



**WALTERBORO CITY COUNCIL
REGULAR MEETING
JANUARY 6, 2026
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation – Rev. Angela Ford Broughton, New Life United Methodist Church.
2. Pledge of Allegiance – Joseph Arkin, Eagle Scout.

II. Public Input on Agenda Items:

III. Public Hearing:

1. **Ordinance # 2025-16**, AN ORDINANCE TO AMEND THE FY 2025-2026 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2026-06 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO (Second and Final Reading).
2. **Ordinance # 2025-17**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-16-00-225 FROM SINGLE-FAMILY RESIDENTIAL (SFR) TO NEIGHBORHOOD COMMERCIAL DISTRICT (NCD) (Second and Final Reading).

IV. Approval of Minutes:

1. Regular Meeting – November 11, 2025
2. Regular Meeting – December 2, 2025

V. Old Business:

1. **Ordinance # 2025-16**, AN ORDINANCE TO AMEND THE FY 2025-2026 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2026-06 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO (Second and Final Reading).
2. **Ordinance # 2025-17**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-16-00-225 FROM SINGLE-FAMILY RESIDENTIAL (SFR) TO NEIGHBORHOOD COMMERCIAL DISTRICT (NCD) (Second and Final Reading).

VI. New Business:

1. Nomination of Mayor Pro Tem.
2. Council Internal/External Appointments.
3. Naming of Park at 419 Hampton Street to “Bill Young Park.”

VII. City Manager’s Report:

VIII. Executive Session:

1. Personnel Matter: City Prosecutor.
2. Real Estate Matter: Conveyance of property to the city.

IX. Open Session:

X. Adjournment:

1. Council May Take Action on Items Discussed in Executive Session.

ORDINANCE # 2025-16

AN ORDINANCE TO AMEND THE FY 2025-2026 CITY OF WALTERBORO, SOUTH CAROLINA, BUDGET ORDINANCE #2025-06 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO

WHEREAS the 2025-2026 General Fund Budget was adopted with passage of Ordinance #2025-06 on June 3, 2025, and,

WHEREAS, the Mayor and City Council have determined that a need exists to amend said budget to provide additional expenditures; and

WHEREAS a public hearing on the budget has been properly advertised and conducted on December 11, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, as follows:

1. Additional expenditures totaling \$43,979 shall be authorized in the Police Department specified in the budget document attached.
2. The 2025-2026 City General Fund Budget is hereby adopted in the amount of \$9,685,611 with revenues and expenditures as set out in the budget document attached.

This ordinance shall be effective January 6, 2026.

DONE, this 6th day of January 2026.

James D. Broderick
Mayor

ATTEST:

Adrienne M. Nettles
City Clerk

First Reading: December 2, 2025
Public Hearing: January 6, 2026
Second Reading: January 6, 2026

**CITY OF WALTERBORO
AMENDED FY2025-2026
GENERAL FUND BUDGET
SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance
#2025-16, Page 1

LINE ITEM	APPROVED FY 2025-2026 BUDGET	AMENDED FY2025-2026 DEPARTMENT REQUEST	AMENDED FY2025-2026 MANAGER'S RECOMMENDATION	AMENDED FY2025-2026 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	\$ 9,478,632	\$ 9,478,632	\$ 9,478,632	\$ 9,478,632
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 197,999	\$ 197,999	\$ 197,999	\$ 197,999
OPERATING	\$ 121,193	\$ 121,193	\$ 121,193	\$ 121,193
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 319,192	\$ 319,192	\$ 319,192	\$ 319,192
CITY MANAGER				
PERSONNEL	\$ 418,554	\$ 418,554	\$ 418,554	\$ 418,554
OPERATING	\$ 36,866	\$ 36,866	\$ 36,866	\$ 36,866
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 455,420	\$ 455,420	\$ 455,420	\$ 455,420
FINANCE				
PERSONNEL	\$ 304,110	\$ 304,110	\$ 304,110	\$ 304,110
OPERATING	\$ 96,652	\$ 96,652	\$ 96,652	\$ 96,652
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 400,762	\$ 400,762	\$ 400,762	\$ 400,762
PUBLIC WORKS				
PERSONNEL	\$ 659,848	\$ 659,848	\$ 659,848	\$ 659,848
OPERATING	\$ 496,511	\$ 496,511	\$ 496,511	\$ 496,511
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 1,156,359	\$ 1,156,359	\$ 1,156,359	\$ 1,156,359
PLANNING & DEVELOPMENT				
PERSONNEL	\$ 146,536	\$ 146,536	\$ 146,536	\$ 146,536
OPERATING	\$ 84,650	\$ 84,650	\$ 84,650	\$ 84,650
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 231,186	\$ 231,186	\$ 231,186	\$ 231,186
POLICE				
PERSONNEL	\$ 3,018,727	\$ 3,062,706	\$ 3,062,706	\$ 3,062,706
OPERATING	\$ 695,919	\$ 695,919	\$ 695,919	\$ 695,919
CAPITAL	\$ 163,000	\$ 163,000	\$ 163,000	\$ 163,000
SUBTOTAL	\$ 3,877,646	\$ 3,921,625	\$ 3,921,625	\$ 3,921,625
JUDICIAL				
PERSONNEL	\$ 187,737	\$ 187,737	\$ 187,737	\$ 187,737
OPERATING	\$ 98,367	\$ 98,367	\$ 98,367	\$ 98,367
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 286,104	\$ 286,104	\$ 286,104	\$ 286,104

**CITY OF WALTERBORO
 AMENDED FY2025-2026
 GENERAL FUND BUDGET
 SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance
 #2025-16, Page 2

LINE ITEM	APPROVED FY 2025-2026 BUDGET	AMENDED FY2025-2026 DEPARTMENT REQUEST	AMENDED FY2025-2026 MANAGER'S RECOMMENDATION	AMENDED FY2025-2026 COUNCIL APPROVED
FIRE				
PERSONNEL	\$ 1,501,623	\$ 1,501,623	\$ 1,501,623	\$ 1,501,623
OPERATING	\$ 315,213	\$ 315,213	\$ 315,213	\$ 315,213
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 1,816,836	\$ 1,816,836	\$ 1,816,836	\$ 1,816,836
PARKS				
PERSONNEL	\$ 476,869	\$ 476,869	\$ 476,869	\$ 476,869
OPERATING	\$ 331,588	\$ 331,588	\$ 331,588	\$ 331,588
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 808,457	\$ 808,457	\$ 808,457	\$ 808,457
TOURISM				
PERSONNEL	\$ 130,075	\$ 130,075	\$ 130,075	\$ 130,075
OPERATING	\$ 64,469	\$ 64,469	\$ 64,469	\$ 64,469
SUBTOTAL	\$ 194,544	\$ 194,544	\$ 194,544	\$ 194,544
WILDLIFE CENTER				
PERSONNEL	\$ 25,242	\$ 25,242	\$ 25,242	\$ 25,242
OPERATING	\$ 69,884	\$ 69,884	\$ 69,884	\$ 69,884
SUBTOTAL	\$ 95,126	\$ 95,126	\$ 95,126	\$ 95,126
TOTAL ALL EXPENDITURES	\$ 9,641,632	\$ 9,685,611	\$ 9,685,611	\$ 9,685,611
GENERAL FUND - FUND BALANCE	\$ 163,000	\$ 206,979	\$ 206,979	\$ 206,979
BALANCE	\$ -	\$ -	\$ -	\$ -

**CITY OF WALTERBORO
 AMENDED FY2025-2026 BUDGET
 PERSONNEL CLASSIFICATION REQUEST FORM**

11/17/2025

DEPARTMENT: POLICE DEPARTMENT					
POSITION CLASSIFICATION	GRADE	CURRENT AUTHORIZED POSITIONS	DEPARTMENT REQUESTED POSITIONS	MANAGER'S RECOMMENDED POSITIONS	COUNCIL APPROVED POSITIONS
SWORN PERSONNEL					
POLICE/VICTIMS ADVOCATE	15E	1	1	1	
POLICE/PUB SAFETY OFFICER	15C	5	2	2	
POLICE/LANCE CORPORAL	15D	4	4	5	
EVIDENCE OFFICER	15F	1	1	1	
POLICE/PUB SAFETY CORPORAL	17A	6	6	6	
CODE ENFORCEMENT/CORPORAL	17D	1	1	1	
POLICE/PUB SAFETY SERGEANT	18A	6	6	6	
POLICE/PUB SAFETY LIEUTENANT	19A	2	2	2	
POLICE/PUB SAFETY CAPTAIN	20A	1	1	1	
DEPUTY POLICE CHIEF	24A	1	1	1	
POLICE CHIEF	34F	1	1	1	
CIVILIAN PERSONNEL					
OFFICE ADMINISTRATOR	8E	1	1	1	
TOTAL		30	27	28	0

