



**WALTERBORO CITY COUNCIL
RESCHEDULED REGULAR MEETING
JULY 8, 2025
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation
2. Pledge of Allegiance

II. Public Input on Agenda Items:

III. Public Hearings:

1. **Ordinance # 2025-10**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-10, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 180-00-00-107 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

IV. Approval of Minutes:

1. Regular Meeting – May 6, 2025
2. Regular Meeting – June 3, 2025
3. Special Called Meeting – June 10, 2025

V. Old Business:

1. **Ordinance # 2025-10**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-10, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 180-00-00-107 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

VI. New Business:

1. **Ordinance # 2025-11**, AN ORDINANCE TO AMEND ORDINANCE # 2025-06, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2025-2026 GENERAL FUND BUDGET (Introduction and First Reading).
2. **Ordinance # 2025-12**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-10, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 179-03-00-221 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and First Reading).

VII. City Manager's Report:

1. Consideration of a request to approve a contract to bury overhead utilities at Water Tower Park (Memo Attached).
2. Consideration of a request to approve Task Order No. 24 for the Forest Hills Waterline Improvement Project (Memo Attached).
3. Consideration of a request to purchase a backhoe for the Water Department (Memo Attached).
4. Consideration of a request to purchase two (2) patrol vehicles for the Police Department (Memo Attached).
5. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memo Attached).
6. Recognition of Utilities Director, Wayne Crosby, for attaining his South Carolina Class A Biological Wastewater Treatment Operator Certificate.

VIII. Executive Session:

1. Provision of services encouraging the location or expansion of industries or other businesses in the area served by the public body: Lower and Middle Ireland Creek Sewer Trunk Line Improvement Project.
2. Receipt of Legal Advice: Receipt of Legal Advice dealing with matters covered by attorney-client privilege, including potential or pending legal claims.
3. Personnel Matters:
 - a. Municipal Court.
 - b. Finance Department.

IX. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

X. Adjournment

ORDINANCE # 2025-10

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOW AS TMS # 180-00-00-107 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION

WHEREAS, a proper petition has been filed with the City of Walterboro Council by 100% of the freeholders owning 100% of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City of Walterboro under the provisions of SC Code Section 5-3-150(3); and

WHEREAS, it appears to Council that annexation would be in the best interest of the property owners and the City of Walterboro; and

The territory to be annexed is described as follows:

All that certain piece, parcel or tract of land being shown and designated as Tract B, 23.12 acres more or less, as shown on a plat prepared by Thomas Gordon McLeod, entitled, "Plat Prepared for Demarche Corporation, A South Carolina Corporation, described in Deed Book 379, Page 282 and Plat Cab. C-50 and shown hereon as Tracts A thru K for a total of 296.20 acres and shown as tax map parcel numbers 180-00-00-097, 180-00-00-105, 180-00-00-106 & 180-00-00-107 located just East of the City of Walterboro, Colleton County, South Carolina" dated June 1, 1994, and duly recorded in the ROD Office for Colleton County, SC, in Plat Book 606, at Page 4.

LESS AND EXCEPT: 1.721 acres, more or less, conveyed to Saints Center Ministries by Deed recorded in Book 2231, at Page 281, and as shown on Plat in Plat Book 892, at Page 5.

ALSO LESS AND EXCEPT that certain 0.118 acres, more or less, as was conveyed to the South Carolina Department of Transportation by Deed recorded in Book 1466, at Page 322.

Said tract remaining now consisting of 21.28 acres, more or less and having such size, shape, location, dimensions, buttings and boundings as will be confirmed by the aforementioned plats or record according to their conveyances.

The property is designated as TMS# 180-00-00-107

A map showing the property is attached hereto and made a part hereof by reference.

The Municipal Planning Commission conducted a public hearing on February 18, 2025, and unanimously recommends a zoning classification of Neighborhood Commercial District (NCD).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, this _____ day of _____, 2025 that the property herein described is hereby annexed to and becomes a part of the City of Walterboro effective _____, 2025.

William T. Young, Jr.
Mayor



ATTEST:

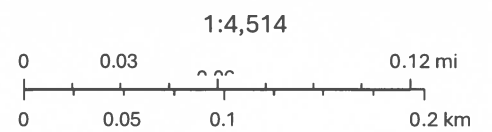
Adrienne Nettles
City Clerk

First Reading: _____
Second Reading: _____

180-00-00-107



-  Parcel Boundaries
-  Municipal Boundaries



Date: December 4, 2024

PETITION

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows: (Colleton County, SC Register of Deeds BK:RB: 3129, PG 32)

All that certain piece, parcel or tract of land being shown and designated as Tract B, 23.12 acres more or less, as shown on a plat prepared by Thomas Gordon McLeod, entitled, "Plat Prepared for Demarche Corporation, A South Carolina Corporation, described in Deed Book 379, Page 282 and Plat Cab. C-50 and shown hereon as Tracts A thru K for a total of 296.20 acres and shown as tax map parcel numbers 180-00-00-097, 180-00-00-105, 180-00-00-106 & 180-00-00-107 located just East of the City of Walterboro, Colleton County, South Carolina" dated June 1, 1994, and duly recorded in the ROD Office for Colleton County, SC, in Plat Book 606, at Page 4.

LESS AND EXCEPT: 1.721 acres, more or less, conveyed to Saints Center Ministries by Deed recorded in Book 2231, at Page 281, and as shown on Plat in Plat Book 892, at Page 5.

ALSO LESS AND EXCEPT that certain 0.118 acres, more or less, as was conveyed to the South Carolina Department of Transportation by Deed recorded in Book 1466, at Page 322.

Said tract remaining now consisting of 21.28 acres, more or less and having such size, shape, location, dimensions, buttings and boundings as will be confirmed by the aforementioned plats or record according to their conveyances.

The property is designated as TMS# 180-00-00-107.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Highway Commercial District (HCD) upon review and recommendation by the Municipal Planning Commission.

Signed by:
Paul Walker Jr.
DD73A8268B8A495

Smith Street
and Purifoy
Rd,
Walterboro SC

1/16/2025

Signature(s)

Street Address, City

Date

=====

FOR MUNICIPAL USE:

Petition received by YAW, Date 1/16/25

Description and Ownership verified by YAW, Date 1/16/25

Recommendation: ANNEXATION

By: YAW, Date 1/16/25

Zoning Designation - Neighborhood Commercial District (NCD)

Approved on 2/18/2025

Jimmy Syfrett

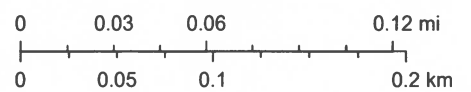
Jimmy Syfrett, Chair



City of Walterboro Municipal Planning Commission

180-00-00-107



1:4,514



-  Parcel Boundaries
-  Municipal Boundaries

Walterboro City Council

Regular Meeting

City Hall

May 6, 2025

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, May 6, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Ladson Fishburne, James Broderick, Paul Siegel, Judy Bridge, and Carl Brown. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Tourism Director Patricia Utsey, Finance Director Amy Risher, Utilities Director Wayne Crosby, Parks Director Jonathan Burroughs, Police Chief Wade Marvin, Colleton County Engineer Carla Harvey, Dana Cheney and Cindy Warren. Councilmember Greg Pryor was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Siegel led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Presentations:

1. Cindy Warren – Neighborhood Concerns.
2. Dana Cheney – Community Garden Grand Opening.

1. Ms. Cindy Warren addressed City Council with her concerns about the ongoing crime that is taking place. She also asked what has been done since the 12-Point Plan was put into place. Ms. Warren stated that we need find a way to cut down on all the shooting and crime that is going on in Walterboro.

2. Dana Cheney addressed City Council about the community garden that is at the Artisan Center. He stated that they have tons of vegetables already growing and invited everyone to the grand opening on May 16, 2025.

Public Hearing:

1. **Ordinance # 2025-04**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING

DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR) (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an ordinance and a map for the property on Moore Street, they are requesting to be rezoned from Industrial District to High Density Residential. It is my understanding that the owner wants to build a single-family residence on that parcel. We recommend approval of second and final reading of the requested zoning change as recommended by the Planning Commission.

2. **Ordinance # 2025-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IMPOSING A MORATORIUM ON THE CONSIDERATION OF SPECIAL EXCEPTIONS AND THE ISSUANCE OF OTHER LAND USE OR DEVELOPMENT APPROVALS FOR MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

Mayor Young stated I do want to tell Council that I have started putting together a steering committee for the 200th birthday of the City of Walterboro, that will happen in 2026. If you have suggestions about what we can do, please let us know.

Mayor Young also stated I put a paper in front of each Councilmember that deals with the rules and decorum of Council meetings.

Approval of Minutes:

Upon motion of Councilmember Brown, Seconded by Councilmember Broderick the following minutes were approved.

1. Regular Meeting – April 1, 2025.

Old Business:

1. **Ordinance # 2025-04**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR) (Second and Final Reading).

Motion: Councilmember Siegel; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. **Ordinance #2025-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IMPOSING A MORATORIUM ON THE CONSIDERATION OF SPECIAL

EXCEPTIONS AND THE ISSUANCE OF OTHER LAND USE OR DEVELOPMENT APPROVALS FOR MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

Councilmember Broderick stated I would like to see a timeline for this and how things will work during this six-month period. That way we can share with the public if they ask about it.

A motion to approve Ordinance # 2025-05, Judy Bridge, Bill Young, second. Mayor Young, Paul Siegel, Judy Bridge, James Broderick, Carl Brown in favor, Ladson Fishburne opposed. Motion carries.

New Business:

1. **Ordinance # 2025-06**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Introduction and First Reading).

Councilmember Bridge stated I would like to begin by thanking our City Manager Jeff Molinari and our Finance Director Amy Risher and department heads for the time they put into reviewing their budgets. The FY 2025-2026 budget presented some challenges – lingering inflation, employee retention and recruitment, defunding of the state retirement credit by the General Assembly and increases in employee health insurance premiums. To simplify and streamline the budget, some line items were consolidated and combined into larger line items such as tires to vehicle expense.

In August of 2023, Wildan Financial Services presented their findings from the capital funding analysis that they conducted of the city's water and wastewater operations. Staff took those recommendations and adjusted them to best meet the financial needs of the Enterprise Fund. Adjusting the rate structure in the Enterprise Fund will accomplish the following:

- Full Cost Recovery of Utility Expenditures – generate enough revenue in each system to meet the operational needs of each system (cost-based rate structure).

Budget Summary

- \$15,792,022 total City budget.
- \$9,625,156 General Fund budget.
- \$6,166,866 Enterprise Fund budget.
- No ad valorem property tax increase.
- No business license rate increase.
- Proposed 5% increase in water and wastewater rates.
- The 1% credit for employers' retirement system contributions is no longer funded by the General Assembly.
- Property and casualty insurance (SCMIRF) rates increased by .61%, workers' comp insurance (SCMIT) decreased by 15.2%.

- No change in PEBA health insurance rates (employer).
- PEBA health insurance (employee) increased by \$36.76 per subscriber per month.
- Merit increases for city employees.

City Manager Jeff Molinari stated Mr. Mayor and members of Council I am going to give the highlights:

Mayor and City Council

- 2025 Election.

City Manager

- Status quo.

Finance

- Status Quo.

Public Works

- Status Quo.

Planning and Development

- \$25,000 allocated for demolition of substandard properties.

Police

- Reinstatement of one (1) patrol position.
- Purchase of two (2) new police vehicles.

Judicial

- Status quo.

Fire

- Purchase of new Fire Pumper Truck (anticipated delivery in FY 2027-2028).

