



**WALTERBORO CITY COUNCIL
REGULAR MEETING
SEPTEMBER 2, 2025
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation
2. Pledge of Allegiance

II. Public Input on Agenda Items:

III. Public Hearings:

1. **Ordinance # 2025-12**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 179-03-00-221 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).
2. CDBG Neighborhood Demolition Project Application – Kimberly Varn, Deputy Director, Community & Economic Development, Lowcountry Council of Governments.

IV. Presentations:

1. Sue Keith – Colleton County Delegation Office, Delegation Meeting September 29, 2025.

V. Approval of Minutes:

1. Regular Meeting – August 5, 2025
2. Special Called Meeting – August 18, 2025

VI. Old Business:

1. **Ordinance # 2025-12**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 179-03-00-221 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

VII. New Business:

1. **Resolution # 2025-R-05**, A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO PREPARE AND SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMUNITY ENRICHMENT APPLICATION FOR THE CITY OF WALTERBORO DEMOLITION PROJECT AND TO COMMIT FUNDS IN THE AMOUNT OF AT LEAST TEN PERCENT (10%) OR \$25,000 OF THE GRANT REQUEST TO MEET THE MATCHING COMMITMENT OF THE COMMUNITY DEVELOPMENT PROGRAM.

2. A Proclamation to designate September 2025 as National Recovery Month (Proclamation Attached).
3. Consideration of a request from Associational WMU (Yellow Jacket Prayer Walk for School) on Saturday, September 27, 2025, at 8:00 AM (Letter Attached).
4. Consideration of a parade request from Johnny Holmes, Colleton County Veterans Council – 2025 Veterans Day Parade, November 9, 2025, at 3:00 PM (Parade Request Attached).

VIII. City Manager's Report:

1. Bells Highway Emergency Waterline Repair (Memo Attached).
2. Consideration of Water Tower Park Change Order #2 – Abandoning an existing 8" water line and installing a new 2" water line with service connections to buildings (Memo Attached).

IX. Executive Session:

1. Discussion about development of security personnel or devices.
2. Provision of services encouraging the location or expansion of industries or other businesses served by the public body – Lower and Middle Ireland Creek Sewer Trunk Line Project.
3. Personnel Matter – Municipal Court.

X. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

XI. Adjournment

ORDINANCE # 2025-12

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 179-03-00-221 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION

WHEREAS, a proper petition has been filed with the City of Walterboro Council by 100% of the freeholders owning 100% of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City of Walterboro under the provisions of SC Code Section 5-3-150(3); and

WHEREAS, it appears to Council that annexation would be in the best interest of the property owners and the City of Walterboro; and

The territory to be annexed is described as follows:

ALL that certain piece, parcel or tract of land with buildings and improvements thereon situate, and lying and being in the City of Walterboro, County of Colleton, State of South Carolina, and containing 5.711 acres, more or less, as shown on the plat entitled "Prepared for: Hiers Walterboro, LLC, A Boundary Survey of \pm 5.711 Ac. on Robertson Boulevard" prepared by Colin J. Bearden dated December 2, 2024 and recorded in the Colleton County Register of Deeds Office in Plat Book 969 at Page 25 to which aforesaid Plat reference is hereby specifically craved for a full and complete description.

Subject to all easements, restrictions and rights-of-way record.

This being the same property conveyed to LaTasha M. Copeland, Seven Riggins, Scott Riggins, LaTanya Deal, Sabaar Singleton, Jamar Pendergrass, Denise Madden, Shadasha Geter, Darielle Madden, Khadejah Wallace and LaTia Wallace by Order Quietening Title to Property filed on October 8, 2024 under Colleton County Common Pleas Case Number: 2024-CP-15-00384.

The property is designated as TMS# 179-03-00-221

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Highway Commercial District (HCD) upon review and recommendation by the Municipal Planning Commission.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, this _____ day of _____, 2025 that the property herein described is hereby annexed to and becomes a part of the City of Walterboro effective _____, 2025.