**CITY OF WALTERBORO
AMENDED FY2025-2026 BUDGET
PERSONNEL OPERATING BUDGET**

11/17/2025

DEPARTMENT: POLICE DEPARTMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 41,434	
SWORN	\$ 1,752,585	
SUBTOTAL		\$ 1,794,019
OVERTIME		
CIVILIAN	\$ -	
SWORN	\$ 150,000	
SUBTOTAL		\$ 150,000
OTHER PAY (HOLIDAY)		
INCENTIVE/MERIT	\$ 20,686	
SWORN	\$ 60,000	
SIGN ON BONUS/RECRUITMENT	\$ 30,000	
SUBTOTAL		\$ 110,686
SOCIAL SECURITY		
		\$ 157,185
WORKERS COMPENSATION		
		\$ 84,932
STATE RETIREMENT		
CIVILIAN	\$ 7,690	
SWORN	\$ 427,619	
SUBTOTAL		\$ 435,309
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	28	
EIP (primary health insurance)	\$ 325,470	
Medical Bridge Hospitalization (Colonial)	\$ 1,488	
Employee Assistance Program (First Sun)	\$ 635	
Medical Employee Reimbursement Program (MERP)	\$ 2,982	
		\$ 330,575
VACANCY ALLOWANCE		
TOTAL		\$ 3,062,706

ORDINANCE # 2025-17

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-16-00-225 FROM SINGLE-FAMILY RESIDENTIAL (SFR) TO NEIGHBORHOOD COMMERCIAL DISTRICT (NCD).

WHEREAS, the Planning Commission of the City of Walterboro conducted a public hearing on November 18, 2025, to consider a change in zoning classification from Single-Family Residential (SFR) to Neighborhood Commercial District (NCD) for the above-mentioned property; and

WHEREAS, pursuant to said meeting, the Planning Commission has recommended that the zoning classification of the aforesaid property be changed to Neighborhood Commercial District (NCD).

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, that the Zoning Map of the City of Walterboro, South Carolina is hereby amended by changing the Zoning District classification of the property located on Carter Street, designated as tax map number 163-16-00-225, from Single-Family Residential (SFR) to Neighborhood Commercial District (NCD) as shown on the attached map.

DONE, this 6th day of January, 2026.

