCE #2026-03

AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT

WHEREAS, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

WHEREAS, the need to maintain a comprehensive fee schedule for all City of Walterboro fees is necessary; and

WHEREAS, the fees recommended by the Mayor and Walterboro City Council are as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, the following fees are amended or adopted:

WATER FEES

A. Minimum bi-monthly charges

<u>Service Size</u>	<u>In City</u>	<u>Out of City</u>
¾"	\$ 29.63	\$ 59.26
1"	\$ 74.08	\$ 148.16
1¼"	\$ 148.15	\$ 296.30
1½"	\$ 148.15	\$ 296.30
2"	\$ 237.04	\$ 474.08
3"	\$ 444.45	\$ 888.90
4"	\$ 740.75	\$1,481.50
6"	\$1,481.50	\$2,963.00
8"	\$2,370.40	\$4,740.80

*Minimum charge includes first 4,000 gallons

*City hall fire hydrant water is sold in increments of 4,000 gals at the ¾" rate

*Fire protection sprinklers \$0.19 per head

*#31 Fire hydrant \$14.81

*#32 Fire hydrant \$42.64

B. Usage Rates – Per Thousand

	<u>In City</u>	<u>Out of City</u>
First 4,000 gals	Included in minimum charge	
Next 36,000 gals	\$1.91	\$3.82
Next 160,000 gals	\$1.91	\$3.82
All over 200,000 gals	\$1.91	\$3.82

C. CONNECTION/CAPACITY FEES

<u>Service Size</u>	<u>Connection Fee</u>	<u>Capacity Fee</u>
¾"	\$2,320.00	\$ 2,560.00
1"	\$2,594.00	\$ 6,400.00
1½"	\$4,942.00	\$ 12,800.00
2"	\$5,958.00	\$ 20,480.00
3"	Cost plus 20% (refer to Director)	\$ 40,960.00
4"	Cost plus 20% (refer to Director)	\$ 64,000.00
6"	Cost plus 20% (refer to Director)	\$128,000.00
8"	Cost plus 20% (refer to Director)	\$204,800.00
Road Bore	\$3,000.00	

SEWER FEES

A. Usage Rates

	<u>In City</u>	<u>Out of City</u>
Rate per Thousand	\$6.36	\$12.72
Facility Charge	\$7.69	\$15.38

B. CONNECTION/CAPACITY FEES

<u>Service Type</u>	<u>Connection Fee</u>	<u>Capacity Fee By Service Size</u>
Residential	\$3,306.00	\$ 2,450.00 ¾"
Business	\$5,262.00	\$ 6,125.00 1"
Restaurant	\$7,589.40	\$ 12,250.00 1½"
Motel/Apartments	\$5,262.00 1 st unit	\$ 19,600.00 2"
	\$ 218.00 each additional	\$ 39,200.00 3"
		\$ 61,250.00 4"
		\$122,500.00 6"
Flowable Fill Fee	Up to \$1,500.00	\$196,000.00 8"

SANITATION FEES

Residential rollout	\$30.00
Commercial rollout	\$43.00

ADMINISTRATIVE FEES

Service deposit	\$100.00	DHEC H2O	\$ 0.75
Turn on/off service fee	\$ 10.00	DHEC Sewer	\$ 1.00
Missed appointment fee 2 nd visit	\$ 25.00	Certified letter fee	\$ 10.00
Late fee	\$ 10.00	Non refund hydrant deposit	\$ 150.00
Processing cut-off/on	\$ 30.00	Offsite hydrant perm/yearly	\$1,500.00
Water meter removal/replacement	\$ 50.00	Hydrant tampering/each	\$ 500.00
Tampering fee	\$100.00	Additional hydrant tag	\$ 50.00
Terminate/restore tap fee	\$400.00	Delayed hydrant water log	\$ 100.00

This ordinance shall be effective July 1, 2026.

DONE, this 2nd day of June, 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: May 5, 2026

Public Hearing: _____

Second Reading: _____

ORDINANCE # 2026-04

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION, TO INCLUDE CHANGES TO CHAPTER 2, ARTICLE VIII BOARDS AND COMMISSIONS.

WHEREAS, the Code of Ordinances of the City of Walterboro needs to be periodically updated to reflect operational changes.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that the following amendments to the Code of Ordinances be adopted:

In the amendments that follow, underlined text indicates new or revised text to be inserted and ~~stricken text~~ indicates text to be deleted.

Sec. 2-168. Structure and procedure.

- (a) The structure and procedures governing all committees, commissions and boards is hereby ordained.
- (b) Standing City Council committees shall be divided into two categories, internal and external, as follows:
 - (1) Internal.
 - a. Budget.
 - b. Fireman Insurance Fund Board of Trustees.
 - e. ~~Finance Committee.~~
 - (2) External.
 - a. Airport Commission.
 - b. Lowcountry Council of Governments (LCOG).
 - e. ~~Joint Railroad Right of Way Committee.~~
 - d. ~~Economic Development Commission.~~
 - e. ~~City Appearance Board.~~ Keep Walterboro Beautiful Board

(Two-year appointments shall begin and expire in June of odd years.)

- (c) Other committees, commissions and boards are hereby established as follows:
 - (1) Building Board; four-year terms.
 - (2) Municipal Election Commission; six-year terms.
 - (3) ~~Economic Development Commission; four-year terms.~~
 - (4) Historic Preservation Commission; two-year terms.

- (5) Municipal Planning Commission; four-year terms.
- (6) Tree Protection Committee; two-year terms.
- (7) Board of Zoning Appeals; three-year terms.
- (8) ~~City Appearance Board~~ Keep Walterboro Beautiful Board; four-year terms.
- (9) Reserved.
- (10) ~~North Lemacks Street Revitalization Committee; four-year terms.~~
- (11) ~~Citizen of the year committee.~~
- (12) ~~Great Swamp Sanctuary Commission; four-year terms.~~

~~Sec. 2-169. The Great Swamp Sanctuary Commission.~~

~~(a) The Great Swamp Sanctuary Commission's duties shall be as follows:~~

- ~~(1) Advise the City Council as to how the Sanctuary may be secured, funded, designed, promoted and operated.~~
- ~~(2) Attend the regularly scheduled and called meetings of the Commission.~~
- ~~(3) Oversee the development of the Sanctuary.~~
- ~~(4) Ensure a cooperative and cordial relationship with other nature based attractions and federal, State, and local governmental agencies.~~
- ~~(5) Work with the City Manager or his designee for all operational matters.~~

~~(b) Membership.~~

- ~~(1) There shall be no more than 25 members of the Commission, and they shall be appointed by the City Council for four year terms, which shall be staggered so that one quarter of the terms shall expire annually.~~
- ~~(2) The Commission membership shall consist of representatives from other nature based organizations, related governmental organizations, tourist groups, commercial and business interests, handicapped individuals, historic, educational and media organizations and others as the City Council may deem appropriate.~~
- ~~(3) The Commission shall meet at least quarterly and more often as necessary at the call of the Chair.~~
- ~~(4) Members may be represented by their proxy.~~
- ~~(5) A member must be present or represented by a proxy for one half of the Commission's meetings during any 12 month period or their membership will be automatically voided and a replacement appointed by the City Council.~~
- ~~(6) At its first meeting after January 1 each year, the Commission shall elect a Chairman, Vice Chairman and Secretary Treasurer and two members to serve on the Executive Committee.~~
- ~~(7) The Executive Committee shall consist of the Chairman, Vice Chairman, Secretary-Treasurer and two members elected from the membership. It shall be empowered to act~~

~~on behalf of the full Commission in the event that it is not practical for the full Commission to meet.~~

(Code 2003, §§ 3.502, 3.503)

Sec. 2-170. Mayoral appointments.

The Mayor shall make appointments to the internal committees in ~~odd-numbered years prior to the start of the new fiscal year~~ in January of even-numbered years after the municipal election the previous November. Appointments to external committees shall be made at the same time based on the following criteria:

- (1) Appointments shall be made from interested and qualified Councilmembers.
- (2) To be qualified for appointment, Councilmembers must not have served on the external committee within the past four years and must have served at least two years on the City Council.
- (3) Interested and qualified Councilmembers shall be asked to rank their preference of external committees.
- (4) The Mayor shall select a Councilmember from the list of qualified Councilmembers to serve on each external committee.
- (5) No Councilmember shall serve on both LCOG and the Airport Commission at the same time.
- (6) Should no interested and qualified Councilmember exist, the Mayor shall be free to make the appointment from any Councilmember.

Sec. 2-171. Special ad hoc City Council study committees.

Special ad hoc City Council study committees may be created by the City Council for a particular purpose or when the issue is so complex and time consuming that it cannot be reasonably handled at a City Council meeting. City Council study committees shall consist of three Councilmembers appointed by the presiding officer. Special City Council committees shall cease at the end of their mission, but no later than the end of each fiscal year, unless specifically continued by the City Council thereafter for a specified time period.

(Code 2003, § 2.1003)

Sec. 2-172. Citizen committees.

- (a) Annually, prior to the start of each calendar year, the City shall solicit the names of interested citizens to serve on standing citizen committees or commissions as provided in Section 2-168.
- (b) The names of interested citizens, as well as incumbent committee members interested in reappointment, shall be considered and voted upon by the City Council. Incumbents must have a minimum attendance rate of 70 percent to be considered for reappointment.
- (c) Committees may make recommendations on proposed programs, services, ordinances and resolutions within their area of responsibility before action is taken by the City Council. The

committee chair may present the recommendations of the committee during the discussion of the item of business.

- (d) Employees shall staff the various committees as directed by the City Manager, but no staff person shall serve as a Councilmember or citizen study committee.
- (e) Minutes need not be taken of committee meetings.

