



**WALTERBORO CITY COUNCIL  
REGULAR MEETING  
MAY 6, 2025  
CITY HALL  
6:15 P.M.**

**AGENDA**

**I. Call to Order:**

1. Invocation
2. Pledge of Allegiance

**II. Public Input on Agenda Items:**

**III. Presentations:**

1. Cindy Warren – Neighborhood Concerns.
2. Dana Cheney – Community Garden Grand Opening.

**IV. Public Hearing:**

1. **Ordinance # 2025-04**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR) (Second and Final Reading).
2. **Ordinance # 2025-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IMPOSING A MORATORIUM ON THE CONSIDERATION OF SPECIAL EXCEPTIONS AND THE ISSUANCE OF OTHER LAND USE OR DEVELOPMENT APPROVALS FOR MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

**V. Approval of Minutes:**

1. Regular Meeting – April 1, 2025

**VI. Old Business:**

1. **Ordinance # 2025-04**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR) (Second and Final Reading).

2. **Ordinance # 2025-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA IMPOSING A MORATORIUM ON THE CONSIDERATION OF SPECIAL EXCEPTIONS AND THE ISSUANCE OF OTHER LAND USE OR DEVELOPMENT APPROVALS FOR MULTI-FAMILY DEVELOPMENTS (Second and Final Reading).

**VII. New Business:**

1. **Ordinance # 2025-06**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Introduction and First Reading).
2. **Ordinance # 2025-07**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO (Introduction and First Reading).
3. **Ordinance # 2025-08**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Introduction and First Reading).
4. **Ordinance # 2025-09**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 163-03-00-051 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and First Reading).
5. **Resolution # 2025-R-02**, A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO PREPARE AND SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COMMUNITY INFRASTRUCTURE APPLICATION FOR THE NEW WELL/WELL UPGRADE PROJECT AND TO COMMIT FUNDS OF AT LEAST 10% OR \$241,281 TO MEET THE MATCHING COMMITMENT OF THE PROPOSAL DATED APRIL 2025.
6. **Resolution # 2025-R-03**, A RESOLUTION TO DECLARE MAY 4-10, 2025, AS "PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA" TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.
7. Consideration of a Community Health Walk from Rev. Bernard M. Brown, St. Peters AME Church, June 7, 2025, at 8:30 AM (Request Attached).

**VIII. City Manager's Report:**

1. Consideration of bids to remove fallen trees in Ireland Creek and demolition of two (2) wooden bridges (Memo Attached).
2. Recognition of Finance Director, Amy Risher, and the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2023-2024 (13<sup>th</sup> consecutive year).

**IX. Executive Session:**

1. Contractual Matters:
  - a. I-95 Business Loop Project Phase 3.
  - b. Water Tower Park.
2. Provision of water/sewer service – Newsome Tract.
3. Receipt of Legal Advice – Real Estate Matter.

4. Personnel Matters:
  - a. Municipal Court.
  - b. Tree Protection Committee.

**X. Open Session:**

1. Council May Take Action on Items Discussed in Executive Session.

**XI. Adjournment**

**ORDINANCE # 2025-04**

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR).**

**WHEREAS**, the Planning Commission of the City of Walterboro conducted a public hearing on March 18, 2025, to consider a change in zoning classification from Industrial District (ID) to High Density Residential (HDR) for the above mentioned property; and

**WHEREAS**, pursuant to said meeting, the Planning Commission has recommended that the zoning classification of the aforesaid property be changed to High Density Residential (HDR).

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, that the Zoning Map of the City of Walterboro, South Carolina is hereby amended by changing the Zoning District classification of the property located on Moore Street, designated as tax map number 163-15-00-072, from Industrial District (ID) to High Density Residential (HDR) as shown on the attached map.

**DONE**, this \_\_\_\_\_ day of May, 2025.

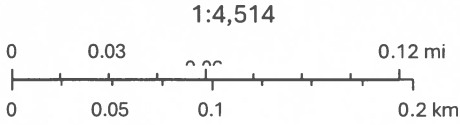
\_\_\_\_\_  
William T. Young, Jr.  
Mayor



ATTEST:

\_\_\_\_\_  
Adrienne Nettles  
City Clerk

First Reading: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

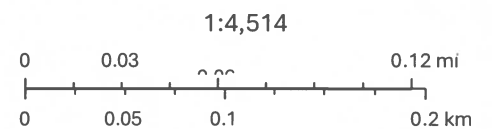
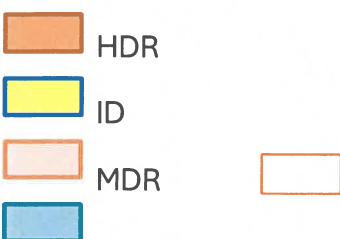
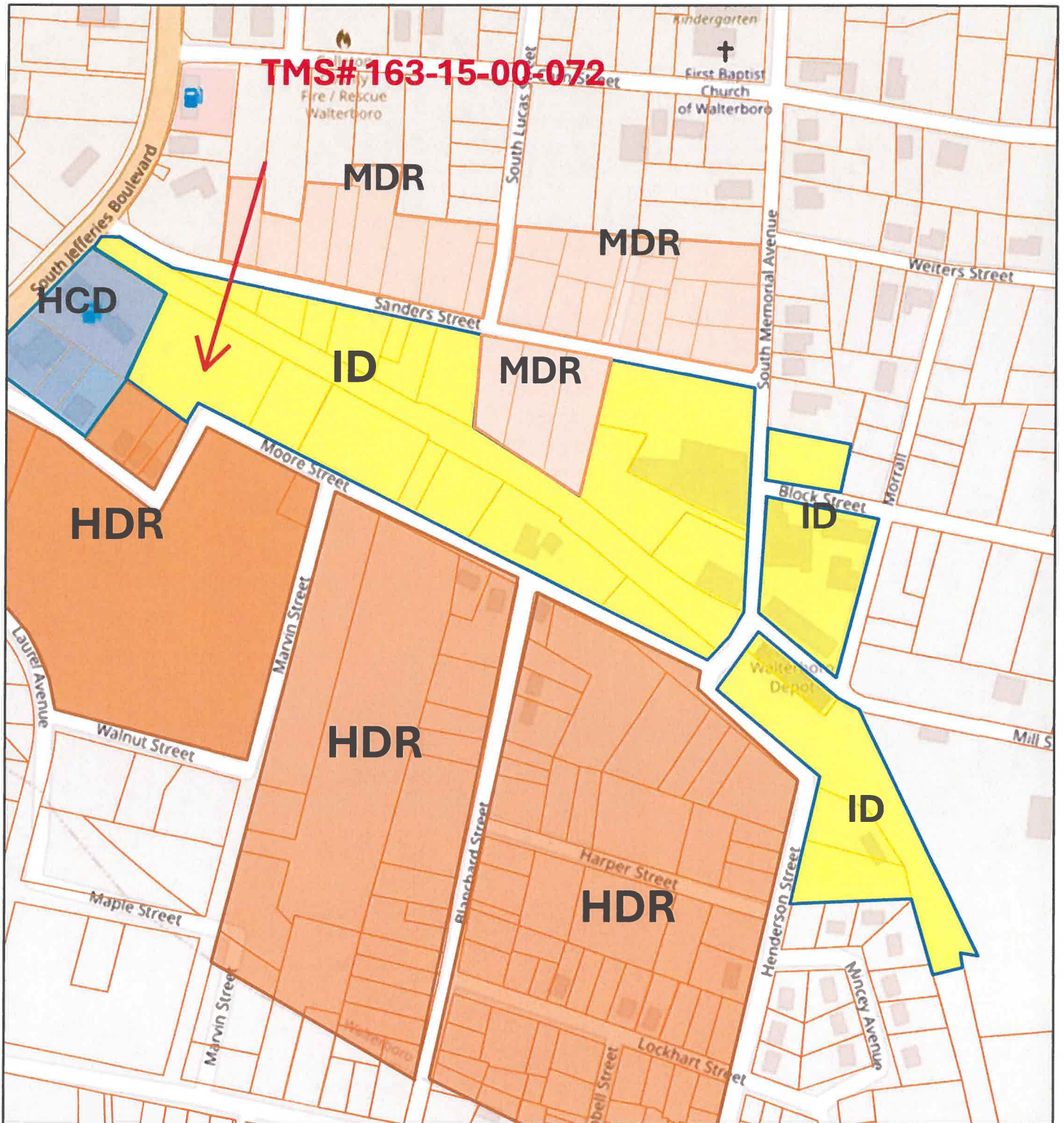




-  Parcel Boundaries
-  Road Centerlines



# Zoning Overview-Moore St Area



Map data © OpenStreetMap

## ORDINANCE NO. 2025-05

### AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA IMPOSING A MORATORIUM ON THE CONSIDERATION OF SPECIAL EXCEPTIONS AND THE ISSUANCE OF OTHER LAND USE OR DEVELOPMENT APPROVALS FOR MULTI-FAMILY DEVELOPMENTS.

NOW THEREFORE, be it ordained by the City Council of the City of Walterboro (the “*City Council*”), the governing body of the City of Walterboro, South Carolina (the “*City*”), as follows:

**Section 1 Findings.** The City Council hereby makes the following findings of fact in connection with the enactment of this ordinance (this “*Ordinance*”):

(a) The City Council is empowered pursuant to Section 5-7-30 of the Code of Laws of South Carolina 1976, as amended, to enact such regulations as are necessary for the security, general welfare, and convenience, of the City or for preserving health, peace, order, and good government within the City. The City Council is additionally empowered pursuant to Title 6, Chapter 29, Article 5 of the Code of Laws of South Carolina 1976, as amended (the “*Act*”), to regulate land use within the City. Pursuant to the Act, the City Council has enacted the City of Walterboro Unified Development Code (the “*UDO*”) which regulates development and land use within the City.

(b) Pursuant to Section 2.4.2 of the UDO, “*Multi-Family Dwellings*” (as defined in Appendix A, Section A.4 of the UDO) are allowed in certain zoning districts within the City as a special exception with certain conditions for development. The City Council has determined that it is appropriate to review the areas within the City where Multi-Family Dwellings are allowed and the conditions under which they may be developed, and to further consider amendments to the provisions of the UDO concerning Multi-Family Dwellings if necessary and prudent to preserve and promote the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the City and its citizens.

(c) To give the City Council, the City of Walterboro Planning Commission (the “*Planning Commission*”), and the City’s staff adequate time to conduct such a review and consider appropriate amendments to the UDO, the City Council has determined that it is appropriate to implement a temporary moratorium on approvals for Multi-Family Dwellings within the City, as set forth in greater detail in Section 2 of this Ordinance.

**Section 2 Moratorium on Multi-Family Developments.** By and through the enactment of this Ordinance, the City Council hereby imposes a moratorium (as described hereby, the “*Moratorium*”) on the consideration of special exceptions and the issuance of certificates of zoning compliance, building permits, development plan approvals, and other similar land use, development, and construction approvals under the UDO or other City ordinances for a period of six months from the date of the enactment of this Ordinance.

**Section 3 Recommendations Regarding Multi-Family Dwelling Regulations.**

During the pendency of the moratorium enacted hereby, City staff and the Planning Commission are hereby directed to study the areas of the City where Multi-Family Dwellings may be located and the additional conditions under which they may be developed. The Planning Commission and City staff are further directed to prepare and recommend appropriate amendments and additional regulations to the UDO concerning Multi-Family Dwellings as may be necessary to preserve and promote the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the City and its citizens.

**Section 4 Pending Ordinance Doctrine.** For the sake of clarity and the avoidance of any doubt, the City Council has determined that that this Ordinance, the Moratorium imposed hereby, and its decision to consider amendments to the UDO concerning Multi-Family Dwellings shall be subject to the “pending ordinance doctrine,” which shall be effective upon the first reading of this Ordinance and the publication of a notice of public hearing in connection herewith.

**Section 5 Vested Rights.** The City Council is informed that there are no proposed developments or projects containing Multi-Family Dwellings, whether as a single-phase development or a phase of a multi-phase development, that have progressed beyond the vesting point for the establishment of vested rights pursuant to Section 1.6(A) of the UDO. The City staff, the Planning Commission, and the City’s Board of Zoning Appeals are hereby directed to hold in abeyance any applications for special exceptions, development plan approvals, or other land use approvals for developments containing Multi-Family Dwellings that have been received and not yet considered by the appropriate approving-body during the pendency of the Moratorium imposed hereby.

**Section 6 Moratorium Extension.** The City Council hereby finds and determines that the Moratorium imposed hereby may be extended by resolution of the City Council.

**Section 7 Severability.** If any one or more of the provisions of this Ordinance should be contrary to law, then such provision shall be deemed severable from the remaining provisions and shall in no way affect the validity of the other provisions of this Ordinance.

**Section 8 Repealer.** Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance, except as expressly set forth herein and as may be permitted under South Carolina law.

**Section 9 Inconsistency.** All ordinances, resolutions or parts of any ordinances or resolutions inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

**Section 10 Effect.** This Ordinance shall be enacted upon second reading by the City Council.



**DONE AND ENACTED IN CITY COUNCIL DULY ASSEMBLED**, this 6th day of May 2025.

**CITY OF WALTERBORO, SOUTH  
CAROLINA**

[SEAL]

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William T. Young Jr., Mayor

ATTEST:

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Adrienne M. Nettles, City Clerk

First Reading: April 22, 2025  
Public Hearing: May 6, 2025  
Second Reading: May 6, 2025

Walterboro City Council

Regular Meeting

City Hall

April 1, 2025

**Minutes**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 1, 2025, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Tourism Director Patricia Utsey, Finance Director Amy Risher, Utilities Director Wayne Crosby, Police Chief Wade Marvin, Fire Chief Paul Seigler, Barrett Ulm, and Cindy Warren.

**Call to Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Fishburne led the Pledge of Allegiance to our flag.

**Public Input on Agenda Items:**

There was no public input on agenda items.

**Presentations:**

1. Cindy Warren - Neighborhood Concerns
2. Barrett Ulm - Neighborhood Concerns

1. Ms. Cindy Warren addressed City Council about her concerns with the gun violence that is going on in Walterboro. Ms. Warren stated that she would like for the gun violence to stop so that we can embrace the small-town charm that Walterboro has to offer. Ms. Warren also stated that she wants to live in a town where she feels safe.

2. Mr. Barrett Ulm stated thank you for having me again tonight. I am here to talk about the ongoing gun violence. The cops are doing a great job. They are the true heroes, but we still need more done to stop the violence. If you see something, say something. Report everything that you see. Mr. Ulm also stated if you are a business owner in this town it is your right not to allow concealed weapons in your business. The citizens just want the gun violence to stop.