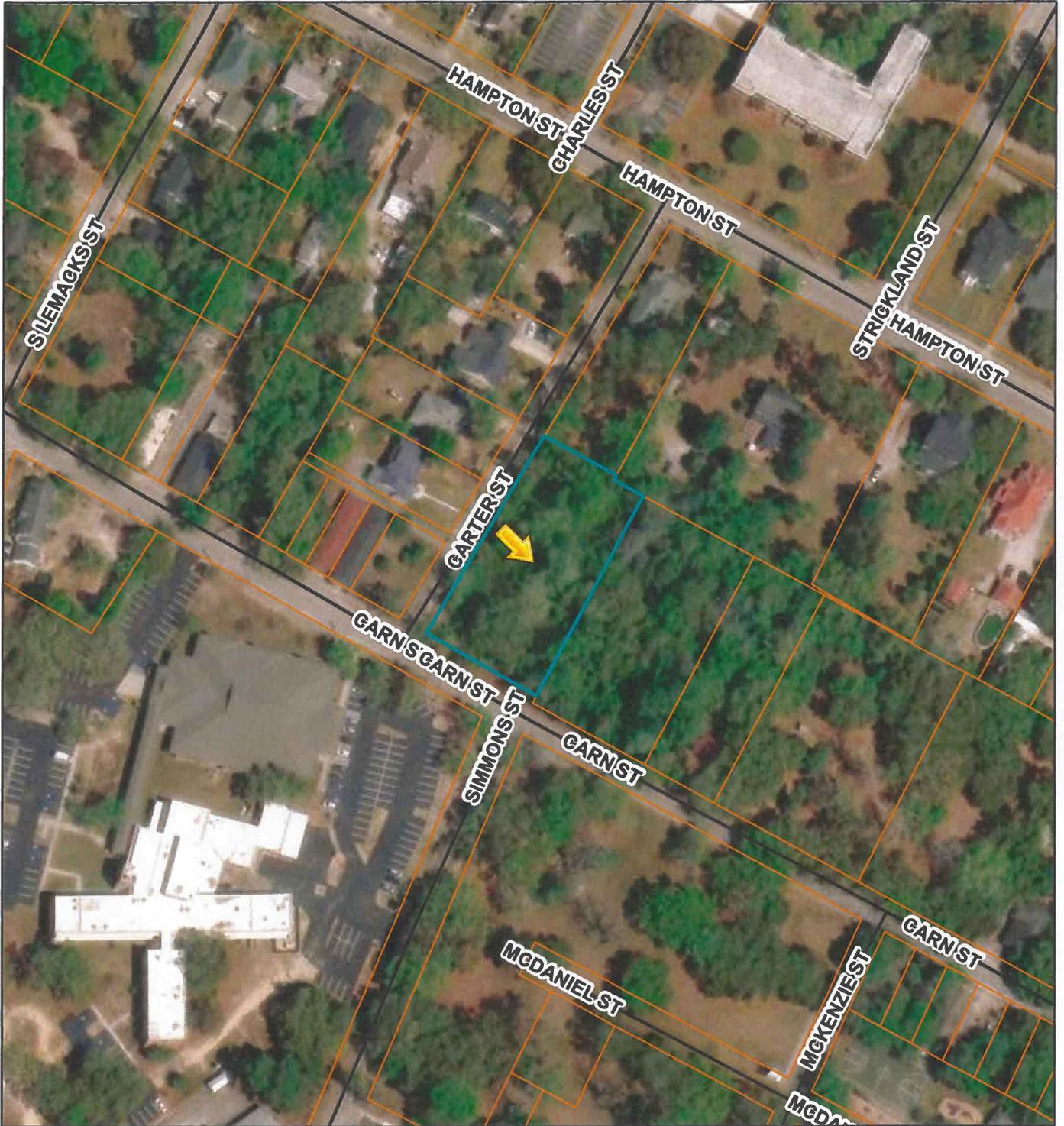
James D. Broderick
Mayor

ATTEST:

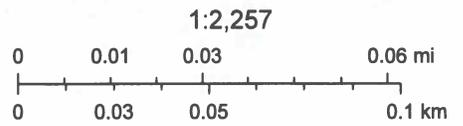
Adrienne Nettles
City Clerk

First Reading: December 2, 2025
Public Hearing: January 6, 2026
Second Reading: January 6, 2026

