

Walterboro City Council

City Hall

May 7, 2024

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, May 7, 2024, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, and Finance Director Amy Risher.

Call To Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Approval of Minutes:

Upon the motion of Councilmember Broderick, Seconded by Councilmember Bridge, the following minutes were unanimously approved.

1. Regular Meeting – April 2, 2024.

New Business:

1. **Ordinance # 2024-02**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2024-2025 AND MATTERS RELATING THERETO (Introduction and 1st Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: none

Carried: Mayor Young, Mayor Pro Tem Siegel, Councilmembers Bridge, Brown and Pryor voted aye, Councilmembers Broderick and Fishburne voted nay. Motion carried, 5-2.

2. **Ordinance # 2024-03**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2024-2025 AND MATTERS RELATING THERETO (Introduction and 1st Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

3. **Ordinance # 2024-04**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Introduction and 1st reading).

Motion: Councilmember Pryor; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

4. **Ordinance # 2024-05**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA KNOWN AS TMS # 147-09-00-080 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Introduction and 1st reading).

Motion: Councilmember Bridge; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

5. **Ordinance # 2024-06**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA AUTHORIZING THE EXPENDITURE OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (Introduction and 1st reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, you have in your agenda packet supporting documentation authorizing the expenditure of Covid Relief Funds. I am going to go through the different expenditures that need to be approved.

1. 2023 Revenue Loss totaling \$40,763.00.
2. Resurfacing of the Forest Hills Tennis Courts \$82,720.00
3. Water Tower Park Engineering \$21,050.00
4. Old Rizer Ford/ Pickney Park/Storage Building Demo \$173,000.00.

Another part of that will be the air monitoring for the demo. The demo project will begin the week of May 20, 2024. When we do second and final reading, I will have an exact number for the air monitoring. We ask for Council's favorable approval of this ordinance. When this is all completed, we will have a remaining balance of \$1,606,716.00 for future expenditures.

Councilmember Broderick asked are we passing this ordinance right now because we are spending \$173,000.00?

City Manager Jeff Molinari stated that is correct. Council must pass an ordinance authorizing the expenditure of any funds and projects that are being funded through Covid Relief money.

Councilmember Broderick asked is this why we need to wait to get the amount for the air monitoring?

City Manager Jeff Molinari stated yes. I should have a number for air monitoring from our consultant in the next 7-10 days.

Motion: Councilmember Siegel; Seconded by Councilmember Pryor

Discussion: None

Carries: All ayes

6. **Resolution # 2024-R-02**, A RESOLUTION TO DECLARE MAY 5-11, 2024, AS “PROFESSIONAL MUNICIPAL CLERKS WEEK IN SOUTH CAROLINA” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

Motion: Councilmember Broderick; Seconded by Councilmember Siegel

Discussion: None

Carried: All ayes

7. **Resolution # 2024-R-03**, A RESOLUTION TO PROCLAIM MAY 15, 2024, AS “DR. SARAH MILLER DAY” IN THE CITY OF WALTERBORO.

Motion: Councilmember Brown; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

8. A PROCLAMATION TO DESIGNATE MAY 2024 AS NATIONAL CITIES, TOWNS, AND VILLAGES MONTH IN THE CITY OF WALTERBORO.

Motion: Councilmember Bridge; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

9. Consideration of using the City Parking lot on Saturday May 18, 2024, from 11:00 AM to 2:00 PM, for the Pillars for Hope Community and Wellness Fair.

Motion: Councilmember Bridge; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

City Manager’s Report:

1. Consideration of WSP Work Order No. 9 – Survey, Geotech, Engineering, Design, and Permitting for Walterboro Wildlife Sanctuary Boardwalk Replacement Project Phase 2.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a proposal for survey, Geotech, engineering, design, and permitting for phase two of the boardwalk replacement project. This will be the design and engineering for the remainder of the boardwalk that needs to be replaced. It includes 3,548 linear feet of boardwalk and replacing 11 wooden bridges. As City Council is aware, we have applied for a Federal Earmark through Senator Graham’s office to fund this project. I strongly recommend that we approve this engineering proposal. That way the project can be ready as funding becomes available. The \$262,700.00 will be paid from the 2022 hospitality/accommodations tax bond issue.

Councilmember Broderick asked will this give us the exact amount that we will need to complete the project?

City Manager Jeff Molinari stated yes. My goal is now that we have phase one under construction, is we can get the design and engineering done for the remainder of the project. As funding opportunities arise, we will be shovel ready. We also have a \$500,000 LWCF grant application in the pipeline. Jonathan and Ryan have been working on that. Hopefully we will hear back from that by late spring or early summer.

Councilmember Brown asked on the quote underneath the total price, is this the not to exceed the price of \$262,700.

City Manager Jeff Molinari stated yes.

Councilmember Brown asked it cannot go over that amount, but it can come in under the amount?

City Manager Jeff Molinari stated yes, it is not to exceed the amount.

Councilmember Brown asked, can we make sure of that? If it does not exceed that amount, we get a lesser amount.

City Manager Jeff Molinari stated yes. There is one item on here Ryan and Jonathan caught, that will result in a small reduction.

Councilmember Brown asked on Task 4C, no rise study, is that something we must have done?

Assistant City Manager Ryan McLeod stated yes, I believe we have to have it done. What they are going to do is look at the footprint of the boardwalk. Since we are removing and rebuilding something in the flood plain, they need to make sure there is no rise in that water level. That way they can make sure it does not negatively affect the adjacent structures.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge

Discussion: none

Carried: All ayes

2. Consideration of a request to purchase a new pickup truck for the Water Department.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation from Utilities Director Wayne Crosby to purchase a pickup truck for the Water Department. The city received three (3) bids. Staff recommends purchase of a 2024 Ford F-250 pickup truck from Waltherboro Ford in the amount of \$35,280.00. The FY 2023-2024 Water Department budget has \$35,829 available. City staff asks for Councils favorable consideration of this request.

Motion: Councilmember Pryor; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

3. Consideration of a request to purchase a used pickup truck for the Parks Department.

City Manager Jeff Molinari stated Mr. Mayor and members of Council you have in your agenda packet a memo and supporting documentation from Parks Director, Jonathan Burroughs to purchase a pickup truck. You are probably wondering why Jonathan is looking at a used vehicle. In the past we have been able to

offset our vehicle purchases with a USDA Grant. Unfortunately, this budget year we did not receive any money from USDA. Jonthan did get a quote on a new pickup truck in the amount of \$54,000. Had we been funded through USDA it would have been much easier to purchase a new vehicle. Staff recommends purchasing a used 2016 Ford F-250 with 38,782 miles from Walterboro Ford in the amount of \$30,000. The Parks Department has the capacity to absorb the additional \$3,400. Staff ask for Council's favorable consideration.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Young explained that City Council would be going into Executive Session to discuss Matters Concerning the Marketing and Promotion of Walterboro and Colleton County to Encourage the Location or Expansion of Business/Industries, Provision of water/sewer service to encourage the location or expansion of industries or other business in the area, Potential Sale/Purchase of Property, and Personnel Matter – City Prosecutor.

Executive Session:

1. Discussion of Matters Concerning the Marketing and Promotion of Walterboro and Colleton County to Encourage the Location or Expansion of Business/Industries.
2. Provision of water/sewer service to encourage the location or expansion of industries or other businesses in the area.
3. Potential Sale/Purchase of Property.
4. Personnel Matter – City Prosecutor.

A motion to come out of Executive Session was made by Councilmember Fishburne, seconded by Councilmember Pryor, all in favor motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Pryor, and passed unanimously. Mayor Young adjourned the meeting at 7:45 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk