Walterboro

City of Walterboro | 242 Hampton Street | Walterboro, SC 29488 | 843-782-1000
www.walterborosc.org

WALTERBORO CITY COUNCIL
BUDGET COMMITTEE WORK SESSION/SPECIAL CALLED MEETING

Walterboro City Council will hold a Budget Committee Work Session to review the FY 2026-2027 budget on Tuesday, April 28th at 4:30 PM in Council Chambers at City Hall (Agenda Attached). Immediately following the Budget Work Session at 5:30 PM, City Council will hold a Special Called Meeting (Agenda Attached).

This notice was posted at City Hall and sent to the *Press and Standard* at least 24 hours prior to the meeting.

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WALTERBORO CITY COUNCIL
BUDGET COMMITTEE WORK SESSION
APRIL 28, 2026
CITY HALL
4:30 P.M.

AGENDA

I. Call to order:

II. Budget Committee Work Session:

1. Fiscal Year 2026-2027 Budget.

III. Adjournment:

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WALTERBORO CITY COUNCIL
SPECIAL CALLED MEETING
APRIL 28, 2026
CITY HALL
5:30 PM

AGENDA

I. Call to order:

II. New Business:

1. **Resolution # 2026-R-05**, A RESOLUTION AUTHORIZING THE CITY OF WALTERBORO TO ACT AS THE SPONSOR FOR A GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE BENEFIT OF THE LOWCOUNTRY REGIONAL AIRPORT AND ADOPT THE APPLICATION FOR THE GRANT AS ITS OWN, ACCEPT THE GRANT AGREEMENT AND OTHER MATTERS RELATED THERETO (Resolution Attached).

2. Consideration of WSP Work Order No. 11 – Ireland Creek Greenway and Stream Restoration – 100% Design (Memo Attached).

III. Adjournment:

RESOLUTION # 2026-R-05

A RESOLUTION AUTHORIZING THE CITY OF WALTERBORO TO ACT AS THE SPONSOR FOR A GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE BENEFIT OF THE LOWCOUNTRY REGIONAL AIRPORT AND ADOPT THE APPLICATION FOR THE GRANT AS ITS OWN, ACCEPT THE GRANT AGREEMENT AND OTHER MATTERS RELATED THERETO

WHEREAS, the U.S. Department of Transportation Federal Aviation Administration has made a grant offer to the Walterboro-Colleton County Airport Commission in an amount not to exceed $917,358.00 for improvements to the Lowcountry Regional Airport; and

WHEREAS, the Walterboro-Colleton County Airport Commission has requested the City of Walterboro act as the Sponsor of and be the recipient of the grant for airport improvements; and

WHEREAS, the Walterboro-Colleton County Airport Commission has assured the City of Walterboro that it will pay any match required by the granting agency; and

NOW THEREFORE BE IT RESOLVED, that the City of Walterboro will act as Sponsor for the project described in the application; and

BE IT FURTHER RESOLVED, that the City of Walterboro accepts the grant award (FAA 3-45-0057-028-2026); and

BE IT FURTHER RESOLVED, that the Mayor is authorized and directed to take such further actions, on behalf of the City, as may be appropriate and necessary or convenient in connection with the receiving the grant; and

BE IT FURTHER RESOLVED, that the City of Walterboro City Attorney and Walterboro-Colleton County Airport Commission Attorney are hereby authorized to certify the Mayor's signature on the Certificate of Sponsor's Attorney form.

_____
James D. Broderick
Mayor

Attest: _____
Adrienne Nettles
City Clerk

Date of Adoption: April 28, 2026

Jeffrey Molinari

From: Bert Duffie <bertduffie@lowcountry.com>
Sent: Wednesday, April 15, 2026 11:02 AM
To: james broderick; Jeffrey Molinari
Subject: Fwd: RBW Taxiway realignment grant: Incomplete Application
Attachments: RBW IFE 5-23 Rehab Project.pdf; RBW 5-23 Rehab Project Consultant Contract.pdf; RBW FAA Grant Certifications.pdf

James and Jeff,

Heads up - I anticipate the grant offer for the replacement taxiway reconfiguration grant will be emailed to James in the next few days for signature. They typically only give 10 days to execute. The City normally schedules a meeting to approve the grant and authorize the mayor to sign. This is required because the city attorney has to certify the grant was properly approved by the City Council as the sponsor and the mayor was properly authorized to sign. The Grant number is FAA 3-45-0057-028-2026. The grant amount is $917,358.00. Thanks.

Bert Duffie
Attorney at Law
Airport Manager
Lowcountry Regional Airport
537 Aviation Way
Walterboro, SC 29488
(843)549-2549

From: "Bert Duffie" <bertduffie@lowcountry.com>
To: "Lawrence Bromberek, FAA" <Lawrence.Bromberek@faa.gov>
Cc: "Benjamin Malone" <benjamin.malone@mbakerintl.com>, "jbroderick" <jbroderick@walterborosc.org>
Sent: Wednesday, April 15, 2026 10:54:42 AM
Subject: Re: RBW Taxiway realignment grant: Incomplete Application

Lawrence,

Attached are the signed grant certifications, the MBI contract, and the IFE for the project.

Please remember to send the electronic grant offer to the new mayor of Walterboro James Broderick at jbroderick@walterborosc.org. It would also be helpful if you emailed me when the offer is sent so I can let James know. Thanks.

Bert Duffie
Attorney at Law
Airport Manager
Lowcountry Regional Airport
537 Aviation Way
Walterboro, SC 29488
(843)549-2549

From: "Lawrence Bromberek, FAA" <Lawrence.Bromberek@faa.gov>
To: "Elbert Duffie III" <bertduffie@lowcountry.com>
Cc: "Phillip Taylor" <ptaylor@colletoncounty.org>, "Benjamin Malone" <benjamin.malone@mbakerintl.com>
Sent: Thursday, April 9, 2026 3:30:29 PM
Subject: RBW Taxiway realignment grant: Incomplete Application

Bert,

For the subject project final application, can you please provide:

- Sponsor certifications (Forms 5100-129 through 5100-135, and Lobbying)
- Draft work authorization
- IFE

Once I have these, I can circulate the grant offer for signature.

Thank you,

Lawrence Bromberek

Civil Engineer | Program Manager

Office of Airports

Federal Aviation Administration

U.S. Department of Transportation

Lawrence.Bromberek@faa.gov

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MEMORANDUM

TO: Mayor and City Council

FROM: City Manager

DATE: April 28, 2026

SUBJECT: Ireland Creek Greenway and Stream Restoration Project – 100% Design

WSP has submitted a proposal to begin design and engineering for the Ireland Creek Greenway and Stream Restoration project in the amount of **$880,300.00**. The entire amount will be paid from the Capital Project Sales Tax. City Council's favorable consideration of this request will be greatly appreciated. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

City of Walterboro

Ireland Creek Park and Greenway – 100% Design

WSP Project No. US-EI-G692.1512
MSA Work Order No. 11
Attachment No.1 - Scope of Services
April 1, 2026

Note: Effort in this Work Order will be billed on a time and materials (T&M) basis.

INTRODUCTION

WSP USA Inc. (WSP) is pleased to submit this work order to provide additional planning and site civil engineering services for the Ireland Creek Park and Greenway project. This work order contains our understanding of the project background, our proposed scope of services, fee information, project schedule, and authorization instructions.

SUMMARY BACKGROUND

WSP has previously provided the City of Walterboro (City) with 30% Plans for Ireland Creek Park and Greenway. It is our understanding that the City would like WSP to proceed with design and engineering to prepare Bid Documents (construction drawings) and specifications that the City can submit to contractors for bid and construction.

OVERALL PROJECT APPROACH

The following reflects our specific approach to the design and construction administration for 100% Design/Bid/Build for the Ireland Creek Park and Greenway in Colleton County, South Carolina. The following details our framework for accomplishing the scope of services.

The project approach as presented in the following proposal is broken into six major tasks including: 1. Project Coordination and Meetings; 2. Stream Design Development; 3. Site Design Development; 4. Permitting; 5. Bid Support and Construction Administration; 6. Council Meeting and Public Engagement.

A separate scope of work has been written for each of the above six tasks. Each task will be managed by a team of professionals that are subject matter experts in that area of focus. Each task will be closely coordinated with the City. Meetings will be structured and guided by the WSP Team and facilitated by our technical experts. The WSP team will coordinate all work efforts with the designated representative of the City.

Ms. Angela Vandelay, PE, a Project Manager with WSP, will be assigned to serve as the overall Project Manager and technical point of contact from the initiation of the project through completion of the scope of work for each task. She will maintain close communication with the designated representative of the City throughout the course of the project to ensure that all aspects of the defined scope of services are accomplished in an orderly and timely manner.

SCOPE OF WORK

WSP is pleased to submit this proposal for planning, design and construction administration services associated with the Ireland Creek Park and Greenway. The contents of these proposed services reflect a specific approach developed to meet the goals for 100% Design/Bid/Build but can be modified to address the additional requirements that may be uncovered during the course of the project. The proposed services comprise the following components:

1. Project Coordination and Meetings
2. Stream Design Development
3. Site Design Development
4. Permitting
5. Bid Support and Construction Administration
6. Council Meeting and Public Engagement

Upon approval of the 30% design drawings, all disciplines will begin to develop greater detail in all aspects of the project through the Design Development Phase.

Task 1. Project Coordination and Administration

1. Project Coordination and Meetings

a. Monthly management meetings will be held to review the overall progress of the project for the six-month design project. We encourage the participation of City staff in these meetings, which will serve as a forum for problem resolution and to reinforce the team concept.

b. Members of WSP's Design Team will also meet regularly to ensure the project is moving forward on-schedule and that proper communication among the different disciplines is effective.

c. Members of WSP's Design Team will visit the site during design to obtain additional information as the design becomes more clear.

Task 2. Stream Design Development

2.A. Hydrology

a. Main Channel

WSP will assess peak discharges for return periods following guidance in the South Carolina Department of Transportation (SCDOT) Hydraulic Design Studies which suggests Regional Regression Equation analysis for large, rural watersheds. The USGS StreamStats online tool used for Concept Design will be compared to these discharges. WSP will assess: 1) watershed boundaries using the best publicly available LiDAR data and topographic data to delineate the watershed, 2) development and impervious area from publicly zoning, development and topographic data and, 3) soils data from publicly available USGS and local soil conservation district data. A map

presenting the data used for computations along with the Regional Regression Equation calculations will be provided.

WSP will contact SCDOT for hydrologic studies at bridges for Jefferies Boulevard US 15 and Washington Street S-15-128. These studies will be compared with the analysis described above.

WSP will use the latest FEMA provided discharge rates from the Ireland Creek Flood Insurance Study for floodplain related permitting requirements.

WSP will not use the gage data available at the Ireland Creek gage at US 15 for the hydrologic analysis. The data has only been collected since 2023. There is not sufficient data for a statistical analysis to determine peak discharges for annual return periods.

2B. Hydraulics

a. Ireland Creek 2-Dimensional Design Analysis

The Concept Design 2-D hydraulic evaluation from 30% will be updated to reflect grading as 60% and 90% design phases progress. A hydraulic and sediment transport evaluation will be provided to determine parameters for stable channel structures, bioengineering materials and to optimize the channel and floodplain shape to maintain a balanced sediment regime. The bankfull, 2-yr, 10-yr and 100-yr storm return intervals will be modeled. Each storm will present results for the velocity, shear and water surface. The bankfull, 2-yr will be analyzed using the two-dimensional model sediment transport module to compare transport rates to inform the design to best maintain a sediment transport balance and to inform designers on applying a sediment capture basin within the project limits. Each of the presented results will be graphed along a representative or displayed in plan view.

The goals will be to:

- Maintain or increase overall sediment transport
- Maintain or decrease peak discharges
- Design a location to capture transported sediment to be easily access for periodic accumulated sediment removal

b. Ireland Creek 1-Dimensional Hydraulic Model

Separately from the 2-D hydraulic model, a 1-D HEC-RAS existing conditions hydraulic model will be created to set a baseline for verifying project compliance with local and state floodplain regulations. This model will build upon the model created at 30%, which is based on the FEMA modeling. This work will begin with the start of the joint permit application (JPA) (U.S. Army Corps of Engineers (USACE)/State Environmental) development after the 60% submittal and will use the HEC-RAS that currently serves as the FEMA "preliminary model" provided by FEMA.

- At 60% design phase, WSP will update the current 1-D HEC-RAS model following the standard FEMA criteria to compare the existing and proposed to the effective model. This will include model runs for the Duplicate Effective, Corrected Effective (existing conditions), and Proposed hydraulic

models of Ireland Creek. The discharges will follow guidance required for the local floodplain review agency (Colleton County).