~~Sec. 2-173. Citizen of the Year Committee.~~

~~(a) The Citizen of the Year Committee's duties shall be as follows:~~

~~(1) Determined the submittal and selection process, provided that:~~

- ~~a. The intent is to honor a resident of the City, someone employed in the City, or someone who owns property in the City but these criteria should not exclude any well-deserving person from receiving the honor.~~
- ~~b. Recommendations, accompanied by supporting documentation, should be received from anyone wishing to do so including committee members provided however that no recommendations are to be made by any member of City Council or a by any employee of the City.~~
- ~~c. The selection process be completed and the chosen person's name submitted so they may be honored before the end of each calendar year.~~

~~(2) Annually solicit and review recommendations and base on the review, select the person to be honored as "Citizen of the Year".~~

~~(b) Membership.~~

~~(1) The committee shall be comprised of the chairs from each of the other committees, boards, and commissions that proceed the Citizen of the Year Committee listed in Subsection 2-168(e).~~

~~(2) The chair of the committee shall be elected from its membership.~~

DONE, this ____ day of June 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne Nettles
City Clerk
First Reading: _____
Public Hearing: _____

Second Reading: _____

Resolution # 2025-R-06

TO DECLARE MAY 3-9, 2026, AS “PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

WHEREAS, the position of municipal clerk is the only municipal staff role that is required by state law, regardless of a municipality’s size or form of government; and

WHEREAS, all 271 cities and towns in the state are required to have a municipal clerk; and

WHEREAS, Adrienne Nettles plays a critical and varied role to support the mayor, city council and city staff; and

WHEREAS, municipal clerks’ responsibilities under state law include giving notice of meetings to council members and the public, keeping minutes of its proceedings, and performing other duties; and

WHEREAS, regardless of city size, municipal clerks have seen their roles and responsibilities expand with changing times; and

WHEREAS, with advancements in software and hardware, municipal clerks have become increasingly adept/skilled at using technology to prepare materials for meeting agenda packets, to record meeting minutes and to manage public records; and

WHEREAS, municipal clerks get their professional training from the South Carolina Municipal Finance Officers, Clerks and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina.

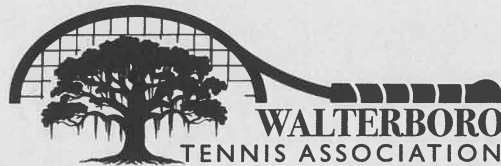
NOW, THEREFORE, be it resolved by the Council of the City of Walterboro to declare May 3 – 9, 2026, as “Professional Municipal Clerks Week” in Walterboro to recognize and honor the valuable contributions that Adrienne Nettles makes to our city.

DONE AND RATIFIED in Council assembled on this 5th day of May 2026.

James D. Broderick
Mayor

Attest:

Adrienne Nettles
City Clerk



PROCLAMATION

Whereas, On May 21, 1881, the USTA, originally known as the United States National Lawn Tennis Association, was founded in New York City, New York, to create rules and standards for the emerging game of lawn tennis; and

Whereas, The USTA is the nonprofit, national governing body for tennis in the United States, and leads the promotion and growth of the sport at every level of play, from beginners to professionals at the US Open; and

Whereas, The USTA is the largest tennis organization in the world, with over 700,000 members from every corner of the country; and

Whereas, The USTA proudly partners with local tennis programs to showcase the important health, social, and educational benefits of tennis, and make the sport available to everyone, regardless of age, environment, condition, or ability, through its USTA Adaptive grants; and

Whereas, The latest research by the Physical Activity Council shows that more than 21.6 million Americans played tennis in 2020, an unprecedented 22 percent increase in participation over 2019 and the highest number of players since the PAC study began in 2007; and

Whereas, By increasing the accessibility of tennis for citizens of Walterboro of all ages and ability, the USTA has contributed to making our community happier and healthier; and

Whereas, USTA has declared the month of May as National Tennis Month to encourage players, organizations, facilities, retailers, tennis manufacturers and more to promote local programs and activities, at parks and facilities to showcase tennis and spread the word about the sport and its benefits, and to help players and non-players alike find courts and play opportunities in their communities;

NOW, THEREFORE, I James Broderick, Mayor of Walterboro, South Carolina proclaim May 2026, as National Tennis Month and hereby urge the citizens of Walterboro to become aware of and support National Tennis Month.

April 7, 2026

Walterboro City Council
109 Benson Street
Walterboro SC 29488

Re: May - Mental Health Awareness Month (MHAM)

To: Walterboro City Council

Coastal Empire Community Mental Health/SCDMH request authorization to hang Mental Health Awareness Ribbons on the street post on Washington Street, intersecting street post and on street post in front of business requesting the MHAM Ribbon's on N. Walter St., N. Lucas St., and N. Memorial Ave. for the month of May.

Sincerely,

Melissa A. Hall

Melissa A. Hall
Administrative Specialist, II
Coastal Empire community Mental Health Center
507 Forest Circle
P O BOX 578
Walterboro. SC 29488