**Public Hearing:**

1. **Ordinance # 2025-02**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 147-00-00-100 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

2. **Ordinance # 2025-03**, AN ORDINANCE TO AMEND CHAPTER 14, ARTICLE III, SECTION (b) (5), NUISANCES, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

Mayor Young stated this ordinance is to tweak our current Nuisance Ordinance. This gives us more ability to help make people safer.

City Manager Jeff Molinari stated Mr. Mayor it gives our current Nuisance Ordinance more teeth and allows us some additional tools when dealing with problem properties.

Jamie Brown stated regarding the Nuisance Ordinance, I know a lot of it falls under DOT. I live on Wichman Street, and while our police officers have been wonderful about pulling 18 wheelers over does that fall under that nuisance ordinance?

Mayor Young stated that it is for property nuisance.

Jamie Brown stated the 18 wheelers are a nuisance to my property.

Mayor Young stated this has to do with an ordinance where private property owners are creating a nuisance.

Jamie Brown stated I know myself and neighbors have called DOT, and it is falling on deaf ears. Is it possible for our leadership to contact them?

Mayor Young asked and what would we say to them?

Jamie Brown stated signage. While signage is there, it is horrible.

City Manager Jeff Molinari stated we just updated all the signage.

Jamie Brown stated what about the sign on the other end of Wichman as you are coming up to Robertson Blvd?

City Manager Jeff Molinari stated the city has worked in conjunction with DOT for months to develop a new signage plan. DOT has gotten rid of some of the older signs. The idea is to place the signs in more strategic locations. On top of that the Police Department has amped up ticket writing.

Jamie Brown stated I do not deny that. They are great. I hear the truckers all the time arguing with the police that they did not see the signs.

City Manager Jeff Molinari stated I will also add that the City of Walterboro funded those new signs. DOT outlined the plan, but the city is the one who paid for them.

Cindy Warren asked, is there a specific branch of police that is responsible for ordinance enforcement?

Mayor Young stated Code Enforcement and the Police Department in some cases.

City Manager Jeff Molinari stated that it would be the Police Department.

**Minutes:**

Upon motion of Councilmember Pryor, Seconded by Councilmember Brown the following minutes were approved.

1. Regular Meeting – February 4, 2025.
2. Regular Meeting – March 4, 2025.

**Old Business:**

1. **Ordinance # 2025-02**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3 OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 147-00-00-100 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

2. **Ordinance # 2025-03**, AN ORDINANCE TO AMEND CHAPTER 14, ARTICLE III, SECTION (b) (5), NUISANCES, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carries: All ayes

**New Business:**

1. **Ordinance # 2025-04**, AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES IN THE ZONING DISTRICTS OF THE CITY OF WALTERBORO BY CHANGING THE ZONING CLASSIFICATION OF ONE PARCEL OF LAND DESIGNATED AS TMS # 163-15-00-072 FROM INDUSTRIAL DISTRICT (ID) TO HIGH DENSITY RESIDENTIAL (HDR) (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet, an ordinance with maps and supporting documentation for a zoning change for a piece of property on Moore Street. The Planning Commission has reviewed this zoning amendment application and is recommending the property be zoned from Industrial District to High Density Residential. It is my understanding that a single-family residence is planned for this parcel.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: None

Carries: All ayes

2. **Resolution # 2025-R-01**, A RESOLUTION TO DESIGNATE APRIL 2025 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NON-DISCRIMINATION POLICY.

Motion: Councilmember Brown; Seconded by Councilmember Fishburne

Discussion: None



Carried: All ayes

3. A Proclamation to Designate April 2025 as CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO.

Motion: Councilmember Bridge; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

4. A Proclamation to Designate April and May 2025 AS KEEP WALTERBORO BEAUTIFUL/GREAT AMERICAN CLEANUP MONTH.

Motion: Councilmember Pryor; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

5. Consideration of a parade request from Latosia Simmons – Juneteenth Parade, June 21, 2025, at 10:00 AM, request to use city parking lot and request to use the Waterfall Plaza for a candlelight vigil for the Charleston 9, 7:00 PM - 10:00 PM.

City Manager Jeff Molinari stated Mr. Mayor and members of Council I will just add pursuant to a conversation with Ms. Simmons, the downtown parade route will be utilized.

6. Appointment to Colleton County Chamber of Commerce Board.

Mayor Young stated as you know we have rejoined the Chamber of Commerce. We are going to recommend to the board Patricia Utsey to sever and represent Council.

Dr. Krista Massey, President of the Chamber of Commerce Board stated Mr. Mayor I need a resume from Patricia so that I can present that my board at the next meeting.

**City Manager's Report**

1. Consideration of a request to purchase a Continental Progressive Cavity Pump for the wastewater treatment plant.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation for a request from Utilities Director, Wayne Crosby. He is requesting permission to purchase a replacement pump for a component of the dewatering facility at the wastewater treatment plant. This is a custom-made pump and pursuant to section 2-240 of the code of ordinance falls under the definition of a sole-source procurement. Staff recommends purchasing the pump from Watershed Process Sales, LLC (Mt. Pleasant, SC) in the amount of \$25,911.36. The expenditure will be absorbed by additional capacity in the FY 2024-2025 Sewer Department budget. City staff asks for Council's favorable consideration.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Pryor, seconded by Councilmember Fishburne. Mayor Young explained that City Council would be going into Executive Session to discuss Personnel Matter – Municipal Court, the provision of water and sewer service encouraging location or expansion of industries or other businesses served by the public body, contractual matter – Walterboro Wildlife Center, and Receipt of Legal Advice – Real Estate Matter.

**Executive Session:**

1. Personnel Matter – Municipal Court
2. The provision of water and sewer service encouraging location or expansion of industries or other businesses served by the public body.
3. Contractual Matter – Walterboro Wildlife Center.
4. Receipt of Legal Advice – Real Estate Matter.

A motion to come out of executive session, James Broderick, Carl Brown, second. All in favor, motion carries. (8:40 PM)

A motion to extend the meeting to 9:00 PM, Judy Bridge, James Broderick, second. All in favor, motion carries.

A motion to go back into executive session, Carl Brown, James Broderick, second. All in favor, motion carries.

A motion to come out of executive session, Carl Brown, Paul Siegel, second. All in favor, motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Siegel, seconded by Councilmember Broderick, and passed unanimously. Mayor Young adjourned the meeting at 8:50 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

**ORDINANCE # 2025-06**

**AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR  
FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO**

**WHEREAS**, the 2025-2026 General Fund Budget has been presented and considered;  
and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted  
on June 3, 2025.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of  
Walterboro, South Carolina, in Council Assembled, as follows:

1. The 2025-2026 City General Fund Budget is hereby adopted in the amount of  
\$9,625,156 with revenues and expenditures as set out in the budget document  
attached.
2. The property tax rate shall be set at ninety-nine point eighty-six (99.86) mills.

This ordinance shall be effective July 1, 2025.

**DONE**, this 3<sup>rd</sup> day of June, 2025.

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William T. Young, Jr.  
Mayor

ATTEST:

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Adrienne M. Nettles  
City Clerk

First Reading: May 6, 2025  
Public Hearing: June 3, 2025  
Second Reading: June 3, 2025

**CITY OF WALTERBORO**  
**FY 2025-2026 GENERAL FUND BUDGET**  
**SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2025-06, Page 1

LINE ITEM	APPROVED FY 2024-2025 BUDGET	FY 2025-2026 DEPARTMENT REQUEST	FY 2025-2026 MANAGER'S RECOMMENDATION	FY 2025-2026 COUNCIL APPROVED
<b><u>REVENUE</u></b>				
GENERAL FUND	\$ 8,739,436	\$ 9,005,134	\$ 9,462,156	
<b><u>EXPENDITURES</u></b>				
CITY COUNCIL				
PERSONNEL	\$ 181,626	\$ 197,999	\$ 197,999	
OPERATING	\$ 116,664	\$ 121,193	\$ 121,193	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 298,290</b>	<b>\$ 319,192</b>	<b>\$ 319,192</b>	<b>\$ -</b>
CITY MANAGER				
PERSONNEL	\$ 373,037	\$ 403,433	\$ 403,433	
OPERATING	\$ 35,768	\$ 36,866	\$ 36,866	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 408,805</b>	<b>\$ 440,299</b>	<b>\$ 440,299</b>	<b>\$ -</b>
FINANCE				
PERSONNEL	\$ 273,970	\$ 296,537	\$ 304,110	
OPERATING	\$ 90,600	\$ 99,152	\$ 96,652	
CAPITAL	\$ -	\$ 50,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 364,570</b>	<b>\$ 445,689</b>	<b>\$ 400,762</b>	<b>\$ -</b>
PUBLIC WORKS				
PERSONNEL	\$ 593,720	\$ 659,408	\$ 659,848	
OPERATING	\$ 454,333	\$ 502,511	\$ 496,511	
CAPITAL	\$ 125,100	\$ 453,650	\$ -	
<b>SUBTOTAL</b>	<b>\$ 1,173,153</b>	<b>\$ 1,615,569</b>	<b>\$ 1,156,359</b>	<b>\$ -</b>
PLANNING & DEVELOPMENT				
PERSONNEL	\$ 134,715	\$ 145,181	\$ 145,181	
OPERATING	\$ 83,125	\$ 87,150	\$ 84,650	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 217,840</b>	<b>\$ 232,331</b>	<b>\$ 229,831</b>	<b>\$ -</b>
POLICE				
PERSONNEL	\$ 2,715,518	\$ 3,003,708	\$ 3,018,727	
OPERATING	\$ 673,394	\$ 695,919	\$ 695,919	
CAPITAL	\$ 114,000	\$ 163,000	\$ 163,000	
<b>SUBTOTAL</b>	<b>\$ 3,502,912</b>	<b>\$ 3,862,627</b>	<b>\$ 3,877,646</b>	<b>\$ -</b>
JUDICIAL				
PERSONNEL	\$ 173,329	\$ 187,737	\$ 187,737	
OPERATING	\$ 89,818	\$ 98,367	\$ 98,367	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 263,147</b>	<b>\$ 286,104</b>	<b>\$ 286,104</b>	<b>\$ -</b>



**CITY OF WALTERBORO**  
**FY 2025-2026 GENERAL FUND BUDGET**  
**SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2025-06, Page 2

LINE ITEM	APPROVED FY 2024-2025 BUDGET	FY 2025-2026 DEPARTMENT REQUEST	FY 2025-2026 MANAGER'S RECOMMENDATION	FY 2025-2026 COUNCIL APPROVED
<b>FIRE</b>				
PERSONNEL	\$ 1,310,250	\$ 1,488,685	\$ 1,501,623	
OPERATING	\$ 309,081	\$ 315,213	\$ 315,213	
CAPITAL	\$ 12,000	\$ 873,075	\$ -	
<b>SUBTOTAL</b>	<b>\$ 1,631,331</b>	<b>\$ 2,676,973</b>	<b>\$ 1,816,836</b>	<b>\$ -</b>
<b>PARKS</b>				
PERSONNEL	\$ 429,324	\$ 472,275	\$ 476,869	
OPERATING	\$ 311,449	\$ 331,588	\$ 331,588	
CAPITAL	\$ 25,000	\$ 50,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 765,773</b>	<b>\$ 853,863</b>	<b>\$ 808,457</b>	<b>\$ -</b>
<b>TOURISM</b>				
PERSONNEL	\$ 139,866	\$ 130,075	\$ 130,075	
OPERATING	\$ 62,403	\$ 72,469	\$ 64,469	
<b>SUBTOTAL</b>	<b>\$ 202,269</b>	<b>\$ 202,544</b>	<b>\$ 194,544</b>	<b>\$ -</b>
<b>WILDLIFE CENTER</b>				
PERSONNEL	\$ 21,456	\$ 25,242	\$ 25,242	
OPERATING	\$ 65,990	\$ 78,884	\$ 69,884	
<b>SUBTOTAL</b>	<b>\$ 87,446</b>	<b>\$ 104,126</b>	<b>\$ 95,126</b>	<b>\$ -</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 8,915,536</b>	<b>\$ 11,039,317</b>	<b>\$ 9,625,156</b>	<b>\$ -</b>
<b>GENERAL FUND - FUND BALANCE</b>	<b>\$ 176,100</b>		<b>\$ 163,000</b>	
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ (2,034,183)</b>	<b>\$ -</b>	

**ORDINANCE # 2025-07**

**AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET  
FOR FISCAL YEAR 2025-2026 AND MATTERS RELATING THERETO**

**WHEREAS**, the 2025-2026 Enterprise Fund Budget has been presented and considered;  
and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted  
on June 3, 2025.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of  
Walterboro, South Carolina, in Council Assembled, as follows:

The 2025-2026 City Enterprise Fund Budget is hereby adopted with in the amount of  
\$6,166,866 with revenues and expenditures as set out in the budget document attached.

This ordinance shall be effective July 1, 2025.

**DONE**, this 3<sup>rd</sup> day of June, 2025.

---

William T. Young, Jr.  
Mayor

ATTEST:

---

Adrienne M. Nettles  
City Clerk

First Reading: May 6, 2025  
Public Hearing: June 3, 2025  
Second Reading: June 3, 2025

**CITY OF WALTERBORO**  
**FY 2025-2026 ENTERPRISE FUND BUDGET**  
**SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2025-07, Page 1

LINE ITEM	APPROVED FY 2024-2025 BUDGET	FY 2025-2026 DEPARTMENT REQUEST	FY 2025-2026 MANAGER'S RECOMMENDATION	FY 2025-2026 COUNCIL APPROVED
STATEMENT OF CASH FLOWS	\$ 1,522,972	\$ 1,634,821	\$ 1,634,821	
<b><u>REVENUE</u></b>				
UTILITY FUND	\$ 5,839,120	\$ 5,823,800	\$ 5,955,017	
<b><u>EXPENDITURES</u></b>				
<b>WATER</b>				
PERSONNEL	\$ 1,043,201	\$ 1,159,714	\$ 1,172,111	
OPERATING	\$ 730,670	\$ 874,716	\$ 840,746	
CAPITAL	\$ 136,000	\$ 481,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 1,909,871</b>	<b>\$ 2,515,430</b>	<b>\$ 2,012,857</b>	<b>\$ -</b>
<b>UTILITY SUPPORT</b>				
PERSONNEL	\$ 261,316	\$ 375,305	\$ 306,260	
OPERATING	\$ 94,021	\$ 117,341	\$ 111,830	
DEBT	\$ 1,061,163	\$ 1,212,465	\$ 1,212,465	
CAPITAL	\$ -	\$ 38,650	\$ -	
<b>SUBTOTAL</b>	<b>\$ 1,416,500</b>	<b>\$ 1,743,761</b>	<b>\$ 1,630,555</b>	<b>\$ -</b>
<b>SANITATION</b>				
PERSONNEL	\$ 301,311	\$ 337,081	\$ 337,081	
OPERATING	\$ 165,377	\$ 245,337	\$ 245,337	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 466,688</b>	<b>\$ 582,418</b>	<b>\$ 582,418</b>	<b>\$ -</b>
<b>SEWER</b>				
PERSONNEL	\$ 253,867	\$ 312,566	\$ 312,566	
OPERATING	\$ 647,869	\$ 695,499	\$ 717,499	
CAPITAL	\$ 106,000	\$ 48,545	\$ -	
<b>SUBTOTAL</b>	<b>\$ 1,007,736</b>	<b>\$ 1,056,610</b>	<b>\$ 1,030,065</b>	<b>\$ -</b>
<b>SEWER SUPPORT</b>				
PERSONNEL	\$ 444,072	\$ 459,295	\$ 472,181	
OPERATING	\$ 73,703	\$ 76,501	\$ 76,501	
CAPITAL	\$ -	\$ 7,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 517,775</b>	<b>\$ 542,796</b>	<b>\$ 548,682</b>	<b>\$ -</b>
UTILITY SUPPORT TO GF	\$ 620,550	\$ -	\$ 362,289	
<b>UTILITY FUND SUBTOTAL</b>	<b>\$ 5,939,120</b>	<b>\$ 6,441,015</b>	<b>\$ 6,166,866</b>	<b>\$ -</b>
<b>USE OF NET POSITION</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 211,849</b>	
<b><u>ENDING NET POSITION</u></b>				
<b>YEAR END STATEMENT OF CASH FLOW</b>	<b>\$ 1,422,972</b>	<b>\$ 1,017,606</b>	<b>\$ 1,422,972</b>	

## ORDINANCE #2025-08

### AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT

**WHEREAS**, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

**WHEREAS**, the need to maintain a comprehensive fee schedule for all City of Walterboro fees is necessary; and

**WHEREAS**, the fees recommended by the Mayor and Walterboro City Council are as follows:

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, the following fees are amended or adopted:

## WATER FEES

### A. Minimum bi-monthly charges

<u>Service Size</u>	<u>In City</u>	<u>Out of City</u>
¾"	\$ 29.63	\$ 59.26
1"	\$ 68.45	\$ 136.90
1¼"	\$ 133.04	\$ 266.08
1½"	\$ 133.04	\$ 266.08
2"	\$ 214.52	\$ 429.04
3"	\$ 427.25	\$ 854.50
4"	\$ 686.20	\$1,372.40
6"	\$1,370.61	\$2,741.22
8"	\$2,370.26	\$4,740.52

\*Minimum charge included first 4,000 gallons

\*City hall fire hydrant water is sold in increments of 4,000 gals at the ¾" rate

\*Fire protection sprinklers \$0.19 per head

\*#31 Fire hydrant \$14.81

\*#32 Fire hydrant \$42.64

### B. Usage Rates – Per Thousand

	<u>In City</u>	<u>Out of City</u>
First 4,000 gals	Included in minimum charge	
Next 36,000 gals	\$1.91	\$3.82
Next 160,000 gals	\$1.91	\$3.82
All over 200,000 gals	\$1.88	\$3.76



### C. CONNECTION/CAPACITY FEES

<u>Service Size</u>	<u>Connection Fee</u>	<u>Capacity Fee</u>
¾"	\$2,320.00	\$ 2,560.00
1"	\$2,594.00	\$ 6,400.00
1½"	\$4,942.00	\$ 12,800.00
2"	\$5,958.00	\$ 20,480.00
3"	Cost plus 20% (refer to Director)	\$ 40,960.00
4"	Cost plus 20% (refer to Director)	\$ 64,000.00
6"	Cost plus 20% (refer to Director)	\$128,000.00
8"	Cost plus 20% (refer to Director)	\$204,800.00
Road Bore	\$3,000.00	

### SEWER FEES

#### A. Usage Rates

	<u>In City</u>	<u>Out of City</u>
Rate per Thousand	\$6.36	\$12.72
Facility Charge	\$7.69	\$15.38

#### B. CONNECTION/CAPACITY FEES

<u>Service Type</u>	<u>Connection Fee</u>	<u>Capacity Fee By Service Size</u>
Residential	\$3,306.00	\$ 2,450.00 ¾"
Business	\$5,262.00	\$ 6,125.00 1"
Restaurant	\$7,589.40	\$ 12,250.00 1½"
Motel/Apartments	\$5,262.00 1 <sup>st</sup> unit	\$ 19,600.00 2"
	\$ 218.00 each additional	\$ 39,200.00 3"
		\$ 61,250.00 4"
Flowable Fill Fee	Up to \$1,500.00	\$122,500.00 6"
		\$196,000.00 8"

### SANITATION FEES

Residential rollout	\$30.00
Commercial rollout	\$43.00

ADMINISTRATIVE FEES

Service deposit	\$100.00	DHEC H2O	\$ 0.75
Turn on/off service fee	\$ 10.00	DHEC Sewer	\$ 1.00
Missed appointment fee 2 <sup>nd</sup> visit	\$ 25.00	Certified letter fee	\$ 10.00
Late fee	\$ 10.00	Non refund hydrant deposit	\$ 150.00
Processing cut-off/on	\$ 30.00	Offsite hydrant perm/yearly	\$1,500.00
Water meter removal/replacement	\$ 50.00	Hydrant tampering/each	\$ 500.00
Tampering fee	\$100.00	Additional hydrant tag	\$ 50.00
Terminate/restore tap fee	\$400.00	Delayed hydrant water log	\$ 100.00

This ordinance shall be effective July 1, 2025.

**DONE**, this 3<sup>rd</sup> day of June, 2025.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Adrienne Nettles  
City Clerk

First Reading: May 6, 2025  
Public Hearing: June 3, 2025  
Second Reading: June 3, 2025

## **ORDINANCE # 2025-09**

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOW AS TMS # 163-03-00-051 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION

**WHEREAS**, a proper petition has been filed with the City of Walterboro Council by 100% of the freeholders owning 100% of the assessed value of the contiguous property hereinafter described petitioning for annexation of the property to the City of Walterboro under the provisions of SC Code Section 5-3-150(3); and

**WHEREAS**, it appears to Council that annexation would be in the best interest of the property owners and the City of Walterboro; and

The territory to be annexed is described as follows:

All that certain piece, parcel, lot of tract of land, being Lot 19, together with any improvements thereon, situate, lying and being in Hillcrest Subdivision, in the Town of Walterboro, in Colleton County, South Carolina, being bounded, now or formerly, and measuring as follows: On the Northeast for a distance of 85.30 feet by lands of Colonial Heights Subdivision; On the Southeast for a distance of 111.90 feet by Lot 18 of Hillcrest Subdivision; On the Southwest for a distance of 85.00 feet by the right-of-way of Godley Street; And on the Northwest for a distance of 112.20 feet by Lot 20 of Hillcrest Subdivision; be all of said distances and measurements more or less. All of which will more fully appear by reference to a plat of the land prepared for Clare E. Myers and Ralph Myers by W. Gene Whetsell, Registered Land Surveyor #3131, dated November 27, 1992 and recorded December 31, 1992 in Colleton County Plat Book 30 at Page 233.

This being the same property conveyed to Alfred J. Hammons, Jr., by Deed of Clare E. Myers dated October 24, 2005 and recorded on October 27, 2005 in Deed Book 949 at Page 107 in the Register of Deeds Office for Colleton County, South Carolina.

Property Address: 213 Godley Street

The property is designated as TMS# 163-03-00-051.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Single-Family Residential (SFR) upon review and recommendation by the Municipal Planning Commission.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, South Carolina, this \_\_\_\_\_ day of \_\_\_\_\_, 2025 that the property herein described is hereby annexed to and becomes a part of the City of Walterboro effective \_\_\_\_\_, 2025.

---

William T. Young, Jr.  
Mayor

ATTEST:

---

Adrienne Nettles  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_





Date: April 24, 2025

**PETITION**

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows: (Colleton County, SC Register of Deeds BK:RB: 2878, PG 318)

All that certain piece, parcel, lot of tract of land, being Lot 19, together with any improvements thereon, situate, lying and being in Hillcrest Subdivision, in the Town of Walterboro, in Colleton County, South Carolina, being bounded, now or formerly, and measuring as follows: On the Northeast for a distance of 85.30 feet by lands of Colonial Heights Subdivision; On the Southeast for a distance of 111.90 feet by Lot 18 of Hillcrest Subdivision; On the Southwest for a distance of 85.00 feet by the right-of-way of Godley Street; And on the Northwest for a distance of 112.20 feet by Lot 20 of Hillcrest Subdivision; be all of said distances and measurements more or less. All of which will more fully appear by reference to a plat of the land prepared for Clare E. Myers and Ralph Myers by W. Gene Whetsell, Registered Land Surveyor #3131, dated November 27, 1992 and recorded December 31, 1992 in Colleton County Plat Book 30 at Page 233.

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The property is designated as TMS# 163-03-00-051.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Single-Family Residential (SFR) upon review and recommendation by the Municipal Planning Commission.

Al Hammors  
Signature

102 FAIRVIEW AVE - WATKINS SC 29488  
Street Address, City

4/24/25  
Date

=====

**FOR MUNICIPAL USE:**

Petition received by jon, Date 4/24/25

Description and Ownership verified by jon, Date 4/24/25

Recommendation: ANNEXATION

By: jon, Date 4/24/25



TMS# 163-03-00-051

213 Godley St. (portion of)



**RESOLUTION NO. 2025-R-02**

**WHEREAS**, the need to address quality of life issues for Colleton County and the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority, infrastructure improvements have been identified as a priority community need for Colleton County and the City of Walterboro, and

**WHEREAS**, Colleton County wishes to address this need being the lead applicant to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds, with the City of Walterboro serving as the Subrecipient, in order to improve the water distribution system by making well improvements.

**WHEREAS**, the completion of this project would directly benefit approximately 2,121 persons in the service area, of which at least 51% qualify as having low-to-moderate incomes,

**NOW THEREFORE BE IT RESOLVED** by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the New Well / Well Upgrade Project because it will greatly improve the quality of life for the residents of the City and Colleton County.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure Application for the New Well / Well Upgrade Project and to commit funds in the amount of the required 10%, or \$241,281 of the grant request to meet the matching commitment of the proposal dated April 2025.

**ADOPTED**, THIS 6<sup>th</sup> DAY OF MAY, 2025.

---

William T. Young, Jr.  
Mayor

**ATTEST:**

---

Adrienne Nettles  
City Clerk

**Resolution # 2025-03**

TO DECLARE MAY 4-10, 2025, AS “PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

**WHEREAS**, the position of municipal clerk is the only municipal staff role that is required by state law, regardless of a municipality’s size or form of government; and

**WHEREAS**, all 271 cities and towns in the state are required to have a municipal clerk; and

**WHEREAS**, Adrienne Nettles plays a critical and varied role to support the mayor, city council and city staff; and

**WHEREAS**, municipal clerks’ responsibilities under state law include giving notice of meetings to council members and the public, keeping minutes of its proceedings, and performing other duties; and

**WHEREAS**, regardless of city size, municipal clerks have seen their roles and responsibilities expand with changing times; and

**WHEREAS**, with advancements in software and hardware, municipal clerks have become increasingly adept/skilled at using technology to prepare materials for meeting agenda packets, to record meeting minutes and to manage public records; and

**WHEREAS**, municipal clerks get their professional training from the South Carolina Municipal Finance Officers, Clerks and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina.

**NOW, THEREFORE**, be it resolved by the Council of the City of Walterboro to declare May 4 – 10, 2025, as “Professional Municipal Clerks Week” in Walterboro to recognize and honor the valuable contributions that Adrienne Nettles makes to our city.

**DONE AND RATIFIED** in Council assembled on this 6<sup>th</sup> day of May 2025.

---

William T. Young, Jr.  
Mayor

Attest:

---

Adrienne Nettles  
City Clerk





**Ministerial Staff:**

Rev. Bernard M. Brown,  
Pastor

Rev. Mychal A. Wright,  
Associate Minister

**Stewards:**

Bro. Ephraim Green, Sr  
*Pro-Tem*

Sis. Sonya Bodison  
*Admin. Assistant*

Sis. Bertha Felder

Sis. April Singleton

Sis. Gloristine Williams

**Bookkeeper:**

Sis. Sonya Bodison

**Christian Ed:**

Bro. Nathaniel Knox

**Trustees:**

Bro. Daniel Dezelle, Sr.  
*Pro-Tem*

Bro. William Singleton  
Sis. Hazel Dezelle  
*Secretary*

Sis. Lucy Green

Bro. Gregory McDuffie  
*Sexton*

Bro. Willie Felder

Bro. Tony Hunter

**Women Missionaries:**

Sis. Gloristine Williams  
*President*

**Young People Dept:**

Sis. Aaliyah Gethers  
*Director*

**Pastor's Aid Board:**

Sis. April Singleton  
*President*

**Social Action**

Bro. Dwayne T. Buckner  
*Coordinator*

**Sons of Allen:**

Bro. W. Singleton, II

# St. Peters AME Church

300 Fishburne Street--P.O. Box 46

Walterboro, SC 29488

843-549-6412

[stpetersamechurch@hotmail.com](mailto:stpetersamechurch@hotmail.com)

**Website:** [stpetersamechurch.org](http://stpetersamechurch.org)

April 9, 2025

City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

We are writing to inform you of our upcoming walk-a-thon "St. Peter's Community Health Walk" On Saturday, June 7, 2025, starting at 8:30am.

We have already followed the protocol by submitting a permit application to City Hall.

Our Health Walk will feature a few miles beginning at St. Peter's AME Church on 300 Fishburne Street following along on Bellinger, Hampton, N. Walter & Main Streets down to North Memorial Ave and returning on Wichman Street, ending back at 300 Fishburne Street. We will be walking along the sidewalk of these routes.

We would be grateful for any aid you can offer, e.g., via social media, volunteers/help to support walkers, local Emergency services, etc.

We believe this event will be a positive way to engage the community and raise awareness to make healthy choices.

Thank you for your time and consideration. If you have any questions, you may contact us at 843.549.6412 or email us at [stpetersamechurch@hotmail.com](mailto:stpetersamechurch@hotmail.com).

*Bernard M. Brown*

Rev. Bernard M. Brown, Pastor

*Sonya Bodison*

Sis. Sonya Bodison, Administrative Assistant

## EVENT & NOISE ORDINANCE VARIANCE APPLICATION

City of Walterboro, 300 Hampton St, SC 29488

Drop off or Email to [info@walterborosc.org](mailto:info@walterborosc.org).

Applicant to complete all numbered spaces.

1. Event Location: 300 Fishburne Street Walterboro, SC *St. Peter's AME Church*
2. Event Date(s): June 7th 2025, Saturday
3. Event Time(s): 8:30 AM
4. Applicant Name: Rev. Bernard M. Brown (Church Pastor)
5. Email Address: bernmbro@yahoo.com
6. Mailing Address: PO Box 46 Walterboro, SC 29488
7. Phone Number(s): 843-697-0635
8. Description of Event: "Church organized Exercise Walk" on Sidewalks
9. Single Event yes Recurring Event \_\_\_\_\_
10. Types of Noise: No expected noise - People walking + Talking
11. Public thoroughfares abutting event location: Walk starts at 300 Fishburne - To Hampton St. and circle the block back to Church
12. Permission Letter from the Property Owner Included: (circle one) YES or NO
13. Attach a list of ALL PARTICIPATING VENDORS. No vendors expected

REQUIRED DATES NOTICE OF VARIANCE SHALL BE DISPLAYED:

*(30-50 Participants)*

*The City of Walterboro is currently assessing special events and business license requirements. Approval for this event does not necessarily mean approval will be granted in the future. Moving forward, some vendors including food trucks may not be permitted if approval is granted.*

### SPECIAL CONDITIONS

Notice of Variance Signs provided by the City Code Enforcement Office shall be displayed a minimum of 10 days prior to the issuance of the Variance. Person Signing Application is Required to Return Notice of Variance Signs to the Code Enforcement Office following the event. Additional conditions to be met for approval are as follows:

Application Approved by:

Assistant City Manager

Date

NOTICE

VARIANCE SHALL ONLY BE VALID AT THE SPECIFIC LOCATION LISTED ABOVE & LIMITED TO NO EARLIER THAN 7:00am & NO LATER THAN 11:00pm.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF EVENT WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF THIS VARIANCE DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.

Rev. Bernard M. Brown (Pastor)  
Signature of Applicant

4/2/25  
Date

Signature of Owner or Authorized Agent,  
if other than Applicant.

Date



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** May 2, 2025  
**SUBJECT:** Ireland Creek Greenway and Stream Restoration Project – Tree Removal

The Parks Department is requesting permission to clear fallen trees in Ireland Creek from West Washington Street to South Jefferies Blvd. The project will remove both hazardous and potentially hazardous trees ahead of the Ireland Creek Greenway and Stream Restoration project. The project also includes the removal of two (2) dilapidated wooden bridges traversing the Ireland Creek canal. On April 23<sup>rd</sup>, the Parks Department received one (1) bid and two (2) “no bids” in response to a bid invitation extended to three (3) experienced and capable contractors familiar with working in the project environment.

<u>Contractor</u>	<u>Bid</u>
H2O Mitigation Services (St. Matthews, SC)	\$90,000
Lowcountry Tree & Limb (Walterboro, SC)	No bid
Murdaugh Tree Service (Walterboro, SC)	No bid

Staff recommends awarding the contract to H2O Mitigation Services (St. Matthews, SC) in the amount of **\$90,000** as they have experience working in the project environment and have successfully completed two (2) previous jobs in the Wildlife Sanctuary. The expenditure will be paid from the Capital Project Sales Tax. If approved, H2O Mitigation Services can begin work in the late summer/early fall of 2025. City staff asks for Council’s favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments



## **MEMORANDUM**

To: Jeffrey P. Molinari  
City Manager

From: Jonathan A. Burroughs  
Parks Director

Date: April 23rd, 2025

Subject: Ireland Creek Green-way - Tree Removal - 2025

The City of Walterboro Parks Department was tasked with soliciting bids for the tree removal and cleanup of sections of Ireland Creek/Canal paralleling Ivanhoe Rd. from W. Washington St. to S. Jefferies Blvd. This project will eliminate hazardous and potentially hazardous trees and debris ahead of the Ireland Creek Green-way project. The project will also include the removal of (2) wooden bridges traversing Ireland Creek Canal.

On April 23rd, 2025 the Parks Department received (1) bid and (2) "no bids" as a response to an invitation to bid extended to (3) experienced and capable contractors familiar with working in the project environment.

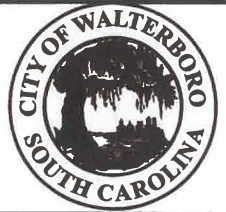
### **Contractor**

1. **H2O Mitigation Services - \$90,000.00**
2. **Lowcountry Tree and Limb - No Bid**
3. **Murdaugh Tree Service - No Bid**

These bids represent a time-frame of work to be performed in **Late Summer/ Fall 2025**. I recommend that we award the contract to **H2O Mitigation Services** as they are the only contractor willing and capable of doing the work properly, and they have experience working in the project environment, having completed (2) previous jobs, of similar scale, in the Walterboro Wildlife Sanctuary.

**Ireland Creek Tree Project**

City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488  
  
ATTN: Parks Department

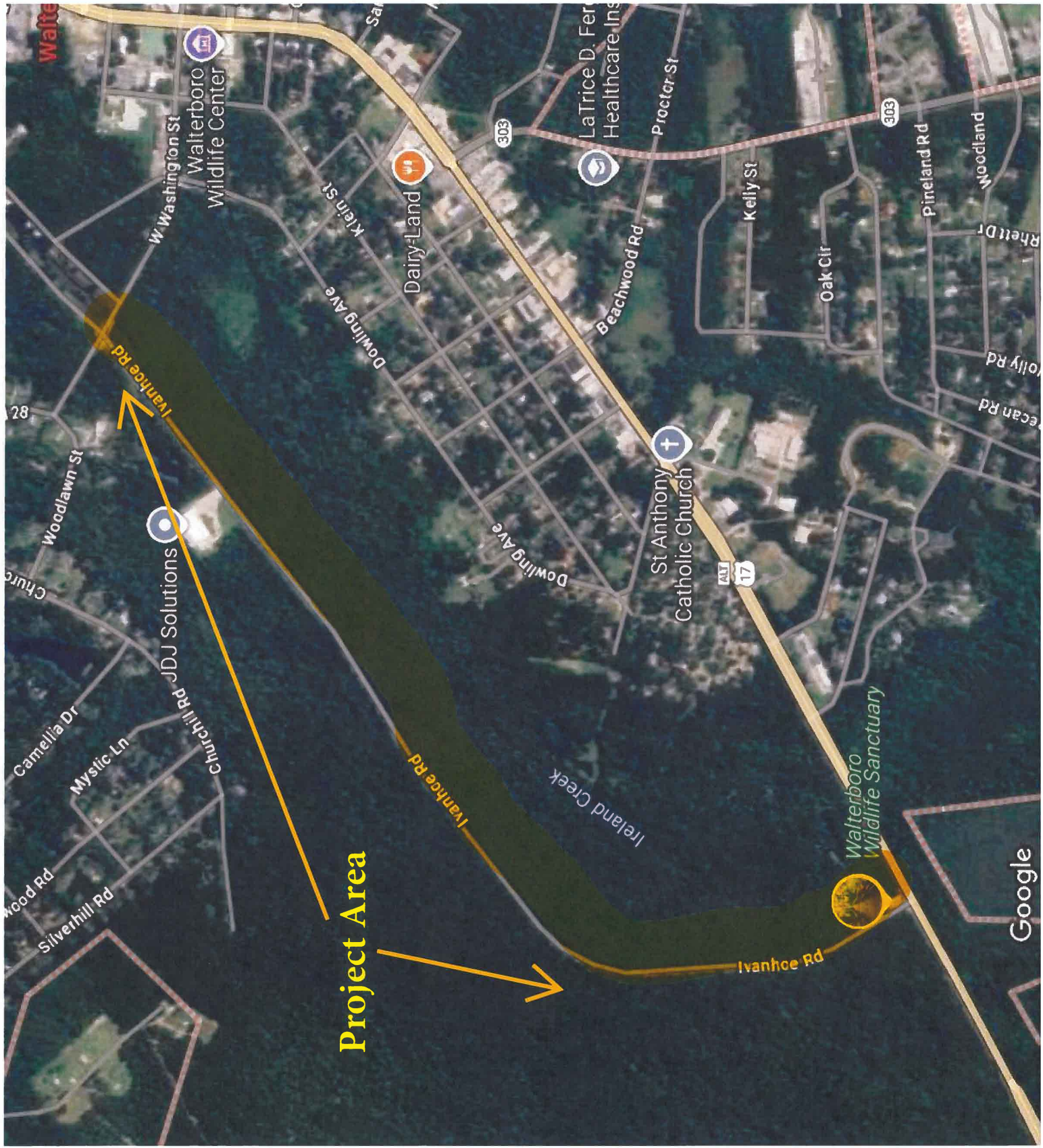


Line Items	Description and Scope of Work	Total
(1) Tree Removal	Remove <b>(150) flagged</b> trees from Ireland Creek/ Canal along Ivanhoe Rd. from W. Washington St. to S. Jeffereis Blvd. This includes felling potentially hazardous standing trees and removal of already fallen trees which traverse or lie in or near Ireland Creek/ Canal.	
(2) Additional Tree Removal	Additional <b>(20) non-flagged</b> trees as needed removed from Ireland Creek/Canal & the Walterboro Wildlife Sanctuary. This includes any trees not identified/flagged during initial inspections. These trees will be identified and selected upon consultation with the City's Parks Director or their Liason.	
(3) Debris Removal	Remove all woody debris from project area to an offsite location. <b><u>Some woody debris may be deposited towards the woodline on the side of Ireland Creek/Canal opposite Ivanhoe Rd. where conditions are applicable ; however, this debris must be cut into reasonably sized pieces to allow for decomposition and to maintain the aesthetics of the area.</u></b>	
(4) Bridge Removal	Demolish <b>(2)</b> wooden bridge structures traversing the Ireland Creek Canal between the intersection of Ivanhoe Rd. with W. Washington Street and S. Jefferies Blvd. Haul debris away to offsite location.	

**Total Bid**

**\*\*\* Additional Notes\*\*\* Please see attachments for descriptions & map.**





**Original Bid – H2O Mitigation Services – Richard Hall**

Richard Hall<richardhall1417@icloud.com>

To:Jonathan Burroughs





Wed 4/23/2025 1:37 PM

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H2O mitigation services bids \$90,000 total for project \$70,000 for the removal of 170 trees in the specified area of Ireland Creek and \$20,000 for the removal of two rotten bridges. This includes transporting the material to a specified area such as the Walterboro landfill to clean up the job.

Sent from my iPad



<b>Ireland Creek Tree Project</b>		City of Walterboro 242 Hampton Street Walterboro, SC 29488  ATTN: Parks Department	
<b>Line Items</b>	<b>Description and Scope of Work - H2O Mitigation Services</b>	<b>Total</b>	
<b>(1) Tree Removal</b>	Remove <b>(150) flagged</b> trees from Ireland Creek/ Canal between Washington Street and Ivanhoe Rd. This includes felling potentially hazardous standing trees and removal of already fallen trees which traverse or lie in or near Ireland Creek/ Canal.	     <i>Total for Line Items (1-3)</i> <b>\$70,000.00</b>	
<b>(2) Additional Tree Removal</b>	Additional <b>(20) non-flagged</b> trees as needed removed from Ireland Creek/Canal & the Walterboro Wildlife Sanctuary. This includes any trees not identified/flagged during initial inspections. These trees will be identified and selected upon consultation with the City's Parks Director or their Liason.		
<b>(3) Debris Removal</b>	Remove all woody debris from project area to an offsite location. <b><u>Some woody debris may be deposited towards the woodline on the side of Ireland Creek/Canal opposite Ivanhoe Rd. where conditions are applicable ; however, this debris must be cut into reasonably sized pieces to allow for decomposition and to maintain the aesthetics of the area.</u></b>		
<b>(4) Bridge Removal</b>	Demolish <b>(2)</b> wooden bridge structures traversing the Ireland Creek Canal between the intersection of Ivanhoe Rd. with W. Washington Street and S. Jefferies Blvd. Haul debris away to offsite location.	<b>\$20,000.00</b>	
		<b>Total Bid</b>	<b>\$90,000.00</b>
<p>*** Additional Notes*** Please see attachments for descriptions &amp; map.</p>			

**Lowcountry Tree and Limb - Steven Harrison email response/ No bid**

steven harrison<lowcountrytrees@gmail.com>

To:Jonathan Burroughs

Tue 4/22/2025 1:05 PM

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

***Please consider this reply as a "no bid".***

***Thank you for the opportunity and look forward to future collaborations.***

***Thanks, Steven***

Sent from my iPhone

On Apr 22, 2025, at 11:07 AM, Jonathan Burroughs <jburroughs@walterborosc.org> wrote:

Steven,

As we discussed, here is the document outlining the services we are requesting. If you want to use your own document to provide the numbers/quote, that's fine, this is just meant to be a guide for what we are looking to accomplish with the project.

Thanks!

Jonathan A. Burroughs

Parks Director

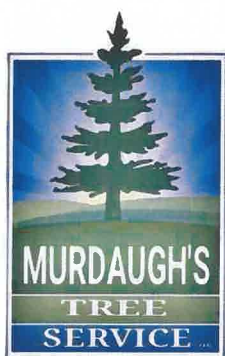
City of Walterboro

242 Hampton Street

Walterboro, SC 29488

(843) 782-3347

[jburroughs@walterborosc.org](mailto:jburroughs@walterborosc.org)



# ESTIMATE

# EST-000438

## Murdaugh's Tree Service

PO Box 2179

Walterboro South Carolina 29488

Bill To

### City Of Walterboro

242 Hampton Street

Walterboro

29488 South Carolina

U.S.A

Estimate Date :

04.21.25

#	Item & Description	Qty	Rate	Amount
1	<b>Tree Service</b> Ireland Creek Project Tree removal from Canal both sides Includes all clean up and disposal. Being that there are a large amount of trees that are inaccessible via any off-road equipment I have, I don't see a cost effective way to proceed. Therefore I decline to bid. You can hire a contractor for this more equipped for wetlands. That would be more capable of completing this project with less impact to the surroundings.	0.00	0.00	0.00

Sub Total 0.00

**Total \$0.00**

## Notes

Looking forward for your business.

## Terms & Conditions

Fuel Surcharge Rate @ 10%



**Government Finance Officers Association**  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

4/24/2025

William Young  
Mayor  
City of Walterboro, South Carolina

Dear William:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2024 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine  
Director, Technical Services



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**City of Walterboro  
South Carolina**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2024

*Christopher P. Morill*

Executive Director/CEO