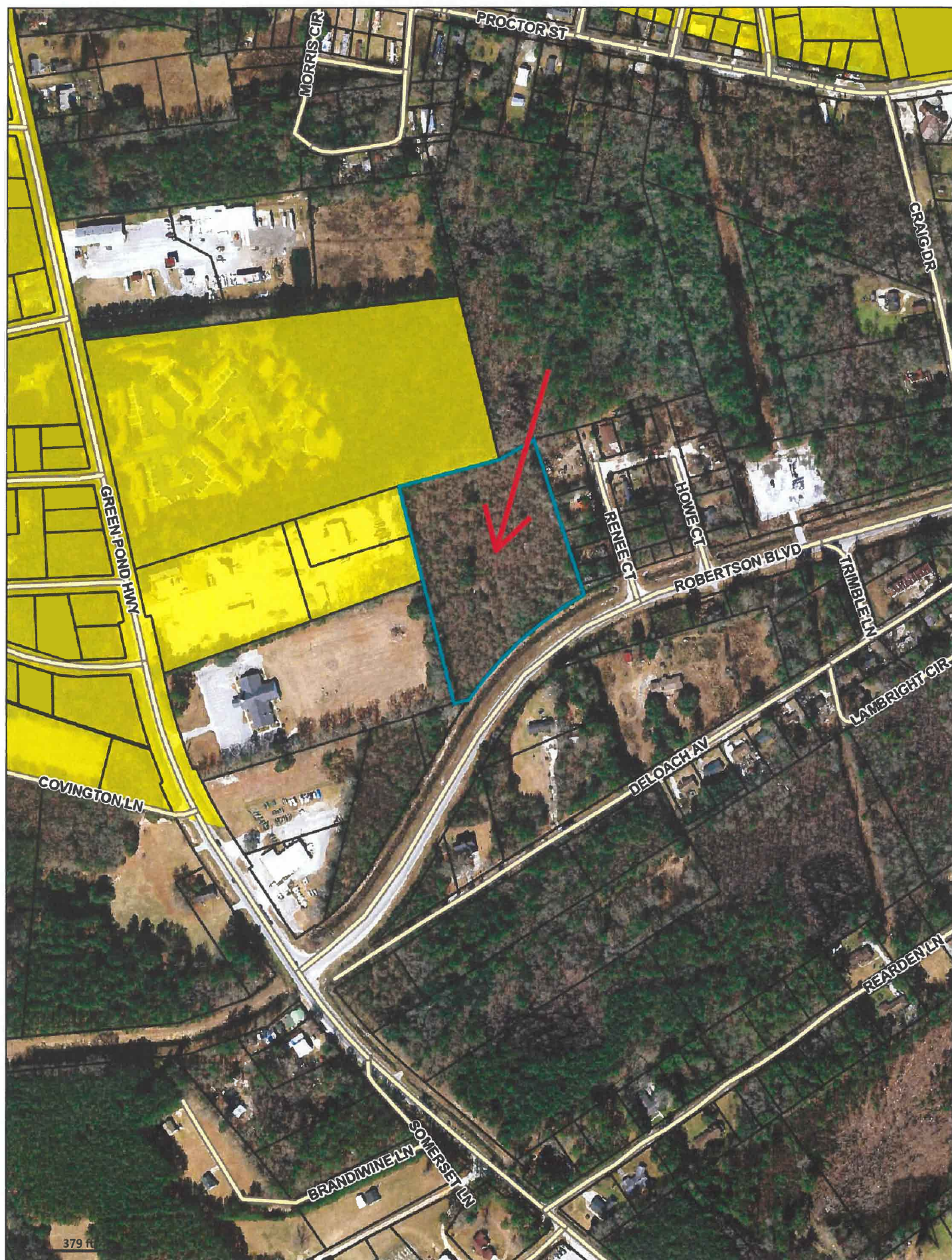
William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: _____
Second Reading: _____

TMS# 179-03-00-221



Date: June 27, 2025

PETITION

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows: (Colleton County, SC Register of Deeds BK:RB: 3398, PG 226)

ALL that certain piece, parcel or tract of land with buildings and improvements thereon situate, and lying and being in the City of Walterboro, County of Colleton, State of South Carolina, and containing 5.711 acres, more or less, as shown on the plat entitled "Prepared for: Hiers Walterboro, LLC, A Boundary Survey of \pm 5.711 Ac. on Robertson Boulevard" prepared by Colin J. Bearden dated December 2, 2024 and recorded in the Colleton County Register of Deeds Office in Plat Book 969 at Page 25 to which aforesaid Plat reference is hereby specifically craved for a full and complete description.

Subject to all easements, restrictions and rights-of-way record.

This being the same property conveyed to LaTasha M. Copeland, Seven Riggins, Scott Riggins, LaTanya Deal, Sabaar Singleton, Jamar Pendergrass, Denise Madden, Shadasha Geter, Darielle Madden, Khadejah Wallace and LaTia Wallace by Order Quieting Title to Property filed on October 8, 2024 under Colleton County Common Pleas Case Number: 2024-CP-15-00384.