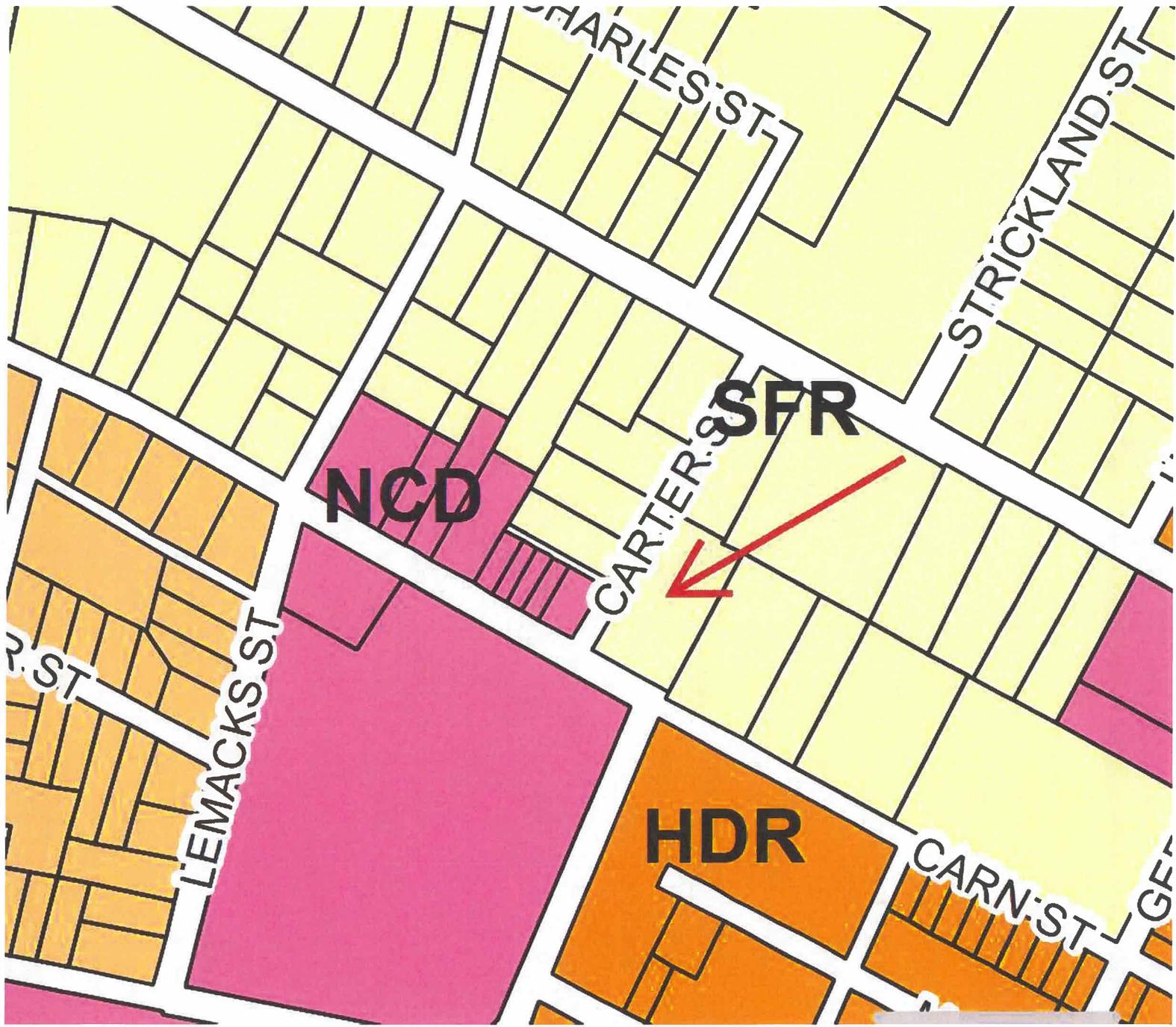
163-16-00-225.000



-  Parcel Boundaries
-  Road Centerlines



Microsoft, Vantor



NCD

HDR

SFR

LEMACKS ST

CHARLES ST

STRICKLAND ST

CARTER ST

CARN ST

R ST

GE

Walterboro City Council

Regular Meeting

City Hall

November 11, 2025

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, November 11, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor, City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Police Chief Wade Marvin, Parks Director Jonathan Burroughs, Finance Director Amy Risher, Utilities Director Wayne Crosby, and Public Works Director Michael Crosby. Councilmember Ladson Fishburne was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Bridge led the Pledge of Allegiance to our flag.

Public Input:

There was no public input on agenda items.

Approval of Minutes:

Upon motion of Councilmember Broderick, Seconded by Councilmember Pryor the following minutes were approved:

1. Regular Meeting – October 7, 2025.

Old Business:

There was no old business to discuss.

New Business:

1. **Ordinance # 2025-13**, AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WALTERBORO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020 (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, as you are aware pursuant to Act 176 of 2020 all cities in the state are required to update their business license

ordinance to be compliant and consistent with the Municipal Association of South Carolina. This will not impact business license rates. The only impact this will have is if we have a business that is currently classified as a Class 2 and they become a Class 3; they will pay five dollars more. If they were Class 3 and became Class 2, that would be five dollars less.

Motion: Councilmember Pryor; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. **Ordinance # 2025-14**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING TWELVE MILLION DOLLARS (\$12,000,000); AND OTHER MATTERS RELATING THERETO (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council we have our Bond Counsel Lawrence Flynn with Pope & Flynn who is going to brief City Council on the upcoming \$12,000,000 water/sewer revenue bond that the city will be issuing in December.

Mr. Flynn gave a thorough explanation of the upcoming water/sewer revenue bond issue. The plan is to do first reading tonight and second reading in December and hopefully have a bid in hand and close before the New Year.

Councilmember Siegel asked if we are retiring any of our bonds soon.

Amy Risher stated not till 2030.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carries: All ayes

3. **Ordinance # 2025-15**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE CHANGES TO MULTI-FAMILY DEVELOPMENTS (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, in the spring, City Council tasked city staff with updating the Unified Development Ordinance as it relates to multi-family developments. As part of this process, we solicited input from City Council. Based on that input in conjunction with legal counsel, CD Rhodes with Pope & Flynn put together some amendments to the UDO. This ordinance went before the Planning Commission last Thursday at a public hearing and unanimously passed and was recommended to City Council.

Motion: Councilmember Bridge; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

4. **Resolution # 2025-R-06**, A RESOLUTION TO EXPRESS THE INTENTION OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO CAUSE THE CITY TO BE REIMBURSED WITH THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, during the budget process, one debt that will be canceling out is the General Obligation Bond that the city took out in 2009-2010. The General Obligation Bond was used to rehab city parks and also funded some capital equipment purchases. This will allow us to move forward with another item on the agenda under the City Manager's Report relating to the boardwalk project. We have been successful in putting together grant funding. For those grants you must have local dollars to match, and each grant has different matching requirements. What I recommend is we already have 4 mills built into our millage that goes towards our general obligation debt. I recommend that we keep those 4 mills in place because we will have other needs moving forward. This will allow us to use local funds to provide a match for the Boardwalk Project. When we do next General Obligation Bond in 2026, we will be able to reimburse the General Fund for any expenses incurred for those projects.

Lawrence Flynn with Pope & Flynn stated I will add that when you borrow money on a Federal Tax Income Bases, there is a rule that says if you intend to use the proceeds of taxes it has to be used for a Capital Project. To reimburse your General Fund, you have to put a marker in place that sets a date that you can go back in time and look and says whatever date you establish you may reimburse yourself at a later date with taxes and bond proceeds.

Motion: Councilmember Brown; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

5. **Resolution # 2025-R-07**, A RESOLUTION TO CERTIFY THE RESULTS OF THE NOVEMBER 4, 2025, MUNICIPAL GENERAL ELECTION.

Motion: Councilmember Siegel; Seconded by Councilmember Pryor

Discussion: None

Carries: All ayes

6. Consideration of a request to close streets for the Annual Christmas Parade to be held Sunday, December 7, 2025, at 6:15 PM.

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carries: All ayes

7. Election of Councilmember James Broderick as Voting Delegate at the 2025 National League of Cities City Summit.

Motion: Mayor Young; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

8. Consideration of a parade request from Herman Bright – Martin Luther King, Jr. Parade, January 18, 2026, at 2:30 PM.

Motion: Councilmember Bridge; Seconded by Councilmember Broderick

Discussion: None

Carries: All ayes

City Manager's Report:

1. Consideration of funding recommendations from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Accommodations Tax Advisory Committee. At the regularly scheduled meeting held on October 16, 2025, the A-TAX Committee approved the following request:

Colleton Museum/Farmers Market – Promoting Revolutionary War:

Requested: \$1,500, Approved: \$1,500

FestiVELO of SC – Walterboro FestiVELO XXVIII:

Requested: \$11,000, Approved: \$11,000

SC Artisans Center – Shop & Explore SC Art:

Requested: \$41,000, Approved: \$32,000

Colleton County Rice Festival – 51st Annual:

Requested: \$42,000, Approved: \$42,000

Colleton Civic Center – Civic Center advertising project:

Requested: \$45,015, Approved: \$45,015

Should these requests be approved as submitted, the projected balance for 2025-2026 will be approximately \$112,819. The remaining funds will be up for consideration at the next scheduled meeting in February 2026. The Accommodations Tax Advisory Committee respectfully requests City Council approve these items.

Councilmember Brown asked what is the \$45,015 for the Civic Center advertising project?

Finance Director Amy Risher stated it is an advertising program to get the word out about all the events they will be having.

Councilmember Brown asked, isn't that a county building?

City Manager Jeff Molinari stated, yes, it is.

Councilmember Brown asked, "is this worth the \$45,015 for advertising? What does the city get out of this?"

Councilmember Broderick stated I would think with the events people will stay the night and eat at the local restaurants. I have also talked with Jenny, and they are trying to do more and bring people in.

Councilmember Brown stated I am not against it; I would like to know what the money is being used for. Councilmember Brown also asked, "do we have to vote on this tonight?"

City Manager Jeff Molinari stated this is just a funding recommendation from the A-TAX Committee. You can approve as much of it or as little of it.

Councilmember Brown asked also the \$11,000 for FestiVELO, what does that bring to the city?

Mayor Young stated that it brings a lot of people into the city.

City Manager Jeff Molinari stated Councilmember Brown I was talking to a downtown business owner and she mentioned how many people with FestiVELO had frequented her business.

Councilmember Brown stated I would like to table this.

Councilmember Broderick stated it says most of this money is for digital advertising.

Mayor Young asked, where are the billboards going to be placed?

City Manager Jeff Molinari stated they will be placed in the county.

Finance Director Amy Risher stated this is the first time they have asked for money.

Councilmember Siegel asked what if we ask the director to come talk to City Council about the programming.

Mayor Young asked if Walterboro has to be on the advertising?

Finance Director Amy Risher stated yes, the advertising has to have the Walterboro logo.

Councilmember Brown asked if we cut the money by \$10,000 does that money go back into the fund?

City Manager Jeff Molinari yes, it will go back into account, and you have two years to use it.

Councilmember Bridge asked the request for FestiVELO, is that for next year?

City Manager Jeff Molinari stated yes, it is.

Motion: Councilmember Broderick amended motion for Civic Center, approve the other request. Have Civic Center Director come and present to Council. Seconded by Councilmember Siegel.

Discussion: None

Carries: All ayes

2. Consideration of bids for Phase 2A of the boardwalk reconstruction project.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, you have in your agenda packet a memo and supporting documentation for the next phase of the boardwalk reconstruction project. The bid opening for Phase 2A of the city's boardwalk reconstruction project was held on October 29, 2025, and the city received two (2) bids:

- Wildwood Contractors (Walterboro, SC) \$1,896,900.00,
- Greenway Bridge LLC (St. Augustine, FL) \$ 3,551,453.00.

The project will include the demolition of 763 feet of existing boardwalk and two bridges, the construction of 4,274 square feet of PermaTrak boardwalk and the construction of six (6) new bridges. The project will be funded by the following sources:

- American Rescue Plan Act (ARPA) - \$869,132
- Land and Water Conservation Fund (LWCF) - \$500,000
- Undiscovered SC - \$155,000.00
- 2026 General Obligation Bond - \$372,768

City Staff recommends awarding the contract to Wildwood Contractors (Walterboro, SC) in the amount of \$1,896,900.00 to be paid from the allocated funds above. City staff asks for Council's favorable consideration of this request.

Motion: Mayor Bill Young; Seconded by Greg Pryor

Discussion: None

Carried: All ayes

Councilmember Broderick asked will we have any ARPA Funds left after this?

City Manager Jeff Monlinari stated yes, we will. City Council allocated just under one million dollars for this. There will roughly be \$130,000.00 left in the ARPA Fund.

Councilmember Bridge asked when does that have to be spent by?

City Manager Jeff Molinari stated by December 31, 2026.

3. Consideration of bids for I-95 Business Loop Landscaping.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for the I-95 Business Loop Landscaping project. The FY 2025-2026 Parks Department budget allocated \$85,000 for the maintenance of the landscaping of the I-95 Business Loop Corridor and the Exit 53/57 interchanges. The Parks Department received a total of (5) bids including a bid that was disqualified.

- Palmetto Landscaping (Summerville, SC) \$64,704.00
- J&J Hamilton Landscape (Walterboro, SC) \$75,790.00
- Russell Landscaping (North Charleston, SC) \$77,100.00
- Beach Hill Landscaping (Walterboro, SC) \$78,960.00

Staff recommends awarding the contract to Palmetto Landscaping (Summerville, SC) in the amount of \$64,704.00. Palmetto Landscaping holds the current contract for this work and has the most experience with maintaining city-owned properties. City staff ask for Council's favorable consideration of the is request.

Councilmember Broderick asked for the Walterboro contractors, did we use the local preference?

City Manager Jeff Molinair stated yes, we did. There was such a difference between the low bid and the second to low that the local preference option did not come into play.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carries: All ayes

A motion to go into Executive Session was made by Councilmember Pryor, seconded by Councilmember Bridge. Mayor Young explained that City Council would be going into Executive Session to discuss Receipt of Legal Advice - Dealing with matters covered by attorney-client privilege, including potential or pending legal claims, Personnel Matters: Police Department, Finance Director Search, and discussion of matters concerning the provision of services encouraging the location of businesses in the area served by the public body: Sewer Trunk Line Project, and SC Department of Commerce Rural Development and Strategic Planning Initiative.

Executive Session:

1. Receipt of Legal Advice – Dealing with matters covered by attorney-client privilege, including potential or pending legal claims.
2. Personnel Matters:
 - a. Police Department.
 - b. Finance Director Search.
3. Discussion of matters concerning the provision of services encouraging the location of businesses in the area served by the public body:
 - a. Sewer Trunk Line Project.
 - b. SC Department of Commerce Rural Development and Strategic Planning Initiative.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Bridge. All in favor, motion carries.

Open Session:

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Pryor, and passed unanimously. Mayor Young adjourned the meeting at 8:34 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board, and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

Regular Meeting

City Hall

December 2, 2025

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, December 2, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne, City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Finance Director Amy Risher, Tourism Director Patricia Fleming, and Parks Director Jonathan Burroughs. Councilmember Greg Pryor was not in attendance.

Call To Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Brown led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearings:

1. **Ordinance # 2025-13**, AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WALTERBORO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, as part of Act 176 of 2020 cities are required to adopt by ordinance the latest standardized business license class schedule as recommended by the Municipal Association of South Carolina. This is not a business license increase or decrease; we are required to do this by December 31st of every odd year.

2. **Ordinance # 2025-14**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF THE WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING TWELVE MILLION DOLLARS (\$12,000,000); AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council at our last meeting in November we had our bond counsel Lawrence Flynn here and he gave a great overview of the

new water/sewer revenue bond. I have put in front of you an amortization schedule that our Finance Advisor PFM has put together. This new debt will cover the city's match on the expansion of the Wastewater Treatment Plant and some other water and sewer projects. If you look at the amortization schedule you will see in the initial years, we will be paying mostly interest. The further we go along; we will be paying more principal. When we get to the year 2040 is when the principal payments really kick in. As we move forward more debt will be coming off the books.

3. **Ordinance # 2025-15**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE CHANGES TO MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council in the spring City Council asked staff to review the Unified Development Ordinance as it pertains to Multi-Family Developments. Based on the input from City Council and Legal Counsel these UDO changes are recommended.

Presentations:

1. Jennifer Bunton, Colleton County Civic Center Accommodations Tax Request.

Ms. Bunton explained to City Council what her Accommodations Tax Request is for and what the money is going to be used for. They are planning to get more advertising out, about what is going on in the community. They are planning to place billboards in different areas around the county.

Councilmember Bridge stated I would like to approve \$25,000 for the Civic Center for the first year based on the information you have given us. Councilmember Broderick seconded the request, all in favor, motion carries.

2. 2024-2025 Comprehensive Annual Financial Report, The Baird Audit Group, LLC – Ms. Bayi Pognon.

The 2024-2025 Comprehensive Annual Report – The Baird Audit Group, LLC, was presented by Ms. Bayi Pognon. Ms. Pognon gave a detailed presentation of the FY 2024-2025 CAFR. Ms. Pognon thanked Finance Director Amy Risher and her staff for their hard work and assistance during the audit. Ms. Pognon indicated that it is a clean opinion, there are no material deficiencies, and that the city is in a strong financial position.

Old Business:

1. **Ordinance # 2025-13**, AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WALTERBORO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. **Ordinance # 2025-14**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF THE WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING TWELVE MILLION DOLLARS (\$12,000,000); AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

3. **Ordinance # 2025-15**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE CHANGES TO MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

New Business:

1. **Ordinance # 2025-16**, AN ORDINANCE TO AMEND THE FY 2025-2026 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2026-06 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO (Introduction and first reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council we are currently fully staffed in the Police Department. This will allow is to hire an additional police officer to help us round out our shifts.

Motion: Councilmember Siegel; Seconded by Councilmember Brodrick

Discussion: None

Carried: All ayes

2. **Ordinance # 2025-17**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-16-00-225 FROM SINGLE - FAMILY RESIDENTIAL (SFR) TO NEIGHBORHOOD COMMERCIAL DISTRICT (NCD) (Introduction and First Reading).

City Manger Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an ordinance and map pertaining to a parcel that is located at the intersection of Carn Street and Carter Street. The Planning Commission has already reviewed this request to rezone the property from Single-Family Residential to Neighborhood Commercial District. The property owner wishes to subdivide the property to construct two (2) duplexes.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

3. **Resolution # 2025-R-08**, A RESOLUTION TO FORMALLY RECOGNIZE AND OFFER COMMENDATION TO AMY RISHER, FINANCE DIRECTOR, FOR 29 YEARS OF DISTINGUISHED SERVICE TO THE CITY OF WALTERBORO, SOUTH CAROLINA.

Motion: Mayor Bill Young; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

4. A PROCLAMATION TO DESIGNATE DECEMBER 5, 2025, AS ARBOR DAY IN THE CITY OF WALTERBORO.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

5. Acceptance of Jimmy Syfrett's resignation from the Municipal Planning Commission.

Motion: Councilmember Siegel; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

6. Consideration of FY 2026-2027 Budget Calendar.

City Manager Jeff Molinari stated Mr. Mayor and members of Council we are ready to get into the budget for the next fiscal year. This is the proposed budget calendar; it is very similar to what we had in years past and we ask for Council's favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

City Manager’s Report

1. Consideration of financing proposals for the 2025 Waterworks and Sewer System Improvement Revenue Bonds.

City Manager Jeff Molinari stated Mr. Mayor and members of Council, the city’s financial advisor, PFM (Public Financial Management) solicited proposals from financial institutions to obtain financing for the wastewater treatment plant expansion project. PFM was able to secure two (2) proposals:

<u>Financial Institution</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
South State Bank, NA	20 years	4.32% adjustable	None
Truist Commercial Equity, Inc	20 years	4.30% fixed	None

PFM is recommending the selection of Truist Commercial Equity, Inc. with a fixed rate of 4.30%. City Staff asks for Council’s favorable consideration of this request.

Motion: Councilmember Brown; Seconded by Councilmember Broderick

Discussion: None

Carries: All ayes.

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Young explained that City Council would be going into Executive Session to discuss matters concerning the provision of water and sewer service for the Newsome Tract.

Executive Session:

1. Discussion of matters concerning the provision of water/sewer service – Newsome Tract.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Brown. All in favor, motion carries.

Open Session:

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Bridge, and passed unanimously. Mayor Young adjourned the meeting at 7:41 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City’s website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk