

Walterboro City Council  
City Hall  
September 6, 2022

**Minutes**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday September 6, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Attorney Brown McLeod, City Clerk Adrienne Nettles, Utilities Director Wayne Crosby, Public Works Director Michael Crosby, Police Chief Wade Marvin, Finance Director Amy Risher, Ashley Shearin with Pillars of Hope, Dr. Sarah Miller, and New Tourism Director Scott Grooms.

**Call to Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Brown led the pledge of Allegiance to our flag.

**Public Input on Agenda Items:**

There was no public input on agenda items.

**Approval of Minutes:**

Upon motion of Councilmember Broderick, Seconded by Councilmember Brown, the following minutes were unanimously approved.

1. Regular Meeting August 2, 2022.
2. Special Called Meeting August 15,2022.

**New Business:**

1. National Recovery Month Proclamation.

Motion: Councilmember Siegel; Seconded by Councilmember Fishburne.

Discussion: None.

Carried: All ayes.

2. Consideration of a request from Brice Herndon Draft Horse and Carriage Company to conduct horse-drawn carriage rides through the Historic District of Walterboro and Hickory Valley on October 22, 23, 28, and 29, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a letter, map, and insurance certification from Brice Herndon to conduct four (4) carriage rides through the Historic District on Saturday October 22, 2022, Sunday October 23,2022, Friday October 28,2022, and Saturday October 29,2022. The tours will last approximately 45 minutes. They will begin and end at the Little Library. I have discussed this proposal with the Police Department. They are fine with the request

given the experience of the entity doing this. We are going to recommend that they have some type of light reflectors on the back so oncoming traffic can see them.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None.

Carried: All ayes.

3. Consideration of a request from the USC Salkehatchie Athletic Department to host a 5k run/walk on Saturday, October 8, 2022.

Motion: Councilmember Pryor; Seconded by Councilmember Bridge.

Discussion: None.

Carried: None.

4. Consideration of a request from the Colleton County Veterans Council for street closures, signage, and use of the city parking lot on Sunday, November 6, 2022, for the Veterans Day Parade.

Motion: Councilmember Bridge; Seconded by Councilmember Broderick.

Discussion: None.

Carried: All ayes

5. Consideration of a request from Word for Life Ministries to host a Breast Cancer Survivor/Awareness Walk on Saturday, October 1, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a proposal and map from Word Life Ministries for the Breast Cancer Survivor/Awareness walk. The walk will begin at 8 a.m. and will go through the Great Swamp Sanctuary.

Motion: Councilmember Fishburne; Seconded by Councilmember Pryor

Discussion: None.

Carried: All ayes.

### **City Manager's Report:**

1. Re-consideration of Sub-Basin 1&3 Sewer Upgrade Project- Contract 1 to clarify discrepancy from Council approval on August 2, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council at the August 2, 2022, City Council meeting, the Sub-Basin 1&3 Sewer Upgrade project was awarded to Gulf Coast Underground, LLC out of Theodore, Alabama in the amount of \$1,767,591. The actual amount as reflected on the bid tabulation was \$1,785,591, a difference of \$18,000. For auditing purposes, City Council needs to approve the correct contract amount of \$1,785,591.

Motion: Councilmember Brown; Seconded by Councilmember Broderick.

Discussion: None.

Carried: All ayes.

2. Consideration of a request to purchase a hydro excavating/industrial vacuum trailer for the Sewer Support Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Public Works Director for the Sewer Support Department to purchase a Hydro excavating/industrial vacuum trailer to assist the sewer department in cleaning manholes, storm water catch basins, and general excavation. The Sewer Support Department received three (3) bids. City staff recommends purchase of the equipment from Jet-Vac out of Sumter, SC in the amount of \$81,391.44. The fiscal year 2022-2023 Sewer Support budget allocated \$81,000 for the purchase. The Sewer Support Department will absorb the additional \$391.44. The city received a USDA grant in the amount of \$36,425 for the purchase. City staff asks for Council's favorable consideration of this request.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge.

Discussion: None

Carried: All ayes

3. Consideration of a request to purchase a portable air compressor for the Water Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Water Department. The Water Department requested bids for the purchase of a portable compressor and received two (2) bids and one (1) no bid. City staff recommends purchase of a portable compressor from Blanchard Machinery out of Summerville, SC in the amount of \$26,253.72. The fiscal year 2022-2023 Water Department budget allocated \$24,000 for the purchase. The Water Department will absorb the additional \$2,253.72. The city received a USDA grant in the amount of \$13,200 for the purchase. City staff asks for Council's favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Fishburne

Discussion: None.

Carried: All ayes.

4. Recognition of Finance Director, Amy Risher, and the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2020-2021 (10<sup>th</sup> consecutive year).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council a copy of the letter and certificate was given to us last week from GFOA. I am very pleased to report that this is the 10<sup>th</sup> year in a row that the city has achieved the GFOA Certificate of Achievement for Excellence in Financial Reporting. I would like to congratulate our Finance Director Amy Risher and her staff who continue to do an outstanding job for the city.

5. Introduction of new Director of Tourism and Downtown Development, Scott Grooms.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council it is my pleasure to introduce our new Tourism Director Scott Grooms. Scott comes to us from Beaufort County where he was the Director of Broadcast Services and prior to that he was a producer for SCETV. Scott's first day will be Monday, September 12, 2022. We are looking forward to having Scott on board and getting the Wildlife Center promoted for special events.

Scott stated I just want to thank you all for the opportunity. I was born and raised in Walterboro, moved away 25 years ago, and moved back 5 years ago. I look forward to working with each one of you.

**Executive Session:**

1. Personnel Matter: Municipal Court.
2. The provision of water/sewer service to North Waltherboro.

A motion was made to go into executive session by Councilmember Brown, seconded by councilmember Bridge. Mayor Young explained that City Council will be going into executive session to discuss a personnel matter: municipal court and the provision of water/sewer service to North Waltherboro.

A motion to come out of executive session was made by Councilmember Pryor, seconded by Councilmember Fishburne, and passed unanimously.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Fishburne, and passed unanimously. Mayor Young adjourned the meeting at 7:17 P.M. Notice of the meeting was distributed with the agenda packets, to all local media. Posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles  
City Clerk