Parks

- Status quo.

Tourism

- Status quo.

Walterboro Wildlife Center

- Status quo.

Water

- Lease purchase – backhoe and dump truck.

Utility Support

- 2025 bond payment – debt service on wastewater treatment plant expansion.

Sanitation

- Debt service for 2024 garbage truck.

Sewer

- Status quo.

Sewer Support

- Status quo.

Mayor Young stated I would like to thank Councilmember Bridge and the Budget Committee for their hard work on getting the budget prepared. Also, our Finance Director Amy Risher and our City Manager for putting the budget together.

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carries: All ayes

2. **Ordinance # 2025-07**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Introduction and First Reading).

Moton: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

3. **Ordinance # 2025-08**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council this is being done because we are recommending a 5% increase in water and sewer rates to accommodate debt service that we will be taking on as part of the wastewater treatment expansion project.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: None

Carries: All ayes

4. **Ordinance # 2025-09**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 163-03-00-051 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and First Reading).

Motion: Councilmember Brown; Seconded by Councilmember Broderick

Discussion: None

Carries: All ayes

5. **Resolution # 2025-R-02**, A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO PREPARE AND SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMUNITY INFRASTRUCTURE APPLICATION FOR THE NEW WELL/WELL UPGRADE AND TO COMMIT FUNDS OF AT LEAST 10% OR \$241,281 TO MEET THE MATCHING COMMITMENT OF THE PROPOSAL DATED APRIL 2025.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have a resolution that is for the CDBG grant application that we are partnering with the County. Colleton County is the lead on the application on this and we would be the subrecipient if funded. This is a critical project for our water distribution system. This involves the replacement of an 85-year-old well. This well is located at the intersection of Thunderbolt Drive and Recreation Lane. This involves the upgrade of what is referred to as the Stephens Well. This well is located on Industrial Road and would increase the capacity from 660 gallons per minute to 1300 gallons per minute. To give you an idea of the importance of this project, I am going to list several facilities that are served by these two wells: Colleton County High School, Colleton Middle School, Colleton Prep, Northside Elementary, Thunderbolt, Veterans Victory House, Magnolias of Walterboro, Colleton Recreation Center and Colleton County Venture Park. We have several very important facilities that are served by these wells. The matching portion of \$241,281.00 will come from the City's Capacity Fee Fund. We ask for Council's favorable consideration of this resolution.

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

6. **Resolution # 2025-R-03**, A RESOLUTION TO DECLARE MAY 4-10, 2025, AS "PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA" TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

7. Consideration of a Community Health Walk from Rev. Bernard M. Brown, St. Peters AME Church, June 7, 2025, at 8:30 AM.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a request and letter for the walk. I have reviewed this with the Police Department and we as for Councils favorable consideration.

Motion: Councilmember Brown; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

City Manager's Report

1. Consideration of bids to remove fallen trees in Ireland Creek and demolition of two (2) wooden bridges.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation from the Parks Director. This is a request to clear the fallen trees in Ireland Creek, from West Washington Street to South Jefferies Blvd. This also includes the removal of two (2) dilapidated bridges in the sanctuary. The Parks Department received one (1) bid and two (2) no bids. Staff recommends awarding the contract to H2O Mitigation out of St. Matthews, SC. This is the same company that completed the tree work for the boardwalk project. The cost is \$90,000 and will be paid from the Capital Project Sales Tax. If approved, H2O Mitigation Services can begin work in the late summer, early fall. We ask for Council's favorable consideration of this request.

Moton: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: None

Carries: All ayes

2. Recognition of Finance Director, Amy Risher, and the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2023-2024 (13th consecutive year).

City Manager Jeff Molinari stated Mr. Mayor and members of Council I would like to take this time to recognize our Finance Director and our Finance Staff for all their hard work. Amy and her staff do an exceptional job.

A motion was made to go into Executive Session by Councilmember Broderick, seconded by Councilmember Brown. Mayor Young explained that City Council would be going into Executive Session to discuss Contractual Matters: I-95 Business Loop Project Phase 3 and Water Tower Park. Provision of Water/Sewer service - Newsome Tract, and Receipt of Legal Advice- Real Estate Matter.

Executive Session:

1. Contractual Matters:
 - a. I-95 Business Loop Project Phase 3.
 - b. Water Tower Park.
2. Provision of water/sewer service- Newsome Tract.
3. Receipt of Legal Advice – Real Estate Matter.

A motion to come out of Executive Session was made by Councilmember Brown, seconded by Councilmember Siegel. All in favor, motion carries.

Open Session:

A motion to accept Sue Tilden's resignation from the Tree Protection Committee with regret and to thank her for her years of service to the city was made by Councilmember Broderick, seconded by Councilmember Bridge, All in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Broderick, and passed unanimously. Mayor Young adjourned the meeting at 8:37 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

Regular Meeting

City Hall

June 3, 2025

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, June 3, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Finance Director Amy Risher, members from the Colleton County School Board, and members from the Libertas Academy.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Bridge led the Pledge of Allegiance to our Flag.

Public Input on Agenda Items:

Glenn Nixon, Colleton County School Board Trustee stated I am here this evening to express my concerns about the new charter school. This new school will affect Black Street Early Childhood Center, the church that it backs up to, and the homes in the surrounding area. I am concerned about the impact it will have on the water and sewer capacity as well. The proposed charter school will also take a good bit of funding away from the public school. I ask that the City think long and hard before annexing this property into the city.

Sharon Witkin, Colleton County School Board Trustee stated I am concerned about the impact the charter school will have on the school district, such as enrollment, deductions in resources, and laws that apply to public schools do not apply to charter schools. The addition of this charter school will make the job of the Colleton County School District more difficult. I also ask that the city closely review the water and sewer needs as well.

Destiny Grant, Director of Libertas Academy Colleton Charter School stated Libertas is a public school and we are opening for the 2025-2026 school year. As we are looking to expand, we are excited about the potential to annex into the city. We are deeply committed to working with the City of Walterboro and the Colleton County School District. Libertas is not here to operate in isolation but as a proud and permanent member of the community. We are excited to help the families of Colleton County.

Fredrick Jackson stated good evening, I just want to express my feelings about the charter school. I, myself, am enrolling my child into Libertas. I believe there is a lot going on within the school district that needs to be corrected. So many parents are trying to find better schools for their kids. There is a need for this school. I believe that every parent should have a choice on where they want to send their kids, and I don't think that right should be taken, or anyone has to vote on where their child goes to school.

Public Hearing:

1. **Ordinance # 2025-06**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Second and Final Reading).

2. **Ordinance # 2025-07**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Second and Final Reading).

Councilmember Bridge stated before I go over the budget summary, I want to thank our City Manager and Finance Director for the work that has gone into the budget, as well as the department heads.

Budget Summary:

- \$15,808,489 total City Budget.
- 9,641,632 General Fund Budget.
- 6,166,866 Enterprise Fund Budget.
- No ad valorem property tax increase.
- No business license rate increase.
- Proposed 5% increase in water and wastewater rates.
- Property and casualty insurance (SCMIRF) rates increased by .61%, workers' comp insurance (SCMIT) decreased by 15.2%.
- No change in PEBA health insurance rates (employer).
- PEBA health insurance (employee) increased by \$36.76 per subscriber per month.
- Merit increases for city employees.

City Manager Jeff Molinari stated Mr. Mayor and members of Council I am going to give the highlights:

Mayor and City Council

- 2025 Election.

City Manager

- Status quo.

Finance

- Status Quo.

Public Works

- Status Quo.

Planning and Development

- \$25,000 allocated for demolition of substandard properties.

Police

- Reinstatement of one (1) patrol position.
- Purchase of two (2) new police vehicles.

Judicial

- Status quo.

Fire

- Purchase of new Fire Pumper Truck (anticipated delivery in FY 2027-2028).

Parks

- Status quo.

Tourism

- Status quo.

Walterboro Wildlife Center

- Status quo.

Water

- Lease purchase – backhoe and dump truck

Utility Support

- 2025 bond payment – debt service on wastewater treatment plant expansion.

Sanitation

- Debt service for 2024 garbage truck.

Sewer

- Status quo.

Sewer Support

- Status quo.

3. **Ordinance # 2025-08**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council we need to update and codify the Comprehensive Fee Schedule for the Utility Support Department to reflect the proposed increase in Water and Wastewater rates.

4. **Ordinance # 2025-09**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 163-03-00-051 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet an ordinance, map, and annexation petition for a small parcel located on Godley Street. This will consolidate two lots. When we get to the second and final reading, staff recommends approval of the annexation.

Old Business:

1. **Ordinance # 2025-06**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Second and Final Reading).

Councilmember Brown asked The General Assembly on the PEBA Health Insurance, do we need to include that?

City Manager Jeff Molinar stated no, we will just absorb that into the budget. It is kind of a challenge because our PEBA Health Insurance operates on a calendar fiscal year January to December, and our budget is July 1st to June 30th. We won't have a final number from PEBA until August, but compared to the overall scope of our budget it is a small number. It is about an \$11,000 difference. That is something we can absorb into our budget.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

2. **Ordinance # 2025-07**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

3. **Ordinance # 2025-08**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

Motion: Councilmember Brown; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

4. **Ordinance # 2025-9**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-10, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED. TO ANNEX AN AREA KNOWN AS TMS # 163-03-00-051 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

City Manager Jeff Molinari stated this is a small annexation. As you see in your agenda packet it is a triangular piece that will consolidate one lot into the city limits. Both properties are owned by the same person. The Planning Commission has reviewed it and made a zoning recommendation. Staff recommends approval of the annexation.

Motion: Councilmember Siegel; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

New Business:

1. **Ordinance # 2025-10**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-10, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED. TO ANNEX AN AREA KNOWN AS TMS # 180-00-00-107 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and First Reading).

Councilmember Broderick stated I have been doing a lot of thinking about this ordinance. While I am open to a discussion of a charter school in our community, I just do not feel that this annexation is a benefit to the city.

Mayor Young stated we have a copy of the plans and do have some concerns. I have a concern about the pump station and sewer line. It is a force main, also who is going to maintain the line and pump station. It is my understanding that the city is not going to maintain the pump station. I

also have a concern about the traffic flow. There also looks like a good bit of drainage on the map and a retention pond. Those are just some concerns I have about the site and current plan.

Councilmember Brown asked if the charter school is already operating here?

Destiny with Libertas stated yes, that is correct.

Councilmember Brown asked without a doubt you all are moving to this site that's already been approved of by the state officials?

Destiny stated yes.

Councilmember Brown stated I am very torn on how I am going to vote.

A motion to approve Ordinance # 2025-10, Ladson Fishburne, James Broderick, second. Carl Brown, Judy Bridge, Paul Siegel, Greg Pryor, Ladson Fishburn in favor, Mayor Bill Young and James Broderick opposed. Motion carries.

2. Consideration of rescheduling the July 1, 2025, Regular City Council Meeting.

City Manager Jeff Molinari stated Mr. Mayor and members of Council this is going to be the week of the 4th of July. We have done the meeting either way and just wanted to get your feedback, if Council wants to reschedule that meeting. The meeting will be rescheduled to July 8, 2025.

Motion: Councilmember Brown; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

City Manager's Report:

1. Consideration of bids for Water Tower Park.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation about the Water Tower Park. On May 12, 2025, the city received four (4) bids for the construction of Water Tower Park. The city's landscape architect, the LandPlan Group South recommends award to the low qualified bidder, Wildwood Contractors, Inc. (Walterboro, SC) in the amount of \$368,425.45. The project will be funded by the following sources:

PARD Grant	\$40,000.00
ARPA	\$30,399.50
ARPA Interest	\$148,071.00
Future General Obligation Bond	<u>\$149,954.95</u>
Total	\$368,425.45

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Pryor. Mayor Young explained that City Council would be going into Executive Session to discuss Receipt of Legal – Real Estate matter, the expansion/provision of services encouraging the location or expansion of industries or other businesses in the area served by the public body, and Personnel Matter: Appointment to The Tree Protection Committee.

Executive Session:

1. Receipt of Legal Advice – Real Estate Matter.
2. The expansion/provision of services encouraging the location or expansion of industries or other businesses in the area served by the public body.
3. Personnel matter: Appointment to The Tree Protection Committee.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Bridge. All in favor, motion carries.

Open Session:

A motion to appoint Robert Franklin to the Tree Protection Committee was made by Councilmember Broderick, seconded by Councilmember Brown. All in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Brown and passed unanimously. Mayor Young adjourned the meeting at 8:02 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

City Hall

Special Called Meeting

June 10, 2025

Minutes

A Special Called Meeting of Walterboro City Council was held at City Hall on Tuesday, June 10, 2025, at 4:00 P.M., with Mayor Bill Young presiding.

A motion to go into executive session was made by Councilmember Bridge, seconded by Councilmember Broderick. All in favor, motion carries. Mayor Young explained that City Council would be going into executive session to discuss Personnel Matter: Municipal Judge Interviews.

Executive Session:

1. Personnel Matter: Municipal Judge Interviews.

A motion to come out of Executive Session was made by Councilmember Brown, seconded by Councilmember Broderick, all in favor, motion carries.

Open Session

A motion to appoint Deborah Kane O'Quinn to Municipal Judge and to appoint Tim Rowe as Associate Judge was made by Councilmember Broderick, seconded by Councilmember Brown, all in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Brown, seconded by Councilmember Bridge, and passed unanimously. Mayor Young adjourned the meeting at 6:25 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on the City Hall bulletin board and posted on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles
City Clerk

ORDINANCE # 2025-11

AN ORDINANCE TO AMEND ORDINANCE # 2025-06, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2025-2026 GENERAL FUND BUDGET

WHEREAS, the fiscal year 2025-2026 budget was adopted with the passage of Ordinance # 2025-06 on June 3, 2025; and

WHEREAS, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2025-2026 budget.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, that the fiscal year 2025-2026 budget be amended as follows:

A local option sales tax credit factor of .002262 shall be established.

This ordinance shall be effective upon adoption.

ADOPTED, this 5th day of August, 2025.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne M. Nettles
City Clerk

First Reading: July 8, 2025
Public Hearing: _____
Second Reading: _____

ORDINANCE # 2025-12

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOW AS TMS # 179-03-00-221 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION

WHEREAS, a proper petition has been filed with the City of Walterboro Council by 100% of the freeholders owning 100% of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City of Walterboro under the provisions of SC Code Section 5-3-150(3); and

WHEREAS, it appears to Council that annexation would be in the best interest of the property owners and the City of Walterboro; and

The territory to be annexed is described as follows:

ALL that certain piece, parcel or tract of land with buildings and improvements thereon situate, and lying and being in the City of Walterboro, County of Colleton, State of South Carolina, and containing 5.711 acres, more or less, as shown on the plat entitled "Prepared for: Hiers Walterboro, LLC, A Boundary Survey of \pm 5.711 Ac. on Robertson Boulevard" prepared by Colin J. Bearden dated December 2, 2024 and recorded in the Colleton County Register of Deeds Office in Plat Book 969 at Page 25 to which aforesaid Plat reference is hereby specifically craved for a full and complete description.

Subject to all easements, restrictions and rights-of-way record.

This being the same property conveyed to LaTasha M. Copeland, Seven Riggins, Scott Riggins, LaTanya Deal, Sabaar Singleton, Jamar Pendergrass, Denise Madden, Shadasha Geter, Darielle Madden, Khadejah Wallace and LaTia Wallace by Order Quieting Title to Property filed on October 8, 2024 under Colleton County Common Pleas Case Number: 2024-CP-15-00384.

The property is designated as TMS# 179-03-00-221

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Highway Commercial District (HCD) upon review and recommendation by the Municipal Planning Commission.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, this _____ day of _____, 2025 that the property herein described is hereby annexed to and becomes a part of the City of Walterboro effective _____, 2025.

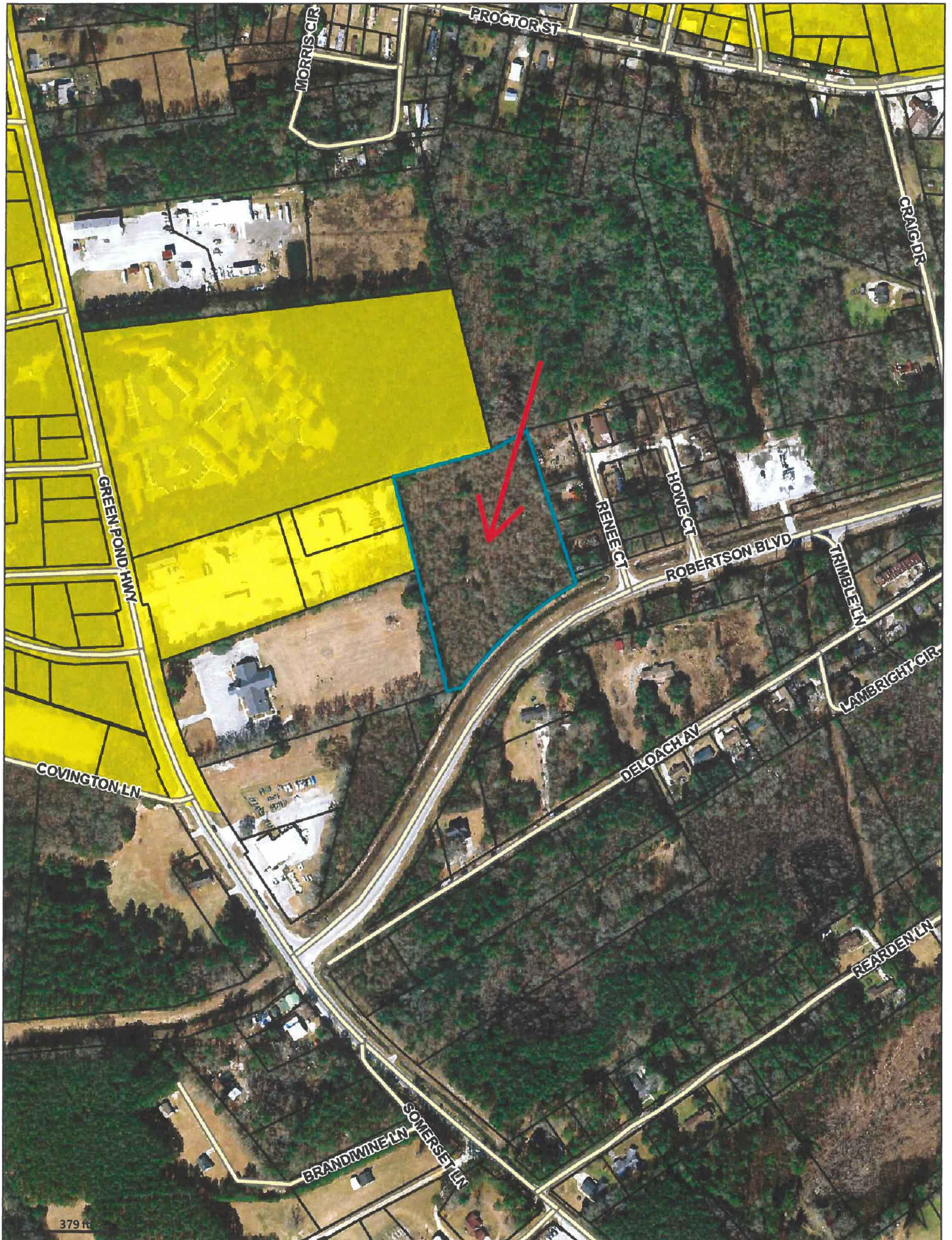
William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: _____
Second Reading: _____

TMS# 179-03-00-221



Date: June 27, 2025

PETITION

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows: (Colleton County, SC Register of Deeds BK:RB: 3398, PG 226)

ALL that certain piece, parcel or tract of land with buildings and improvements thereon situate, and lying and being in the City of Walterboro, County of Colleton, State of South Carolina, and containing 5.711 acres, more or less, as shown on the plat entitled "Prepared for: Hiers Walterboro, LLC, A Boundary Survey of \pm 5.711 Ac. on Robertson Boulevard" prepared by Colin J. Bearden dated December 2, 2024 and recorded in the Colleton County Register of Deeds Office in Plat Book 969 at Page 25 to which aforesaid Plat reference is hereby specifically craved for a full and complete description.

Subject to all easements, restrictions and rights-of-way record.


This being the same property conveyed to LaTasha M. Copeland, Seven Riggins, Scott Riggins, LaTanya Deal, Sabaar Singleton, Jamar Pendergrass, Denise Madden, Shadasha Geter, Darielle Madden, Khadejah Wallace and LaTia Wallace by Order Quieting Title to Property filed on October 8, 2024 under Colleton County Common Pleas Case Number: 2024-CP-15-00384.

TMS# 179-03-00-221

Property Address: Robertson Blvd.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Highway Commercial District (HCD) upon review and recommendation by the Municipal Planning Commission.


Signature(s)

715 GREEN BOW HWY
Street Address, City

7/3/25
Date

=====

FOR MUNICIPAL USE:

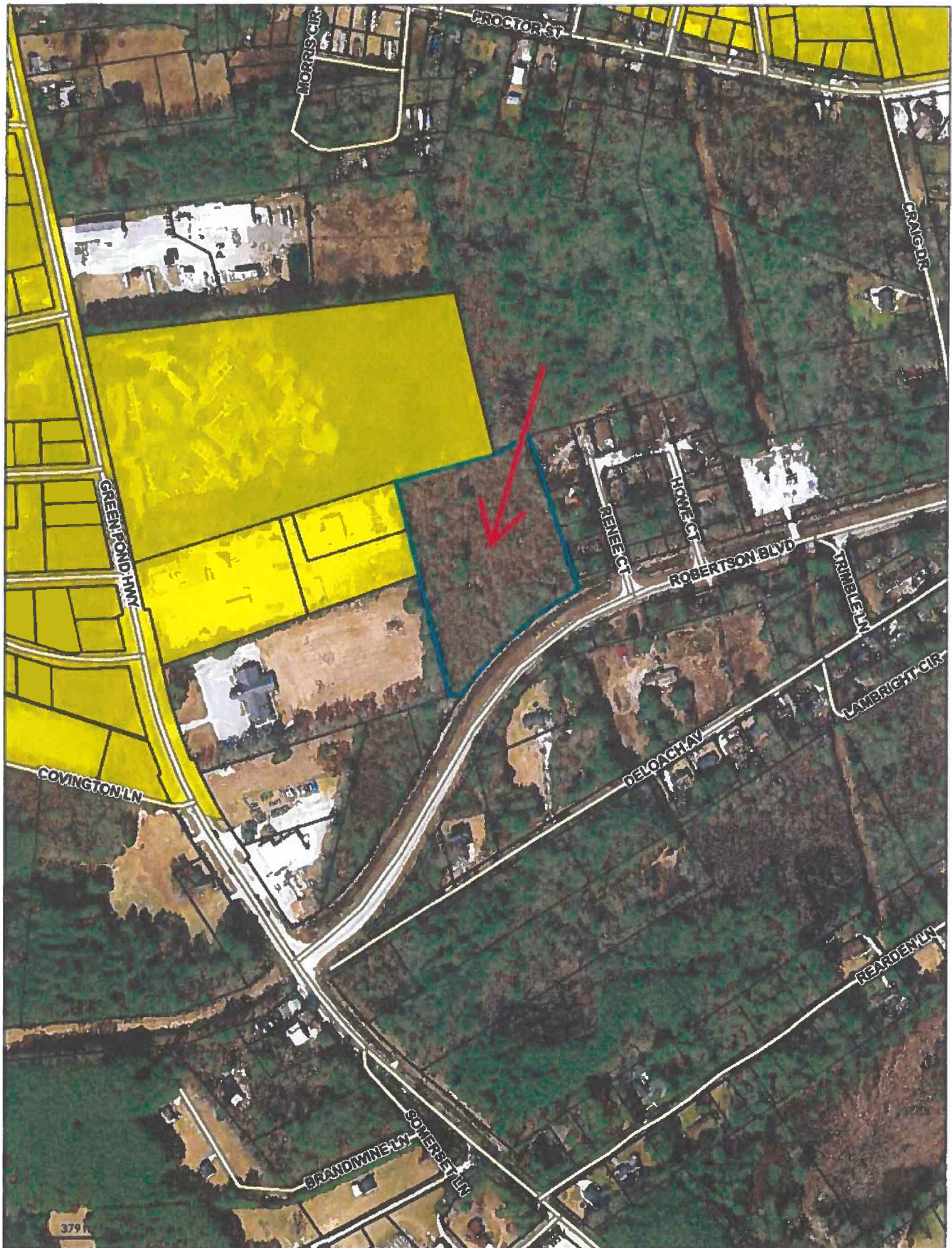
Petition received by _____, Date _____

Description and Ownership verified by _____, Date _____

Recommendation: _____

By: _____, Date _____

TMS# 179-03-00-221





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 3, 2025
SUBJECT: Water Tower Park Overhead Utility Undergrounding

On June 18, 2025, the city received one (1) bid and two (2) no bids to bury overhead utility lines for the Water Tower Park Project. The project entails approximately 1200 feet of directional bore, three handholds and converting five (5) services from overhead to underground. The bids are as follows:

<u>Contractor</u>	<u>Bid</u>
H & H Electrical Service, LLC (Walterboro, SC)	\$66,800.00
Carroll Enterprises, LLC (Walterboro, SC)	No bid
Pinnacle Boring (North Charleston, SC)	No bid

The city can utilize its Non-Standard Service Fund to pay for half of the cost of the project. The city's share of the project is \$33,400 and can be paid from ARPA interest. Staff recommends awarding the contract to H & H Electrical Service, LLC (Walterboro, SC) in the amount of **\$66,800.00**. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

H & H ELECTRICAL SERVICE, LLC

Robbie Hooker/Matt Hooker
5662 Green Pond Highway
Walterboro, SC 29488
Office #: 843-893-2454

Estimate

DATE	ESTIMATE NO.
6/27/2025	6784

NAME / ADDRESS
CITY OF WALTERBORO Attn: Ryan McLeod 300 Hampton Street Walterboro, S. C. 29488

DESCRIPTION	TOTAL
Ref: City of Walterboro Water Tower Park - Utilities	
Service changeover material -	18,000.00
Service change labor -	6,500.00
Utility underground material -	11,000.00
Utility underground labor -	6,500.00
Boring material and labor -	21,800.00
Concrete material and labor -	3,000.00
Estimated start date week of July 14, 2025 Estimated completion date week of July 28, 2025	
Thank you for the opportunity to submit an estimate for this job!	TOTAL \$66,800.00

Phone #	843-893-2454/843-908-3032
Fax #	843-893-2100
E-mail	handhelectric@lowcountry.com



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 3, 2025
SUBJECT: Hybrid Engineering Task Order 24

The city received a \$1,340,143 grant from the South Carolina Rural Infrastructure Authority to upgrade water lines in Forest Hills subdivision. The project involves the replacement of 9,120 linear feet of 1 and 2-inch galvanized water mains with 6-inch water mains. The project will remove galvanized pipe in this area of the neighborhood and the increased line sizes with fire hydrants will increase pressure in the system and improve fire flow capabilities. The city's engineer, Hybrid Engineering has provided a task order in the amount of \$125,490 to perform design, engineering, permitting, contract administration, and construction observation services for the project. Staff recommends approval of Task Order 24 in the amount of **\$125,490** to be paid from the Impact Fee Fund.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment



Task Order No. 24

Master Agreement for Professional Engineering Services

Client: City of Walterboro

Project: 2025 Forest Hills Water Improvements-Phase I

Date: July 1, 2025

Scope of Services:

Perform administrative, investigative, design, permitting, contract administration, and construction observation services for the 2025 Forest Hills Water Improvements-Phase I located in the Forest Hills Neighborhood inside the Walterboro City Limits in Colleton County, South Carolina. The improvements will be located within existing highway rights-of-way generally as depicted on the attached map. Includes the following tasks:

1. Project Kickoff Meeting w/ City of Walterboro & LCOG
2. Field Investigations & Verifications
3. Design
4. Project Manual (Contract Instruments & Technical Specifications)
5. Construction Drawings
6. Project Review Meeting with City of Walterboro
7. Prepare SCDOT Encroachment Permit Application & Respond to Review Comments
8. Prepare Coastal Zone Consistency (CZC) Request
9. Prepare SCDES Notification Form for Sites Disturbing Less Than 1-Acre
10. Prepare SCDES Construction Permit Application Package
11. Bid Solicitation
12. Contract Award Activities
13. Preconstruction Conference
14. Submittal Data Review
15. Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 16 Weeks of Activity)
16. Review & Process Contractor's Application for Payment (4)
17. Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls
18. Prepare Request for SCDHEC Approval to Operate
19. Record Construction Drawings
20. Final Site Visit & Project Closeout

Task Order No. 24
July 1, 2025
Page 2

Payment:

Payment shall consist of an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class plus Reimbursable Expenses, the total of which shall not exceed \$125,490 without prior written approval. The Engineer's Labor & Fee Projection is attached.

City of Waltherboro Approval: _____

Date: _____

Attachment: Project Map
Engineering Labor & Fee Projection

ENGINEERING LABOR AND FEE PROJECTION
2025 Forest Hills Water Improvements-Phase I
City of Walterboro
Walterboro, South Carolina
July 1, 2025



LABOR PROJECTION		Project Manager	Design Engineer I	Engineering Technologist	Engineering Intern	Construction Manager
Task		Manhours	Manhours	Manhours	Manhours	Manhours
Project Kickoff Meeting w/ City of Walterboro & LCOG		6		4	6	
Field Investigations & Verifications				12	24	
Design		12		24	60	
Project Manual (Contract Instruments & Technical Specifications)		4			16	
Construction Drawings		8		20	120	
Project Review Meeting with City of Walterboro				4	8	
Prepare SCDOT Encroachment Permit Application & Response to Review Comments		1		8	20	
Prepare Coastal Zone Consistency (CZC) Request		1			8	
Prepare SCDES Notification Form for Sites Disturbing Less Than 1-Acre		1			8	
Prepare SCDES Construction Permit Application Package		2			12	
Bid Solicitation			24			40
Contract Award Activities		4	16			4
Preconstruction Conference			8			4
Submittal Data Review			16	16		
Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 16 Weeks of Activity)			24			272
Review & Process Contractor's Application for Payment (4)			16			24
Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls		4	16			2
Prepare Request for SCDES Approval to Operate		2	8			
Record Construction Drawings		1	16			4
Final Site Visit & Project Closeout		8	8			16
Total Manhours		54	152	88	282	366

COST PROJECTION				
Labor		Manhours	Hourly Rate	Total
Project Manager		54	\$180	\$9,720
Design Engineer I		152	\$125	\$19,000
Engineering Technologist		88	\$120	\$10,560
Engineering Intern		282	\$70	\$19,740
Construction Manager		366	\$120	\$43,920
Labor Subtotal				\$102,940
Expenses				
Route Survey:		Lump Sum Estimate		\$15,000
Mileage:		10,710 miles @ \$0.65/mile		\$6,962
Per Diem:		49 days @ \$12/day		\$588
Expenses Subtotal				\$22,550
Total Projected Cost				\$125,490



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 3, 2025
SUBJECT: Request to Purchase Police Vehicles

The FY 2025-2026 Police Department budget allocated \$163,000 for the purchase of two (2) police patrol vehicles. The Police Department received bids from two (2) dealers and one (1) no bid.

<u>Dealer</u>	<u>Vehicle</u>	<u>Total Price</u>
Cooper Chevrolet GMC (Walterboro, SC)	Chevy Silverado 1500 PPV	\$99,700.00
Ford of Spartanburg (Spartanburg, SC)	Ford 150 Responder	\$98,192.00
Walterboro Ford (Walterboro, SC)	No Bid	No Bid

Staff recommends purchasing two (2) Chevy Silverado's from Cooper Chevrolet/GMC (Walterboro, SC) in the amount of **\$99,700.00**. Although the purchase price is \$1,508 more than the Ford 150 Responders, the Chevy Silverado's have safety equipment already installed that reduces the overall cost compared to the Ford Responder. Both vehicles will require police packages that will run approximately \$30,000 each for a total cost of \$159,700 which is within budget. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

To: City Manager

From: Chief Marvin

Date: July 1, 2025

Ref.: Request to purchase two Police Vehicles

The following is a request for authorization by the Walterboro Police Department to purchase two Police vehicles. Based on the bids provided, I am recommending that we purchase two 2024 Chevrolet Silverado 1500 vehicles based on safety equipment and overall cost from Cooper Chevrolet for \$99,700.00. The vehicles at Cooper Chevrolet have safety equipment already installed that would reduce the overall cost compared to the other bids.

<u>Vender</u>	<u>Vehicle</u>	<u>Price</u>
Cooper Chev\GMC	Chev. Silverado 1500 PPV	\$99,700.00
Ford of Spartanburg	Ford F150 Responder	\$98,192.00
Walterboro Ford	No Bid	

*Prices include sales tax


Wade Marvin, Chief of Police

Cooper Chevy
49,850.00

Vehicle Information

VIN: 3GCUD4ED2RG135787

Model CK10543-2024 SILVERADO 1500 CREW CAB 4WD

Service Contracts and Subscriptions No

Branded Title No

Warranty Block No

PDI Status Yes

Order Type: 50 - FLEET

Mobile Service Plus No

Field Actions: [0 Open](#)

Vehicle Build

Model CK10543 - 2024 SILVERADO 1500 CREW CAB 4WD

Order Number: CWJX7P

Gross Vehicle Weight 3,223

Build Date 11/04/2023

Build Plant: G

Option Codes

*IVH is not the definitive source of GM Vehicle RPO information and is intended for service reference only
Should there be any questions about the vehicle's original build or RPO information please refer to the original vehicle invoice or window sticker

0ST - VAA/COMPONENT REL FRONT SEAT

1WT - WT EQUIPMENT GROUP

3ST - VAA/COMPONENT REL REAR SEAT

4ST - VAA/COMPONENT REL REAR SEAT


5J1 - CALIBRATION KEYLESS REMOTE PANIC BUTTON AND EXTERIOR LIGHTS AND HORN DISABLE

5J9 - CALIBRATION TAILLAMP FLASHER, RED/WHITE

5ST - VAA/COMPONENT REL REAR SEAT

6J7 - FLASHER SYSTEM - HEADLAMP & TAILLAMP

8AT - COMPONENT

 POLICE PURSUIT PACKAGE *HEAVY-DUTY AIR FILTER *220-AMP ALTERNATOR *POWER OUTLET, BED MOUNTED *BRAKES HEAVY DUTY *20" BLACK PAINTED STEEL WHEELS *20" BLACK PAINTED STEEL SPARE *ALL-TERRAIN TIRES *ALL TERRAIN SPARE TIRE *CALIBRATION SPEEDOMETER *HILL DESCENT CONTROL *CALIBRATION KEYLESS REMOTE *SKID PLATES *AUTO LOCKING REAR DIFFERENTIAL *AUTOTRAC 2-SPEED TRANSFER CASE *CALIBRATION SURVEILLANCE *FLASHER SYSTEM - HEADLAMP *RED TAILLAMP FLASHER *CALIBRATION TAILLAMP FLASHER

A68 - SEAT, REAR 60/40 FOLDING BENCH

AED - WINDOWS, POWER FRONT, PASSENGER EXPRESS DOWN

AKO - DEEP-TINTED GLASS

AQQ - REMOTE KEYLESS ENTRY

AVI - FRONT ROW SEAT BELT ADJUSTABLE GUIDE LOOPS

1SZ - OPTION PACKAGE DISCOUNT

2ST - VAA/COMPONENT REL REAR SEAT

4AA - INTERIOR TRIM

5FC - VAA/COMPONENT REL FRONT

5J3 - CALIBRATION SURVEILLANCE MODE INTERIOR LIGHTING

5LO - RED TAILLAMP FLASHER

6C6 - COMPONENT FRT LH COMPUTER

7C6 - COMPONENT FRT RH COMPUTER

9AT - COMPONENT RR RH

A2S - SEAT ADJUSTER, DRIVE 4-WAY MANUAL

A7E - SEAT ADJUSTER, PASSENGER 4-WAY MANUAL

AEQ - POWER WINDOWS, REAR

AL0 - SENSOR INDICATOR INFLATABLE

AU3 - DOOR LOCKS, POWER

AXG - POWER WINDOWS, FRONT DRIVER

AXK - VEHICLE TYPE TRUCK	AY0 - AIRBAGS DRIVER AND FRONT PASS
AZ3 - SEATS, FRONT 40/20/40 SPLIT-BENCH WITH COVERED ARMREST STORAGE	B0S - VEHICLE GM PROD WEEK 35
B1J - REAR WHEELHOUSE LINERS	BG9 - RUBBERIZED-VINYL FLOOR COVERING
BPH - APPEARANCE PACKAGE - OFFROAD	BTM - PUSH BUTTON START
BWN - CORNERSTEP REAR BUMPER	C59 - REAR AIR VENTS
C5Y - GVWR 7,100 LBS (3,221 KG)	C67 - AIR CONDITIONING, SINGLE-ZONE MANUAL
CTT - HITCH GUIDANCE	D31 - MIRROR, MANUAL INSIDE RR VIEW
D72 - BLACK DOOR HANDLES	DLF - MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE
E2C - ORDER TO DELIVERY EXPEDITE TO CUSTOMER	E35 - PICKUP BOX INNER-STEEL
E63 - PICKUP BED	EF7 - COUNTRY UNITED STATES OF AMERICA (USA)
F48 - CHASSIS DRIVE LINE-FOUR WHEEL DRIVE(4WD)	FE9 - 50-STATE EMISSIONS
FJW - VEHICLE FUEL-GASOLINE E15	FLT - FLEET
G80 - AUTO-LOCKING REAR DIFFERENTIAL	GF5 - TRIM PACKAGE - WORK TRUCK
GU5 - REAR AXLE: 3.23 RATIO	GXD - STERLING GRAY METALLIC
H2G - JET BLACK	IOR - CHEVROLET INFOTAINMENT 3 7" DIAG COLOR TOUCHSCREEN
IVN - INFOTAINMENT VIRTUAL COCKPIT SYS	J24 - ENGINEERING YEAR 2024
J55 - BRAKES HEAVY DUTY	JHD - HILL DESCENT CONTROL
K34 - CRUISE CONTROL	K47 - HEAVY-DUTY AIR FILTER
KC4 - COOLING, EXTERNAL ENGINE OIL COOLER	KC5 - 12V POWER OUTLET
KC9 - 120V CARGO BED POWER OUTLET	KI4 - 120V INSTRUMENT PANEL & CARGO BED POWER OUTLET
KLF - ENG CONTROL STOP/START SYS, DISABLE FUNCTION	KNP - TRANSMISSION OIL COOLER
KW5 - 220-AMP ALTERNATOR	L84 - ENGINE: 5.3L ECOTEC3 V8 WITH DYNAMIC FUEL MANAGEMENT
MAH - MARKETING AREA NORTH AMERICA	MI2 - TRANSMISSION: 10-SPEED AUTO
MSL - SILAO, MEXICO PLANT	N06 - STEERING COLUMN, LOCK CONTROL, ELECTRICAL
N33 - STEERING COLUMN, TILT-WHEEL, MANUAL WITH WHEEL LOCKING SECURITY FEATURE	NB5 - EXHAUST, SINGLE OUTLET
NK5 - STEERING WHEEL, URETHANE	NQH - AUTOTRAC 2-SPEED TRANSFER CASE
NTB - EMISSION SYSTEM	NZZ - SKID PLATES

~~PE - CHEVY SAFETY ASSIST * AUTOMATIC EMERGENCY BRAKING *
FRONT PEDESTRIAN BRAKING * LANE KEEP ASSIST W/ LANE
DEPARTURE WARNING * FOLLOWING DISTANCE INDICATOR *
FORWARD COLLISION ALERT * INTELLIBEAM~~

PRF - 3 YEARS REMOTE ACCESS PLAN, ONSTAR & WI-FI DATA CAPABLE
SEE ONSTAR COM FOR TERMS

QAE - ALL-TERRAIN TIRES

QT5 - EZ LIFT POWER LOCK AND RELEASE TAILGATE

R6F - B-CODE ASSIGNMENT VOMS

RFQ - FOCUSED ORDER CONFIGURATION

RNQ - 20" BLACK PAINTED STEEL SPARE WHEEL

SAF - TIRE CARRIER LOCK

SU8 - AXLE RR

TDM - TEEN DRIVER MODE

U2J - DIGITAL AUDIO SYSTEM-S-BAND

UBI - 2ND ROW USB CHARGE PORTS (2)

UDC - DRIVER INFORMATION CENTER, 3.5"

UE4 - FOLLOWING DISTANCE INDICATOR

UF2 - LED CARGO AREA LIGHTING

UHX - LANE KEEP ASSIST WITH LANE DEPARTURE WARNING

UIR - INFOTAINMENT DISPLAY- NORMALLY BLACK COLOR (TFT) 7",
WVGA 800X480P

UKJ - FRONT PEDESTRIAN BRAKING

UQF - 6-SPEAKER AUDIO SYSTEM

UVB - HD REAR VISION CAMERA

V8D - VEHICLE STATEMENT US

VJG - BUMPERS, REAR, BLACK

VRF - VAA/COMPONENT REL

VRH - VAA/COMPONENT REL STEERING COLUMN

VRL - VAA/COMPONENT REL FRONT HORIZONTAL SUSPENSION

VRN - VAA/COMPONENT REL REAR SUSPENSION

VSX - LABEL TOWING

PPW - WIRELESS PHONE
PROJECTION

PXT - 20" BLACK PAINTED
STEEL WHEELS

QK1 - STANDARD
TAILGATE

R4Y - TIRE BRAND ALL
GOODYEAR

R9Z - POMS EXPEDITE-
SOLD ORDERS/TSE

RMW - ALL TERRAIN
SPARE TIRE

RSR - REAR SEAT
REMINDER

SU4 - AXLE FRONT

T8Z - BUCKLE TO DRIVE

TQ5 - INTELLIBEAM-AUTO
HIGH BEAM

U73 - ANTENNA

UBJ - IP USB PORTS (2)

UE1 - ONSTAR &
CHEVROLET CONNECTED
CAPABLE

UEU - FOLLOWING
DISTANCE INDICATOR

UH5 - INDICATOR-SEAT
BELT WARNING, REAR
SEAT

UHY - AUTOMATIC
EMERGENCY BRAKING

UJN - TIRE PRESSURE
MONITORING SYS

UMN - SPEEDOMETER
INST, MILES & KILO, MILES
ODOMETER

URC - SWITCH-FLEXRIDE
MODE SYSTEM

V76 - BLACK RECOVERY
HOOKS, FRONT

VH6 - BUMPERS, FRONT,
BLACK

VQ1 - FLEET ORDERING
ASSISTANCE

VRG - VAA/COMPONENT
REL COCKPIT

VRK - VAA/COMPONENT
REL ROOF TRIM

VRM - VAA/COMPONENT
REL FRONT VERTICAL
SUSPENSION

VRR - VAA/COMPONENT
REL TIRES & WHEELS

VT7 - OWNERS MANUAL
ENGLISH LANGUAGE

VT1 - SHUTTERS-FRONT GRILLE, ACTIVE, UPR

VZ2 - CALIBRATION SPEEDOMETER

X88 - MARKET BRAND CHEVROLET

Z71 - Z71 OFF-ROAD PACKAGE

ZLQ - WT FLEET CONVENIENCE PACKAGE * OUTSIDE POWER MIRRORS

VV4 - WI-FI (R) HOTSPOT
CAPABLE; (SUBJECT TO
TERMS SEE ONSTAR.COM)

WMY - VIN MODEL YEAR
2024

YK6 - IDENTIFICATION
(SEO)

Z82 - TRAILERING
PACKAGE

49,850 New Price
Spot Light
V-8
Safety Package

FORD OF SPARTANBURG			
David Vetter 864.585.3600			
2024 FORD F150 RESPONDER			
Contract #: 4400035159			
Standard Equipment Included w/ F150 Responder Upgrade:			
3 5L V-6 EcoBoost Engine	Power Steering		
Automatic Transmission	Power Brakes		
A/C	Cruise Control		
AM/ FM Radio	Cloth 40/blank/40 Front Seats		
Crew Cab 4x4 5 1/2' Pick-Up Body	Vinyl Rear Bench Seat		
Power Windows and Door Locks	Heavy Duty Vinyl Floor		
No Front Center Console	Trailer Tow Package		
ADDITIONAL INCLUDED FACTORY INSTALLED OPTIONS:		MARKED PATROL UNIT	
18B	Factory Installed Black Platform Running Boards		
67P	Remote Keyless Entry		
17C	Chrome Front and Rear Bumpers (Requires 595 Fog Lamps)		
54R/5	Manual Folding, Power Glass Side View Mirrors w/ Heat and LED Security/Approach Lamps		
595	Fog Lamps		
96L	Rear Wheel Arch Liner		
924	Privacy Glass		
	18" Black Steel Wheels w/ Center Piece		
SC STATE CONTRACT PRICE:			\$49,071.00
IMF-Sales Tax			\$500.00
Bedliner (Spray-In)			\$525.00
2024 Model Year Discount			-\$1,000.00
TOTAL SC STATE CONTRACT PRICE:			\$49,096.00
Exterior Color Available: Oxford White - 2-Each			
After Market Installed Options:			
Bed Slide CargoGlide		Call for Availability and Quote	
Fiberglass Camper Top		Call for Availability and Quote	
Fiberglass Tonneau Cover		Call for Availability and Quote	
Tri-Fold Hard Lockable Bed Cover (Tonneau Cover)			\$950.00
Warn VR Evo 12,000lb Winch & Black Grill Guard			\$2,595.00
Brush Guard for Warn Winch			\$425.00
2" Ball, Receiver Tube and Pin for Frame Mounted Hitch			\$45.00
3 - Ball Hitch			\$125.00
Combo Ball and Pintle Hook w/ 2" Ball			\$265.00
Combo Ball and Pintle Hook w/ 2 5/16" Ball			\$265.00
Adrian Sinlge Lid Cross Box			\$995.00
Adrian Single Lid Cross Box and 2 Each Side Tool Boxes			\$2,295.00
4-Corner Flashing Strobe Ssystem (LED Lights)			\$895.00
LED Mini-Light Bar (Amber/Clear) Roof Mounted w/ 4-Corner LED Strokes			\$1,195.00
FMVSS Safety Kit (Fire Ext., Triange and First Aid Kit)			\$95.00



MEMORANDUM

TO: Wade Marvin, Chief of Police

FROM: Amy Risher, Finance Director

SUBJECT: Local Preference Option

DATE: July 1, 2025

Regarding the quotes submitted for the purchase of two police interceptor vehicles, below are the parameters for the local preference option.

Sec. 2-251. - Local preference option.

- (a) This option allows the lowest local bidder (defined as a bidder whose business is physically located and operating within the limits of the City of Walterboro or Colleton County) to match the bid submitted by the non-local low bidder if they are within a set percentage and thereby be awarded the contract.
- (b) Whenever the purchasing agent purchases services, supplies, materials, and/or equipment for the City through the use of competitive process, including quotes, bids and proposals, a percentage preference shall be used for evaluation purposes, according to the categories as set forth herein. When bid submissions are evaluated, a percentage from the local preference classification shall be deducted from the total dollar amount bid by local vendors on competitive quotes and bids, and from the total evaluated aggregate score obtained by local vendors on proposals. The total amount of local preference granted in a single bid shall not exceed an amount determined as set forth herein over a non-local vendor. The award shall be made at the price of the lowest quote, bid or proposal. If the lowest bidder after application of the local bidder preference is the local bidder, then that bidder shall have the option to match the lowest quote, bid or proposal. In the case of an absolute tie, an award will be made to the local vendor. In the case of a tie between local vendors, the award will be determined by lot.

Bid Amount up to \$5,000.00	Within City Limits 5% of Bid	Within Colleton County 4% of Bid
\$5,001.00 to \$25,000.00	\$250.00 plus 4% of amount between \$5,001.00 and \$25,000.00	\$200.00 plus 3% of amount between \$5,001.00 and \$25,000.00
\$25,001.00 and up	\$1,050.00 plus 3% of the amount above \$25,000.00	\$800.00 plus 2% of the amount above \$25,000.00

Cooper Chevrolet quote \$50,750.00 - \$1,050.00 - \$772.50 = \$48,927.50

When applying this calculation to the bid submitted by Cooper Chevrolet, the local vendor does have the option to match the lowest quote.



Accommodations Tax Advisory Committee

To: Walterboro City Council

Cc: Jeffrey P. Molinari, City Manager

From: Accommodations Tax Advisory Committee

Date: June 19, 2025

Re: Approvals at the June 19, 2025 meeting

At its regularly scheduled meeting held on June 19, 2025, the Accommodations Tax Advisory Committee approved the following requests:

<u>Request for 30% Designated Marketing Organization</u>	<u>Requested</u>	<u>Approved</u>
Walterboro Tourism Commission	\$80,000	\$80,000

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Velos of SC dba Festivelo XXVIII	\$38,667	\$27,000
SC Artisans Center – Shop & Explore SC Art	\$65,000	\$56,000
Walterboro Tourism Comm – Walterboro Rocks! Advertising	\$74,000	\$74,000
City of Walterboro – Washington St Plaza/Veterans Mem Park	\$80,000	\$80,000

Should these requests be approved as submitted, the projected remaining balance available for 2025-2026 will be approximately **\$235,783**. The remaining funds will be for consideration at the next scheduled meeting in October 2025. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.



**City of Walterboro
Accommodations Tax
Funding Request
May 29, 2025**





CITY OF WALTERBORO ACCOMMODATIONS TAX FUNDING REQUEST

Submit an **original and 7 copies** (8 total) of the application to: City of Walterboro Finance Department, Attn: Accommodations Tax Advisory Committee, 300 Hampton Street, Walterboro, SC 29488 Phone: (843) 782-1061

Applications must be typed and include the following information, in the order stated below. Additional information or attachments are welcomed at the end of the mandatory requirements.

I. BASIC INFORMATION

- A. Project Name
- B. Amount Requested from City of Walterboro A-tax Funds
- C. Total Cost of Project
- D. Applicant Information:
 - 1. Organization name with Federal ID number
 - 2. Contact Name and Title of person submitting application
 - 3. Address
 - 4. Phone, Fax and E-mail

II. NARRATIVE

Provide a detailed description of the project to be accomplished with A-tax funding to include at least the following mandatory components:

- A. General Description (Include information about innovative ideas, community support, partnerships and evidence of management capability)
- B. Benefit to Tourism
- C. Benefit to Community
- D. Tracking: Number of hotel/motel room nights projected to be added as a direct result of this project (Include brief explanation as to the calculation used for this estimate as well as description of how you plan to track this information)
- E. Duration of Project (Start and End dates)
- F. List Permits (if any required)
- G. Additional comments (optional)

III. BUDGET

Provide a complete budget for your project listed including all funding sources. **Show specifically how A-tax funds will be used for the project.** (Example: \$500.00 for promotional brochures, etc.)

IV. REQUIRED ATTACHMENTS

- A. Letter from Secretary of State confirming non-profit status
- B. Organization's latest financial statement
- C. List of applicant's board members, with full names and addresses

- V. If applying for billboard funding, you must include a picture/artwork for the billboard and the precise location of the board including miles from Walterboro, SC.

VI. PRIOR RECIPIENTS ONLY

For agencies that have received City of Walterboro A-tax funding in the past, please fill out the following form for the latest completed project and indicate the date received.



**City of Walterboro
Accommodations Tax Funding Request
FestiVELO XXVIII**

I. Basic Information

- A. Project Name:** FestiVELO XXVIII: A Festival of Cycling in the SC Lowcountry
- B. Amount requested from City of Walterboro A-tax Funds:** \$ 38,666.67
- C. Total Cost of Project:** \$114,100
- D. Applicant Information:**
 - i. Organization name with Federal ID number:** Velos of SC, dba FestiVELO, EIN 93-3257381
 - ii. Contact Name and Title of person submitting application:** Ryan Wright, Director of FestiVELO
 - iii. Address:** 1721 Nursery Hill Road, Columbia, SC 29212
 - iv. Phone, Fax and E-mail:** 843-240-4830, ryan@FestiVELO.org

II. Narrative:

- A. General Description (Include information about innovative ideas, community support, partnerships and evidence of management capability)**

The Event

FestiVELO is thrilled to continue its partnership with the City of Walterboro to host one of the most unique events in the United States. This year's event will occur from November 5th to 9th, featuring short, medium, and long rides each day. We are honored to be part of the team providing these four days of cycling, festival activities, friendship, food, and fellowship to 300-350 cyclists and their families traveling from over twenty states.

It all begins at the event headquarters: the Colleton Museum and Farmers Market. During the four and a half days of FestiVELO, this venue showcases Walterboro's hospitality while celebrating its rich history. Throughout the weekend, tourists and their families can often be seen milling around the Farmers Market, exploring the exhibits and appreciating the past.

The food itself attracts many people to FestiVELO. Over the years, we have developed a close relationship with Eartha Cunningham from the Colleton County Commercial Kitchen and the Colleton County Feeding Program. This also includes coordinating food provision at rest stops along the route, creating a continuous opportunity for them to gain experience in pursuing their mission of commercial food planning, preparation, and service. Eartha and her team work diligently to provide three meals and snacks daily for cyclists and their families. We estimate that for every three registered cyclists, at least one family member will join us during meals and stops.

Additionally, because we highly value our relationship with the city, we promote and encourage attendance at the City's First Thursday festival by limiting our FestiVELO activities on Thursday nights. We hope attendees will discover more of Walterboro's unique charm by engaging with the locals.

In preparation for and during the event, we prioritize and encourage cyclists and their families to adopt a "local first" approach. For example, we collaborate with local t-shirt suppliers, printers, and other vendors whenever possible. During the event, when we need materials and supplies, we shop locally before turning to larger market areas. We are committed to supporting the community that consistently supports us.

The area covered by a 100-mile cycling route is extensive, providing the opportunity to engage a much larger community. FestiVELO community volunteers, supported by event leadership, continuously monitor the riders and the course to ensure assistance is always nearby. Support and Gear (SAG) volunteers provide on-course monitoring while tourists navigate the route. Rest and nutritional stops (churches, community centers, vacant lots, etc.) are staffed and located approximately every 15 miles. From Thursday through Sunday, in various parts of the city and county, out-of-towners and locals become integrated as they all move around.

After a day of riding and festivities, everyone enjoys the FestiVELO activities at the Farmers Market or the offerings of Walterboro. They then return to one of the hotels, tent sites, or RV centers to get up early the next morning for another day of adventure with us.

The Leadership

FestiVELO is led by a skilled team that consists of the event director and the leadership board. Additionally, numerous volunteers generously dedicate their time and skills each year to ensure its success. With well over 100 years of cumulative event directing experience shared amongst its leaders, FestiVELO is in great hands. Organizing and executing an event of this scale is no small feat, and our team performs exceptionally well and consistently each year.

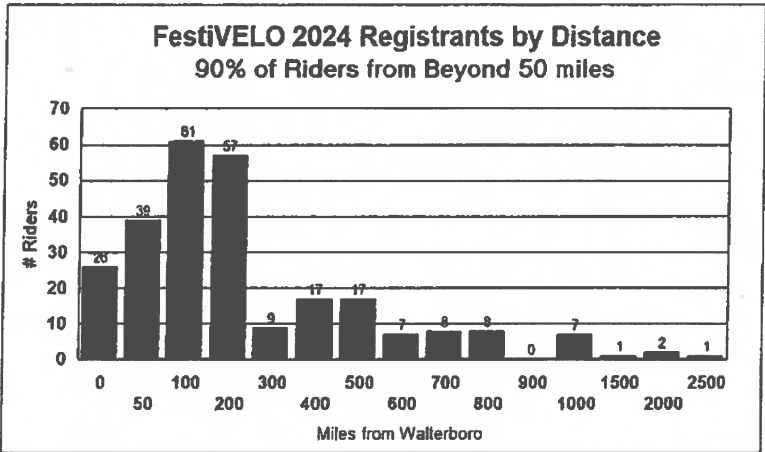
A truly unique feature of FestiVELO is our custom-designed FestiVELO App, which is essential for managing the ride. Integrated with the website and registration system, volunteer ride managers use it to track ride logistics, volunteers, registrants, rest stops, rider locations, and routes through location services. The App enables remote coordination via phone, as it fully integrates three databases: RaceReach registration, our website routing, and RaceReach volunteer management. Widely utilized by riders and volunteers, the App has been downloaded over 1500 times since the development of the FestiVELO/Walterboro App in 2016. The following chart illustrates the increasing usage of the App.

FestiVELO App Downloads			
Year	iOS	Android	Total
2021	318	114	432
2022	281	68	349
2023	208	109	317
2024	188	84	272

These are just a few ways that FestiVELO annually collaborates with and showcases the City of Waterboro in offering this unique ride.

B. Benefit to Tourism

As with most cycling events in 2024, participation for the 2024 Edition of FestiVELO was below normal. Traditionally, FestiVELO draws between 400 and 500 participants from 18 to 25 states and several countries to Walterboro. This includes cyclists, volunteers, spouses, families, and significant others. Approximately 90% of registered cyclists come from more than 50 miles away from Walterboro.

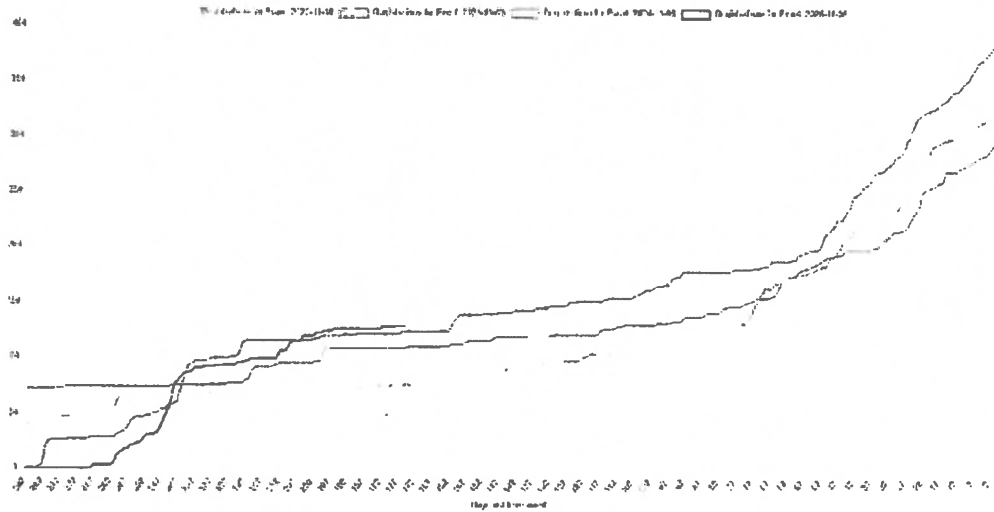


Despite having fewer attendees last year, we extrapolate from registration and survey data that participants utilized approximately 670 room nights. This figure includes bed and breakfasts, RV spots, and camping locations. Based on current registration trends, we expect that the numbers will return to a range of 900 nights.

Nights	Response	Total	Extrapolated
5	6	30	105
4	27	108	379
3	14	42	148
2	2	4	14
1	6	6	21
0	19	0	0
260	74	190	667

Note: 74 respondents stayed a total of 190 nights, which extrapolates to 667 nights total for the event

The following graphs illustrates registrations. This year's trend, the red line, is outpacing last year's, thus aligning more closely with expectations for growth.



Registration Graph – Red line shows current year outpacing previous years.

Form Financial Summary

#69689 FestiVELO 2025 Registration Form

Products and Services	\$61,241.00
Handling	\$2,253.81
Total Collections	\$63,494.81
Standard Discount	-\$7,505.00
Virtual Credit Used	-\$3,095.25
Refunded Amount	-\$655.00
Total Deductions	-\$11,255.25
Net Collections	\$52,239.56
Gross Revenue	\$52,239.56
Platform Fee	-\$2,253.81
Net Revenue	\$49,985.75
Amount Distributed	-\$49,604.75
Unpaid Balance	\$381.00

RaceReach Data as of 5/23/25

Other strategies to boost exposure and attract visitors to Walterboro include collaborating with organized rides in SC, NC, VA, and MD. Additionally, the Event Guide published each year contains relevant information about attractions in and around Walterboro. This guide is often kept by cyclists as a reference for future trips to FestiVELO and Walterboro.

The combination of the FestiVELO website, app, event guide, and social media provides substantial and effective promotion for Walterboro. The annual marketing investment for

this ride yields positive results as we attract new participants who learn about us through these channels. The likelihood of these new riders positively impacting future tourism is high.

C. Benefit to Community

FestiVELO brings business to hotels, restaurants, shops, and stores that offer supplies and food. The Farmers Market, our previously mentioned HQ, also supports local, often homegrown small startup businesses and downtown shops, attracting hundreds of riders to the after-ride festivities. Additionally, the event creates a relaxed atmosphere for good-natured fun and fitness, providing positive experiences for both tourists and residents during the event.

Additionally, the event organizers come from South Carolina and North Carolina. They have a deep passion for the Lowcountry, which is evident in the unparalleled cultural engagement present at every SAG stop. This fosters a memorable connection among tourists, volunteers, and residents with Walterboro's churches, community centers, and local neighborhoods. The remarkable social atmosphere at the stops showcases the charm of Walterboro and offers an experience that keeps tourists coming back each year.

D. Tracking: Number of hotel/motel room nights projected to be added as a direct result of this project (Include brief explanation as to the calculation used for this estimate as well as description of how you plan to track this information).

Please refer to the overnight stay graph and data in section B above for hotel and motel room nights. Based on the previously mentioned 2025 registration trends, we estimate that approximately 900 hotel, BNB, Airbnb, and camping room nights will be utilized by participants. This estimate is based on a target of 330 to 350 cyclists, along with their guests, staying over a span of 2 to 5 days. Historically, most attendees stay 3 to 4 nights.

E. Duration of Project (Start and End dates)

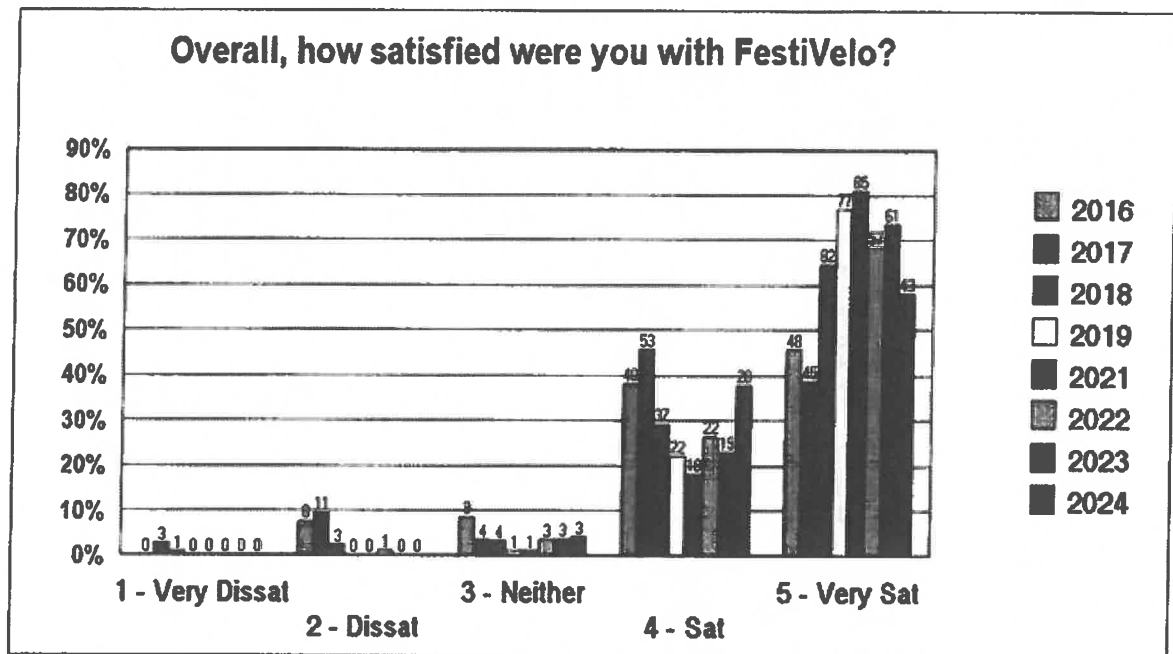
The event will take place from November 5 to 9, 2025. In preparation, many volunteers will arrive on November 4 and depart on November 10 or 11. Up to 30 event staff will be in Walterboro for 5 to 7 days.

F. List Permits (if any required)

Event organizers work together with local law enforcement, SCDOT, the fire department, and First Baptist Church/City of Walterboro to coordinate the tent camping location.

G. Additional comments

The Walterboro/FestiVELO partnership has made Walterboro a "Home away from home" for participants and tourists. As mentioned earlier, many return each year. Throughout the year, we receive notes from individuals who have vacationed in Walterboro because of their experience with us. Our annual survey reflects the high level of satisfaction. (See graph below.)



(Continued on next page)

III. Budget

The main source of revenue comes from individual registrants through their registration fees and merchandise purchases. Below is the expense budget, along with the requested Tax amount.

Accounting Category	Description	Cost	Total	A-Tax Requested
E-marketing & print media & postage	Facebook	\$1,500.00	\$14,500.00	\$14,500.00
	Instagram	\$700.00		
	Website maintenance & update	\$1,200.00		
	Direct mail	\$1,500.00		
	RideWithGPS	\$300.00		
	Advertising & promotional items to over 15 states (brochures, postcards, posters, etc.)	\$6,500.00		
	Event Guide	\$5,500.00		
Route Infrastructure	Marking Paint	\$600.00	\$3,000.00	\$3,000.00
	Poles & Temp Fencing	\$1,200.00		
	Outdoor furniture rental for visitors	\$1,200.00		
Event Setup & Teardown	Shower trailer/electric/gas	\$1,000.00	\$6,500.00	
	Shower trailer mobilization	\$1,500.00		
	Tent Rental	\$1,500.00		
	Project Manager	\$2,500.00		
Entertainment	DJ, speakers, special event	\$2,500.00	\$2,500.00	
Insurance	Insurance	\$7,500.00	\$7,500.00	
Labor	Walterboro Museum staff for meals, after ride snacks, misc labor.	\$15,000.00	\$19,000.00	
	Labor costs to Charleston staff for rest stop and lunch stands.	\$1,000.00		
	Motorcycle safety support	\$3,000.00		
Food	3 meals/day, rest stops, snacks, volunteer dinner (Assume 1 visitor per 3 cyclists or 1/3 of budgeted item)	\$35,000.00	\$35,000.00	\$11,666.67
Motel	Motels for volunteers	\$3,000.00	\$3,000.00	
Campsite	Campground	\$500.00	\$2,200.00	
	Power	\$400.00		
	Camp Host	\$400.00		
	Fencing	\$600.00		
	Clean up / repair	\$300.00		
Museum Rental	Farmer's Market Rental	\$2,000.00	\$2,000.00	
Tourist Giveaways	T-shirts	\$4,000.00	\$8,800.00	
	Jerseys	\$4,600.00		
	Misc Apparel	\$200.00		
Communications tools for event	Zoom	\$300.00	\$600.00	
	Google	\$300.00		
Festivelo / Walterboro App	The FestiVELO app requires a yearly update of Walterboro's information, routes, events, tourist attractions, hotel page, etc. The app is normally downloaded/updated months in advance and is viewed often by participants. This application is functional all year and usable by the participant for routes or reference to Walterboro and FestiVELO.	\$4,500.00	\$4,500.00	\$4,500.00
Portable Toilets	Delivery, cleaning, pickup of portable toilets	\$5,000.00	\$5,000.00	\$5,000.00
Total			\$114,100.00	\$38,666.67



South Carolina Artisans Center

The Official Folk Art and Craft Center of South Carolina
June 2, 2025

I. Basic Information

A. Project Name: Shop and Explore SC Art

B. Requested Amount: \$65,000

C. Total Project Cost: \$65,000

D. Applicant Information:

1. EIN# 57-0983458
2. David Smalls, Executive Director
3. 318 Wichman Street
Walterboro, SC 29488
4. 843-549-0011
info@scartisanscenter.com

II. Narrative

The South Carolina Artisans Center is the largest single tourist attraction located in Walterboro. It was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor in 2000. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make that happen. The Center now showcases the work of over 200 artists from 36 out of 46 counties across the state.