- As the design progresses beyond 60%, WSP will update the HEC-RAS model to reflect the changes to account for design changes and requests for changes from the local permitting agencies.

c. Pedestrian Bridge Scour Protection

WSP will analyze the new pedestrian bridges for scour and design scour countermeasures following guidelines in FHWA HEC-18 and HEC-23. WSP will apply FHWA Hydraulic Toolbox to execute the analysis. WSP will provide recommendations for the required design storm prior to analysis. The models will be based on hydraulics information gathered from the 2-D modeling approach.

d. Stormdrain Outfall Drainage Analysis

2C. 60% Design Submittal (Stream Deliverables)

WSP will incorporate comments received during the 30% design phase into the 60% design submittal. In addition, the 60% submittal will include details along with more comprehensive plan sheets, sample cross-sections, stream profiles and stream construction details.

a. Address Design Comments

WSP will address City comments on the 30% design plans and will advance the design plans to the 60% design stage.

b. Advance Plan Set

At this stage, WSP will finalize the proposed channel alignments, finalize the channel sizing as determined by the hydraulic / sediment transport model, develop the full extent of grading for the proposed channel and floodplain and will determine the specific locations and appropriate material size for the types of restoration techniques and structures incorporated into the design as part of an iterative process with the proposed hydraulic modeling. We will also take into consideration identified site constraints and/or challenges, including, but not limited to, underground and above ground utilities, protected live oaks, existing wetlands and buffers, and private property when developing the detailed restoration plans.

Stream design plans including the following 19 sheets:

- Stream Plan Sheets with baseline, proposed grades and locations for restoration techniques/ structures (4 sheets)
- Stream Cross Section Sheets - showing typical sections to communicate the design and stabilization features at scale for review (1 sheet)
- Stream Profile Sheets with existing and proposed longitudinal profile (un-annotated) and utilities that cross the channel (2 sheets)
- Stream Detail Sheets for the restoration techniques/structures (6 sheets – interim design stage)

c. Stream Design Report

WSP will address City comments on the 30% stream design reports which included the Geomorphological Assessment and Stream Design Report and the Hydrologic and Hydraulic Analysis Report. We will prepare a 60% design report, which will provide further detail on our basis of design, selection of restoration/stabilization methods, and comparison of water surfaces and hydraulic parameters. To best suit City and other agency reviews, WSP will coordinate on method to organize the Stream Design Report. WSP will remove the alternative comparison analyses and displays for multiple bridge changes for Washington and Forest Hills. Report additions include:

- Hydrology Regional Regression for peak discharge – detailed analysis
- 2 Dimensional hydraulic model results
  - Comparison of shear, velocities and water surfaces
- 2 Dimensional Sediment Transport Analysis
  - Transport rate comparison for 2-dimensional hydraulic model (existing to proposed) and method to balance transport
  - Sediment Capture Analysis – apply sediment transport models to locate and size a storage area for excess sediment load for floodplain storage / sediment removal by maintenance crews.
- Proposed Design Analysis
  - Bed Material Mobilization Computations
  - Floodplain and Soil Stability Analysis and Design
  - Wood Structure Stability / Buoyancy Analysis
- 1-dimensional hydraulic analysis – updated to show no-rise conditions to satisfy local floodplain requirements.

d. Preliminary Quantities and Cost Estimate

WSP will prepare a preliminary assessment of quantities to develop an opinion of probable cost.

2D. 90% Design Submittal (Stream Deliverables)

Upon acceptance by the City and review comments from the JPA and local floodplain administration review, WSP will proceed to prepare the pre-final design.

a. Address Design Comments

The pre-final design will address all City comments on the 60% Design Plans, Design Report and other City comments received at that time. Incorporation of local floodplain review comments, state and USACE environmental comments will be incorporated.

b. Advance Plan Set

WSP will continue the design process by preparing full grading plans; finalizing the stream plans, existing/proposed longitudinal profiles with all structures shown, existing/proposed cross-sections

with offset and elevation annotations necessary for construction, and geometry layout; preparing/updating detailed construction tables to accompany each plan sheet or to be incorporated on the appropriate detail sheets; and finalizing the planting plan with details and plant schedules. WSP will prepare the pre-final design plans including the following:

- Stream Plan Sheets with baseline, proposed grades and locations for restoration techniques/ structures (4 sheets)
- Stream Cross Section Sheets – Annotated at major structures, transitions, and areas where additional detail is needed (4 sheets)
- Stream Profile Sheets – fully annotated and detailed (2 sheets)
- Stream Detail Sheets for the restoration techniques/structures (6 sheets)
- Stream Landscape Plan Sheets with proposed planting/bioengineering zones (4 sheets)
- Landscape Detail Sheets with proposed native plant species composition schedules for each zone, soil amendments if needed, planting details, deer protection (4 sheets)

c. Stream Design Report

WSP will prepare the 90% Design Report to include all updates to computations based on design revisions. This submittal will include all final updates. The only significant section to be added to the report for this submittal will be scour analysis for the pedestrian bridges.

d. Stream Specifications

WSP will provide specifications for the stream structures and materials for the channel work. WSP will use a sample specification book from the City or approved sample as a template for formatting. The stream design will use natural materials and standard roadway and landscaping materials. WSP will reference SCDOT standard specifications where applicable. Other AASHTO and ASTM standards will be referenced.

e. Opinion of Probable Construction Cost

WSP will provide an OPCC for the stream structures and materials for the channel work. WSP will use a sample estimate sheet from the City or approved sample as a template for formatting.

2E. 100% Design Submittal (Stream Deliverables)

The final design will address City, JPA , and local floodplain agency comments on the 90% submittal packages. The sheet set and report will maintain the same sections and sheets. Updates will be made as needed for the specifications and the OPCC.

Task 3. Site Design Development

Upon approval of the 30% design drawings, all disciplines will begin to develop greater detail in all aspects of the project through the Design Development Phase. The primary function of this phase,

besides finalizing and dimensioning the plans and elevations, is to determine specific products and materials for each of the project components and integrate these into the drawings and specifications.

3A. Site Design Development (DD) 60%

Regular work sessions with the entire team, including City staff, will continue during this phase that focuses on the development of an enhanced level of detail. Revised designs for each of the restroom sites and bridges will be applied and tested against site conditions. This effort is made to further coordinate with the various technical disciplines including landscape architecture and engineering. As design decisions are made, the plans will be adjusted and confirmed with the idea of having all major decisions committed to paper prior to the start of the Construction Documents phase.

Another aspect of the DD approach will be a focus on project value and sustainability. In coordination with all parties, we will determine products, materials and suggested methods of construction that offer the optimal benefit to the City as measured by life-cycle cost, system compatibility, or other estimable benefits. In addition to the continuing teamwork sessions, there will be progress meetings with the City staff (Task 1). These reviews will include value engineering and life-cycle costing, as well as operational cost considerations.

