



**WALTERBORO CITY COUNCIL  
RESCHEDULED REGULAR MEETING  
AUGUST 20, 2024  
CITY HALL  
6:15 P.M.**

**AGENDA**

**I. Call to Order:**

1. Invocation
2. Pledge of Allegiance

**II. Public Input on Agenda Items:**

**III. Public Hearings:**

1. **Ordinance # 2024-08**, AN ORDINANCE TO AMEND ORDINANCE #2024-02 SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FY 2024-2025 BUDGET (Second and Final Reading).

**IV. Old Business:**

1. **Ordinance # 2024-08**, AN ORDINANCE TO AMEND ORDINANCE # 2024-02, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FY 2024-2025 BUDGET (Second and Final Reading).

**V. New Business:**

1. **Ordinance # 2024-09**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE A MODIFICATION TO APPENDIX A: DEFINITIONS OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Introduction and First Reading).
2. **Resolution # 2024-R-05**, A RESOLUTION TO AMEND RESOLUTION 2021-R-01 CONCERNING A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION FOR THE EMERGENCY ENGINE-DRIVE POWER SUPPLY SYSTEM AT THE WALTERBORO WASTEWATER TREATMENT PLANT PROJECT AND TO COMMIT ADDITIONAL FUNDS IN THE ESTIMATED AMOUNT OF \$1,274,518, BRINGING THE TOTAL MATCH TO \$1,700,480.50 OR 25% OF THE ORIGINAL GRANT PROJECT TO MEET THE MATCHING COMMITMENT OF THE HMGP PROGRAM.
3. Consideration of a request from the Colleton County Veterans Council to hold the annual Veterans Day Parade on Sunday, November 10, 2024, at 3:00 PM (Letter attached).

**VI. City Manager's Report:**

1. Consideration of WSP Work Order No. 10 – Ireland Creek Greenway and Stream Restoration - 30% Design. (Memo attached)
2. Request to purchase a new Police vehicle (Memo attached).
3. Request to purchase a utility body service truck for the Water Department (Memo attached).
4. Request to install 600 linear feet of new 6-inch sewer line (Memo attached).
5. Request to approve purchase of new automatic transfer switch for generator at the wastewater treatment plant - Tropical Storm Debby – Emergency Purchase (Memo attached).
6. Introduction of new Main Street Manager/Tourism Director, Patricia Utsey.

**VII. Executive Session:**

1. Provision of water/sewer service to Northwest Waltherboro.
2. Provision of incentives to encourage downtown redevelopment.

**VIII. Open Session:**

1. Council May Take Action on Items Discussed in Executive Session.

**IX. Adjournment**

ORDINANCE # 2024-08

AN ORDINANCE TO AMEND ORDINANCE # 2024-02, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2024-2025 BUDGET.

WHEREAS, the fiscal year 2024-2025 budget was adopted with the passage of Ordinance # 2024-02 on June 4, 2024; and,

WHEREAS, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2024-2025 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the fiscal year 2024-2025 budget be amended as follows:

1. A local option sales tax credit factor of .002147 shall be established.

This ordinance shall become effective upon adoption.

ADOPTED, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Adrienne M. Nettles, City Clerk

First Reading: July 09, 2024

Public Hearing: \_\_\_\_\_

Second Reading: \_\_\_\_\_

ORDINANCE # 2024-09

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE A MODIFICATION TO APPENDIX A: DEFINITIONS OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO.

WHEREAS, at the February 20, 2024, and March 28, 2024, Municipal Planning Commission Meetings, the Municipal Planning Commission discussed text amendments to Appendix A: Definitions of the Unified Development Ordinance; and a Public Input Meeting was held on March 28, 2024, and

WHEREAS, the Municipal Planning Commission unanimously recommends that Appendix A: Definitions, of the Unified Development Ordinance be amended; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that Appendix A: Definitions of the Unified Development Ordinance of the City of Walterboro, South Carolina is hereby amended as follows:

Appendix A: Definitions

Food Truck/Trailer – A food truck/trailer or a mobile food unit is defined as a mobile kitchen that may prepare, cook or serve time/temperature control for safety foods (TCS foods) as an extension of a retail food establishment. A food truck/trailer must be permitted by the South Carolina Department of Agriculture (SCDA) or governing agency in order to operate from a retail food establishment.

ADOPTED, this \_\_\_\_ day of \_\_\_\_\_, 2024.

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William T. Young, Jr.  
Mayor

ATTEST:

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Adrienne Nettles  
City Clerk

## **RESOLUTION NO. 2024-R-05**

**WHEREAS**, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of residents and businesses is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

**WHEREAS**, the City of Walterboro has submitted an application to the Federal Emergency Management Agency (FEMA), Hazard Mitigation Grant Program (HMGP) Funds in order to replace and upgrade the emergency engine-driven power supply system at the Wastewater Treatment Plant (WWTP).

**WHEREAS**, the completion of this project would directly benefit approximately 2,899 properties in the City.

**NOW THEREFORE BE IT RESOLVED** by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Emergency Engine-Drive Power Supply System at the Walterboro Wastewater Treatment Plant because it will greatly improve the quality of life for the residents and businesses of the City.

2. The City Manager shall be and is authorized to amend Resolution 2021-R-01 concerning a Federal Emergency Management Agency (FEMA), Hazard Mitigation Grant Program (HMGP) Application for the Emergency Engine-Drive Power Supply System at the Walterboro Wastewater Treatment Plant Project and to commit additional funds in the estimated amount of \$1,274,518, bringing the total match to \$1,700,480.50 or 25% of the original grant project to meet the matching commitment of the HMGP Program.

**ADOPTED**, THIS 6<sup>th</sup> DAY OF AUGUST, 2024.

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William T. Young, Jr.  
Mayor

**ATTEST:**

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Adrienne Nettles  
Clerk to Council

**FEMA Generator Math:**

Original Project        \$1,703,850

Requested April 2021, awarded August 2022

Grant	\$1,277,887.50	75%	
Local	\$425,962.50	25%	(Resolution 2021-R-01, March 2, 2021)

FEMA implemented federal cap not to exceed \$1,188,784.60 on any project, October 2022

Grant	\$1,188,784.60	69.77%
Local	\$515,065.40	30.23%

Actual budget confirmed July 2024

Construction	\$2,845,072
Engineering	\$ 98,419
Site Work	<u>\$ 34,877</u>
Total	\$2,978,368

Requested cost share adjustment May 2024, approved but awaiting official award July 2024

Grant	\$1,277,887.50	75% of original
Local	\$1,700,480.50	(Resolution 2024-R-05, August 6, 2024)

# Colleton County Veterans Council

P.O. BOX 256  
WALTERBORO, SC 29488  
TELEPHONE: (843) 908-2123

JOHNNY HOLMES  
CHAIRMAN

NATHANIEL KNOX  
CO-CHAIRMAN

DAVID LIES  
SECRETARY

BOB TIEGS  
TREASURER

SCOTT KARAL  
CHAPLIN

JANET D. SMITH  
VA OFFICER



DATE: July 30, 2024

TO: City of Walterboro  
ATTN: Mr. Jeff Molinari, City Manager

FROM: Johnny Holmes, Chairman CCVC

RE: 2024 Veterans Day Parade

The Colleton County Veterans Council has begun preparing for our Annual Veterans Day parade.

With the City's approval, the parade will be held Sunday, November 10, 2024, at 3:00 pm. Attached is a copy of the Parade Permit Request and the list of items for your consideration.

The Veterans Council requests the City's permission for the following:

- Change the parade route from Downtown to Jefferies Blvd. The route will begin at St. Anthony's Catholic Church and end at Ivanhoe Shopping Center. (see attached sketch)
- Permission to post 25 signs to announce the parade date and time. (see Right of Way Sign Permit application and a draft of the sign)
- Approval for the maximum number of Food Vendors allowed to setup food trucks between the hours of 1:00pm – 4:00pm, along the parade route. Location: Wildlife Center and Ivanhoe Shopping Center parking lots.

Thank you in advance for your support.

Respectfully,

Johnny L. Holmes Chairman  
Colleton County Veterans Council

**CITY OF WALTERBORO**  
**PARADE/PROCESSION PERMIT REQUEST**

**(PLEASE PRINT INFORMATION REQUESTED)**

**Application Date:** July 30, 2024

**1. Person submitting application:** Janet D. Smith

**Address:** 219 S. Lemacks Street, Walterboro

**Telephone:** (843) 549-1412

**2. Name of Organization:** Colleton County Veterans Council

**Chairperson/President:** Johnny Holmes

**Address:** 824 Wesley Grove, Cottageville, SC

**Telephone:** (843) 908-2123

**3. Parade Chairman:** Same as above

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**4. Date/Time of Parade:** Sunday, November 10, 2024 @ 3pm

Jefferies Blvd from St. Anthony's

**5. Parade Route requested (Attach Sketch)** Catholic Church to Ivanhoe Shopping Center

**6. Number of Vehicles/Floats:** 30 **Number of Animals:** 0

**7. Portion (width) of street parade will occupy:** \_\_\_\_\_

**8. Additional Information (Upon Request):** Request Street Closure 2:30pm



**Signature/Parade Chairman**

Same

**Signature/Organization Chairperson**

\_\_\_\_\_**Approval**

\_\_\_\_\_**Disapproval**

\_\_\_\_\_  
**Police Chief**

\_\_\_\_\_  
**City Manager**

**NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.**



# PUBLIC RIGHT-OF-WAY SIGN PERMIT APPLICATION

City of Walterboro, SC 29488

**Applicant to complete all numbered spaces.**

1. Sign Locations:	Location:
	Sniders Crossroad
Location: Robertson Blvd.	Location:
	Jefferies Blvd
Location: Greenpond Hwy 303	Location:
	Cottageville
Location: Hampton Street	Location:
	Bells Hwy

2. Name:	Mail Address	Phone
Johnny Holmes	PO Box 256, Walterboro	843 549-1412

3. Public Event Being Advertized:	<input type="checkbox"/> single event	Organization:
	<input checked="" type="checkbox"/> recurring event	Colleton County Veterans Council

4. Description of Signs:	(ATTACH DRAWINGS/PHOTOS WITH MEASUREMENTS)
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18 X 24 Sign - See attached

\*\*\*Maximum number of days allowed:\*\*\*

\*\*\*Up to 14 days prior to public event and shall be removed within 5 days after such event.\*\*\*

5. Requested dates signs will be displayed: Oct 28th - Nov.11th

Permit Fee:

**NO CHARGE**

## SPECIAL CONDITIONS:

**ONLY GROUND MOUNTED SIGNS ALLOWED.**

Person Signing Permit is Responsible for Removal of All Debris.

Application Accepted By:	Plans Checked by:	Approved by:
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## NOTICE

**TEMPORARY SIGNS WITHIN THE PUBLIC RIGHT-OF-WAY ARE ONLY ALLOWED  
BY PERMIT FOR THE PURPOSE OF INFORMING THE PUBLIC OF MAJOR  
EVENTS THAT ARE OPEN TO THE PUBLIC AND ARE DETERMINED  
TO BE OF COMMUNITY-WIDE INTEREST OR REGIONAL SIGNIFICANCE.**

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION  
AND KNOW THE SAME TO BE TRUE AND CORRECT.  
ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE  
COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.  
THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR  
CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.

Permit #

Signature of Owner or Authorized Agent

Date

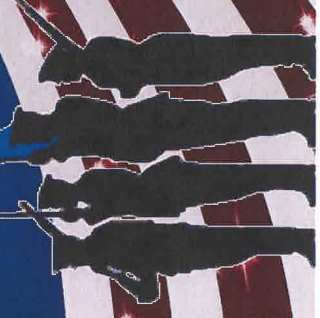
**NO CHARGE**

# VETERANS DAY PARADE

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SUNDAY, NOV. 10TH

3 PM





## MEMORANDUM

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**TO:** Mayor and City Council

**FROM:** City Manager

**DATE:** August 1, 2024

**SUBJECT:** Ireland Creek Greenway and Stream Restoration Project – 30% Design

WSP has submitted a proposal to begin design and engineering for the Ireland Creek Greenway and Stream Restoration project in the amount of **\$489,000**. The entire amount will be paid from the Capital Project Sales Tax. City Council's favorable consideration of this request will be greatly appreciated. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments



**City of Waltherboro**  
**Ireland Creek Park and Greenway – 30% Design**  
**WSP Project No. TBD**  
**MSA Work Order No. 10**  
**Attachment No.1 - Scope of Services**  
**July 11, 2024**

*Note: Effort in this Work Order will be billed on a time and materials (T&M) basis.*

## **INTRODUCTION**

WSP USA Environment & Infrastructure Inc. (WSP) is pleased to submit this work order to provide additional planning and site civil engineering services for the Ireland Creek Park and Greenway project. This work order contains our understanding of the project background, our proposed scope of services, fee information, project schedule, and authorization instructions.

## **PROJECT BACKGROUND**

WSP has previously provided the City of Waltherboro (City) with a Master Plan for Ireland Creek Park and Greenway and a survey including topography, natural resources, infrastructure, and limited (Level B SUE) underground utilities. WSP understands that the City would like WSP to provide an engineering services contract to prepare Design Documents (construction drawings) and specifications that the City can submit to contractors for bid and construction. As this second step in the design process, 30% design is needed to better understand what is feasible for the project area and budget available. The remainder of the design process will be conducted under a separate work order(s).

Commencing upon written authorization to proceed, WSP will provide professional services to produce the following deliverables.

## **TASK 1: PROJECT COORDINATION AND ADMINISTRATION**

Throughout the duration of the project, our project manager, Angela Vandelay, will schedule and attend internal WSP biweekly (once per two weeks) status meetings, as needed, to address questions and/or scheduling and resource concerns with the project's technical team. As needed to maintain project momentum, team meetings may occur more frequently than biweekly.

In addition to the biweekly internal WSP project team status meetings, Ms. Vandelay and other team members, as needed, will attend biweekly (once per two weeks) status update calls/meetings with City staff throughout the duration of the 30% design project (6-month anticipated schedule). WSP has also included a virtual Kick-off meeting and an in-person interim meeting with City staff.

Key meeting notes and action items will be summarized by Ms. Vandelay and provided to the City via email. The meeting notes will reflect key discussion points, decisions, and action items.

## **TASK 2: 30% STREAM DESIGN SERVICES**

### **TASK 2A: 30% STREAM ASSESSMENT**

#### **Geomorphic Field Assessment**

WSP will conduct a detailed geomorphic assessment of the Ireland Creek study reach. The stream will be classified in the Rosgen natural stream channel classification system to better identify where the geomorphic data will be collected. WSP will conduct a detailed geomorphic survey of the system including areas upstream and downstream to document impairments and indicators of stability and self-forming channel shapes. The geomorphic survey will include the following:

- Geomorphic mapping of stream features and site constraints
- Four geomorphic cross-sections to analyze stable segments and to document stream impairments.
- Representative longitudinal profiles of stable, functioning segments of the channel beyond the impaired project reach identifying location of important geomorphic features (riffles, pools, etc.) to represent approximately 2,000 LF of the main channel.
- Pebble / Riffle Dune measurements at three riffle locations to identify riffle material of representative geomorphic features and roughness for channel forming flow (bankfull) computations.
- Two sediment bar or sub-pavement samples to determine sediment properties of the active channel bed load to be used in the sediment transport analysis.

#### **Hydrologic Assessment**

- WSP will perform a hydrologic evaluation of the stream reach using the methodologies and regression equations outlined in the USGS Scientific Investigations Report 2023-5006 (Magnitude and Frequency of Floods for Rural Streams in Georgia, South Carolina, and North Carolina, 2017). Streamstats delineation of the watershed will be acceptable for the mainstem of Ireland Creek at this stage of design for informing flood reduction design and channel stability.
- WSP will investigate established watershed discharges including discharges used for the FEMA FIRM.
- A detailed, independent watershed assessment will not be conducted at this stage. This may be required at future design stages but is not included in this initial assessment.

#### **Sediment Transport Analysis**

- WSP will perform a sediment entrainment and competency evaluation using dimensional and non-dimensional bankfull discharge relationships. WSP will also perform a comparative sediment transport evaluation using a stable and sediment balanced channel reference section geometry for a range of discharges. The evaluation will be based on applicable transport equations for sand-bed streams. Equations will be determined once the sediment data is gathered. The results of the sediment evaluation will be used in the development of design cross-sections for the channel restoration described in Task #2B - 30% Stream Design Services.



## TASK 2B: 30% STREAM DESIGN

### Basemaps

- WSP will prepare the design base mapping using the topographic survey (conducted previously) and channel surveys prepared under Task 2A. The base maps will include the following minimum items: survey baseline; location, dimensions and elevations of utilities; location of property and easement lines with property owner reference information (name, address, deed reference); wetland delineation, forest resource; and location and description of semi- and permanent features which may influence design (e.g. bedrock, channel bars, downed trees/debris jams, retaining walls, sheds, fences, plantings areas, 18-inch diameter at breast height (DBH) trees).

### Stream Restoration Design

- WSP will incorporate hydrologic, geomorphic, sediment transport evaluations to determine the design flow / channel forming flow. The stream channel design will consider the full regime of discharges through the channel reach and will be coupled with the sediment transport analysis to select the most appropriate restoration design. Computations will include assessment of the sediment transport in the designed channel and floodplain compared to the existing conditions. Methodologies in Task 2A Sediment Transport will be followed for the proposed analysis. Bed and bank stability features will be presented as typical details. The list of stream specific plan sheets is provided below:
  - Alternative Stream Plans - two stream grading alternatives planform/alignment, anticipated extent of grading, proposed access and staging areas.
  - Preferred Stream Plan - grading alternative with planform/alignment, contours, and access and staging areas.
  - Typical Channel Cross Section Sheets (1 typical / alternative)
  - Profile Sheets with proposed profile displayed for preferred alternative
  - Details for Stream Structures and Stabilization Techniques
  - Floodplain relief conceptual design:
    - layout and work extents for the floodplain relief alternatives described in Task 5E
    - typical structures

## TASK 2C: 30% STREAM DESIGN REPORT

- After conducting geomorphic field assessment, WSP will prepare a report describing our findings of the stream conditions, stable channel conditions, describe three stream design approaches, and describe up to five flood reduction alternatives. WSP will select the preferred alternative for both stream design and flood reduction, prioritizing a flood reduction method that best supports a stable channel with a secondary goal of reducing flooding within the limits of the project. The report will include:
  - Statement of objectives
  - Site description and geomorphic analysis
  - Hydrologic assessment
  - Hydraulic assessment

- Flood reduction alternatives
- Channel design alternatives

### **TASK 3: PARK AND GREENWAY DESIGN**

#### **PURPOSE**

WSP will prepare 30% design phase drawings based on the elements as presented in the approved Master Plan drawings and match/adjust concepts to survey conditions.