TMS# 179-03-00-221

Property Address: Robertson Blvd.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Highway Commercial District (HCD) upon review and recommendation by the Municipal Planning Commission.

ML 715 Green Pond Hwy 7/3/25
Signature(s) Street Address, City Date

=====

FOR MUNICIPAL USE:

Petition received by JRW, Date 7/3/25

Description and Ownership verified by JRW, Date 7/3/25

Recommendation: ANNEXATION

By: JRW, Date 7/3/25

Zoning Designation - Highway Commercial District (HCD)
Approved on 8/19/2025

Jimmy Syfrett
Jimmy Syfrett, Chair
City of Waltherboro Municipal Planning Commission

Walterboro City Council

Regular Meeting

City Hall

August 5, 2025

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, August 5, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Finance Director Amy Risher, Utilities Director Wayne Crosby, and Tourism Director Patricia Utsey.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Fishburne led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearing:

1. **Ordinance #2025-11**, AN ORDINANCE TO AMEND ORDINANCE # 2025-06, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2025-2026 GENERAL FUND BUDGET (Second and Final Reading).

A citizen asked this is like the 1% Sales Tax.

Mayor Young stated this is just an index that we have to do every year, it is not anything added. It is a sales tax credit factor.

City Manager Jeff Molinari stated it is a credit factor that you will see on your tax bill.

Presentations:

1. Main Street South Carolina Inspiration Award Presentation – Outstanding Promotion, Main Street SC, Jenny Boulware, MASC Main Street SC Manager.

Jenny Boulware with Main Street SC stated it is a pleasure to recognize Main Street Walterboro as the recipient of the 2025 Outstanding Promotion award. Walterboro earned this award for “We Are Walterboro” campaign.

Municipal Achievement Award Presentation - 5,001-10,000 Population Category, Desiree Fragoso, MASC Field Service Manager.

Desiree Fragoso stated it is my pleasure to present the 2025 Municipal Achievement Award for the City’s Wastewater Treatment Plant Expansion. We presented this award at the Municipal Association Annual Meeting in July and Mayor Young was able to accept the award. I would also like to present the Honor Plaque to the City for the year 2025. Congratulations on the City’s achievements. Ms. Fragoso also played the 5-minute video produced by the Municipal Association describing the project.

Approval of Minutes:

Upon motion of Councilmember Pryor, Seconded by Councilmember Broderick the following minutes were approved:

1. Regular Meeting – July 8, 2025

Old Business:

1. **Ordinance # 2025-11**, AN ORDINANCE TO AMEND ORDINANCE # 2025-06, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2025-2026 GENERAL FUND BUDGET (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

New Business:

1. Consideration of a request from First Baptist Church to use the grassy field for FestiVELO, November 4-12, 2025.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a letter from First Baptist Church to use the grassy field area for the FestiVELO events.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. Consideration of requests from the Walterboro Rotary Club for the 11th Annual Ireland Creek Bridge Run to be held on Thursday, October 23, 2025.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

City Manager's Report:

1. Consideration of Task Order #25 for water system improvements in the area of Thunderbolt Drive and Industrial Road.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for task Order 25. The city is the subrecipient of a \$2,150,000 CDBG grant to take an 85-year-old well out of service (Teledyne) and drill a new well on Thunderbolt Drive to pump 400 GPM and to upgrade the Stevens Well on Industrial Road from 660 GPM to 1,300 GPM. This project will greatly enhance the city's water supply capabilities to many critical facilities including Venture Park, Colleton County High School and Middle School, Colleton Prep, Northside Elementary, the Veterans Victory House and the Colleton County Recreation Center. The city's engineer, Hybrid Engineering has provided a task order in the amount of \$189,380 to perform design, engineering, permitting, contract administration, and construction observation services for the project. Staff recommends approval of Task Order 25 in the amount of \$189,380 to be paid from net position in the Enterprise Fund.

Motion: Councilmember Brodrick; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Young explained that City Council would be going into Executive Session to discuss Provision of services encouraging the location or expansion of industries or other businesses in the area served by the public body: Main Street South Carolina Grant Opportunity, and Lower and Middle Ireland Creek Sewer Trunk Line Improvement Project. Contractual Matter: Business License Revenue Enhancement, Personnel Matters: City Prosecutor and Municipal Election Commission.

Executive Session:

1. Provision of services encouraging the location or expansion of industries or other businesses in the area served by the public body:

a. Main Street South Carolina Grant Opportunity.

b. Lower and Middle Ireland Creek Sewer Trunk Line Improvement Project.