WSP will prepare DD documents in plan, section, and elevation graphics that communicate the refined design. The landscape architecture and engineering plans will include the existing topography, and 60% plans for grading, roadways and parking layout, trail layout, restroom plans and elevations, landscape plans, sign locations, integration of interpretive/wayfinding features, creek layout and detail sections. Technical specifications will be made by reference to City, SCDOT, or other standards on the plan sheets. A separate specification booklet is not anticipated.

Wayfinding and Interpretive Signs

We have planned for nine sign locations including three or four wayfinding signs and five or six interpretive signs (but open to more or less). For the interpretive signs, we will tell a different story in each location. A preliminary list of interpretive storylines is listed below. We could also repeat signs since the trail is along both sides of the creek, but it is not recommended.

1. *Robert Marvin – Landscape Architect*
2. *Ireland Creek Habitat Restoration*
3. *The Walterboro Wildlife Sanctuary*
4. *Rain Gardens and Sustainability*
5. *The SC Low Country*
6. *Walterboro Army Airfield/Tuskegee Airmen*
7. *Low Country Flora*
8. *Low Country Fauna*
9. *Others????*

Some of the storylines could be combined. A storyline will be developed for each theme with text and photos/images to support and sent to the City for thoughts and review. We are open to the City's input on images appropriate to each theme.

The Interpretive wayfinding process would include:

1. *Development of storylines/themes*
2. *Research and writing of the stories for each panel*
3. *Assembly of images to support each storyline panel*
4. *Development of a graphic theme/logo for the greenway trail*
5. *Graphic design of each of the interpretive and wayfinding panels including map graphics*
6. *Review and feedback from the owner on each panel. Revisions*
7. *Final artwork for the 100% drawings*

Electrical

Electrical power for street lighting and path lighting is assumed to be provided by the local electric utility provider (Coastal Electric Cooperative). WSP will coordinate with the electrical utility provider to provide them with the project site plan, desired lighting levels, and preferred lighting standards (i.e., posts and fixtures). Design of onsite lighting related to buildings, pavilions, information kiosks, overlooks, and bridges will be provided by WSP. For the 60% DD, WSP will provide plans showing proposed conductor/conduit routing and a general description of fixtures and lighting levels at each location.

SCDOT

WSP will provide roadway plans, drainage plans, and erosion and sedimentation control plans for improvements proposed within the SCDOT rights of way and in accordance with SCDOT standards. These plans will include traffic calming measures designed in accordance with the SCDOT Traffic Calming Guidelines, including at grade and raised crosswalks (speed humps), and parallel parking.

Structural

WSP will provide structural design of the following elements:

- Pedestrian bridge abutments
- Intermediate pedestal supporting the double span pedestrian bridge
- The ramps and walls required to access the elevated pedestrian bridge
- The walls required for creek overlooks
- The foundation designs required for the restrooms
- The foundation design for the maintenance building
- The foundation design for the picnic shelters
- The foundation/wall design for the observation deck

3B. Site Construction Documents (CD) 90%/100%

Upon written approval of the Site Design Development documents, our team will develop and prepare the necessary construction and bidding documents. These documents include working drawings, specifications included on the construction drawings, and a final opinion of probable construction cost. In preparation of the construction documents, review sessions with the entire team will occur at 90% of completion. In progress documents will be formally issued at the 90% and 100% completion stages. Additional submittals may be necessary to incorporate review comments. WSP will make a presentation to the City staff following completion of the construction documents. WSP will submit 90% plans to the governing permitting agencies at this time.

Following review of the 90% drawings, WSP will prepare 100% final design construction drawings for submittal to the City. These construction documents will include the following as necessary:

Cover sheet, General Notes, and Legend Sheet

Topographic Survey of Existing Conditions: This will incorporate the survey data provided by Atlas Surveying in February 2024.

Geotechnical Investigation: This investigation is used to determine information on soils and subsurface geology. The information will be used to design roadway and trail cross sections, as well as building, boardwalk, and bridge abutment foundations.

Demolition Plan

WSP will prepare demolition plans to illustrate existing conditions that must be removed, relocated or abandoned to accommodate the proposed improvements. This task will include items that appear on the survey and conditions that are visible from surface inspection.

This task does not include subsurface investigation, utility location, or consideration of conditions that are not visible from surface inspection.

Site Plan:

WSP will create a detailed, dimensioned site plan indicating building locations, hardscape (i.e., parking areas, pavement markings, walks, fire lanes, and similar) and other proposed improvements (i.e., overlooks, observation deck, information kiosks, picnic pavilions, and other site amenities). This task includes location of parking spaces, ramps, and accessible route(s) as required to comply with the Americans with Disabilities Act.

Grading Plan:

Based on the 30% site plan, WSP will prepare a comprehensive grading plan. This plan will indicate the elevation of the buildings, pavement areas, the creek realignment, landscape areas, and surface drainage requirements. The plan will reflect the required grades necessary for the implementation of the proposed improvements and will show existing and proposed ground contour lines and spot elevations needed to grade the site for drainage.

This task includes calculation of cut/fill volume, disturbance area, and the estimated quantity (face feet above finished grade) of retaining wall (where applicable). This task does not provide for structural design of retaining walls, review of walls designed by others, nor inclusion of structural details; however, structural services are provided elsewhere in this proposal.

Stormwater Management Plan

Based on the grading plan, WSP will prepare a stormwater management plan. The stormwater management plan will provide drainage improvements for the proposed park development in accordance with the applicable, codified drainage requirements in place at the time that the project is begun. The stormwater management plan will:

- include an overall drainage area map. The drainage area map will delineate drainage areas and storm sewer runoff data for this site and for adjacent properties that may affect drainage of this site.
- include profiles of all pipes and swales.
- be suitable for construction of improvements to allow for proper stormwater drainage of the site. The construction drawings will indicate proposed inlets, storm sewers, flumes, swales, headwalls, and other drainage features as necessary.
- include preparation of a drainage report, a hydrologic model for characterizing pre-development and post-development stormwater runoff, channel and pipe-sizing calculations, and design of stabilization measures required for conveyance and stormwater outfalls. This report will be prepared on an 8.5-inch by 11-inch format.

We assume from the 30% plans that the proposed impervious area will not be increased and thus, this task does not include design of stormwater detention and treatment facilities.

Erosion and Sedimentation Control Plan

WSP will prepare an erosion and sedimentation control plan indicating measures to be implemented before and maintained during construction as required by the City and SCDES. Adjustments to the erosion and sedimentation control measures that may be required between commencement and completion of construction shall be the responsibility of the Contractor.