A. General Project Description:

We are continuing our efforts in diversifying our marketing and advertising outreach in a comprehensive manner. We were again successful in obtaining a grant from The Evening Post Publishing Newspaper Group to expand our marketing efforts around the state through their extensive media brands. We are requesting \$20,000 to fund this comprehensive plan with The Evening Post which includes streaming, digital banner ads, and print ads from **July – December 2025**. We will target the state's regional and metro markets of the Lowcountry, Midlands, Pee Dee and Upstate through their media channels.

In our relationship with King & Columbus, a full-service marketing agency of the Evening Post Publishing Newspaper Group (this agency created our videos that was funded by ATAX funds), we are interested in engaging their services to position the Center as a cultural destination around the state and beyond. Those services would include: public relations and

media; paid and organic social media; and content creation. This campaign would target regional and metro markets that are a short drive distance to the Center; Bluffton/Hilton Head Island, Charleston, Columbia, Greenville/Spartanburg and Savannah, GA. We are requesting \$30,000 for these services and it would run from July - December 2025.

To round out our marketing promotions, we are interested in continuing partnering with South Carolina Parks, Recreation and Tourism (SPRT) and advertise at three (3) of their welcome centers. We have an opportunity to feature a 30-second video on a 3 X 3 video wall at the Dillon, Fort Mill, and Hardeeville Welcome Centers. The total estimated number of 0:30 spots delivered during a 12-month flight are 21,840 at each location. We are requesting \$15,000 to fund this annual opportunity from July 2025 - June 2026.

B. & C. Benefit to Tourism and/or Community:

We have become a major Tourist Destination off I-95. Approximately 426,000 people have visited the Center over the past thirty (30) years. Over 95% of the Center's customers have traveled from outside of Colleton County and over 85% are visitors from another state. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

The South Carolina Artisans Center is the only Tourist Attraction/Retail Venue in the Walterboro area that is open for business 6 days a week.

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including *Facebook and Instagram* pages and on our website www.scartisanscenter.com.

D. Tracking:

This marketing and advertising campaign will utilize paid social media, Google ads, streaming ads, and print in the before mentioned regional markets. We will be provided monthly reports by the advertising agency to monitor the effectiveness of the campaign.

E. Duration of this project

The marketing campaign will be conducted from July - December 2025 and the Welcome Centers' video promotion will be conducted from July 2025 - June 2026.

III. Budget

Revenue

ATAX \$65,000

Expenses

The Evening Post Media Channels:

Streaming 4,500

Digital Banner Ads 10,500

Print 5,000

Sub-total \$20,000

King & Columbus - Marketing Campaign:

PR & Media 9,000

- Earned media & travel press outreach
- Pitch to travel journalists, influencers, and bloggers to secure features in publications i.e. *Garden & Gun, Travel + Leisure and Southern Living*

Paid & Organic Social Media 12,000

- Organic content management (2 to 3 posts per week)
- Paid ad strategy
 - Geo-targeted paid social media (Facebook, Instagram & Pinterest)
 - Emphasis on showcasing the Center as a road trip-worthy destination

Content Creation 2,000

- "Meet the Markers" video series: highlighting our juried artists and their art process
- Photography capturing the Center, surrounding area and lifestyle appeal
- Blog and SEO content like "Day Trip to Walterboro" and "The Artisan Trail" to enhance Discoverability

Sub-total \$30,000

Welcome Centers:

Video wall placement 15,000

Sub-total \$15,000

Total \$65,000

IV. Required Attachments

(Attached)

V. Billboard Information

VI. Prior Recipients Only

(Attached)

City of Walterboro

65% Accommodations Tax Funding Request 2025-2026

Project Name: "Walterboro Rocks!" Advertising Campaign 2025-2026

Amount Requested: \$74,000

Organization Name: Walterboro Tourism Commission

Tax ID Number: 27-0473097

Contact Name: Patricia Utsey
Tourism Director and Main Street Manager
Secretary/Treasurer Walterboro Tourism Commission

Address: 100 S. Jefferies Blvd.
Walterboro, SC 29488

Phone: 843-782-6080 (office)
843-898-0840 (cell)

Email: putsey@walterborosc.org

Project/Event Description (narrative)

The "**Walterboro Rocks!**" campaign is a comprehensive plan designed to implement a variety of advertising methods to draw visitors to Walterboro for increased overnight stays.

The Walterboro Tourism Commission (WTC), an I.R.S. designated 501(c)(6) nonprofit, is a central tourism resource dedicated to increasing visibility of the tourism industry within the Walterboro area to attract crucial tourism related dollars and economic growth, as well as the development and promotion of Walterboro as a tourist destination.

WTC has successfully created a comprehensive "Walterboro Rocks" advertising campaign to boost our visibility with the red rocking chair brand. The organization will continue to develop and expand advertising and marketing plans through clear and consistent brand recognition.

The Walterboro Wildlife Center, located at 100 S. Jefferies Blvd., is approximately half-way between New York and Florida, between Savannah/Beaufort and Charleston along Highway 17. The goal is to put Walterboro on the map as a destination for travelers as they make their way along I-95 and local thoroughfares through strategic advertising placement.

Benefit to Tourism and/or the Community

By marketing the antiques, historic, cultural, and nature-based resources in Walterboro, the Lowcountry Region and South Carolina, this project aims to capitalize on the economic impact it will bring to this area. An influx of new visitors will not only boost revenue for local businesses with overnight stays and crucial tourism-related dollars, but it will also create the potential for new residents who will further invest in the community.

WTC will continue to track the effectiveness of this ***“Walterboro Rocks!”*** campaign utilizing several tools, including website visits, visitor information logs at the Wildlife Center, hotel occupancy data, and leads generated by online advertising.

Duration of the Project

The duration of this project is fiscal year **July 1, 2025, through June 30, 2026.**

Budget

Cooperative Digital Advertising (TAG Match)	\$74,000
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Project Total	\$74,000

City of Walterboro

65% Accommodations Tax Funding Request 2025-2026

Project Name: Washington Street Plaza/Veterans Memorial Park Project

Amount Requested: \$80,000

Total Cost: \$235,000

Organization Name: City of Walterboro

Tax ID Number: 57-6001119

Contact Name: Patricia Utsey
Tourism Director and Main Steet Manager

Address: 100 S. Jefferies Blvd.
Walterboro, SC 29488

Phone: 843-782-6080 (office)
843-898-0840 (cell)

Email: putsey@walterborosc.org

Project/Event Description (narrative)

Washington Street Plaza/Veterans Memorial Park is approaching its 40th anniversary and is in critical need of renovation. The plaza was completed in 1985, with the Veterans Memorial added in 1989. The space serves as a central gathering space for both residents and visitors, featuring a prominent waterfall, mature landscaping, and open public areas.

This revitalization project will include the complete replacement of the internal plumbing system that operates the waterfall, installation of a decorative backsplash, new landscaping, the addition of benches, and the installation of public restroom facilities. These updates are

essential to preserving the integrity, functionality, and aesthetic appeal of the space and Downtown Walterboro.

As part of a downtown strategic plan currently being developed, the Boudreaux Group has identified the plaza as a key focal point for improvements. These upgrades will support that vision and help preserve the plaza as a valuable community asset.

The City of Walterboro has secured a \$125,000 grant from the Department of Veterans' Affairs to support this effort. The ATAX funding requested will specifically support key improvements to landscaping, seating, and restroom installations.

Benefit to Tourism and/or the Community

The plaza/park hosts many special events, including wedding ceremonies, First Thursday events, the annual Veteran's Day Ceremony/Parade and many other community events. The project will assist the City of Walterboro's ongoing downtown redevelopment efforts by revitalizing one of its most recognizable and visible landmarks. The renovation should bring visitors that will boost revenue for local businesses within Walterboro.

Duration of the Project

The duration of this project is July 1, 2025, through June 30, 2026.

Budget

Design and Engineering	\$ 30,000
Replacement of Internal Plumbing/Backsplash of Waterfall	\$125,000
Landscaping, to Include Benches	\$ 20,000
Restroom Facilities	<u>\$ 60,000</u>
Total Project	\$235,000
 ATax Request for Landscaping, Benches and Restrooms	 \$ 80,000

City of Walterboro DMO 30% Accommodations Tax Funding Request 2025-2026

Project Name: Walterboro “The Front Porch of the Lowcountry” DMO

Amount requested from A-tax: Approx. \$80,000 (30% tourism funding estimate for DMO)

Organization Name: Walterboro Tourism Commission (DMO)

Tax ID Number: 27-0473097

Contact Name: Patricia Utsey
Tourism Director and Main Steet Manager
Secretary/Treasurer Walterboro Tourism Commission

Address: 100 S. Jefferies Blvd.
Walterboro, SC 29488

Phone: 843-782-6080 (office)
843-898-0840 (cell)

Email: putsey@walterborosc.org

Project/Event Description (narrative)

The Walterboro Tourism Commission (WTC), an I.R.S. designated 501(c)(6) nonprofit organization, is a central tourism resource dedicated to increasing visibility of the tourism industry within the Walterboro area to attract crucial tourism related dollars and economic growth, as well as the development and promotion of Walterboro as a tourist destination. The Executive Committee consists of the Mayor of the City of Walterboro/appointee, the City Manager of the City of Walterboro, an appointee of Walterboro City Council, and the Tourism Director serving as Secretary/Treasurer. As the Designated Marketing Organization (DMO) for Walterboro, WTC manages the 30% tourism marketing funding. In a collaborative effort, a marketing plan is being implemented to continue the momentum and direction Walterboro has already developed as “The

Front Porch of the Lowcountry”, building upon Walterboro’s success in branding our city with the red rocking chair logo.

The 30% tourism funding is estimated at approximately \$80,000. This accommodation tax funding provides for a comprehensive advertising campaign to improve consolidated billboard advertising, cooperative print, multimedia advertising, and production and distribution of updated brochures.

The duration of this project is fiscal year **July 1, 2025, through June 30, 2026.**

Benefit to Tourism and/or the Community

Joint efforts to successfully promote Walterboro’s cultural, historical and recreational opportunities ensure long-term sustainability and economic development through the growth of the tourism industry. By increasing the profile of Walterboro through this advertising campaign and fostering a better understanding of tourism’s role in economic, cultural and social development of our area, these promotional dollars result in increased overall prosperity consistent with the economic development plan and increased overnight stays.

To track the effectiveness of this project, we will utilize several tools, including website visits, visitor information logs at the Walterboro Wildlife Center, leads generated by online advertising, geo-tracking data during special events.

Tourism is a \$29 billion industry in the state of South Carolina. The number of visitors to the Walterboro Wildlife Center continue to increase, which can be attributed to advertising and branding efforts, increase in online visibility through the newly launched “Visit Walterboro” website, and through the concert series and other special events. The SCPRT TAG grant provided us additional coverage and great cooperative advertising opportunities.

30% Accommodations Tax Tourism Marketing Funding Proposal Request 2025-2026

Funding:

Accommodations Tax allocation 30% tourism funding:	\$80,000
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Total Funding	\$80,000
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Expenses:

Advertising

Print Media:	\$24,000
(Updated brochure publication, Conde Nest, Southern Living, The Post and Courier, Southern Flavor, and SCPRT Vacation Guide)	

Billboards:	\$56,000
(Adams and Besko)	

Project Total	<u>\$ 80,000</u>
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