

Walterboro City Council

Regular Meeting

City Hall

December 5, 2023

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, December 5, 2023, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young. Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettle, Finance Director Amy Risher, and Brenda Carroll (The Baird Audit Group, LLC). Councilmember Greg Pryor was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Siegel led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearing:

1. **Ordinance # 2023-03**, AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO JOIN WITH THE WALTERBORO-COLLETON COUNTY AIRPORT COMMISSION AND COLLETON COUNTY IN CONVEYING 26.5 ACRES OF A PORTION OF REAL PROPERTY IDENTIFIED BY TMS # 132-00-00-018 TO FULLER PROPERTIES, LLC (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this is an ordinance that City Council gave first reading back at our March meeting. This is a conveyance of 26.5 acres of property from the Airport Commission. As Council is aware the airport is jointly owned by the city and the county. The property will be conveyed to Fuller Properties. The reason for the delay of the second reading is we had to identify an easement on the property for location of a future sewer line. We have gotten that resolved and we are ready to do the second and final reading. It is my understanding the closing will be held in the next week or so.

2. **Ordinance # 2023-14**, AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WALTERBORO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this is a requirement of ACT 176 that was passed back in 2020. We must update our business license ordinance every two (2) years in odd numbered years. We also need to update the Class Schedule per recommendations from the Municipal Association. That is what this Ordinance will achieve.

3. **Ordinance # 2023-15**, AN ORDINANCE TO AMEND CHAPTER 8 – BUSINESS AND BUSINESS REGULATIONS, ARTICLE III – SOLICITING; PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council one of the changes that was made in the update is solicitors, peddlers, and transient merchants were taken out of the NICS Codes. This is something that we will continue to regulate. As a result, we are having to move our regulations regarding peddlers, solicitors, and transient merchants to Chapter 8.

4. **Ordinance # 2023-16**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this will codify and put into effect the rate adjustment that we are having to make for both water and sewer to be able to fund the upgrade of the wastewater treatment plant. The Comprehensive Fee Schedule will also reflect the impact fees that City Council gave second and final reading back in October.

5. **Ordinance # 2023-17**, AN ORDINANCE AMENDING THAT CERTAIN AMENDED AND RESTATED BOND ORDINANCE ENTITLED “AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATER WORKS AND SEWER SYSTEM REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AND OTHER MATTERS RELATING THERETO” ENACTED ON NOVEMBER 1, 2016; AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this is the grant anticipation note the City is having to take out to be able to fund the improvements at the wastewater treatment plant. The grant anticipation note is scheduled to have a pre-closing tomorrow morning here at City Hall. Essentially, what this will enable us to do is be able to make the payment withdrawal and be able to handle from a cash flow standpoint the reimbursement we will get from EDA. There is typically a gap from the time we submit for the reimbursement request from EDA. This is being done to ensure that we maintain a healthy cash position in the Enterprise Fund, and we can make all our obligations to the contractor.

6. **Ordinance # 2023-18**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING THIRTEEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$13,500,00); OR THE MAXIMUM CREDIT AMOUNT, AS APPLICABLE; AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

Presentation:

1. 2022-2023 Comprehensive Annual Financial Report – The Baird Audit Group, LLC – Ms. Brenda Carroll

2022-2023 Annual Comprehensive Financial Report-The Baird Audit Group, LLC, was presented by Ms. Brenda Carroll. Ms. Carroll gave a detailed presentation of the FY 2022-2023. Ms. Carroll thanked Finance Director, Amy Risher and her staff for their hard work and assistance during the audit. Ms. Carroll indicated that it is a clean opinion, there are no material deficiencies, and the city is in a strong financial position.

Old Business:

1. **Ordinance # 2023-03**, AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO JOIN WITH THE WALTERBORO – COLLETON COUNTY AIRPORT COMMISSION AND COLLETON

COUNTY IN CONVEYING 26.5 ACRES OF A PORTION OF REAL PROPERTY IDENTIFIED BY TMS # 132-00-00-018 TO FULLER PROPERTIES, LLC (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

2. **Ordinance # 2023-14**, AN ORDINANCE AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WALTERBORO TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

3. **Ordinance # 2023-15**, AN ORDINANCE TO AMEND CHAPTER 8 – BUSINESS AND BUSINESS REGULATIONS, ARTICLE III – SOLICITING; PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS AS REQUIRED BY ACT 176 OF 2020 (Second and Final Reading).

Motion: Councilmember Siegel; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

4. **Ordinance # 2023-16**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

Motion: Councilmember Fishburne; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

5. **Ordinance # 2023-17**, AN ORDINANCE AMENDING THAT CERTAIN AMENDED AND RESTATED BOND ORDINANCE ENTITLED “AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS, AND SEWER SYSTEM REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AND OTHER MATTERS RELATING THERETO” ENACTED ON NOVEMBER 1, 2016 AND OTHER MATTERS RELATING THERETO (Second and Final Reading)

Motion: Councilmember Bridger; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

6. **Ordinance # 2023-18**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING THIRTEEN MILLON FIVE HUNDRED THOUSAND DOLLARS (\$13,500,000); OR

THE MAXIMUM CREDIT AMOUNT, AS APPLICABLE; AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

New Business:

1. A Proclamation to designate December 8, 2023, As Arbor Day in the City of Walterboro.

Motion: Councilmember Brown; Seconded by Councilmember Bridge

Discussion: None

Carried: All ayes

2. Fiscal Year 2024-2025 Budget Calendar.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have before you the proposed Fiscal Year 2024-2025 Budget Calendar. The calendar has been reviewed by the Budget Committee, there were no questions or concerns. This is the same calendar that we used for the current Fiscal Year and staff ask for Councils favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Fishburne

Discussion: None

Carried: All ayes

City Manager's Report:

City Manager Jeff Molinari stated there was nothing to report.

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Fishburne. Mayor Young explained that City Council would be going into Executive Session to discuss Provision of water and sewer service to North Walterboro, and Personnel Matter - Appointment to Keep Walterboro Beautiful Board.

Executive Session:

1. Provision of water and sewer service to North Walterboro.
2. Personnel matter – Appointment to Keep Walterboro Beautiful Board.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Bridge, all in favor motion carried.

A motion to appoint Melissa Buckner to the Keep Walterboro Beautiful Board was made by Councilmember Broderick, seconded by Councilmember Fishburne, all in favor motion carried.

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Brown. Mayor Young adjourned the meeting at 7:00 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall Bulletin board and posted on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles
City Clerk