Water and Sanitary Sewer Plan

This task includes extension of water and sewer services to serve the proposed restrooms. Extension of the public water and sanitary sewer system is not expected and is not included in this scope.

WSP will prepare one utility plan for the water and sanitary sewer line connections in accordance with applicable codes and the requirements of the water and sanitary sewer service providers.

This task does not include the design and permitting of sanitary sewer lift stations, sewerage treatment facilities, water service booster stations, fire protection facilities, or water storage facilities. If needed, these services can be provided under a separate work order/fee.

Electrical Utility Plan

WSP will coordinate with the local electrical utility on location and selection of standards and pole mounted light fixtures to be located near the restrooms, parking lots, bridges and trail heads. Roadway lighting is not included and is assumed to be provided by the local electrical utility. We will provide the site plan showing the preliminary light locations for use by the electrical utility in developing the photometric study to finalize spacing and selection of appropriate Illumination.

WSP will develop electrical plans to provide service to desired locations within the park, including restrooms, picnic pavilions, the maintenance building, pedestrian bridges, overlooks, information kiosks, and the observation deck.

Landscape Plan

Based on the above information and the field-verified base data, a comprehensive landscape plan will be prepared for the site. This plan will include plantings, buffers, planting beds, and lawn areas. This plan is provided to create consistency across the park and address creation of exterior space. It is assumed to exceed the minimum standards required by the City Unified Development Ordinance (UDO).

WSP will prepare Landscape Plan Sheets for riparian (i.e., creek embankment) planting with proposed planting/bioengineering zones. These plans will include landscape detail sheets with proposed native plant species appropriate for these locations and with composition schedules for each zone

Plant selection will generally adhere to the plant list provided in the UDO, however, other native species common to the region or native species particularly adapted to riparian use may be included based on the experience of our landscape architectural and stream design staff. Plants listed on the South Carolina Exotic Pest Plant Council Invasive Species List will not be used.

Construction Details and Specifications

WSP will prepare construction details for the proposed plans. Detail sheets will include hardscape details, erosion and sedimentation control details, stormwater and drainage details, water and sewer service details, and landscape details. Construction specifications will typically be included on the construction drawings or made by reference to the DOT or local municipality standards, where applicable. Additional construction specifications required for site-related items not provided by referenced standards will be added as needed.

Building Plans:

WSP anticipates that the proposed buildings for the park will be prefabricated park structures that will include restrooms, picnic pavilions, and a maintenance building. We will coordinate with the City

and building manufacturer to select the buildings and facilitate the City's purchase of the buildings for installation by the contractor selected for the park construction.

Roadway Plans (Public Rights of Way):

WSP will prepare roadway plans for the proposed improvements within the public rights of way of Ivanhoe Road, West Washington Road, and Ireland Creek Drive. These plans will be prepared for submittal to SCDOT and will include the realignment of Ivanhoe Road, the addition of parallel parking in both Ivanhoe and West Washington, the addition of pedestrian crossings, and the addition of adjacent sidewalks. Appropriate striping and signage will be provided on the roadway plans.

Traffic management plans for both vehicular and pedestrian travel will be provided to maintain these modes of travel during construction.

Drainage improvements and erosion and sedimentation control measures will be designed and modeled as required by SCDOT to obtain approval of the proposed design. This task will include the following:

WSP will review preliminary design as well as comment matrices to obtain an understanding of the scope of the project related to this task.

WSP will perform all aspects of the roadway drainage design and follow all guidelines for roadway surface drainage and sediment and erosion control. The impacts to the existing hydrology due to the proposed project will be evaluated. Based on this evaluation, design alternatives to control flooding and manage the runoff associated with the project will be examined. At outfall locations susceptible to damage from increased flows, the WSP will coordinate mitigation alternatives with the City. Outfall improvements may be necessary downstream of the project area to mitigate impacts to flow as the result of the proposed project.

Designs will be performed for roadside ditches, drain systems, cross-line culverts, detention ponds, and energy dissipaters, as necessary. In addition, an erosion and sediment control plan will be provided to aid in controlling erosion during the construction of the project.

Perform design and analysis for the roadway drainage systems including cross-lines and closed drainage systems (if curb and gutter is included in the typical section). Cross-lines will be evaluated in accordance with SCDOT design guidelines using HY-8 or HEC-RAS along with other SCDOT approved methods as applicable for development of peak flow rates with attenuated hydrological conditions. Roadway drainage storm drain systems will be evaluated using GEOPAK Drainage. Roadway catch basins will be located based on SCDOT Inlet Spacing Charts, meeting all applicable design criteria (design storms, maximum spread, etc.), and adjusted accordingly for physical constraints. Drop inlets, Type 9 catch basins, and other structures will be utilized as needed to satisfy the overall drainage plan. Update designs and reports as necessary to meet ROW needs. Roadway cross-sections will be reviewed to ensure the appropriate drainage is included along the project. Roadway ditches will be added or utilized based on the typical section and the topography

along the project. Roadway ditches will be sized and evaluated for stability using the Manning's equation and methods outline in HEC-15 (current edition).

The WSP will confirm the design approach at floodplain crossings as part of the project scope of services and provide a summary in the Final Stormwater Management Design Report.

The WSP will provide the roadway hydrological services listed below:

Perform Data Collection

The WSP will note the existing data collected for the project area and provided by the SCDOT. The WSP will supplement this data as necessary to gather technical and historical information pertinent to the project. This will include file research, report and publication review, contact with appropriate Federal, State and local agencies, review of survey data, gage data, geotechnical data, planning documents, and project plans, as well as contact with local maintenance personnel as appropriate. A field study of the project site shall be performed. WSP will provide the Site Inspection Report and the Risk Assessment Form after the site visit. Additional data collection may include the following:

- Inventory the location and condition of the existing storm drainage appurtenances.
- Determine the boundaries of tributary watersheds draining through the area.
- Identify and evaluate the usability of drainage outfall ditches.
- Determine preliminary location of inlets and catch basins.
- Determine preliminary location of sediment and erosion control devices
- Assemble land use or ground cover information of the entire study site for use in establishing hydraulic resistance parameters
- Land use data for existing and proposed developments.
- Determine if there is involvement in floodways or flood hazard areas.
- Identify flooding problems associated with the project based on historical information.
- Identify receiving stream(s) for the project and cross check with SCDES's most current 303(d) list and table for water bodies with approved TMDL's.
- Obtain plans of existing roads that will impact project.

Stormwater Management Design Study

The WSP shall review the Preliminary Hydraulic and Stormwater Design Report for available data on the project outfall conditions. The WSP will supplement this data to provide the following:

- Prepare the appropriate drainage basin map using existing topographic maps, information gathered from the field investigation(s) and available information from federal, state and local agencies
- Perform a hydrological study of the watershed(s) affected by the roadway improvements

- Verify the adequacy of the existing storm drainage facilities for additional flows caused by the proposed improvements
- Prepare a report summarizing the findings of the hydrological analysis and computations
- Coordinate the findings of the hydrological analysis with the SCDOT and local agencies as needed.

60%, 90% and Final Drainage Design

The CONSULANT will advance the preliminary drainage design in accordance with the advancement of the roadway design. Design submittals shall be based on the submittals for the roadway construction plans: 60%, 90%, and 100%. Preliminary Stormwater Management Design Reports shall be provided with 60% and 90% plan submittals.

- Design alternatives to control flooding and manage the runoff associated with the project. The hydraulic analysis will determine the requirements for the proposed facilities required for storm water drainage.
- Provide design of proposed new roadway drainage, to include pipe systems, sideline ditches, outfall ditches, and cross-line pipes.
- Analyze stability of the new roadway ditches, outfalls, and embankments. Provide recommendations for permanent stabilization measures such as ditch matting and riprap.
- Determine the need and location for stormwater detention facilities and provide R/W requirements for proposed facilities.
- Prepare summary tables including pipe location, design flows, results of analysis, recommendations, and design notes.
- Review Traffic Control Plans and identify additional roadway drainage elements needed to eliminate potential roadway drainage issues during construction. Traffic control drainage elements shall be shown on the traffic control plans.
- Attend meetings with SCDOT and the City
- Identify and incorporate necessary drainage improvements into the roadway and structural construction plans.

The WSP will further refine the preliminary drainage design into a final drainage design to be included into the final construction plans. A final Stormwater Management Design Report shall be submitted with final construction plans.

Erosion and Sediment Control Design

Erosion & Sediment Control Plans - Prepare an erosion and sediment control plan for inclusion in the roadway construction plans, outlining methods for minimizing the amount of erosion and sedimentation during construction and for conformance to the NPDES General Permit. The plan will be detailed on the drainage sheets prepared for the project.

Erosion & Sediment Control Design - Perform erosion and sediment control design for the project to include sediment dams, sediment basins, inlet structure filters, sediment tubes, silt fence, cross-line outlet protection, etc. The design elements will be shown on the Erosion and Sediment Control Plans based on SCDOT guidelines. Update as necessary to meet R/W needs.

Erosion Control Data Sheet - WSP will complete and provide the Erosion Control Data Sheet.

Comprehensive Stormwater Pollution Prevention Plan (C-SWPPP) - WSP will prepare a C-SWPPP per SCDES checklist.

NOI - WSP will prepare and sign the Notice of Intent (NOI) as preparer and submit to SCDES via ePermitting for the City to submit for final processing.

Opinion of Probable Cost

The final construction document preparation will include an update to the engineer's OPCC, including base bid and add-alternates.

All work will be provided in the appropriate electronic format for ease of distribution. Contingent upon review times not within our control, the above services will be completed within 6 months from receipt of a notice to proceed.

Task 4. Permitting

The engineering construction documents will be submitted to local and State and Federal governing authorities for their review towards obtaining required permits. The services associated with this task will include submittal to the proper authorities, tracking the progress of review and responding to review comments. WSP will endeavor to design the project to meet all applicable published design and environmental criteria including but not limited to the Americans with Disabilities Act, SCDES, South Carolina DOT, and the Corps of Engineers. The Project Manager will conduct a pre-submittal permit review conference with the appropriate agencies at the 60% construction document submittal.

4A. USACE Permitting

WSP will prepare permit applications and provide subsequent support for the anticipated Clean Water Act Section 404 and Section 401 authorizations required for development of the project site in South Carolina. Dredge or fill impacts to Waters of the U.S. typically require authorization from the USACE and associated state water quality and coastal approvals.

If proposed impacts are equal to or less than 0.5 acre of wetlands or 300 linear feet of streams, a Pre-Construction Notification (PCN) is required for USACE permitting purposes under the Nationwide Permit (NWP) Program. It is anticipated that the 2021 Nationwide Permit 27 (Aquatic Habitat Restoration) and an NWP 42 (Recreation Facilities) will be applicable to the project. For projects located within South Carolina's coastal zone, a Coastal Zone Consistency Determination

from the South Carolina Office of Ocean and Coastal Resource Management (OCRM) may also be required.

WSP will prepare and submit a JPA package to the USACE (Charleston District) and the South Carolina Department of Environmental Services (SCDES), as applicable. The JPA package will also support state Section 401 Water Quality Certification review and coastal consistency review, if required.

Completion of the permit application package will require select information to be provided to WSP by the civil site designer, land surveyor, and/or property owner/client, including the site development plan with on-site Waters of the U.S. impact areas quantified (i.e., acreage values for wetland impacts and linear and square foot values for stream impacts).

The permit application package will include the completed Joint Permit Application form, supporting exhibits and figures, engineering and design drawings (i.e., plan view drawings), and wetland and stream field data forms. Applicable state review and application fees will be the responsibility of the Client.

Following Client review, WSP will finalize the application materials and submit the permit package to the appropriate federal and state agencies.

4B. SCDOT Permitting

WSP will address preliminary comments received from SCDOT dated February 19, 2026 and incorporate into the design process in Task 3. Once road design is at 90%, WSP will submit a complete set of roadway plans, hydraulic design and other required documents for SCDOT permitting.

4C. Floodplain Permitting/No Rise

WSP will conduct a hydraulic analysis and No-Rise utilizing the Great Swamp hydraulic model used in the Boardwalk projects to review the planned work. The hydraulic model will be used to review flood elevations within the project site.

Available topographic data in the form USGS DEM information will be used to supplement the cross-section geometry in the hydraulic model. Additional cross-sections may be added to the model to allow for review of the project area. A proposed conditions model run for Great Swamp representing the project will be created to compare to the existing condition. For this study no new hydrologic analysis will be performed and the effective discharges will be used from the Colleton County Flood Insurance Study.

The results of these hydraulic analyses will be documented in a hydraulic report. The report is intended to be shared with local and state floodplain officials to show the project will comply with a

No-Rise condition. WSP assumes that the proposed project will not require additional survey or the submission and approval of a Conditional Letter of Map Revision (CLOMR) or Letter of Map Revision (LOMR). If it is determined that additional survey, a CLOMR, or LOMR is required, a separate scope and fee will be required. This hydraulic report would be invalidated if the project timeline is extended and development within Great Swamp or Ireland Creek were to change.

4D. Land Disturbance and OCRM Permitting

Land disturbance for this project is expected to exceed one acre, which will require a land disturbance permit from SCDES. WSP will prepare applications, including the C-SWPPP detailed in Task 3, and provide subsequent support to the City to obtain state and local land disturbance permits and SCDES OCRM Coastal Zone Consistency certification, as required. WSP will also provide the City with electronic drafts of permit applications for review and signature prior to submittal to the agency. The C-SWPPP and Notice of Intent (NOI) will be prepared in accordance with the SCDES C-SWPPP template and local and SCDES regulations.

Task 5. Bid Support and Construction Observation

5A. Bid Support

WSP will assist the City during the bid/award phase including distributing construction documents, issuing addenda, attending a pre-bid meeting, attending the bid opening, evaluating bids, providing a bid tab and bid summary, and providing a recommendation for the most responsive, responsible bidder. Construction documents with procurement specifications will be provided to the City for publication on the City website and bidders may also obtain them directly from WSP. We will indicate in the procurement specifications that bidders should register with our office and we will maintain a bidders list of all plan holders..

5B. Construction Observation

WSP will provide construction observation services, including construction site visits for progress review and conformance to the contract documents during the construction phase until completion of the project. Construction observation will include site inspections, field reports, review of shop drawings, review of product submittals, and issuance of change orders or field orders where conflicts or unforeseen conditions maybe encountered.

Site Observation: During construction, the team will visit the site periodically and as necessary (up to 12 visits) to monitor progress and attend to conflicts or unforeseen conditions. Site visits will be provided to confirm compliance with Construction Documents and assist in the interpretation of the documents. Field reports will be recorded and issued as a summary of each visit.

Substantial Completion: As construction nears completion, we will review the project to assist in determining the date at which the work is substantially complete, as well as what work remains to be completed, prior to the issuance of a certificate of substantial completion.

Final Punch List: WSP will visit the site and prepare a final punch list for work to be completed or corrected to be consistent with the drawings and specifications.

Final Acceptance: Following completion of the punch list, WSP will attend a final walk-through with the City to confirm that all punch list items have been addressed satisfactorily.

Record Drawings: Based on the Contractor's as-built documents compiled during construction, WSP will prepare a set of Record Drawings, incorporating changes affected during the construction phase of the project. These drawings will include general contractor-initiated revisions as indicated on the official as-built documents maintained at the construction site. We will provide these Record Drawings in a PDF format.

Post Construction Review: Just prior to the expiration of the one-year warranty period, our project team will conduct an observation of the site to report deficiencies that may exist. These final observations will be conducted by key members of the design team along with staff from the City to assist in obtaining the necessary services of repair personnel on behalf of the Contractor.

Task 6. Council Meeting and Public Engagement

The WSP Team may be needed to attend a Council meeting and/or public meeting with residents and stakeholders to receive input regarding flooding, recreational opportunities, and historically and culturally significant information.

WSP recommends that one Council meeting and a public meeting be held after the draft submittal of the 60% design deliverables (following the City staff's review period). This scope assumes that three WSP staff will attend one Council meeting and one public meeting. The meeting would be intended to be dual purpose, serving to inform the public of the project status/proposed design, AND allowing for crucial feedback that can be used to improve and enhance the design.

Included in this scope and as part of our public engagement approach, the WSP team will assume responsibility for developing an agenda and technical presentation for the meeting. In addition, WSP will be responsible for scanning the public input obtained during the meeting (post-it notes, mark-ups on maps and plans, etc.) and summarizing input in a summary report. To the extent possible, we will obtain and record the sources of input.

Details such as the timing and location of the Council meeting and public meeting, meeting materials needed, required/requested attendees, etc. are expected to be determined at a later date. WSP assumes that the City will be responsible for the promotion, publicity, outreach, and reservation of the venue for the Council meeting and public meeting. Unless otherwise requested, WSP understands that the City will be responsible for the following, as deemed necessary by the City:

- Public notices
- Media releases
- Social media promotion
- Project website or webpage development and updates

- Email marketing
- Direct mail and/or postcards
- Securing appropriate venues for public events
- Audio/visual needs for public venues
- Reviewing publicly accessible content and comments received from the public

The WSP team will manage stakeholder interaction during the meeting and will coordinate with the City to manage additional questions or feedback outside the public meeting format. As the WSP team knows from the public engagement efforts associated with other similar projects, it is imperative for the City to review and approve materials being shown to the public, as well as review all public comments and responses before sent.

Project Schedule

The WSP team has developed the following draft schedule for this design and permitting project.

Milestone Schedule Based on May 1, 2026 Notice to Proceed

Monthly Teleconference Meetings (beginning in May 2026)	
Design Development (8 Weeks)	May 1, 2026
60% Submittal	July 1, 2026
Monthly Meetings	TBD
Presentation to Council	TBD
City Review	July 1-15, 2026
Construction Documents (8 Weeks)	July 15, 2026
90% Submittal	September 15, 2026
City Review	September 15-September 30, 2026
Monthly Meetings	TBD
Presentation to the Council	TBD
Quality Control/Quality Assurance (2 weeks)	October 15, 2026
Permitting and Bidding (8 weeks)	October 15, 2026
100% Submittal	December 15, 2026
Pre-Bid Meeting	TBD
Pre-Award Meeting	TBD
Construction Observation (52 weeks)	February 2027

Pre-Construction Meeting	TBD
Substantial Completion	February 2028
Punch List	TBD
Final Acceptance	TBD
Post Construction Review	February 2029

Project Proposal/Fees

WSP understands that the services outlined in this proposal must be coordinated with the City's design and construction schedule. We can begin work immediately upon receipt of written authorization to proceed. Based on our understanding of the project, WSP proposes to perform the scope of services described in this proposal for a Time & Materials fee of $1,156,900 dollars. The fees in the table below were estimated based on an assumed design schedule and budget identified during the previous phase. The fees below are based on the scope of services as contained within this proposal. Should additional services become necessary due to unforeseen circumstances that would modify the proposed scope of services, we will contact the City to discuss the additional work prior to proceeding. Additional services will be invoiced in accordance with the agreed upon fee schedule included in this proposal. Invoices will be submitted on a monthly basis and are payable upon receipt.

Fees

The fee for this above scope of work is as follows:

Tasks	Fee
1. Project Coordination and Meetings	$55,400
2. Stream Design Development	$155,500
3. Site Design Development	$778,000
4. Permitting	$48,400
5. Bid Support and Construction Observation	$98,700
6. Council Meeting and Public Engagement	$20,900
Total	**$1,156,900**

* Permitting is based on an estimate to coordinate with Local, State and Federal agencies. WSP will invoice in accordance with the attached professional fee schedule. Construction observation is based on conducting 16 site visits during the course of a 12 month construction period. If the contractor fails to complete the work during the course of construction, WSP will invoice based on professional rates.

The invoice will be set against liquidated damages paid by the contractor and will not be an additional cost to the City.

The above cost proposal is based on the detailed scope of work submitted in this proposal. All fees are subject to negotiation based on a clarification of needs and a refinement of the scope of work.

Assumptions and Exclusions - Design Services (Not in this scope)

WSP made the following assumptions and exclusions in preparing this proposal and shall be notified if any of these assumptions are incorrect so that we can modify our proposal accordingly:

- The City will provide one round of comments for each submittal for WSP to evaluate and address as agreed upon.
- Irrigation design is not included.
- The amount of impervious area within the project area will equal or decrease after construction is completed.
- Design of walls less than twelve feet in height.
- WSP assumes that the geotechnical investigation prepared in the previous phase will be adequate to characterize and design for the subsurface conditions. If it is subsequently determined that one or more additional borings are required, they will be provided on a time and materials basis
- Structural reactions required for design of foundations will be provided by the bridge and prefab building manufacturers.
- SCDOT and SCDES submittal review is required and included.
- Adequate power for lighting and signage is readily available.
- Electrical Engineering and Power studies including short circuit analysis, breaker coordination study, load analysis and arc flash analysis, are not included in the fees.
- Data and communications services are excluded from this scope of work.
- Lighting photometrics are excluded from this scope of work.
- No FEMA coordination or CLOMR / LOMR preparation is included. The state/local agencies have the authority to approve floodplain impacts without a FEMA review.
- Costs associated with Individual Permit (IP) authorization under Clean Water Act Sections 404 and/or 401 are not included. If required, a separate scope, cost estimate, and permitting schedule can be provided upon request.
- Costs associated with wetland or stream mitigation are excluded from this cost estimate and will be addressed separately through a letter of agreement from the applicable banking instrument, if required.
- Cultural resources field investigations, if required based on agency coordination or records review, are not included. WSP can provide a separate scope of services for these efforts if requested.
- Preparation of off-site reforestation plans to mitigate for forest impacts associated with the project. It is assumed that forest mitigation needs will be covered by the landscape plans incorporated into the restoration design or paid by Fee-in-lieu.

- Analysis of existing stormwater management facilities for runoff reduction.
- Survey or removal of individual building elevations in support of floodplain requirements or exclusions
- Post-construction modeling of the stream
- Post-Construction services, including:
  - Long-term monitoring for permit compliance

Optional additional services and phases will be quoted upon request.

Authorization/Terms and Conditions:

The services proposed herein will be executed under the Terms and Conditions of the Agreement between the City and WSP USA Inc. dated 30 March 2022. WSP will proceed with the services outlined above upon receipt of signed Work Order (Appendix A).

Closing:

WSP appreciates the opportunity to work with the City on this project. If you have questions concerning this work order, please contact Angela Vandelay at (803) 528-1685.

APPENDIX A

Work Order	
Client: City of Walterboro Agreement Work Order Number: 11	Project Name: Walterboro Project Number: US-EI-G692.1512

This Work Order ("Work Order"), when approved and signed by both parties, is issued under and amends that certain Agreement between the parties dated 30 March 2022 ("Agreement"). Except as modified herein, all terms and conditions of the Agreement remain in full force and effect.

SCOPE OF SERVICES:

Wood Environment & Infrastructure Solutions, Inc. (now operating as WSP Environment & Infrastructure Inc.), the company indicated in the Agreement, shall perform the services ("Services"):

☒ Set forth in the attached document entitled City of Walterboro WSP Project No. US-EI-G692.1512 Work Order No. 11 Attachment No. 1 – Scope of Services Ireland Creek Park and Greenway – 100% Design, April 1, 2026. Described as follows:

The Services are ☐ are not ☒ in support of a U.S. Government contract.

SCHEDULE:

The date for completion of these services is November 1, 2026

COMPENSATION:

The Client's payment obligation under this Work Order is as follows:

☐ The Firm Fixed Price for Services is

☐ The Fixed Unit Prices are set forth in the document attached hereto entitled or as follows:

Service(s)	Price

☒ The Estimated Cost for the Services are Time & Materials not to exceed: $1,156,900.

Applicable billing rates are set forth in the document attached hereto entitled WSP USA Inc. 2026 Fee Schedule.

By their signatures below, the parties acknowledge that they shall be bound by the terms of this Work Order, including the attachments hereto, and that the undersigned are authorized to enter into this Work Order.

Client: **City of Walterboro, SC**	**WSP USA Inc.**	
Date: _____	Date: _____	
By: _____ (Signature)	By: _____ (Signature)	By: _____ (Signature)
Name: _____ (Printed Name)	Name: _____ (Printed Name)	Name: _____ (Printed Name)
Title: _____	Title: _____	Title: _____

APPENDIX B

Fee Schedule
WSP USA Inc.
2026 Fee Schedule

Technical Services

Charges will be made at the following rates for time spent in administration of projects, consultation or meetings, field inspection, review and evaluation of field and laboratory data, travel time, report preparation and review, etc. Charges will be based on the position level of the individual performing the services.

A. Engineering Services

Environmental Technician 1	per hour	.....	$82.50
Environmental Technician 2	per hour	.....	$93.50
Junior Scientist/Engineer	per hour	.....	$93.50
Staff Scientist/Engineer	per hour	.....	$104.50
Project Scientist/Engineer	per hour	.....	$121.00
Senior 1 Scientist/Engineer	per hour	.....	$143.00
Senior 2 Scientist/Engineer	per hour	.....	$165.00
Associate Principal Scientist/Engineer	per hour	.....	$198.00
Principal Scientist/Engineer	per hour	.....	$220.00
Senior Principal Scientist/Engineer	per hour	.....	$242.00
Administrative	per hour	.....	$77.00

B. Expenses

Direct expenses incurred and identifiable to the project will be charged at direct cost multiplied by 1.15 to address internal procurement costs.

C. Subcontracts

Subcontracted services through WSP will be invoiced at direct cost multiplied by 1.10 to cover the internal cost of contract administration.

D. Annual Rate Increase

The hourly rates in this Fee Schedule are effective from January 1, 2026 through December 31, 2026. Staff hourly rate escalation will occur annually.