2. Contractual matter: Business License Revenue Enhancement.

3. Personnel Matters:

- a. City Prosecutor.
- b. Municipal Election Commission.

A motion to come out of Executive Session was made by Councilmember Brown, seconded by Councilmember Broderick. All in favor, motion carries.

Open Session:

A motion to appoint Juanita Harvey to fill an unexpired term (January 2028) and David Cobb to fill an unexpired term (January 2026) on the Municipal Election Commission was made by Councilmember Bridge, seconded by Councilmember Brown All in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Brown, and passed unanimously. Mayor Young adjourned the meeting at 7:22 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

Special Called Meeting

City Hall

August 18, 2025

Minutes

A Special Called Meeting of Walterboro City Council was held at City Hall on Monday, August 18, 2025, at 11:30 A.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, and Bert Duffie Airport Manager.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order.

Public Input on Agenda Items:

There was no public input on agenda items.

New Business:

1. **Resolution # 2025-R-04**, A RESOLUTION AUTHORIZING THE CITY OF WALTERBORO TO ACT AS THE SPONSOR FOR THREE (3) GRANTS FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE BENEFIT OF THE LOWCOUNTRY REGIONAL AIRPORT AND ADOPT THE APPLICATIONS FOR THE GRANT AS ITS OWN, ACCEPT THE GRANT AGREEMENTS AND OTHER MATTERS RELATED THERETO.

Mayor Young stated this resolution is to authorize me to sign and accept this grant from the FAA on behalf of the city, since the city is the sponsor for the upcoming airport project.

City Manager Jeff Molinari stated the Airport Commission has been successful in securing three (3) grants from the FAA for the runway project. As the Mayor stated, the resolution before you is to authorize the Mayor to be a signatory for the City of Walterboro. It also resolves that our City Attorney Brown McLeod is authorized to certify the Mayor's signature. Since the Airport Commission in the eyes of the FAA is not considered a governmental entity and is jointly owned by the city and county, either the city or county has to act as the project sponsor. We need City Council to adopt this resolution, and we can move forward with the FAA.

Councilmember Brown asked how much the grant is.

City Manager Jeff Molinari stated there are three separate grants. One for \$6.8 million, one for \$442,000, and one for \$500,000. They also have an existing grant for \$858,000 for a total of \$8,617,023.

Councilmember Brown asked if this money is going to be used for the runway?

City Manager Jeff Molinari stated yes, and for the taxi way.

Councilmember Bridge asked what is the matching portion?

City Manager Jeff Molinari stated Bert can provide the breakdown on that.

Bert Duffie stated the FAA normally does a 90/10 grant. Where they do 90% and 10% is the local share. State Aeronautics does 5% and we locally do 5%. This year, the FAA is doing their grants at 95%. The local match is 5%, 2.5% comes from Aeronautics and 2.5% comes from local funds. On this \$9 million dollar project, our total share is \$200,000.

Councilmember Bridge asked does the city share that money with them?

Mayor Young stated it is Airport Commission money.

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Siegel, and passed unanimously. Mayor Young adjourned the meeting at 11:35 A.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on the City Hall bulletin board and posted on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles
City Clerk

RESOLUTION NO. 2025-R-05

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns of crime prevention through code enforcement is a priority for the City, the demolition of derelict properties has been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Enrichment Funds in order to address crime and violence through aggressive code enforcement.

WHEREAS, the completion of this project would directly benefit approximately 715 persons in the service area, of which at least 51% qualify as having low-to-moderate incomes,

NOW THEREFORE BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Demolition Project because it will greatly improve the quality of life for the residents of the City of Walterboro.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Enrichment Application for the Walterboro Demolition Project and to commit funds in the amount of at least 10%, or \$25,000 of the grant request to meet the matching commitment of the Community Development Program.

ADOPTED, THIS 2nd DAY OF SEPTEMBER, 2025.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk



2025 Proclamation – National Recovery Month

Mental health and substance use disorders affect individuals and families in every community across our nation. With commitment, compassion, and support, those impacted can embark on a journey toward improved health, wellness, and purpose.

The focus of **National Recovery Month** this September is to honor and celebrate all who make the journey of recovery possible—individuals in recovery, their families, friends, advocates, and dedicated service providers—by embracing the 2025 theme:

“Recovery is For Everyone: Every Person, Every Family, Every Community.”

Recovery Month spreads a vital message: **people can and do recover every day.**

The impact of mental health and substance use disorders is evident in our own community, touching the lives of many. Recovery Month empowers people to recognize the signs of these conditions, encourages those in need to seek help, and highlights the importance of accessible, effective recovery services. Managing the effects of these conditions allows individuals to live healthy, fulfilling lives—both physically and emotionally.

This observance continues to raise awareness, educate the public, and promote services that improve lives. It reminds us that recovery is possible for everyone and that support is essential.

Now, therefore, I, Mayor Bill Young, do hereby proclaim the month of **September 2025** as **National Recovery Month** in **[City or State]** and call upon our community to observe this month with meaningful programs, events, and activities that uplift, educate, and support all those affected by mental health and substance use disorders.

William T. Young, Jr.
Mayor

Attest:

Adrienne Nettles
City Clerk

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: August 10, 2025

1. Person submitting application: Ellen Fender
Address: 3668 Sniders Hwy, Walterboro, SC 29488
Telephone: 843-893-7240
2. Name of Organization: Associational Baptist WMU group
Chairperson/President: Ellen Fender
Address: 3668 Sniders Hwy, Walterboro, SC 29488
Telephone: 843-893-7240
3. Parade Chairman: same as above
Address: _____
Telephone: _____
4. Date/Time of Parade: September 27, 2025 at 8:00 AM
5. Parade Route requested (Attach Sketch) _____
6. Number of Vehicles/Floats: 3 Number of Animals: 0
7. Portion (width) of street parade will occupy: 1 side or sidewalk
8. Additional Information (Upon Request): _____


Signature/Parade Chairman


Signature/Organization Chairperson

____ Approval

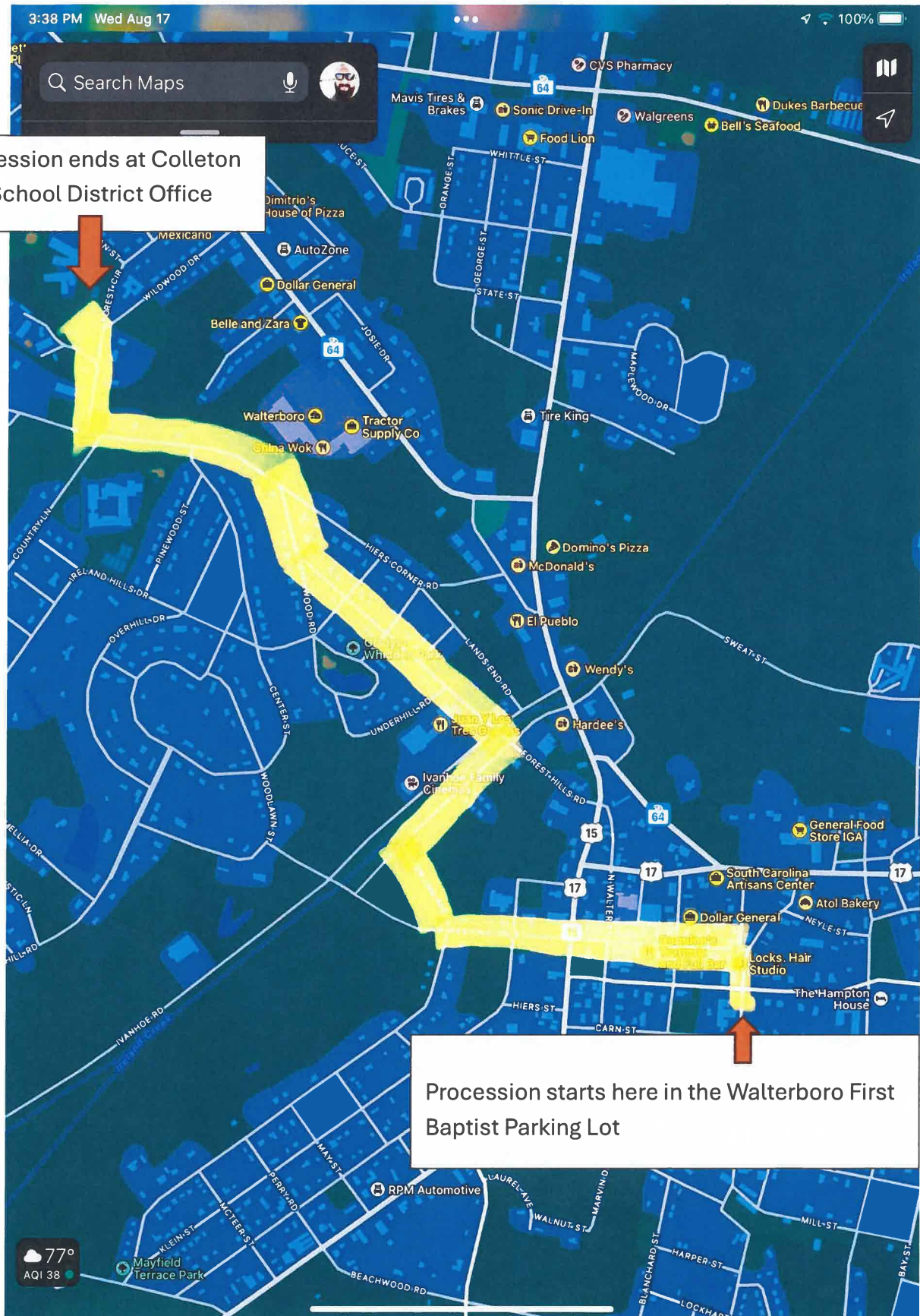
____ Disapproval

Police Chief

City Manager

NOTE : >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.

YELLOW JACKET PRAYER WALK – COLLETON BAPTIST ASSOC. WMU



Colleton County Veterans Council

P.O. BOX 256
WALTERBORO, SC 29488
TELEPHONE: (843) 908-2123

JOHNNY HOLMES
CHAIRMAN

NATHANIEL KNOX
CO-CHAIRMAN

BOB TIEGS
TREASURER

SCOTT KARAL
CHAPLIN

JANET D. SMITH
VA OFFICER



REVISED
08/20/2025

DATE: July 16, 2025

TO: City of Walterboro
ATTN: Mr. Jeff Molinari, City Manager

FROM: Johnny Holmes, Chairman CCVC

RE: 2025 Veterans Day Parade

The Colleton County Veterans Council has begun preparing for our Annual Veterans Day parade.

With the City's approval, the parade will be held Sunday, November 9, 2025, at 3:00 pm. Attached is a copy of the Parade Permit Request, Public Right-of-Way Sign Permit Application and the list of items for your consideration.

The Veterans Council requests the City's permission for the following:

- Street closure begins at 2:00pm.
- Permission to post 25 signs to announce the parade date and time. (draft of the sign attached)
- Approval for the maximum number of Food Vendors allowed to setup food trucks between the hours of 12:00pm – 6:00pm, along the parade route to include the Wildlife Center and Ivanhoe Shopping Center parking lots.

Thank you in advance for your support.

Respectfully,

Johnny L. Holmes

Johnny L. Holmes Chairman
Colleton County Veterans Council

PUBLIC RIGHT-OF-WAY SIGN PERMIT APPLICATION

City of Walterboro, SC 29488

Applicant to complete all numbered spaces.

1. Sign Locations:	Location:
	Sniders Crossroad
Location: Robertson Blvd.	Location: Jefferies Blvd
Location: Greenpond Hwy 303	Location: Bells Hwy
Location: Hampton Street	Location:

2. Name: Johnny Holmes	Mail Address PO Box 256, Walterboro	Phone 843 549-1412
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3. Public Event Being Advertized:	<input type="checkbox"/> single event	Organization:
	<input checked="" type="checkbox"/> recurring event	Colleton County Veterans Council

4. Description of Signs:	(ATTACH DRAWINGS/PHOTOS WITH MEASUREMENTS)
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18 X 24 Sign - See attached

Maximum number of days allowed:

Up to 14 days prior to public event and shall be removed within 5 days after such event.

5. Requested dates signs will be displayed: Oct 26th - Nov.10th

Permit Fee:

NO CHARGE

SPECIAL CONDITIONS:

ONLY GROUND MOUNTED SIGNS ALLOWED.

Person Signing Permit is Responsible for Removal of All Debris.

Application Accepted By:

Plans Checked by:

Approved by:

NOTICE

**TEMPORARY SIGNS WITHIN THE PUBLIC RIGHT-OF-WAY ARE ONLY ALLOWED
BY PERMIT FOR THE PURPOSE OF INFORMING THE PUBLIC OF MAJOR
EVENTS THAT ARE OPEN TO THE PUBLIC AND ARE DETERMINED
TO BE OF COMMUNITY-WIDE INTEREST OR REGIONAL SIGNIFICANCE.**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION
AND KNOW THE SAME TO BE TRUE AND CORRECT.
ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE
COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.
THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR
CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.

Permit #

Signature of Owner or Authorized Agent

Date

Johnny L. Holmes

NO CHARGE

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: August 20, 2025

1. **Person submitting application:** Janet D. Smith
Address: 219 S. Lemacks Street, Walterboro
Telephone: (843) 549-1412
2. **Name of Organization:** Colleton County Veterans Council
Chairperson/President: Johnny Holmes
Address: 824 Wesley Grove, Cottageville, SC
Telephone: (843) 908-2123
3. **Parade Chairman:** Same as above
Address: _____
Telephone: _____
4. **Date/Time of Parade:** Sunday, November 9, 2025 @ 3pm
5. **Parade Route requested (Attach Sketch)** Downtown Walterboro
6. **Number of Vehicles/Floats:** 40 **Number of Animals:** 0
7. **Portion (width) of street parade will occupy:** _____
8. **Additional Information (Upon Request):** Request Street Closure 2:00pm

Johnny L. Holmes
Signature/Parade Chairman

Same
Signature/Organization Chairperson

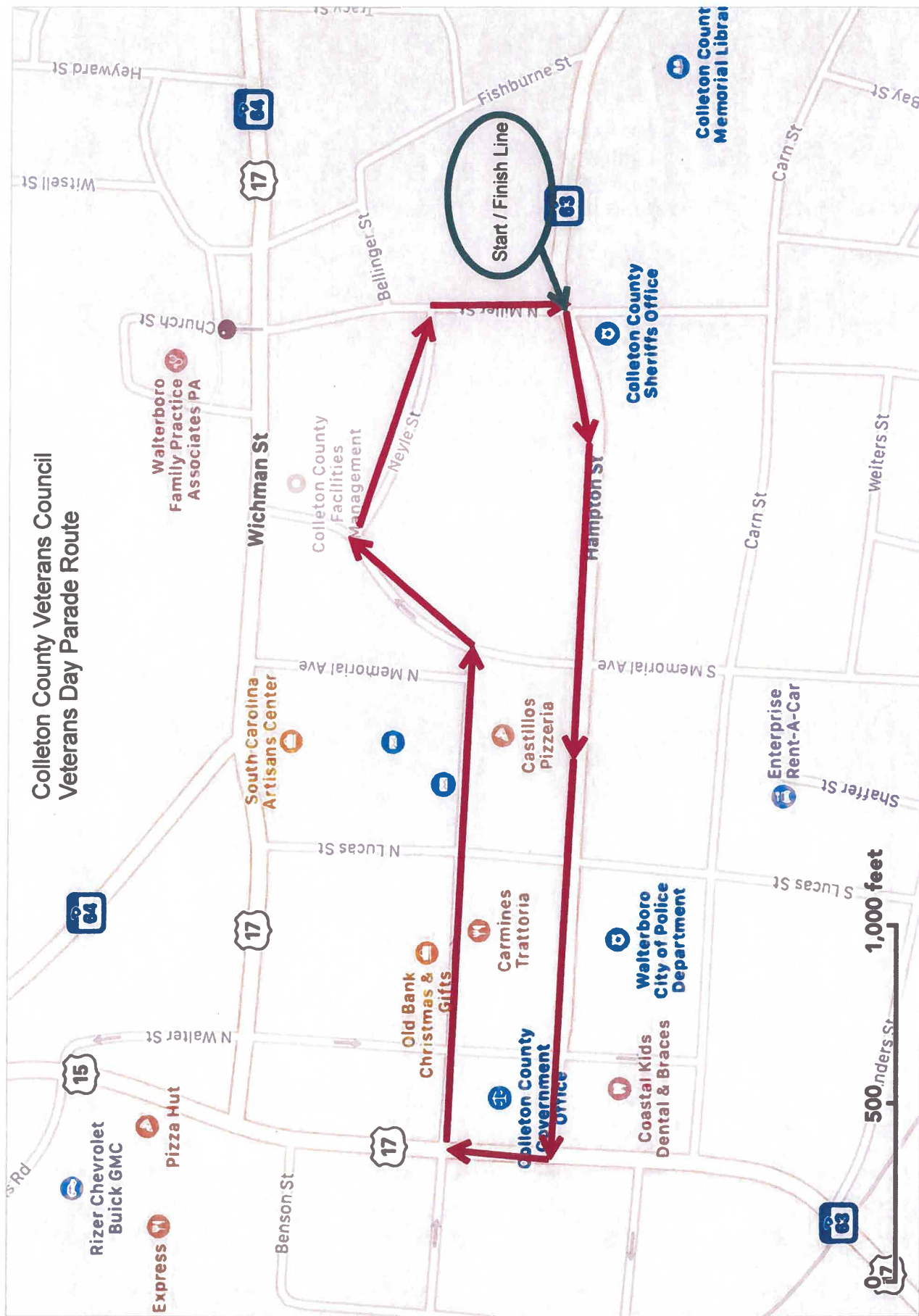
____ Approval

____ Disapproval

Police Chief

City Manager

NOTE : >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.



VETERANS DAY PARADE

SUNDAY, NOV. 9TH

3 PM





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: August 29, 2025
SUBJECT: Bells Highway Emergency Waterline Repair

On June 27, 2025, the 10" waterline along Bells Highway that serves Ruffin ruptured in the area between Stokes Road and Doctors Creek Road. The city coordinated the repair using Carroll Enterprises to perform the installation of 1,080 linear feet of 10" line and Wolfe Creek Contracting did the tie-ins and pad prep. The emergency repair will be funded from net position in the Enterprise Fund. Staff asks for City Council's favorable consideration of the request.

Carroll Enterprises, LLC (Walterboro, SC)	\$199,800.00
Wolfe Creek Contracting (Walterboro, SC)	<u>\$80,400.00</u>
Total	\$280,200.00

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

Carroll Enterprises, LLC
PO Box 1127
Walterboro, SC 29488
843-538-6679

INVOICE

DATE	INVOICE #
8/11/2025	9256

BILL TO
City of Walterboro Attn: Wayne Crosby 242 Hampton Street Walterboro, SC 29488

TERMS	REFERENCE JOB
Net 30	Doctors Creek WM Replac...

QUANTITY	LOCATION	SIZE	PRICE	TOTAL
1,080	Bells Hwy	10" Bore	185.00	199,800.00

All past due invoices will be subject to a 18% annual finance charge.

Total

\$199,800.00

Wolfe Creek Contracting

2756 Jones Swamp Rd.

Walterboro, S.C. 29488

843-893-6185

wolfecreek@lowcountry.com

8-21-25

City of Walterboro

Wayne Crosby

wcrosby@walterborosc.org

Invoice

Preparation for bore of 10" c900pvc water main	11,700.00
Pad and fill provided, placed and compacted	
2 10" connections to existing water main	14,100.00
Grade commercial site and provide approx. 65 tons of 57 stone	8,500.00
Sample taps/ remove after project completion	7,000.00
Tap for bore	3,500.00
Grassing	8,500.00
Sediment and erosion control	25,900.00
Remove commercial sign and replace	1,200.00
Total balance due:	80,400.00

Thank you, Michael Warren



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: August 27, 2025
SUBJECT: Water Tower Park Change Order #2

The downtown water tower completed construction in 1915. There is an 8" ductile iron water line that originally served the water tower that still provides service to buildings adjacent to the future park. The line runs parallel to North Memorial Ave. and is situated between the rear of the buildings facing Memorial Ave. and the future brick paver pathway in the park. The plans call for the planting of seven (7) 2" caliper live oak trees along the brick paver path leading to the water tower. The live oaks will be planted directly on top of the old water line and the root systems could eventually compromise the old pipe. If the 8" water line were to rupture, it could cause serious damage to the park and surrounding businesses. We would like to take the 8" waterline out of service and replace it with 215 linear feet of 2" HDPE waterline. The 8" waterline will be capped and abandoned in place. The change order is in the amount of \$43,872.00 and can be paid from a future General Obligation Bond issue. Staff asks for City Council's favorable consideration of the request.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment



WILDWOOD CONTRACTORS, INC.
1706 HAMPTON STREET, WALTERBORO SC 29488
Tel: 843-549-2575 Fax: 843-549-2329

Change Order

Attention: Ryan McLeod
Company: City of Walterboro
Address: 300 Hampton Street
Walterboro, SC 29488

Change Order #: 2
Date: August 25, 2025
Issued By: Cole Crosby

Job: Water Tower Park
Address: 419 Hampton Street
Walterboro, SC 29488

Job #: 1175

Wildwood was asked to send a price for abandoning an existing 8" water line, and install a new 2" water line with service connections to buildings. See breakdown below:

Mobilization
Bond, insurance, business license
Connect to existing 8" water line at road
Install new 2" HDPE water line - 215 LF
Connect existing water meters to new 2" water line - 9 EA.
Cap existing 8" water line and abandon in place
Testing

Total: \$43,872.00

Does not include as-built survey or new water meters should they be needed.

Please let us know if you have any questions or need additional information.

Amount This Change Order: **\$43,872.00**

Client
Signature: _____

Date: _____

Contractor
Signature: _____

Date: _____