#### **30% PARK AND GREENWAY DESIGN DEVELOPMENT**

The 30% Design Phase drawings will be prepared and provided in electronic copy. These drawings will detail sufficient information to submit to probable affected utility companies and to assess potential right-of-way issues. The 30% design drawings (drawn to scale 1" = 30') will encompass/include the following tasks:

- Horizontal trail/sidewalk and parking alignment including wall locations, sidewalks, driveways, compliance with accessibility requirements, vehicle parking areas, landscape planting and street furnishings.
- Optimized Ireland Creek channel horizontal and vertical geometry
- Architectural floor plans and building elevations for restrooms and picnic pavilions.
- Pre-engineered pedestrian bridge plans and elevations.
- Electrical/lighting location plans.
- Tree and landscape planting locations.
- Interpretive and wayfinding sign locations and components.
- Construction limits identified.
- Grading concepts to identify preliminary earthwork volumes.
- Anticipated drainage concepts to identify catch basins, bio-swales, proposed storm drain locations, detention areas.
- Utility plan coordination, including up to 4 meetings to coordinate with potential affected utilities.
- Site furnishings presentation boards documenting material and vendor options for benches, trash receptacles, arbors, walls, fences, drinking fountains, bike racks, etc.
- Conceptual, order of magnitude opinions of probable construction cost will be prepared for each park segment for review by the City. Refer to Task 4.
- Coordination with SCDOT for road closures (Ireland Creek Drive), road realignment (Ivanhoe Road), pedestrian crossings, Right-of-Way (ROW) and ROW encroachments. This task includes attendance for up to two members of the WSP project team to attend up to six, one-hour meetings to discuss coordination efforts with SCDOT.
- Hydraulic analysis and plan (see Task 5E).

#### **Structural Design**

This task includes provision of preliminary structural engineering services necessary for the design of bridge abutments and building foundations (e.g., restrooms, pavilions, storage). This task fee allows for structural design of building foundations. In the event that prefabricated buildings are specified, that portion of the fee would not be invoiced.

WSP will design foundations as recommended in the geotechnical report. WSP will review code requirements and provide handrails that meet code requirements as needed. The pedestrian bridges will be specified as delegated design by a prefabrication manufacturer. WSP will provide the design parameters to include design loads, width, and length for the prefabricated bridges. WSP will design the abutments to support the pedestrian bridges.

### Review/Approval

The 30% design phase drawings will be issued to the City for review, comment, and approval. WSP will meet with City staff to receive input and answer questions regarding the 30% plans.

#### Deliverables:

- 30% Design:
- Electronic copy of:
  - 30% Construction Plans including Cover, Site Plan, Drainage Plan, Utility Plan, Landscape Plan
  - Site Furnishings presentation boards
  - Up to 4 utility coordination virtual meetings and up to 6 meetings with SCDOT

### TASK 4: PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST

The Opinion of Probable Construction Cost is made on the basis of WSP's judgement as experienced and qualified professionals generally familiar with park and trail projects. Cost items and quantities will be estimated from the 30% plans. Unit costs will be based on pricing from product suppliers, data published in the RS Means publication "Site Work and Landscape Cost Data," and miscellaneous published costs. The accuracy for the Opinion of Probable Construction Costs will be in the range of +/- 20%. WSP has no control over the costs of the following:

- labor, materials, equipment, or services furnished by others,
- the construction contractor's methods of determining prices
- competitive bidding or market conditions

WSP cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from WSP's prepared Opinion of Probable Construction Cost or the above stated accuracy range. The Opinion of Probable Construction Cost is not an offer for services and does not include the costs or design services associated with items requiring additional design.

### TASK 5: ASSESSMENT SERVICES

#### TASK 5A: GEOTECHNICAL EXPLORATION SERVICES

WSP proposes the following scope of services for geotechnical exploration based on our understanding of the project. WSP understands that three new pedestrian bridges will be constructed crossing Ireland Creek along with three small one-story recreation and/or storage structures. Depending on the subsurface conditions encountered and planned structural loading, these bridge structures may require a deep or intermediate foundation system to support them.



Based on our review of aerial images, the proposed structures should be accessible at or near the proposed locations with a drill rig without needing site clearing. If site clearing is required, this may constitute a change in scope.

WSP currently proposes to perform a total of nine Standard Penetration Test borings using hollow stem augers and/or mud rotary drilling equipment in general accordance with ASTM D1586. A total of six borings will be advanced to depths of up to 40 feet at the three bridge locations (one on each side). In addition, three borings will be advanced to depths of up to 30 feet (one at each of the three small one-story recreation and maintenance structures). Soil samples will be obtained at 2.5-foot intervals to a depth of 10 feet and at 5-foot intervals thereafter to termination depth of the borings. Collected samples will be placed in sealed containers. The borings will be advanced to the assigned depths or until drill rig refusal, whichever occurs first. Therefore, up to 330 lineal feet of SPT drill rig drilling are proposed.

WSP intends to place the borings as close to the planned bridge locations as site access allows. Offsetting of the borings may be needed due to overhead and/or underground utility conflicts, vegetation, or due to being in areas in which standing water, soft soils or other obstructions present preventing access with conventional ATV track-mounted drill rigs. Activities with a drill rig will likely create some track marks on the ground, especially during driving the rig offsite to the site, which WSP expects to be acceptable. WSP did not include fees related to site restoration or repair.

WSP will establish the proposed boring locations at the site using map-scaled distances from existing site features shown on drawings provided to us and/or a handheld GPS unit. Prior to drilling, WSP will contact "SC 811" to have the locations of public underground utilities marked at the site. Private underground utilities should be marked by others prior to our field exploration. If requested, WSP can subcontract a private utility locator to scan the proposed boring locations to attempt to locate below-grade utilities or obstructions using ground penetrating radar and electromagnetic methods prior to drilling for an additional fee. WSP is not responsible for damage to private utilities.

WSP proposes to have a geotechnical professional onsite during drilling for up to four days to observe drilling activities, classify soil samples, and provide direction to the drilling crew on which paths to take to travel between the borings. If certain areas of the site are not permissible to travel through to access our borings, WSP requests that the City notify us prior to field activities.

During drilling and sampling, WSP will attempt to measure the depths to groundwater, if encountered in the borings. Following the completion of drilling and groundwater measurements, the boreholes will be backfilled with the cuttings from the borings with bentonite in the upper few feet. If excess soil remains after drilling, we have assumed that the soil can be spread and left at the site near the drilling area.

WSP will conduct drilling, testing, and sampling in general accordance with applicable ASTM standards. At the completion of drilling operations, WSP will transport the soil samples to our laboratory where they will be examined by a geotechnical professional and visually/manually classified according to the Unified Soil Classification System. The engineer may select up to six samples for laboratory classification index testing (-#200 wash, Atterberg limits and natural moisture content) in general accordance with the respective ASTM test methods.

A registered professional engineer specializing in geotechnical engineering will direct and supervise our services. A report will be provided electronically in PDF format that describes the exploration and recommendations for the site will be provided. This report will include the following:

- Summary of the field procedures and the results of the field and laboratory tests.
- A review of area and site geological conditions.
- A review of subsurface soil and rock stratigraphy.
- A plan illustrating the approximate soil test boring locations.
- Computer generated boring logs documenting conditions encountered at individual locations.
- Discussion of subsurface conditions encountered and their impact on the proposed site bridges and small structures.
- Recommendations for fill placement for new structural fills and discussion of site soils for re-use as fill.
- Recommendations for subgrade preparation.
- Discussion of anticipated foundation types, capacities, and design parameters.

The Proposed Geotechnical Exploration does not include the assessment of site environmental conditions or the presence of pollutants in the soil, rock, or groundwater of the site.

WSP has budgeted for up to 8 hours of time for extra moving time between the borings and cleanup of the boring areas. WSP has also assumed an on-site or nearby water supply source from Ireland Creek would be available for us to use to obtain water for the drill rig without extra cost. If changes to the proposed development, unexpected site and/or subsurface conditions are encountered, and it becomes necessary to modify the exploration plan or additional effort is needed to complete our proposed scope, WSP will contact you to discuss recommended variations in the exploration plan and our fee.

Based on our current schedule, WSP can perform the soil test borings within approximately four weeks of authorization. However, the drilling is dependent on availability and schedule of the driller. WSP has assumed that field work can occur during normal weekday working hours. Drilling should be completed within four working days. The written report will follow approximately fifteen working days after the fieldwork and laboratory testing has been completed. After the borings have been completed and the soil samples have been reviewed by an engineer, WSP can provide preliminary information by telephone or email, if requested.

#### **TASK 5B: WETLAND AND STREAM DELINEATION**

WSP will determine the approximate locations and extents of wetland areas within the designated project area of the proposed park and greenway. The delineation will be based on the Routine Wetland Determination (Level 2—Onsite Inspection Necessary) method as defined in the 1987 Corps of Engineers Wetlands Delineation Manual and the appropriate regional supplement(s). This technique uses a multi-parameter approach that requires positive evidence of all three of the following:

- Hydrophytic vegetation
- Hydric soil
- Wetland hydrology

Areas exhibiting the above three wetland characteristics and/or classified as streams or other aquatic resources will be considered potentially jurisdictional waters. The boundaries will be marked in the field (flagged) with plastic survey tape. Information for US Army Corps of Engineers (USACE) wetland delineation data forms will be collected. However, no jurisdictional determination submittal will be prepared or submitted to the USACE except for the permit submittal. Jurisdictional features delineated in the field will be located by the field team using GPS for the anticipated GIS mapping. No survey of the features will be conducted.

The results of the functional assessment will be included in a map of the jurisdictional wetlands as the sole deliverable for Task 5B. Special circumstances regarding wetlands/streams noted during the field investigation will be reported to the City via email correspondence.

#### **TASK 5C: CULTURAL RESOURCES**

WSP will conduct a limited cultural resources literature and records search for the Project Site to determine previously recorded cultural resources are located within the project area. Documents and files to be reviewed include the National Register of Historic Places (NRHP), South Carolina State archeological site files, Colleton County historic structures survey files, compliance and research reports, historic maps, and early aerial photographs. The literature and records search will be conducted at the appropriate state repositories for cultural resources information in Columbia, South Carolina. As needed, information may be gathered from other repositories. A letter explaining the results of the literature and records search will be prepared and referenced in the Prospectus. This proposal excludes further site-specific sampling, shovel testing, compliance level reports, etc. If these or other cultural resources studies are requested, then additional services under a separate proposal will be required.

#### **TASK 5D: PROTECTED SPECIES**

Protected species data will be solicited from the South Carolina Department of Natural Resources and the U.S. Fish and Wildlife Service to gather current data on endangered or threatened animal and plant species occurring or potentially occurring on the subject tract. WSP will also gather aerial photographs and other site documents to determine changes on the site since the original work.

Following the literature and records review, WSP will conduct a preliminary on-site reconnaissance review of the various habitat types within the selected mitigation site. This scope is limited to a sampling of the on-site habitat. No site-wide evaluation, nor site-specific protected species evaluations will be conducted. If further work is necessary outside of this limited scope, WSP will disclose this information to the City, prior to additional work.

If the literature and records review and the field information allow a suitable conclusion, WSP will prepare a compliance level report to be submitted with the permit package to the US Fish and Wildlife Service, describing the results of our investigations and the potential effect of the proposed project on protected species. This report will combine the results of the above-listed project area with the biological assessments conducted previously on the adjacent interchange parcels.

#### **TASK 5E: PRE-PERMIT COORDINATION**

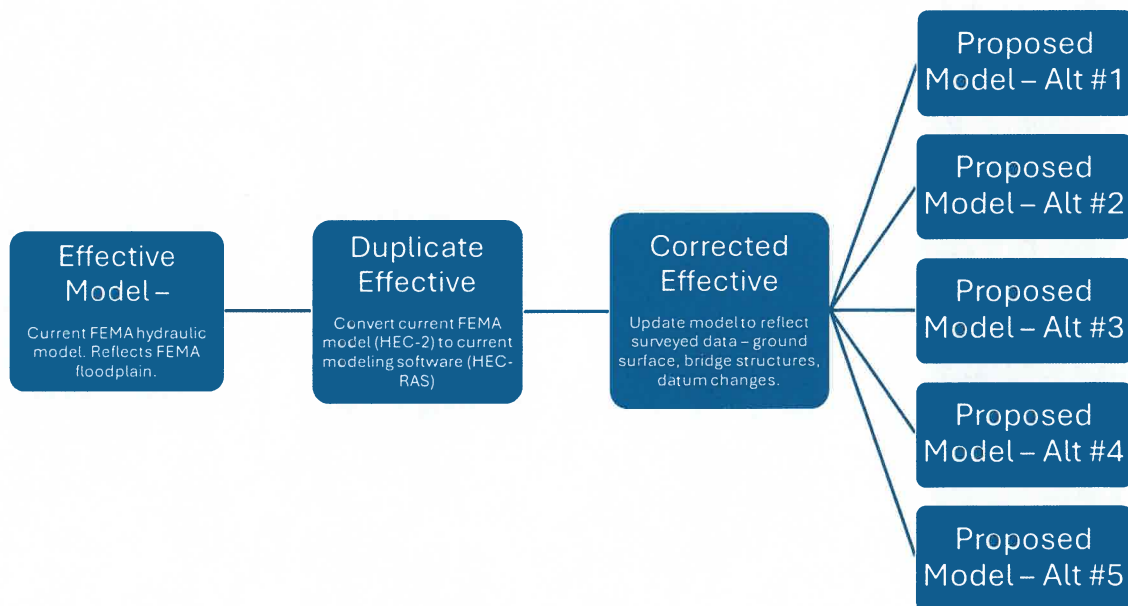
WSP will provide services to coordinate the various sub tasks for expected permitting purposes. WSP recommends a pre-application project briefing with the U.S. Army Corps of Engineers and the Office of Coastal and Ocean Resource Management (OCRM) of the South Carolina Department of Environmental Services (DES). The intent of the meeting will be to inform the regulators, get their

support for the project, and gain their input for important issues that affect their review of the future permit package submittals. Experienced WSP staff will review all the work products for compliance with regulations and guidelines and work diligently to minimize the permitting and mitigation liability of the project. WSP will provide a list of necessary permits based on the review of the design subtasks and provide a permitting matrix, with responsibilities, fees, and submittal and review/approval schedules. WSP will attempt to schedule the meetings in Waltherboro to demonstrate the important of the project.

## TASK 5F: HYDRAULIC ANALYSIS

### 1-D Analysis

WSP will develop the 1D HEC-RAS model based on the available Effective model to create the Duplicate Effective, Corrected Effective, and the Revised (Proposed) hydraulic models of Ireland Creek. WSP will account for the vertical datum change if necessary. The flood discharges from the effective Flood Insurance Study will be used. The Duplicate will be the model provided by FEMA, updated to the current hydraulic modeling software (HEC-2 to HEC-RAS). The Corrected Effective will update the Duplicate Effective to account for datum, hydraulic features not captured, and surveyed surface. This will serve as the existing conditions. The Revised /Proposed model will reflect the proposed ground surface and planned flood control structures. WSP will assess multiple proposed conditions to reflect the five proposed alternative flood control methods described below. See graphic below to illustrate this process.



### 2-D Analysis

WSP will evaluate a 2D hydraulic model to assess the impacts to sediment transport and flooding conditions within the project limits to inform design decisions. The accumulation of sediment and the instability of the channel near W. Washington Street is likely attributed to backwater caused by the existing bridge and confined floodplain.

WSP will develop a HEC-RAS-2D two-dimensional stream model for the existing channel conditions and determine the existing condition floodplain elevations. The existing conditions model will include Ireland Creek 1,500 feet downstream of W. Washington Street to 1,500 feet upstream of N. Jefferson Boulevard. The model will include the LiDAR surface beyond the survey limits. Survey will be used where available.

WSP will develop five alternative proposed conditions to analyze flood stage impacts. These will include:

1. Preferred stream valley grading and pedestrian bridges with no additional flood relief.
2. Extended bridge span and reduced piers for the W. Washington Street Bridge
3. Flood relief culvert under W. Washington Street adjacent to the bridge
4. Flood relief culverts to connect the historic floodplain on the north of Ireland Creek. This will include culverts under three floodplain obstructions so that the floodplain is activated: Ivanhoe Road, the abandoned railroad embankment upstream of W. Washington Street and W. Washington Street
5. Combination of Alternative 3 and 4.

These alternatives will assess changes in water surface, sediment transport capacity, and erosion potential for the preferred stream restoration alternative and will include the proposed improvements (e.g., pedestrian bridge crossings, etc.) and their effects on flood relief potential.

If a no rise condition is warranted, a No Rise report will be prepared for review by the local Floodplain Administrator.

#### **TASK 6: COUNCIL MEETING AND PUBLIC ENGAGEMENT**

The WSP Team may be needed to attend Council meetings and public meetings with residents and stakeholders to receive input regarding flooding, recreational opportunities, and historically and culturally significant information.

WSP recommends that one Council meeting and a public meeting be held after the draft submittal of the 30% design deliverables (following the City staff's review period). This scope assumes that three WSP staff will attend one Council meeting and one public meeting. Under a future work order, we recommend a second public meeting be scheduled after the draft submittal of the 60% design phase. Both meetings would be intended to be dual purpose, serving to inform the public of the project status/proposed design, AND allowing for crucial feedback that can be used to improve and enhance the design.

Included in this scope and as part of our public engagement approach, the WSP team will assume responsibility for developing an agenda and technical presentation for the meeting. In addition, WSP will be responsible for scanning the public input obtained during the meeting (post-it notes, mark-ups on maps and plans, etc.) and summarizing input in a summary report. To the extent possible, we will obtain and record the sources of input.

Details such as the timing and location of the Council meeting and public meeting, meeting materials needed, required/requested attendees, etc. are expected to be determined at a later date. WSP assumes that the City will be responsible for the promotion, publicity, outreach, and reservation of the venue for the Council meeting and public meeting. Unless otherwise requested, WSP understands that



the City's communication department will be responsible for the following, as deemed necessary by the City:

- Public notices
- Media releases
- Social media promotion
- Project website or webpage development and updates
- Email marketing
- Direct mail and/or postcards
- Securing appropriate venues for public events
- Audio/visual needs for public venues
- Reviewing publicly accessible content and comments received from the public

The WSP team will manage stakeholder interaction during the meeting and will coordinate with the City to manage additional questions or feedback outside the public meeting format. As the WSP team knows from the public engagement efforts associated with other similar projects, it is imperative for the City to review and approve materials being shown to the public, as well as review all public comments and responses before sent.

#### **ASSUMPTIONS**

- Property access to the site is unrestricted and will be made available for all site visits, including geotechnical investigation, and our field work can occur during normal weekday working hours.
- Utility location will be the responsibility of the Contractor.
- Construction administration services are not included in this scope.
- WSP will design one set of abutments to be used at each pedestrian bridge location.
- Specifications will be made by reference on the drawings. A standalone specification package will not be included in the deliverables.
- The prefabricated pedestrian bridges will be a delegated design by others that will require calculations and construction drawings signed and sealed by a Professional Engineer registered in the State of South Carolina.
- Structural team will not visit the site but will be provided sufficient information from the civil and geotechnical engineers and from the survey team to complete the design.
- SCDES land disturbance permitting fees will not be estimated with this scope and will be provided in a later phase.

WSP made the above assumptions in preparing this work order. WSP shall be notified if any of these assumptions are incorrect so that WSP can modify this work order accordingly.

#### **EXCLUSIONS:**

Services not specifically mentioned herein are excluded from this scope of services. The following services are clarified as exclusions from this work order, but WSP can provide them upon request at an additional fee.

- Design services above 30% design
- Permit applications
- Irrigation design
- Stormwater storage facilities
- Retaining wall design
- Review and permitting fees
- Construction testing and erosion control monitoring

- Construction administration services
- Construction observation services
- Detailed cultural and protected species surveys/reports
- Conditional Letter of Map Revision (CLOMR) or Letter of Map Revision (LOMR)
- Quantification of existing erosion or habitat features
- Localized hydrologic analyses for tributaries or drainage to Ireland Creek. This assessment will determine the potential need for additional analysis.
- Detailed watershed assessment using TR-20 or another deterministic hydrologic model. This may be necessary for permitting but is not included for initial assessment.
- FEMA Floodway assessment – will be assessed at a later design phase once the grading has been finalized
- 1D Modeling for floodplain relief and reconnection

WSP can provide the services listed above, along with full construction administrative services for an additional fee. Construction administrative services available include bidding support, contractor management, site inspections, pavement and material testing, contractor submittal reviews, contract administration, and many other full-service options.

### **SCHEDULE AND FEES:**

WSP can commence the services proposed herein within 10 business days of receipt of the attached signed work order (as defined below), according to the applicable billing rates in the Fee Schedule in Appendix A . WSP anticipates the duration of the project in this scope to be 6 months and will notify the City of changes that could significantly impact this schedule.

<b>Tasks</b>	<b>Fees</b>
1. Project Coordination and Administration	\$28,600
2. 30% Stream Design Services	
a. Stream Assessment	\$40,200
b. 30% Stream Design	\$57,200
c. Stream Design Report	\$24,600
3. 30% Park & Greenway Design Services	\$163,900
4. Preliminary Opinion of Probable Construction Cost	\$13,300
5. Assessment Services	
a. Geotechnical Exploration	\$34,500
b. Wetland & Stream Delineation	\$15,900
c. Cultural Resources	\$4,600
d. Protected Species	\$8,400
e. Agency & Permit Coordination	\$14,600
f. Hydraulic Analysis Report	\$62,400
6. Public Engagement	\$20,800
<b>Total</b>	<b>\$489,000</b>

Optional additional services and phases will be quoted upon request.

**AUTHORIZATION/TERMS AND CONDITIONS:**

The services proposed herein will be executed under the Terms and Conditions of the Agreement between the City of Waltherboro and Wood Environment & Infrastructure Solutions, Inc. (now operating as WSP USA Environment & Infrastructure, Inc.) dated 30 March 2022. WSP will proceed with the services outlined above upon receipt of signed Work Order (Appendix B).

**CLOSING:**

WSP appreciates the opportunity to work with the City on this project. If you have any questions concerning this work order, please contact Angela Vandelay at (803) 528-1685.



## **APPENDIX A**



## Fee Schedule

### WSP USA Environment and Infrastructure Solutions Inc. 2024 FEE SCHEDULE

#### **TECHNICAL SERVICES**

Charges will be made at the following rates for time spent in administration of projects, consultation or meetings, field inspection, review and evaluation of field and laboratory data, travel time, report preparation and review, etc. Charges will be based on the position level of the individual performing the services.

#### **A. ENGINEERING SERVICES**

Technician 1	per hour	\$75
Technician 2	per hour	\$85
Junior Scientist/Engineer	per hour .....	\$85
Staff Scientist/Engineer	per hour .....	\$95
Project Scientist/Engineer	per hour	\$110
Senior 1 Engineer /Scientist	per hour .....	\$130
Senior 2 Engineer /Scientist	per hour .....	\$150
Associate Principal Scientist/Engineer	per hour	\$180
Principal Engineer/Geologist/Scientist	per hour .....	\$200
Senior Principal Engineer/Geologist/Scientist	per hour .....	\$220
Administrative	per hour	\$70


#### **B. EXPENSES**

Direct expenses incurred and identifiable to the project will be charged at direct cost multiplied by 1.15 to address internal procurement costs.

#### **C. SUBCONTRACTS**

Subcontracted services through WSP will be invoiced at direct cost multiplied by 1.1 to cover the internal cost of contract administration.

## **APPENDIX B**

<b>Work Order</b>												
Client: City of Walterboro Agreement Work Order Number: 10	Project Name: Walterboro Project Number: TBD											
<b>This Work Order ("Work Order"), when approved and signed by both parties, is issued under and amends that certain Agreement between the parties dated 30 March 2022 ("Agreement"). Except as modified herein, all terms and conditions of the Agreement remain in full force and effect.</b>												
<p><b>SCOPE OF SERVICES:</b></p> <p>Wood Environment &amp; Infrastructure Solutions, Inc. (now operating as WSP Environment &amp; Infrastructure Inc.), the company indicated in the Agreement, shall perform the services ("Services"):</p> <p><input checked="" type="checkbox"/> Set forth in the attached document entitled City of Walterboro WSP Project No. TBD Work Order No. 10 Attachment No. 1 – Scope of Services Ireland Creek Park and Greenway – 30% Design, July 11, 2024. Described as follows:</p> <p>The Services are <input type="checkbox"/> are not <input checked="" type="checkbox"/> in support of a U.S. Government contract.</p> <p><b>SCHEDULE:</b></p> <p>The date for completion of these services is January 15, 2025</p> <p><b>COMPENSATION:</b></p> <p>The Client's payment obligation under this Work Order is as follows:</p> <p><input type="checkbox"/> The Firm Fixed Price for Services is</p> <p><input type="checkbox"/> The Fixed Unit Prices are set forth in the document attached hereto entitled or as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"><u>Service(s)</u></td> <td style="text-align: center; width: 50%;"><u>Price</u></td> </tr> </table> <p><input checked="" type="checkbox"/> The Estimated Cost for the Services are Time &amp; Materials not to exceed: \$489,000          Applicable billing rates are set forth in the document attached hereto entitled.</p> <p><b>By their signatures below, the parties acknowledge that they shall be bound by the terms of this Work Order, including the attachments hereto, and that the undersigned are authorized to enter into this Work Order.</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%; vertical-align: top; padding-bottom: 10px;">         Client: <b>City of Walterboro, SC</b>          Date: _____            By: _____                              (Signature)            Name: _____                              (Printed Name)            Title: _____       </td> <td style="width: 60%; vertical-align: top; padding-bottom: 10px;"> <b>WSP USA Environment &amp; Infrastructure Inc.</b>          Date: _____    <table style="width: 100%;"> <tr> <td style="width: 50%;">           By: _____                                (Signature)         </td> <td style="width: 50%;">           By: _____                                (Signature)         </td> </tr> <tr> <td>           Name: _____                                (Printed Name)         </td> <td>           Name: _____                                (Printed Name)         </td> </tr> <tr> <td>           Title: _____         </td> <td>           Title: _____         </td> </tr> </table> </td> </tr> </table>			<u>Service(s)</u>	<u>Price</u>	Client: <b>City of Walterboro, SC</b> Date: _____  By: _____ (Signature)  Name: _____ (Printed Name)  Title: _____	<b>WSP USA Environment &amp; Infrastructure Inc.</b> Date: _____  <table style="width: 100%;"> <tr> <td style="width: 50%;">           By: _____                                (Signature)         </td> <td style="width: 50%;">           By: _____                                (Signature)         </td> </tr> <tr> <td>           Name: _____                                (Printed Name)         </td> <td>           Name: _____                                (Printed Name)         </td> </tr> <tr> <td>           Title: _____         </td> <td>           Title: _____         </td> </tr> </table>	By: _____ (Signature)	By: _____ (Signature)	Name: _____ (Printed Name)	Name: _____ (Printed Name)	Title: _____	Title: _____
<u>Service(s)</u>	<u>Price</u>											
Client: <b>City of Walterboro, SC</b> Date: _____  By: _____ (Signature)  Name: _____ (Printed Name)  Title: _____	<b>WSP USA Environment &amp; Infrastructure Inc.</b> Date: _____  <table style="width: 100%;"> <tr> <td style="width: 50%;">           By: _____                                (Signature)         </td> <td style="width: 50%;">           By: _____                                (Signature)         </td> </tr> <tr> <td>           Name: _____                                (Printed Name)         </td> <td>           Name: _____                                (Printed Name)         </td> </tr> <tr> <td>           Title: _____         </td> <td>           Title: _____         </td> </tr> </table>	By: _____ (Signature)	By: _____ (Signature)	Name: _____ (Printed Name)	Name: _____ (Printed Name)	Title: _____	Title: _____					
By: _____ (Signature)	By: _____ (Signature)											
Name: _____ (Printed Name)	Name: _____ (Printed Name)											
Title: _____	Title: _____											



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** August 1, 2024  
**SUBJECT:** Request to Purchase Police Vehicle

The FY 2024-2025 budget allocated \$64,000 for the purchase of police vehicles. The Police Department received bids from two (2) dealers and one (1) no bid.

<u>Dealer</u>	<u>Vehicle</u>	<u>Total Price</u>
Cooper Chevrolet GMC (Walterboro, SC)	Chevy Tahoe PPV	\$50,513.98
Alan Jay Fleet Sales (Sebring, FL)	Ford Expedition	\$55,250.88
Walterboro Motor Sales (Walterboro, SC)	Ford Expedition	No Bid

Staff recommends purchasing a Chevy Tahoe PPV from Cooper Chevrolet/GMC (Walterboro, SC) in the amount of **\$50,513.98**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

To: City Manager

From: Chief Marvin

Date: July 23, 2024

Ref.: Request to purchase one Police Vehicle

The following is a request for authorization by the Walterboro Police Department to purchase one Police vehicle. Based on the bids provided, I am recommending that we purchase one 2024 Chevrolet Tahoe PPV pursuit package from Cooper Chevrolet for \$50,513.98.

<u>Vender</u>	<u>Vehicle</u>	<u>Price</u>
Cooper Chev\GMC	Chev. Tahoe PPV	\$50,513.98
Alan Jay Fleet Sales	Ford Expedition	\$55,750.88
Walterboro Motor	Ford Expedition	No Bid

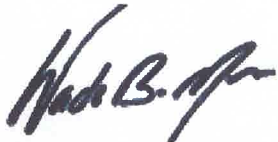
\*Prices include sales tax

  
\_\_\_\_\_  
Wade Marvin, Chief of Police

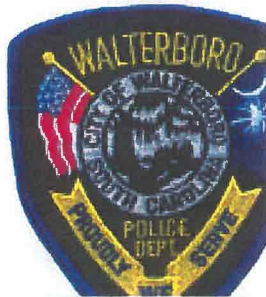
## Wade Marvin

---

**From:** Wade Marvin  
**Sent:** Tuesday, June 25, 2024 9:53 AM  
**To:** Brian Ackerman; Jesse Moon  
**Subject:** FW: 2024 Tahoe  
**Attachments:** pdfreport (8).pdf



**Wade B. Marvin, Chief of Police**  
Walterboro Police Department  
242 Hampton Street  
Walterboro, S.C. 29488  
Phone: 843-782-1032  
Email: wmarvin@walterborosc.org



**From:** Scott Rizer <scott@coopermotor.com>  
**Sent:** Wednesday, June 19, 2024 11:24 AM  
**To:** Wade Marvin <mwade@walterborosc.org>  
**Subject:** 2024 Tahoe

**CAUTION:** This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Hello Chief Marvin,

I have attached a vehicle spec sheet for a 2024 Tahoe with the Police Package. Your price on this unit will be \$50,013.98 plus \$500.00 for SC Sales Tax which will bring the total to \$50,513.98. You will be responsible for handling your own DMV paperwork. Please let me know if you need any assistance with any upfit requirements or payments to other vendors.

Thank you for allowing me to assist you with this transaction.

Sincerely,

Scott Rizer



# Vehicle Locator

## Detail Report for Customer

COOPER CHEVROLET GMC

351 N JEFFERIES BLVD, WALTERBORO, SC, 29488

843-549-6363

Customer/Company: undefined

Sales Consultant:

Address: undefined

Vehicle #1: 2024 Chevrolet Tahoe	VIN/Order #	MSRP	Stock #
	1GNSCLE1RR224214	\$53,157.00	224214
Additional Vehicle Information			

Body Style: CC10706-2WD

PEG: 1FL-Commercial / Fleet Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

Engine: L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T

Transmission: MHU-Transmission, 10sp, 10L80 Gen 2

Options: 1FL-Commercial / Fleet Preferred Equipment Group

5J3-Calibration, Surveillance Mode Int. Lighting (SEO)

5J9-Calibration, Taillamp Flasher, Red/White (SEO)

5LO-(SEO) Calibration, taillamp flasher, Red/Red

5T5-Seat Trim Override, Front Cloth/Rear Vinyl (SEO)

6J3-(SEO) Wiring - Grille Lamp and Speakers

6J4-(SEO) Wiring - Horn/Siren Circuit

6J7-(SEO) Flasher System, Headlamp and taillamp

9C1-Police Package

A2X-Power Seat Adjuster (Driver's Side)

AMF-Remote Keyless Entry Package

AT6-Seat, 2nd row 60/40 Bench, manual

ATD-Seat Delete: Third Row

ATH-Keyless Open & Keyless Start

AY0-Airbags-frontal, front seat side-impact and roof-rail

AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature

BCV-(SEO) Calibration, Rear Door Auto Lock Disable

BG9-Floor Covering: Rubberized Vinyl, Black

BTV-Remote Engine Starting Pkg

BVE-Assist Steps, Black

C6C-GVW Rating 7400 Lbs

CJ2-Climate Control, Electronic - Multi-zone

DLF-Mirrors, O/S: Power, Heated

FE9-Federal Emissions

GAZ-Summit White

GU5-Rear Axle: 3.23 Ratio

H1T-1WT/1FL-Cloth, Jet Black, Interior Trim

IOR-Chevrolet Infotainment, 7" Color Screen

K34-Cruise Control

KC4-Cooler, Engine Oil

KI4-120 Volt Electrical Receptacle, In Cab

KNP-Transmission Cooling System

KX4-Alternator, 250 AMP

L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T

MHU-Transmission, 10sp, 10L80 Gen 2

N37-Steering Column, Manual Tilt & Telescoping

PQA-1WT/1FL Safety Package

PRF-3 Years of Onstar Remote Access

PXT-Wheels: 20" Steel

R6J-Ship Thru Code Acknowledgement

RC1-Skid Plate

RNQ-Wheel, 20" Full size spare, steel

T8Z-Buckle-To-Drive

TB4-Liftgate, Rear, manual

U2J-SiriusXM Satellite Radio, Delete

UD5-Parking Assist, Front & Rear Sensors

UE1-OnStar Communication System

UE4-Following Distance Indicator

UEU-Sensor, Forward Collision Alert

UHX-Lane Keep Assist/Departure Warning

UHY-Automatic Emergency Braking

UK3-Radio Controls -Steering Wheel

UKJ-Sensor, Front Pedestrian Braking

UN9-(SEO) Radio Suppression Package

UT7-(SEO) Ground studs, aux, cargo area inside liftgate

UTJ-Theft Protection System, Unauthorized Entry

UVB-Rear Vision Camera, HD

V03-Cooling system, extra capacity

V53-Luggage rack side rails - none

VPV-Ship thru charge: Kerr Industr., Arlington, TX

VQ2-Holdback N/A, Dealer Fleet Assistance

WUA-Fascia, Front, custom

XCS-TIRE ALL 275/55R20 SL 113V BW AL3 VAR1

YK6-SEO Processing Option

Z56-CHASSIS PACKAGE POLICE CONVERSION

Z82-Trailer Package

## Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.



## Jesse Moon

---

**From:** matt.forte@alanjay.com  
**Sent:** Tuesday, June 25, 2024 5:02 PM  
**To:** Jesse Moon  
**Subject:** QUOTE FOR EXPEDITION  
**Attachments:** SCSTATE\_WALTERBORO PD (SC)\_55285\_Quote\_1.PDF

**CAUTION:** This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Your quote is attached. This vehicle is on ground and ready to ship.

Thanks,

Matt Forte  
Alan Jay Automotive Management  
Government Account Manager for SE  
Direct (863)-402-4216  
Fax (863) 402-4221  
Cell (904) 505-9682  
CHEVROLET BUICK GMC CADILLAC  
FORD LINCOLN  
CHRYSLER JEEP DODGE RAM  
TOYOTA KIA NISSAN  
ALFA ROMEO MASERATI



Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)

DIRECT 863-402-4216

WWW.ALANJAY.COM

55285-1

**Corporate Office**  
2003 U.S. 27 South  
Sebring, FL 33870

MOBILE 904-505-9682  
FAX 863-402-4221

**Mailing Address**  
P.O. BOX 9200  
Sebring, FL 33871-9200

ORIGINAL QUOTE DATE  
6/25/2024

## PRICE QUOTE FORM

REVISED QUOTE DATE  
6/25/2024

REQUESTING AGENCY **WALTERBORO PD (SC)**

CONTACT PERSON **JESSE MOON**

EMAIL [JMOON@WALTERBOROSC.ORG](mailto:JMOON@WALTERBOROSC.ORG)

PHONE **843-782-1036**

MOBILE

FAX

**PRICED IN ACCORDANCE STATE OF SOUTH CAROLINA CONTRACT #: 4400029875**

MODEL	U1F 102A	MSRP	\$55,975.00
2024 FORD EXPEDITION RWD 3.5L EcoBoost XL SSV			

CUSTOMER ID	GOVERNMENT PRICE	\$50,848.00
BED LENGTH	SUV	

\*\* All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
998	Engine: 3.5L EcoBoost V6	\$0.00
44U	Transmission: 10-Speed Automatic w/SelectShift	\$0.00
YZ	Oxford White	\$0.00
LH	Black Onyx, Cloth Front Captain's Chairs	\$0.00
102A	OPTIONS Equipment Group 102A SSV Package	\$0.00
18B	Black Platform Running Boards	\$0.00
536	Heavy-Duty Trailer Tow Package	\$0.00
62L	3.73 Axle Ratio	\$0.00
DMU	Dealer Markup	\$3,050.88
DISCOUNT	[Base Price] - [Government Discount] + [Draft] = [Vehicle Cost] \$53,848.00 - \$3,000.00 + \$0.00 = \$50,848.00	\$0.00

	FACTORY OPTIONS	\$3,050.88
AFTERMARKET OPTIONS	DESCRIPTION	
SC CD FEE	COURTESY DELIVERY -DROP SHIP- TO LOCAL VENDOR FOR PDI AND DELIVERY.	\$1,352.00
	AFTERMARKET OPTIONS	\$1,352.00

TRADE IN TOTAL COST \$55,250.88

YES WE TAKE TRADE INS ASK ABOUT MUNICIPAL FINANCING

TOTAL COST LESS TRADE IN(S) QTY 1 \$55,250.88

Estimated Annual payments for 60 months paid in advance: \$12,703.32

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS

VEHICLE QUOTED BY MATT FORTE GOVERNMENT ACCOUNT MANAGER [matt.forte@alanjay.com](mailto:matt.forte@alanjay.com)

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.  
I am always happy to be of assistance.



# Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Expedition (U1F) XL 4x2 ( Complete )

LH	Black Onyx, Cloth Front Captain's Chairs	\$0.00
YZ	Oxford White	\$0.00
<b>SUBTOTAL</b>		<b>\$53,980.00</b>
Adjustments Total		\$0.00
Destination Charge		\$1,995.00
<b>TOTAL PRICE</b>		<b>\$55,975.00</b>

## FUEL ECONOMY

Est City:17 MPG  
Est Highway:23 MPG  
Est Highway Cruising Range:535.90 mi

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Data Version: 22802. Data Updated: Jun 24, 2024 6:40:00 PM PDT.



# Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com



Vehicle: [Fleet] 2024 Ford Expedition (U1F) XL 4x2 (  Complete )

## Exterior

Black Bodyside Cladding  
Stainless Steel Side Windows Trim and Black Front Windshield Trim  
Body-Colored Door Handles  
Black Power Heated Side Mirrors w/Manual Folding  
Flip-Up Rear Window w/Fixed Interval Wiper and Defroster  
Deep Tinted Glass  
Speed Sensitive Variable Intermittent Wipers  
Galvanized Steel/Aluminum Panels  
Lip Spoiler  
Running Boards  
Black Grille w/Chrome Surround  
Liftgate Rear Cargo Access  
Tailgate/Rear Door Lock Included w/Power Door Locks  
Roof Rack Rails Only  
Auto On/Off Reflector Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting  
Headlamps w/Delay-Off  
Perimeter/Approach Lights  
Headlights-Automatic Highbeams

## Entertainment

Radio w/Seek-Scan, Clock, Aux Audio Input Jack, Steering Wheel Controls and Radio Data System  
Radio: AM/FM Stereo w/MP3 Capable -inc: speed-compensated volume and 6 speakers, connected navigation w/1-year trial, pinch-to-zoom capability, live traffic, predictive destinations and route guidance and one box search  
Streaming Audio  
Window Grid Antenna

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# Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Expedition (U1F) XL 4x2 (  Complete )

## Interior

Rear HVAC w/Separate Controls

HVAC -inc: Underseat Ducts, Auxiliary Rear Heater and Headliner/Pillar Ducts

Illuminated Locking Glove Box

Interior Trim -inc: Metal-Look Console Insert and Metal-Look Interior Accents

Full Cloth Headliner

Vinyl Door Trim Insert

Metal-Look Gear Shifter Material

Cloth Front Captain's Chairs -inc: 5-passenger seating, 8-way power driver seat (power function for tilt and lumbar, manual recline), 4-way manual passenger seat (fore/aft, recline) and 2-way manually adjustable head restraints

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror

Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 4 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats

Carpet Floor Trim

Cargo Area Concealed Storage

Cargo Space Lights

Smart Device Remote Engine Start

Connected Navigation Integrated Navigation System w/Voice Activation

Tracker System

Smart Device Integration

Dashboard Storage, Driver / Passenger And Rear Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks w/Autolock Feature

Driver Information Center

Trip Computer

Outside Temp Gauge

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Data Version: 22802. Data Updated: Jun 24, 2024 6:40:00 PM PDT.



# Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2024 Ford Expedition (U1F) XL 4x2 (  Complete )

## Safety-Interior

Back-Up Camera w/Washer

## WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000

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Ford Motor Company

06/26/2024

I, Chief Marvin, had a conversation with the owner Mr. Rizer about the future purchase of fleet vehicles. During our conversation we talked about the time frame of when you can order vehicles and when to expect delivery. They currently had no fleet vehicles available and said that if we ordered one today it could take up to a year to receive one. Due to the information received and the emergent need for police vehicles, the Ford Motor Company offered no bid.



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** August 1, 2024  
**SUBJECT:** Request to Purchase Utility Body Service Truck – Water Department

The Utilities Department solicited bids for the purchase of a Utility Body Service Truck to be used in the Water Department. The city received two (2) bids and one (1) no bid.

**Dealer**

**Bid**

Walterboro Ford (Walterboro, SC)	\$78,304.00
Family Ford (St. George, SC)	\$78,949.00
Cooper Motor (Walterboro, SC)	No bid

City staff recommends purchasing the vehicle from Walterboro Ford (Walterboro, SC) in the amount of **\$78,304.00**. The FY 2024-2025 Water Department budget allocated \$84,000 for the purchase. City Council's favorable consideration of this request will be greatly appreciated. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments



## MEMORANDUM

To: Jeff Molinari

From: Wayne Crosby, Utilities Director

Re: Truck Purchase

Date: July 29, 2024

The City of Waltherboro's Utilities Department solicited bids for the purchase of a Utility Body Service Truck to be used in the water department. This is an approved purchase in the current year's budget (2024-2025).

The City received bids from two (2) dealerships with a low bid of **\$78,304.00** from Waltherboro Ford. The bids were as follows:

<u>Contractor</u>	<u>Base Bid</u>
Waltherboro Ford	\$78,304.00
Family Ford	\$79,949.00
Cooper Moter	nonresponsive

It is therefore staff's recommendation to award this bid purchase to Waltherboro Ford in the amount of \$78,304.00.

7/25/24, 12:24 PM

Preview Order T455 - W3G 4x2 Crew Chas Cab DRW- city of walte



Walterboro Ford

Preview Order T455 - W3G 4x2 Crew Chas Cab DRW: Order Summary Time of Preview: 07/25/2024 12:24:05 Receipt: 7/25/2024

Dealership Name: Walterboro Motor Sales Co., Inc.

Sales Code: F21344

Dealer Rep. Vince Fagnoli

Type

Fleet

Vehicle Line

Superduty

Order Code T455

Customer Name city of walte

Priority Code H3

Model Year 2024

Price Level 430

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X2 CREW CHAS CAB DRW/179	\$52220	PLATFORM RUNNING BOARDS	\$445
179 INCH WHEELBASE	\$0	14000# GVWR PACKAGE	\$0
TOTAL BASE VEHICLE	\$52220	50 STATE EMISSIONS	\$0
OXFORD WHITE	\$0	SPARE TIRE AND WHEEL	\$350
VINYL 40/20/40 SEATS	\$0	JACK	\$0
MEDIUM DARK SLATE	\$0	40 GAL AFT OF AXLE FUEL TNK	\$0
PREFERRED EQUIPMENT PKG.640A	\$0	PRICE CONCESSION INDICATOR	\$0
.XL TRIM	\$0	REMARKS TRAILER	\$0
.AIR CONDITIONING -- CFC FREE	\$0	DUAL BATTERY	\$0
.AM/FM STEREO MP3/CLK	\$0	REAR VIEW CAMERA & PREP KIT	\$415
6.7L POWER STROKE V8 DIESEL	\$10495	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
10-SPEED AUTO TOROSHIFT	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.LT245/75R17E BSW ALL-SEASON	\$0	FUEL CHARGE	\$0
3.73 RATIO REGULAR AXLE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
JOB #2 ORDER	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
FRONT LICENSE PLATE BRACKET	\$0	DESTINATION & DELIVERY	\$1995

TOTAL BASE AND OPTIONS  
DISCOUNTS  
TOTAL

ORDERING FIN: QD130 END USER FIN: QD130

INCENTIVES

Acc. Code ID :10 Contract/Ref #:13-302R Bid Date :07/17/23State : SC

MSRP  
\$65920  
NA  
\$65920

DISCOUNTS:  
\$-600.00

Customer Name:  
Customer Address:

Customer Email:

Customer Phone:

Handwritten calculations and notes:

- \$59347
- St Roch 12107 Body
- 71454
- 500 TAX
- 71954
- 600
- 71354
- 76950
- 78304



**FAMILY**  
**Ford**

ST. GEORGE | SOUTH CAROLINA

5866 W. Jim Bilton Boulevard  
St. George, South Carolina 29477  
Phone: 843-563-2341  
Fax: 843-563-2343  
www.familyfordsc.com

CITY OF WALTONBORO -

PLEASE ACCEPT OUR BID ON THE  
FOLLOWING:

2024 F350 CHASSIS CAB DRW 4X2  
179" CLA XL TRIM  
6.7L DIESEL KNAUTHIDE SERVICE BODY

\$ 72499	
+ 500	S.C. IMP
<hr/>	
\$ 72999	TOTAL
6950	

VMAC Compressor  
Includes 1/2 x 50' hose Reel

BENNY WEBB  
FAMILY FORD



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** July 30, 2024  
**SUBJECT:** Sewer Installation Project

The Utilities Department accepted bids on July 16, 2024, to install a new sewer service to a newly installed gravity sewer line to abandon an obsolete sewer pump station (Beaver Lift Station). The project consists of approximately 600 linear feet of new 6-inch sewer line, cleanouts and disconnection of the Beaver Lift Station. The city received bids from three (3) contractors:

<u>Contractor</u>	<u>Bid</u>
Lyons Contracting, Inc. (Walterboro, SC)	\$36,830.57
Ackerman Landscaping and Irrigation, Inc. (Walterboro, SC)	\$37,200.00
Wolfe Creek Contracting (Walterboro, SC)	\$37,480.00

City staff recommends Lyons Contracting, Inc in the amount of **\$36,830.57**. The estimated cost of the project was \$48,000.00. Staff recommends funding the project through the city's American Rescue Plan Act (ARPA) allocation. City Council's favorable consideration of this request will be greatly appreciated. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

## MEMORANDUM

To: Jeff Molinari and Council  
From: Wayne Crosby, Utilities Director  
Re: Sewer Service Installation Project  
Date: 7/30/2024

The City of Walterboro's Utilities Department accepted bids on July 16, 2024, to install a sewer service to a newly installed gravity sewer line in order to abandon an obsolete sewer pump station. This project consists of approximately 600 linear feet of new 6-inch sewer line, cleanouts and disconnection of the existing pump station.

The City received bids from three (3) contractors with a low base bid of \$36,830.57. The bids are listed below:

<b><u>Contractor</u></b>	<b><u>Base Bid</u></b>
Ackerman Landscape and Irrigation, Inc.	\$37,200.00
Lyons Contracting Inc.	\$36,830.57
Wolfe Creek Contracting	\$37,480.00

The City has worked with each of the bidders and each has provided evidence of both experience and resources that would allow them to complete the project. It is therefore the staff's recommendation to award this construction contract to Lyons Contracting Inc. in the amount of \$36,830.87.

The proposed project has been included in the 2024-2025 Budget and will be paid from the ARPA funds that remain.



**Ackerman**  
**Landscape & Irrigation, Inc.**  
3422 Hendersonville Highway  
Walterboro, SC 29488  
(843) 844-2234 • Fax (843) 844-2237  
[Ali1@lowcountry.com](mailto:Ali1@lowcountry.com)

## Job Proposal

---

City of Walterboro  
248 Hampton St.  
Walterboro, SC 29488

July 16, 2024

Details as follows: Thunder Bolt Drive

<u>Qty.</u>	<u>Description</u>	<u>Unit</u>	<u>Total</u>
600 lf.	6" SRD35 Sewer Drain with 2 cleanouts	62.00	37,200.00

Total----- \$ 37,200.00

Ackerman Landscape & Irrigation assures workmanship shall be of first quality in every respect. We have been providing these services since 1979. All of our employees are covered under workers compensation and general liability, proof of insurance is available upon request. All measures necessary to ensure a first class job shall be taken.

-----  
Ackerman Landscape & Irrigation, Inc.

-----  
City of Walterboro

# Lyons Contracting Inc.

PO BOX 1396  
Walterboro, SC 29488  
Office(843)893-2218Fax (843) 893-3746  
Mobil (843)908-2155

**Customer**

City Of Walterboro  
248 Hampton St  
Walterboro, S.C. 29488  
#101

## Estimate

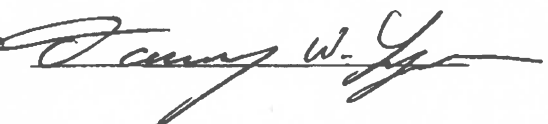
Date	Estimate
7/16/2024	212

Location

Thuderbolt Dr

Item	Description	Total
Sewer Line	For installing 600 Ft of Sewer line 6 inch SDR 35 pipe With two Clean out. Labor and Materials ( In the Industrial Area )	36,830.57
Thank you for your business.		Total \$36,830.57

Signature



# **WOLFE CREEK CONTRACTING**

**1395 Wolfe Creek Road  
Walterboro, S.C. 29488  
(843)538-2590 Office  
(843)893-6185 Cell  
Wolfecreek@lowcountry.com**

**Date: 7-15-24  
City Of Walterboro  
248 Hampton St.  
Walterboro, S.C. 29488**

## **Proposal**

---

### **Thunderbolt Dr. Project**

**Sewer line installation of approximately 600 linear feet of six inch SDR35 pipe and the two necessary clean outs. This price includes all labor and materials necessary to complete the above described project.**

**Price: 37,480.00**

**Thank you,**

**Michael S. Warren**





## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** August 16, 2024  
**SUBJECT:** Emergency Purchase – Replacement of Automatic Transfer Switch at Wastewater Treatment Plant

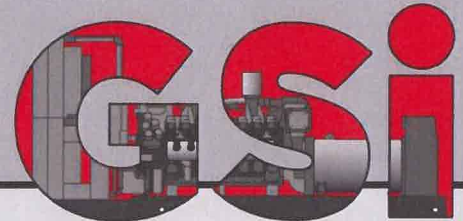
During Tropical Storm Debby, the automatic transfer switch on the generator at the wastewater treatment plant was damaged beyond repair and a new switch needed to be purchased immediately. Pursuant to Section 2-239 of the City of Walterboro Code of Ordinances, I authorized Utilities Director, Wayne Crosby to make an emergency purchase of a new automatic transfer switch in the amount of **\$26,874.21** from GSI. Staff has filed a claim with the city's insurer, SCMIRF. City Council's favorable consideration of this request will be greatly appreciated. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

31 C.Trotter Road  
West Columbia, SC 29169  
www.GeneratorServicesInc.com



WWW.GENERATORSERVICESINC.COM

24 Hr: 803.939.1470

Fax: 803.939.1473

Justin Fellers | Justin@GeneratorServicesInc.com

Date: 8/7/24

Customer: City of Walterboro

Location: Plant

Contact: Bryant Moore

Email address: [bmoore@walterborosc.org](mailto:bmoore@walterborosc.org)

Phone Number: 843-908-0282

RE: Transfer Switch Replacement

### Description of problem:

The old generac switch will not switch and needs to be replaced

### Proposed work to be performed:

GSI proposes to remove all of the wiring and remove the Generac Ats. A new Asco Ats will be installed and all of the wiring will be terminated. The controller will be programmed and the generator will be ran and the power transferred to verify the repair

### Cost:

Parts	\$ 21,362.21
Labor	\$ 5,000.00
Travel	\$ 512.00
Sub-Total	\$ 26,874.21
Tax	
Total Cost	

Thank you for the opportunity to submit the proposal. If you have any questions, feel free to give us a call.

Sincerely,  
Ben  
Stoddard

Digitally signed by Ben  
Stoddard  
Date: 2024.08.08  
09:52:20 -04'00'

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

We are pleased to provide the above quotation for your consideration. Should you decide to place an order with us, it will receive our prompt attention. This quotation is valid for a period of 30 days, thereafter it is subject to change without notice.

**SALES • SERVICE • PARTS • RENTAL**