

Walterboro City Council Rescheduled Regular Meeting

City Hall

August 20, 2024

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday August 20, 2024, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Utilities Director Wayne Crosby, Police Chief Wade Marvin and Tourism Director Patricia Utsey. Councilmember Greg Pryor was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order and invited everyone to join in as he gave the invocation. Councilmember Bridge led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearings:

1. **Ordinance # 2024-08**, AN ORDINANCE TO AMEND ORDINANCE # 2024-02, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FY 2024-2025 BUDGET (Second and Final Reading).

City Manager Jeff Molinari stated City Council needs to set the Local Option Sales Tax Credit Factor that will be used for the tax bills that will go out in October. The Local Option Sales Tax Credit Factor is calculated by taking the anticipated local option sales tax collection and dividing it by the total appraised value of property in the city. That sales tax credit factor comes to .002147. With City Councils approval of the ordinance, it will be sent to the County and be reflected in the bills that go out in October.

Old Business:

1. **Ordinance # 2024-08**, AN ORDINANCE TO AMEND ORDINANCE # 2024-02, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FY 2024-2025 BUDGET (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

New Business:

1. **Ordinance # 2024-09**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE A MODIFICATION TO APPENDIX A: DEFINITONS OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Introduction and First Reading).

Mayor Young asked is this to clarify the definition.

City Manager Jeff Molinari stated yes. It cleans up our existing food truck ordinance. As you are aware, as of July 31st there was change made by DHEC and that was split into a couple of divisions. Food trucks are now under the regulatory of the SC Department of Agriculture.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. **Resolution # 2024-R-05**, A RESOLUTION TO AMEND RESOLUTION 2021-R-01 CONCERNING A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION FOR THE EMERGENCY ENGINE-DRIVE POWER SUPPLY SYSTEM AT THE WALTERBORO WASTEWATER TREATMENT PLANT PROJECT AND TO COMMIT ADDITIONAL FUNDS IN THE ESTIMATED AMOUNT OF \$1,274,517, BRINGING THE TOTAL MATCH TO \$1,700,480.50 OR 25% OF THE ORGINAL GRANT PROJECT TO MEET THE MATCHING COMMITMENT OF THE HMGP PROGRAM.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, back in 2021 Council passed a resolution when the city was in the process of applying for a grant from FEMA for a new generator for the wastewater treatment plant project. As City Council is aware we had to go to a larger generator because the generator we initially designed was no longer manufactured. In April of this year City Council approved the purchase of that generator. I want to recognize Kimberly Mullinax with LCOG. She was able to go back to FEMA and secure some additional funding. What we need to do as a condition of the FEMA grant application is Council has to pass a resolution pledging our match of the grant. Since the quantities have increased, we have to amend that resolution that was passed in 2021.

Motion: Councilmember Broderick; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

3. Consideration of a request from the Colleton County Veterans Council to hold the annual Veterans Day Parade on Sunday, November 10, 2024, at 3:00 PM.

Mayor Young stated I see in the letter that the route has changed.

City Manager Jeff Molinari stated yes. I spoke with Mr. Holmes, and they are going to do the traditional route, which is the downtown route.

Mr. Holmes stated thank you for the approval and we hope that we have the Councils participation on that day. Thank you for always looking out for the Veterans.

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

City Manager's Report:

1. Consideration of WSP Work Order No. 10 – Ireland Creek Greenway and Stream Restoration- 30% Design.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for Work Order No. 10 from WSP. This is for the Ireland Creek Greenway and Stream Restoration. The city was approved for the proposal amount of \$489,000 to begin the design and engineer work. The entire amount will be paid from the Capital Project Sales Tax. This should take approximately six (6) months. When completed, the designs will be presented to City Council for input and further direction. Staff ask for Council's favorable consideration.

Councilmember Broderick asked can you give us a timeline on the entire project.

City Manager Jeff Molinari stated this phase of the project should take about six months. Once they complete this portion of the project and have a clear direction from City Council in terms of design, they can move forward with the complete engineered design. You also have to take into consideration that you are dealing with multiple regulatory agencies, that will have to get permitting and approval. Design and engineering will go well into 2025 and construction starting in 2026.

Motion: Councilmember Broderick; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

2. Request to purchase a new Police vehicle.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from Police Chief Wade Marvin requesting to purchase a new Police vehicle.

The 2024/2025 budget allocated \$64,000 for the purchase of a police vehicle. The Police Department received two (2) bids and one (1) no bid. Staff recommends purchasing a Chevy Tahoe from Cooper Chevrolet/GMC in the amount of \$50,513.98. Staff asks for Council's favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

3. Request to purchase a utility body service truck for the Water Department.

City Manager Jeff Molinari stated, Mr. Mayor and members of City Council, you have in your agenda packet, a memo and supporting documentation to purchase a utility body service truck for the Water Department. The Utilities Department solicited bids and received two bids and one no bid. Staff recommends purchasing the vehicle from Waltherboro Ford in the amount of \$78,304.00. The FY 2024-2025 Water Department budget allocated \$84,000 for the purchase. Staff ask for Council's favorable consideration.

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

4. Request to install 600 linear feet of new 6-inch sewer line.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for the installation of 600 linear feet of new 6-inch sewer line, cleanouts, and disconnection of the Beaver Life Station. The Utilities Department accepted bids on July 16, 2024. Staff is recommending Lyons Contracting (Walterboro, SC) in the amount of \$36,830.57. The estimated cost of the project was \$48,000. Staff recommends funding the project through the American Rescue Plan Act. Staff asks for Council's favorable consideration.

Councilmember Broderick stated you said we did not have this in the budget.

City Manager Jeff Molinari stated it was something that would be initially funded as part of the Enterprise Fund Budget. It was kept in the budget, and we would pay it from the ARPPA allocation as opposed to our funds in the Enterprise Fund Budget.

Motion: Mayor Bill Young; seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

5. Request to approve the purchase of a new automatic transfer switch for the generator at the wastewater treatment plant – Tropical Storm Debby – Emergency Purchase.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation and proposal to replace the automatic transfer switch on the generator at the Wastewater Treatment Plant. During Tropical Storm Debby the automatic transfer switch was damaged and new switch needed to be purchased immediately. I authorized Utilities Director Wayne Crosby to make the purchase of \$26,874.21 from GSI. We have filed a claim with the City's insurance company, SCMIRF. Being that this is a purchase above my purchasing authority of \$25,000 I need to get Councils approval on the purchase.

Motion: Councilmember Fishburne; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

6. Introduction of new Main Street/Tourism Director, Patricia Utsey.

City Manager Jeff Molinari introduced our new Main Street/Tourism Director Patricia Utsey to everyone and stated that we are happy to have her on board and look forward to working with her.

A motion was made to go into Executive Session by Councilmember Brown and seconded by Councilmember Broderick. Mayor Young explained that City Council will be going into Executive Session to discuss Matters concerning Provision of water/sewer service to Northwest Walterboro and Provision of incentives to encourage downtown redevelopment.

Executive Session:

1. Provision of water/sewer service to Northwest Walterboro.
2. Provision of incentives to encourage downtown redevelopment.

A motion to come out of Executive Session was made by Councilmember Bridge, seconded by Councilmember Brown, all in favor motion carried.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Brown, and passed unanimously. Mayor Young adjourned the meeting at 7:34 PM. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's Website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk