

AGENDA

I. Call To Order:

Walterboro

- 1. Invocation.
- 2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of Minutes:

- 1. Regular Meeting August 2, 2022.
- 2. Special Called Meeting August 15, 2022.

IV. New Business:

- 1. National Recovery Month Proclamation (Attached).
- 2. Consideration of a request from Brice Herndon Draft Horse and Carriage Company to conduct horse-drawn carriage rides through the Historic District of Walterboro and Hickory Valley on October 22, 23, 28, 29, 2022 (Letter Attached).
- 3. Consideration of a request from the USC Salkehatchie Athletic Department to host a 5K run/walk on Saturday, October 8, 2022 (Letter Attached).
- 4. Consideration of a request from the Colleton County Veterans Council for street closures, signage, and use of the city parking lot on Sunday, November 6, 2022, for the 2022 Veterans Day Parade (Letter Attached).
- 5. Consideration of a request from Word for Life Ministries to host a Breast Cancer Survivor/Awareness Walk on Saturday, October 1, 2022 (Letter Attached)

V. City Manager's Report:

- 1. Re-consideration of Sub-Basin 1&3 Sewer Upgrade Project Contract 1 to clarify discrepancy from Council approval on August 2, 2022 (Memo Attached).
- 2. Consideration of a request to purchase a hydro excavating/industrial vacuum trailer for the Sewer Support Department (Memo Attached).
- 3. Consideration of a request to purchase a portable air compressor for the Water Department (Memo Attached).
- 4. Recognition of Finance Director, Amy Risher, and the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2020-2021 (10th consecutive year).
- 5. Introduction of new Director of Tourism and Downtown Development, Scott Grooms.

Executive Session:

- Personnel Matter: Municipal Court.
 The provision of water/sewer service to North Walterboro. 2.

VII. 1. Open Session:
Council May Take Action on Matters Discussed in Executive Session.

VIII. Adjournment:

Walterboro City Council

City Hall

August 2, 2022

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday August 2, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

<u>Present:</u> Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Attorney Brown McLeod, City Clerk Adrienne Nettles, Utilities Director Wayne Crosby, Public Works Director Michael Crosby, Police Chief Wade Marvin, and Dr. Ann Carmichael. Councilmember Ladson Fishburne was absent.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearing:

1. Ordinance # 2022-09, AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 BUDGET (Second and Final Reading).

There was no public input.

- 2. Receipt of public comments on proposed USDA Rural Development project to resurface tennis courts at the Forest Hills Tennis Center.
- Dr. Ann Carmichael stated thank you for the opportunity to speak with you all this afternoon. I am representing a lot of the citizens in the community who use the Forest Hills Tennis Courts. These courts are the only public courts that are available in our city. These courts are used daily, they are used by senior citizens, youth, schools, and they are used for tournaments. The courts need some repair. The courts need net replacement and resurfacing to make them safer and more usable. I tend to look at projects like this not from a health and recreational standpoint, but also as the image of the community. We have a lot of people who come to Walterboro to play on these surfaces. I always think about first impressions and what I want people to see when they come into Walterboro, and I try to look at things in that perspective. The people who come for the tournaments contribute to the economy. They buy goods, food, and gas so I look at the big picture as economic development and getting more people to come to our city. I know you are seeking funding with the USDA Rural Development. I have a fair amount of experience with that, and I have offered my services to assist with this grant if you opt to approve it.

Approval of Minutes:

Upon motion of Councilmember Pryor, Seconded by Councilmember Brown, the following minutes were unanimously approved.

1. Regular meeting July 5, 2022.

Old Business:

1. <u>Ordinance # 2022-09</u>, AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 BUDGET (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council every year we are required to set the local option sales tax credit factor and provide that information to the Treasurer which will be reflected on the tax bills that go out in October. The local option sales tax credit factor is calculated by taking the total anticipated collections and dividing that by the total appraised value of property in the city. Staff recommends Councils favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Siegel

Discussion: None Carried: All ayes.

New Business:

1. <u>Resolution # 2022-R-10</u>, A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE FORMS PURSUANT TO A USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED \$49,500 FOR THE RESURFACING OF TENNIS COURTS AT THE FOREST HILLS TENNIS CENTER.

City Manager Jeff Molinari stated Mr. Mayor and member of City Council one of the goals and objectives that City Council has for 2022 is to pursue funding for resurfacing the tennis courts. In line with that goal, staff is recommending that we pursue USDA funding. We would be looking at starting on courts 5 and 6. Those are the two courts in the back and are the newer courts that have a stronger foundation. Resurfacing will be logical for those two courts. Then we will continue to pursue other funding opportunities for the larger project. Giving the age of those courts and condition of the foundation you will be looking at a complete renovation. As Dr. Carmichael has already mentioned, we have gotten quotes on replacing all the nets and posts at the courts and will be moving forward with that project in the fall.

Councilmember Brown asked can you tell us what that price is for the nets and post.

City Manager Molinari answered, installing the new nets and posts will cost around \$8,400.

Councilmember Brown asked do we have the money for that?

City Manager Molinari answered we can work that price into the Parks Department budget.

Councilmember Pryor asked so courts 1-4 will have to be completely torn apart and new asphalt, concrete will have to be brought in. Did we get a price on that, and how long will the tennis courts be down when that takes place?

City Manager Molinari stated for the front courts we got a quote from Skip Scarpa with Carolina Sports Services. These are 2020 numbers but the figure we were quoted a couple years ago was \$450,000. The reason why I am not recommending resurfacing for all 6 courts is Skip told us given the condition of the front 4 courts that if we were to do a resurfacing, we would essentially be throwing good money after bad because of all the underlining issues would manifest themselves quickly after the work is completed. The answer to your question is if we were to do a complete renovation of the front 4 courts you would be looking at a multiple month project where we would have to shut the courts down. This gives us a good start so the conditions of the nets are an issue so we can address that, and we can take care of the back 2 courts. For the more intensive aspect of the project, we can see what we can come up with for funding.

Councilmember Pryor asked do we know when the courts were built.

Mayor Young stated they were built when we had the Recreation Commission and the City and County both appointed people to that commission. I know the courts were rehabbed one time when the city was giving the courts back.

Councilmember Brown asked does USDA grants require a bidding.

City Manager Molinari stated yes it does.

Councilmember Bridge asked what the total cost is of resurfacing the back 2 courts.

City Manager Molinari stated the estimate that we received for the back 2 courts is \$20,000.

Councilmember Brown asked was that quote from 2020?

City Manager Molinari stated no, we received a recent quote for the resurfacing of courts 5 and 6.

Councilmember Bridge asked so you are saying \$10,000 pre court, and this grant is for how much.

City Manager Molinari stated we can apply for up to \$49,500.

Councilmember Bridge asked if we have a matching amount and how much.

City Manager Molinari stated we do have a matching amount. Say we do it for \$20,000, USDA would pick up \$11,000 of that (55%) and the city would be responsible for the 45% match which would be \$9,000.

Councilmember Pryor asked that would be the first resurfacing of those 2 courts?

City Manager Molinari stated that is correct. Typically, the USDA grant takes about 6 months to process. Whenever we hear yes or no back then we have four (4) months to spend the money. Depending on when we hear back from USDA, we could look at potentially working the match into next year's budget.

Mayor Young asked would we put in the application that this is the first step in a bigger project, that we may come back to later.

City Manager Molinari stated Dr. Carmichael has volunteered to assist the city with this grant. One of the specific areas I am going to need help with is the needs assessment part. So, we will certainly put that in the application.

Dr. Carmichael stated I have had a conversation with the representative from the region and you can stack this type of grant we are asking for. So, you will be able to apply for this same grant within the same year.

Councilmember Bridge asked I just want to understand the complete work is to fill those cracks, resurface with asphalt, then paint and line the courts, put in new nets and post, and all that is included in the \$10,000.

Assistant City Manager McLeod stated for courts 5 and 6 they will be resurfaced, there will not be any asphalt. That surface and subsurface below are in good shape. So, an application of polymer and paint will be applied, and there is any option to fill cracks if we decide to take that route. There is no guarantee on the crack filler, but that is an option we have looked at, but that would be for courts 5 and 6. We feel like there doesn't need to be any resurfacing to those two courts. Courts 1-4 will need a complete renovation.

Councilmember Bridge asked Dr. Carmichael are there cracks on the back two courts?

Dr. Carmichael stated there are some hairline cracks, but they are in better shape than the front courts.

Councilmember Bridge asked if cracks are on the court shouldn't they have to be addressed.

Assistant City Manager McLeod stated that is when we would look at the crack filler and lean on Skip's expertise. Hairline cracks perform better with crack filler. Courts 1-4 have a ¾ inch crack. Those will continue to separate. Skip feels like the crack filler may be a good option for those hairline cracks.

Councilmember Brown stated he would like to thank Dr. Carmichael for all her help.

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None Carried: All ayes

2. <u>Resolution # 2022-R-11</u>, A RESOLUTION AUTHORIZING THE CITY MANAGER TO COMMIT AN ADDITIONAL \$41,327 FOR THE GADSDEN LOOP WATER UPGRADE PROJECT.

City Manager Molinari stated Mr. Mayor and members of City Council this is a revision to the resolution that came before City Council in May and was approved. This is for the Gadsden Loop Water Upgrade project. Initially the City match for this project was going to be \$46,937 and during the grant application the Lowcountry Council of Governments adjusted the budget, the grant is larger, and the city match is smaller. They are requiring that City Council pass a new resolution reflecting those amounts.

Motion: Councilmember Brown; Seconded by Councilmember Pryor

Discussion: None Carried: All ayes

City Manager's Report

1. Consideration of a request to purchase police vehicles.

City Manager Molinari stated Mr. Mayor and members of City Council, you have a memo and supporting documents in your agenda packet for a request to purchase two (2) new police vehicles from the Police Chief. The Police Department is looking at purchasing two new vehicles from Love Chevrolet in the amount of \$127,996. This includes the price of two new vehicles with the police upfit, which is estimated to be \$26,000 per vehicle and sales tax. The city received a \$49,500 grant so the net cost to the city will be \$77,996. The department reached out to both local dealers and each indicated they could not provide the vehicles we requested. Staff recommends purchasing the two vehicles from Love Chevrolet in the amount of \$127,996. City staff asks for Council's favorable consideration of this request.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None Carried: All ayes

2. Consideration of bids for the Sub-Basin 1&3 Sewer Upgrade project.

City Manager Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for Sub-Basin 1&3 Sewer Upgrade Project-Contract 1. On July 26, 2022, the Public Works Department accepted bids to rehabilitate the sewer system in the Gadsden Loop area. Included in that is Rivers Street, Jackson Street, and other intersecting streets in the service area. The scope of work is divided into two mains in the project area. Contract 2 includes the total replacement of sewer mains in the project area. We hope to bring that back to City Council next month. The city received one bid with a base bid of \$1,785,591 and two no bids. Hybrid Engineering has evaluated the construction expense of the bidders and found that Golf Coast Underground, LLC has the experience and resources to complete the project. The city received a Community Development Block Grant in the amount of \$2,321,831 for construction of the project. The City's required match is \$352,235. The City's match will come from the 2021 water/sewer bond. City staff recommends awarding the contract to Gulf Coast Underground, LLC out of Theodore Alabama in the amount of \$1,767,591. City staff asks for Council's favorable consideration of the request.

Motion: Councilmember Pryor; Seconded by Councilmember Bridge

Discussion: None Carried: All ayes

3. Consideration of engineering and design services for the Gadsden Loop Neighborhood Improvement project.

City Manager Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documents for a proposal from the city's engineer, Hybrid Engineering. The city received a \$783,068 Community Development Block Grant to upgrade the waterlines in the Gadsden Loop neighborhood. The project will include the construction of 4,984 linear feet of new 6" water mains to replace the existing 2" inch water mains, along with adding seven fire hydrants in the residential area. The city's engineer, Hybrid Engineering can perform the survey, design, and construction observation services for an amount of \$86,508 which will cover the city's 10% match requirement. Staff recommends approval of Task Order Number 20 from Hybrid Engineering in the amount of \$86,508. The fiscal year 2022-2023 Enterprise Fund Budget allocated \$86,000 for the project. The Enterprise Fund will absorb the additional \$508. Staff ask for councils' favorable consideration

Motion: Councilmember Broderick; Seconded by Mayor Young

Discussion: None

Carried: All ayes

Executive Session:

- 1. The provision of water/sewer service to North Walterboro.
- 2. Contractual Matter-overhead Street light conversion.

A motion was made to go into executive session by Councilmember Brown, seconded by Councilmember Pryor. Mayor Young explained that City Council will be going into Executive Session to discuss the provision of water/sewer service to North Walterboro and a Contractual Matter: overhead streetlights conversion.

A motion to come out of executive session was made by Councilmember Bridge, seconded by Councilmember Broderick, and passed unanimously.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Pryor, and passed unanimously. Mayor Young adjourned the meeting at 7:18 P.M. Notice of the meeting was distributed with the agenda packets, to all local media. Posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles

Walterboro City Council Special Called Meeting City Hall August 15, 2022

Minutes

A Special Called Meeting of Walterboro City Council was held at City Hall on Tuesday August 15, 2022, at 5:00 P.M., with Mayor Bill Young presiding.

<u>PRESENT WERE:</u> Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, and Attorney Brown McLeod. Councilmember Greg Pryor was absent.

CALL TO ORDER:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order.

PUBLIC INPUT ON AGENDA ITEMS:

There was no public input on agenda items.

NEW BUSINESS:

I. Resolution # 2022-R-12, A RESOLUTION AUTHORIZING THE CITY OF WALTERBORO TO ACT AS THE SPONSOR FOR A GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE BENEFIT OF THE LOWCOUNTRY REGIONAL AIRPORT AND ADOPT THE APPLICATION FOR THE GRANT AS ITS OWN, ACCEPT THE GRANT AGREEMENT AND OTHER MATTERS RELEATED THERETO.

Mayor Young stated this grant is for the resurfacing project of the runways. This part of the project is about \$16,000. The FAA requires that we are the sponsor for this project. This does not necessarily mean that we are going to pay for the project, but we are the sponsor in the application process. There will be another application for the rest of the project which is over 6 million dollars. We are the sponsor, and the FAA requires the sponsor to authorize the signer. Our share is \$16,000. Once I sign this it will go directly to Bert Duffie for him to sign, saying that I am authorized to sign it by the governmental entity We did this last time, and the FAA has Bert in their records. We will have to pay Bert \$100 for representing us.

Councilmember Bridge asked, when you say we, are you talking about City Council?

Mayor Young stated yes.

Councilmember Bridge asked, we pay the fee to the attorney, and we pay the 10%?

Mayor Young stated we don't expect the City to pay the 10%.

Councilmember Bridge asked when you say "they" are paying the 90% who is they.

Mayor Young stated the FAA.

The bigger part of the project is going to be 95% and 5% match. The local match on that is going to be around \$230,000. Wither the airport has the money or will we be coming back to the City and County to help. We must have the runways to have the airport. I am not sure how we will turn down 95% money and not do the work. There will be another opportunity to address this.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge.

Discussion: None.

Carried: All ayes.

There being no further business to consider, a motion to adjourn was made by Councilmember Brown, seconded by Councilmember Fishburne, and passed unanimously. Mayor Young adjourned the meeting at 5:08 P.M. Notice of the meeting was distributed to all local media, posted on the City's website and City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles

2022 National Recovery Month Proclamation

WHEREAS, Mental health and substance use disorders affect all communities nationwide, with commitment and support, those impacted can embark on a journey of improved health and overall wellness; and

WHEREAS, the focus of National Recovery Month this September is to celebrate all people that make the journey of recovery possible by embracing the 2022 theme, "Recovery is For Everyone: Every Person, Every Family, Every Community"; and

WHEREAS, Recovery Month spreads the message that people can and do recover every day; and

WHEREAS, the impact of mental health and substance use disorders is apparent in our local community, and several people are affected by these conditions; and

WHEREAS through Recovery Month, people become more aware and able to recognize the signs of mental health and substance use disorders and encourages people in need to recovery services to seek help; and

WHEREAS, RECOVERY MONTH observance continues to work to improve the lives of those affected by mental health and substance use disorders by raising awareness and educating the communities about the effective services that are available.

NOW THEREFORE BE IT PROCLAIMED, by the Mayor and the City Council of the City of Walterboro, in Council assembled the month of September 2022 as National Recovery Month in Walterboro and call upon our community to observe this month with compelling programs and events that support this year's observance.

DONE, this 6th day of September 2022.

William	T.	Young, Jr.,	1
Mayor			

ATTEST:	
Adrienne Nettles	
City Clerk	



HOME OF THE BRICE HERNDON DRAFT HORSE AND CARRIAGE COMPANY 1193 Bells Highway, Walterboro, South Carolina 29488

August 22, 2022

City of Walterboro Mayor and City Council Post Office Box 709 Walterboro, South Carolina 29488

Dear City Officials,

We are preparing for the upcoming 2022 holiday season and one of our proposed activities is a joint venture between our carriage company and the Colleton County Historical and Preservation Society for Halloween. We are requesting to be placed on the City Council agenda for Tuesday, September 6, 2022. We wish to inform you about our proposed, "Front Porch Phantoms" which will be horse-drawn carriage rides recounting ghost stories and scary history stories through the Historic District of Walterboro and the Hickory Valley Neighborhood.

This joint venture will also serve as a fundraiser for the Colleton County Historical and Preservation Society (CCHAPS). The Brice Herndon Draft Horse and Carriage Company will provide the carriages, horses, drivers, and most advertising and CCHAPS will provide the stores and narrators for the event. We will presale tickets as well as selling tickets at the door.

Our proposed dates and tentative times for this, all depending on ticket sales are as follows:

Saturday, October 22, 2022, 7pm, 8pm, 9pm
Sunday, October 23, 2022, 7pm, 8pm
Friday, October 28, 2022, 7pm, 8pm, 9pm
Saturday, October 29, 2022 7pm, 8pm, 9pm
*other dates or additional times to be added if needed.

These tours will last approximately 45 mins and will begin and conclude at the Little Library in Walterboro. We will utilize two of our large 10 passenger surreys which will be pulled by two draft horses. Our parent company, The Brice W. Herndon and Sons Funeral Homes, maintains liability insurance and proof of which is also attached. Please also know, these horses are traffic safe and will need no consideration for blocking or stopping traffic in any areas. They are highly trained carriage horses and work daily in larger cities, such as Charleston and downtown Savannah, Georgia.

We request permission to operate Front Porch Phantoms through Hickory Valley and the Walterboro Historic District with the use of our carriages on public roads. We also request that the Church Street between Fishburne and (what is that street) be closed during the tours starting 1 hour before the first tour until 1 hour after the return of the last tour. This is the area between the Bedon-Lucas House and the Little Library Park.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy (ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Brown & Brown of South Carolina, Inc.

3700 Forest Drive, Suite 300

Columbia

SC 29204

Brice W. Herndon and Sons Funeral Home, LLC

1193 Bells Hwy

Walterboro

SC 29488

Walterboro

SC 29488

INSURER F:

Walterboro

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Brice W. Herndon and Sons Funeral Home, LLC					INSURER C :					
1193 Bells Hwy				INSURER D :						
					INSURER E:					
Walterboro	SC 29488	INSURER F:								
COVERAGES	NUMBER: 21/22 Liab exp									
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Brice W. Herndon and Sons Funeral Home, LLC			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				E			
1193 Bells Hwy					AUTHORIZED REPRESENTATIVE					

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SC 29488

Walterboro



July 29, 2022

Walterboro City Council 242 Hampton St. Walterboro, SC 29488

Dear Members of City Council,

The USC Salkehatchie Athletic Department is hosting a 5K run/walk fundraiser on Saturday, October 8 starting at 8:00am. We would like to use the Rice Run route provide to us by Ashley Rhode.

The route is as follows:

- Start at W. Washington St and Klein St.
- Head straight onto Klein St.
- Turn slight left onto Dowling Avenue
- Turn right onto De Treville Road
- Head straight (now entering Walterboro Wildlife Sanctuary)
- Turn sharp right onto Walterboro Wildlife Sanctuary by pond
- Turn right onto W. Washington Street
- Turn right onto Dowling Avenue
- Turn left onto McTeer Street
- Tune left onto Klein Street
- End at Klein Street finish line at W. Washington and Klein.

I talked with Captain Grant about the route, and he said it would be simple for officers to facilitate the race.

We are requesting permission to use the above mentioned route and the grassy area at W. Washington Street and Klein Street from 7:00am until 11:00am on Saturday, October 8, 2022.

Thank you for your consideration.

Sincerely,

Sarah E. Miller

Sarah E. Miller, PhD USC Salkehatchie

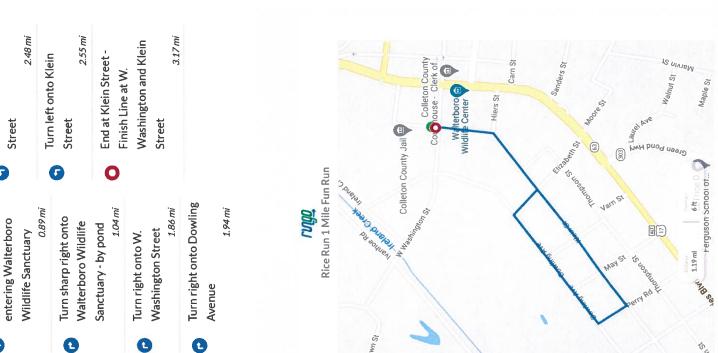
Directions

- Start at W. Washington Street and Klein Street 0 mi
- Head straight onto Klein Street
 - 0.10 mi Turn slight left onto
- 0.82 mi Turn right onto De **Treville Road**

0.80 mi

Dowling Avenue

- Head straight Now Wildlife Sanctuary
- Turn left onto McTeer Street G



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0.59 mi

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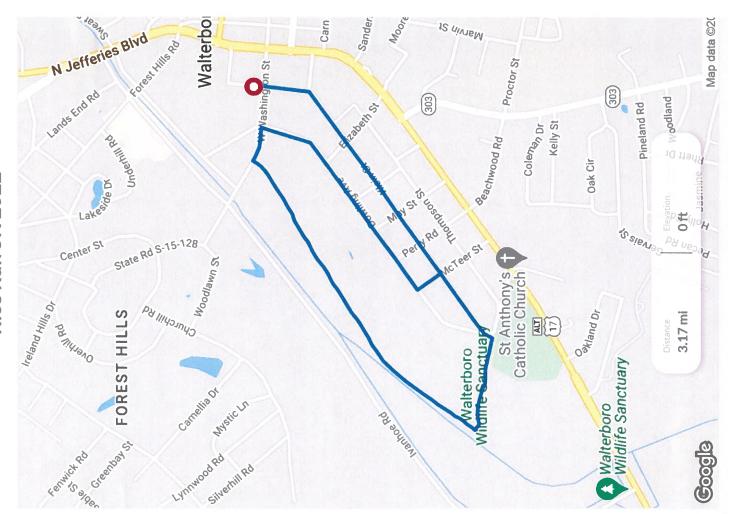
art at W. Washington reet and Klein Street

Directions

Kleinst



Rice Run 5K 2022



Colleton County Veterans Council

PO BOX 256 WALTERBORO, SC 29488 843-549-1412

JOHNNY HOLMES, CHAIRMAN

JANET D. SMITH, VA OFFICER ROBERT TIEGS, TREASURER

DATE: August 26, 2022

TO: City of Walterboro

ATTN: Mr. Jeff Molinari, City Manager

FROM: Johnny Holmes, Chairman CCVC

RE: 2022 Veterans Day Parade

The Colleton County Veterans Council has begun preparing for the Annual Veterans Day parade.

With the City's approval, the parade will be held on Sunday, November 6, 2022, at 3:00 pm. Attached is a copy of the Parade Permit Request and a sketch of the route. Trophies will be awarded to the 1st, 2nd and 3rd place best patriotic floats.

In addition to the above, we request permission to post signs to announce the parade and use the City's parking lot to setup 3 Food Vendors. For your consideration, below are the following requests:

- Street Closure for parade route at 2:00 pm (see attached sketch)
- Permission to post 25 signs to announce the parade date and time. (see Right of Way Sign
 Permit application)
- Use of the City's parking lot for 3 Food Vendors from 1:00 pm 4:00 pm

Thank you in advance for your support.

Respectfully.

Johnny L. Holmes Chairman

Colleton County Veterans Council

Join Us in Honoring All Who Served

VETERANS DAY ARA DE

SERVICE BEFORE SELF

SUNDAY, NOVEMBER 6, 2022, 3:00pm Walterboro, South Carolina

Lineup Begins at 2:00pm
Trophies will be awarded to 1st, 2nd & 3rd Place
Best Patriotic Entries!



FOR MORE INFORMATION, CONTACT THE VETERANS AFFAIRS OFFICE.

(843) 549-1412 OR MR. HOLMES (843) 908-2123

PARADE ENTRY FORMS ARE AVAILABLE AT COLLETONCOUNTY.ORG

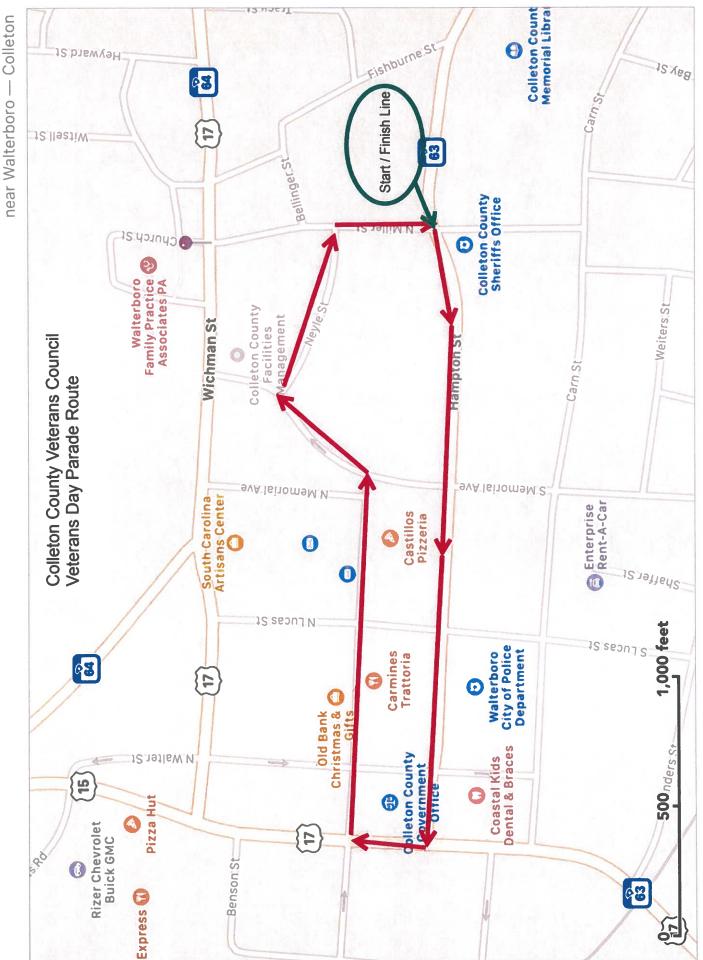
The Colleton County Veterans Council

CITY OF WALTERBORO PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

	Application Date: August 26, 2022						
1.	Person submitting application: Janet D. Smith						
	Address: 219 S. Lemacks Street, Walterboro						
	Telephone: (843) 549-1412						
2.	Name of Organization: Colleton County Veterans Council						
	Chairperson/President: Johnny Holmes						
	Address: 824 Wesley Grove, Cottageville, SC						
	Telephone: (843) 908-2123						
3.	Parade Chairman: Same as above Address:						
	Telephone:						
4.	Date/Time of Parade: Sunday, November 6, 2022 @ 3pm						
5.	Parade Route requested (Attach Sketch) Hampton - Washington Streets						
6.	Number of Vehicles/Floats: 30 Number of Animals: 0						
7.	Portion (width) of street parade will occupy:						
8.	Additional Information (Upon Request): Request Street Closure 2:30pm						
Signa	Signature/Parade Chairman Signature/Organization Chairperson						
	Disapproval Police Chief City Manager						

<u>NOTE</u>: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.



PUBLIC RIGHT-OF-WA	Y SIGN P Valterboro, SC		PLICA	TION			
Applicant to complete all numbered spaces.							
1. Sign Locations:	Location: Sniders Crossroad						
Location: Robertson Blvd.	Location: Jef	feries Blvd					
Location: Cottageville							
Location: Location: Sniders Hwy							
2. Name: Johnny Holmes	Mail Address PO Box	256, Walter		Phone 843 549-1412			
3. Public Event Being Advertized:		Organization: Colleton (eterans Council			
		PHOTOS WITH ME					
18 X 24 Sign - See attached		······································					
Maximum number of days allowed: ***Up to 14 days prior to public event and shall be removed within	5 days after such	event.***					
5. Requested dates signs will be displayed: Oct 21st - N							
OCC ZISC - P	NOV. 12th		T				
			Permit Fee:	NO CHARGE			
SPE	CIAL CONDITIONS	S:	1700 22.33				
ONLY GROUND Person Signing Permit is	MOUNTED SIGNS Responsible for		is.				
Application Accepted By: Plans Checked	d by:		Approved by	<i>f</i> :			
	NOTICE	***	L				
TEMPORARY SIGNS WITHIN THE PUBLIC RIGHT-OF-WAY ARE ONLY ALLOWED BY PERMIT FOR THE PURPOSE OF INFORMING THE PUBLIC OF MAJOR EVENTS THAT ARE OPEN TO THE PUBLIC AND ARE DETERMINED TO BE OF COMMUNITY-WIDE INTEREST OR REGIONAL SIGNIFICANCE.							
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW.							
Signature of Dwner or Authorized Agent	08-26-22 Date	Permit #					
			NO СН	ARGE			

A V V

From: "Eric J. Campbell" < ejcampbell1@yahoo.com>

Date: August 26, 2022 at 10:22:33 AM EDT

To: Ladson Fishburne < ladson.fishburne@gmail.com > Subject: Re: Breast Cancer Awareness and Survivor Walk

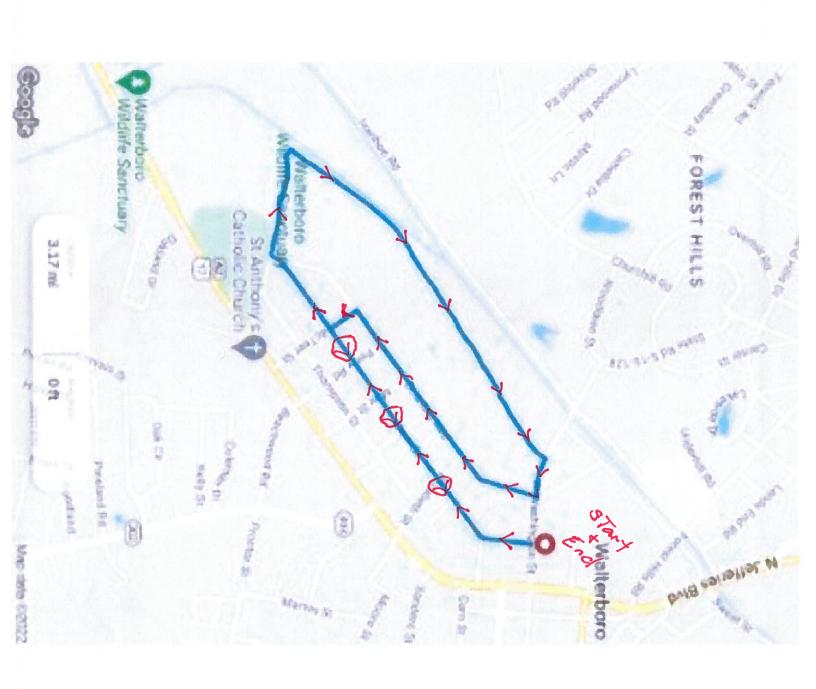
Hey Ladson,

Our Ministry would like to host a Breast Cancer Survivor/Awareness walk on Oct.1st. Shelia is the visionary for this event, and we would like to know if we could be placed on the Council's agenda for the next upcoming meeting for an approval? Thanks for your consideration concerning this matter. If you should have any questions, please feel free to call me at 843-908-0132.

The date will be October 1st, with starting time 8a.m., 3-mile Great Swamp Sanctuary Route and I will estimate 100 participants. I am not sure exactly where the route will start nor end simply because Jeffery Herndon told me that the city is familiar with all three routes. He suggested that I requested the Sanctuary Route, and the city has the maps for each route.

Thank You

Eric J. Campbell





TO:

Mayor and City Council

FROM:

City Manager

DATE:

August 26, 2022

SUBJECT:

Sub-Basin 1&3 Sewer Upgrade Project – Contract 1 Clarification

At the August 2, 2022, City Council meeting, the Sub-Basin 1&3 Sewer Upgrade project was awarded to Gulf Coast Underground, LLC (Theodore, AL) in the amount of \$1,767,591. The actual amount as reflected on the bid tabulation was \$1,785,591, a difference of \$18,000. For auditing purposes, City Council needs to approve the **correct** contract amount of \$1,785,591.

The city's Public Works Department accepted bids on July 26th to rehabilitate the sewer system in Sub-Basin 1&3. Rehabilitation will ensure reliable and improved sewer service. The project includes the replacement or relining of aging sewer mains, services, and manholes in the Gadsden Loop area including Rivers Street, Jackson Street, and other intersecting streets in the service area. The scope of the work is divided into two (2) contracts. Contract 1 entails the relining of existing sewer mains in the project area. Contract 2 includes the total replacement of sewer mains in the project area. The city received one (1) with a base bid of \$1,785,591 and two (2) no bids. The certified bid tabulation is attached.

Contractor	Base Bid
Carolina Tap & Bore (West Columbia, SC)	No Bid
Gulf Coast Underground, LLC (Theodore, AL)	\$1,785,591
IPR (Stone Mountain, GA)	No Bid

Hybrid Engineering evaluated the construction experience of the bidders and found that Gulf Coast Underground, LLC has the experience and resources to complete the project. The city received a Community Development Block Grant in the amount of \$2,321,831 for construction of the project. The city's required match is \$352,235. The city's match will come from the 2021 water/sewer system bond.

Sincerely,

Jeffrey P. Molinari City Manager



TO:

Mayor and City Council

FROM:

City Manager

DATE:

August 30, 2022

SUBJECT:

Request to Purchase Hydro Excavating/Industrial Vacuum Trailer

The Sewer Support Department requested bids for the purchase of a Hydro Excavating/Industrial Vacuum trailer to assist the Sewer Department in cleaning manholes, storm water catch basins, and general excavation. The Sewer Support Department received three (3) bids:

<u>Model</u>	<u>Price</u>
PV800 Vacuum Trailer	\$81,391.44
PV800 Vacuum Trailer	\$96,639.88
PV800 Vacuum Trailer	\$110,298.00
	PV800 Vacuum Trailer

City staff recommends purchase of the equipment from Jet-Vac (Sumter, SC) in the amount of \$81,391.44. The FY 2022-23 Sewer Support budget allocated \$81,000 for the purchase. The Sewer Support Department will absorb the additional \$391.44. The city received a USDA grant in the amount of \$36,425 for the purchase. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari City Manager

Attachments

To: Jeff Molinari, City Manager

From: Michael Crosby, Public Works Director

Re: Request for Bid

Date: 08/25/2022

The City of Walterboro Sewer Support Department recently requested bids for a Hydro Excavating/Industrial Vacuum Trailer. The vacuum trailer will aid the sewer department in cleaning manholes, storm water catch basins, and general excavation in high volume utility strips. Bids were received from Jet Vac, Pacific Tek, and Pres Tech.

The bids were as follows:

Jet-Vac – PV800 Vacuum Trailer \$81,391.44

Pacific Tek – PV800 Vacuum Trailer \$96,639.88

Pres Tech – PV800 Vacuum Trailer \$110,298.00

It is our recommendation to accept the low bid from Jet-Vac in the amount of \$81,391.44



5746 Broad Street SUMTER, SC 29154 5500 S Cobb Drive, Bld 200, Suite 210 ATLANTA, GA 30339

1350 Sheeler Avenue, Building 12, Unit 7 APOPKA, FL 32703

www.jet-vac.com

781 Frost Bottom Road OLIVER SPRINGS, TN 37840

Branch					
10 - SUMTER					
Date	Time				Page
08/02/2022	11:	32:51	(0)		1
Account No	Phone No)		Est N	lo 02
WALTE001	843	549254	5	Q0(0332
Ship Via		Purchase	Order		
Delivered		TBD			
Tax ID No					
			Sale	sperso	n
				CH1	/ HH1

80172.80

Ship To: CITY OF WALTERBORO 300 Hampton St

Walterboro, SC 29488-3931

Invoice To: City of Walterboro

Attn: Accounts Payable 300 Hampton Street WALTERBORO SC 29488

Attention: MICHAEL CROSBY

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description	**	Q	U	0	т	Е	**	EXPIRY	DATE:	08/28/2022	Amount
*******	***	e ofe o	k skr s	***	r ole o	koki	*****	*****	*****	****	

NCSA Contract: 22-06-0426R, Heavy Equipment

Group: Hydro Excavating/Industrial Vacuum Trailer

Item: 2324, Pacific Tek, PV800-D1W-T

PV800-D1W-T (Gas Standard Output) Vacuum Trailer 800 gallon debris tank, Drive One 38 HP EFI gas engine, 580 CFM blower, 3" x 25' vacuum hose and 5' pick-up wand, electric clutch engaged pressure washer 3500 PSI @ 4 GPM, 100 gallon water tank, 50' hose reel, Anti-freeze kit, air gap, LED traffic director, Trailer- 14,000# GVWR, 7,000# axles, electric brakes, powder coated Pacific Tek Safety

*****NCSA OPTIONS TOTALING \$6,639 INCLUDED IN SUB-TOTAL**** Upgrade from Model D1W-T (Gas Standard Output) to GHO-W-T (Gas High Output): 1000 CFM Blower, 4"x15' and 4"x10' vacuum hose, self-contained pressure washer system, 3500 PSI @ 4 GPM pump belt driven by a 13.5 HP gas engine (\$3,005)

Tank Mounted Telescoping Hose Support Boom (\$3,634)

Miscellaneous Charges/Credits

4412.03-NCSA 6% DISCOUNT Qty: 1 Price: 4412.03 398.34-NCSA 6% OPTIONS DISCOUNT 398.34

> 75362.43 Subtotal: SC CITY TAX: 753.63 SC SPECIAL TAX: 753.63 SC STATE TAX: 4521.75 81391.44 Quote Total:

Authorization: ____



204 S. 69th Avenue Phoenix, AZ 85043 P: (602)-688-7693

Quote

Date	Quote #
8/5/2022	21338

Ship To	
City of Walterboro, SC 300 Hampton Street Walterboro, SC 29488	

	Terms	Lead Time	FOB	Rep	End	User
	TBD	16-20 Weeks ARO	Phoenix AZ	RB		
Item		Description		Qty	Cost	Total
786-08770	TRAFFIC DIRECTOR - LED amber traffic director - 4 function with Daytime/Nighttime options TRAILER - 14,000# GVWR dual - 7,000# axles with electric brakes on both axles - Electric brakes on both axles - 2-5/16" hitch is standard TRAILER AND DEBRIS TANK POWDER COATED PACIFIC TEK YELLOW Tank Mounted Telescoping Hose Support Boom - Mounted to top of tank - Hose support reach 6' to 10' from mounting - Manual operation			1		0.00T
Material Surcha	Material Surcharge 6%				4,816.00	4,816.00T
FREIGHT EST	FREIGHT price indi- AZ 85043 to Walter		LY. Shipment from Phoenix,	1	3,900.00	3,900.00T
	Sales Tax				8.60%	7,652.88

Quote good for 30 days.

Total \$96,639.88



Quotation

TOTAL \$ 110,298.00

DATE 8/5/22 Quotation # 847445 Customer ID 9008766

Quotation valid until: 8/5/22

7251 Garden Grove Blvd Garden Grove, CA 92841 Phone (888) 884-2439 www.pres-tech.com

Quotation For:

City of Walterboro, SC 300 Hampton Street Walterboro SC 29488

Comments or Special Instructions:

None

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
МН	хххх		TRUCK	Walterboro	COD
1	PV-800-GHO-W-T				\$ 99,678.00
1	Telescoping Boom				\$ 5,120.00
				SUBTOTAL	\$ 104,798.00
			Out of State	TAX RATE	0.00%
				SALES TAX	-
				SHIPPING	5,500.00



204 S. 69th Avenue Phoenix, AZ 85043 P: (602)-688-7693

Quote

Date	Quote #
8/5/2022	21338

Name / Address	Ship To
City of Walterboro, SC	City of Walterboro, SC
800 Hampton Street	300 Hampton Street
Walterboro, SC 29488	Walterboro, SC 29488

	Terms	Terms Lead Time FOB TBD 16-20 Weeks ARO Phoenix AZ		Rep	End User		
	TBD			RB			
Item		Description		Qty	Cost	Total	
	PV800-GHO-W-B-7	Γ					
800-700071	PV800GHO-W-T			1	80,271.00	80,271.00T	
	- 38 HP EFI electric - 12 gallon aluminur - Cleanout door is 48 - Debris tank is lifted - One Step Hatch op - Hydraulic flow sup pendant with 15' lea - Sight Glass on rear - 5" inspection port of - 10 micron vacuum - (1) 4" x 15' and (1) PRESSURE WASH - Self-Contained precessory - 3500 psi @ 4 GPM - 50' hose on reel - 100 gallon water he	ven blower set for relief at 15' start gas engine in fuel cell 3" diameter It to empty using tandem hydraened/closed using hydraulic celled by 12 V/DC power unit desired to the fuel of tank filtration system 4" x 10' vacuum hose and (1) ER Issure washer system I pump direct-driven by a 13.5 colding tank uick connect spray nozzles of filler with 6" refill lided fitting	aulic cylinders ylinders with a hand held 4 functi) detachable pick-up tube	on			



TO:

Mayor and City Council

FROM:

City Manager

DATE:

August 31, 2022

SUBJECT:

Request to Purchase Portable Compressor

The Water Department requested bids for the purchase of a portable compressor and received two (2) bids and one (1) no bid:

Company	<u>Price</u>
Blanchard Machinery (Summerville, SC)	\$26,253.72
Pacific Tek (Walterboro, SC)	\$30,906.85
United Rentals (Charleston, SC)	No bid

City staff recommends purchase of a portable compressor from Blanchard Machinery (Summerville, SC) in the amount of \$26,253.72. The FY 2022-23 Water Department budget allocated \$24,000 for the purchase. The Water Department will absorb the additional \$2,253.72. The city received a USDA grant in the amount of \$13,200 for the purchase. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari City Manager

Attachments

To: Jeff Molinari, City Manager

From: Wayne Crosby, Utilities Director

Re: Request for Bid

Date: 8/31/2022

The City of Walterboro Utilities Department recently requested bids for a portable compressor to be used by the Water Department. Bids were received from Blanchard Machinery, John Deere and a "NO BID" from United Rentals.

The bids were as follows:

Blanchard Machinery – \$26,253.72

John Deere- \$30,906.85

United Rentals- NO BID

The purchase of this equipment was approved in the current budget. The City of Walterboro has received a grant for this equipment from USDA in the amount of \$13,200.00.

It is this department's recommendation to accept the low bid from Blanchard Machinery in the amount of \$26,253.72. Supporting documentation is attached.



8/25/22

To: City of Walterboro Attn: Bryant Moore

From: Johnny Drew III

Blanchard CAT

Re: Equipment Quote

The following is a quotation:

Model	Price
XAS 188 Cat engine 38 weeks	\$24,309.00
XAS 188 Kubota Engine 22 weeks	\$24,309.00

Sullair 185 Cat T4F DPQ 10-12 months \$24,358.00

INCLUDES FREIGHT---DELIVERED TO

• Quote does not include any applicable charges or tax

I hope this gives you an idea of what you are looking for. Thank you for the opportunity to quote this equipment. Please give me a call at (843) 261-4717 if you have any questions.

Sincerely,

Johnny Drew III
Outside Rental Representative
151 Farmington Rd
Summerville, SC 29483
Office-843 875 5567
Fax-843 821 1229
Mobile-843 261 4717







Quote Summary

Prepared For:

CITY OF WALTERBORO 242 HAMPTON ST WALTERBORO, SC 29488 Business: 803-549-2545 Prepared By:

JONATHAN STANFILL Flint Equipment Company 4717 Jefferies Boulevard Walterboro, SC 29488 Phone: 843-539-1420 jstanfill@flintequipco.com

Quote Id:

27326963

Created On:

26 August 2022

Last Modified On:

26 August 2022

Expiration Date: 26 September 2022

	Expiration Date: 26 September 2022			
Equipment Summary	Selling Price	Qty	Extended \$ 28,617.45	
ATLAS-COPCO XAS-188	\$ 28,617.45 X	1 =		
Equipment Total			\$ 28,617.45	
	Quote Summary			
	Equipment Total		\$ 28,617.45	
	SubTotal		\$ 28,617.45	
	Total		\$ 28,617.45	
	Down Payment		(0.00)	
	Rental Applied		(0.00)	
	Balance Due		\$ 28,617.45	

23 weeks

Salesperson	:	X	

Wayne Crosby

From:

Jarred Sumner <tsumner@ur.com>

Sent:

Tuesday, August 30, 2022 3:31 PM

To:

Wayne Crosby

Subject:

RE: United Rentals - Used Equipment Proposal

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

No, we've temporarily stopped taking orders on new equipment due to the supply chain delays.

Jarred Sumner | United Rentals **Industrial Key Account Manager** (843) 514-6288 / tsumner@ur.com Charleston, South Carolina www.unitedrentals.com



From: Wayne Crosby < wcrosby@walterborosc.org>

Sent: Tuesday, August 30, 2022 3:20 PM To: Jarred Sumner <tsumner@ur.com>

Subject: [EXTERNAL]FW: United Rentals - Used Equipment Proposal

Jarred,

Do you have any new options available?

From: Bryant Moore < bmoore@walterborosc.org>

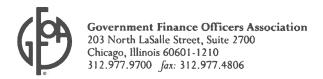
Sent: Tuesday, August 30, 2022 2:32 PM

To: Wayne Crosby < wcrosby@walterborosc.org >

Subject: FW: United Rentals - Used Equipment Proposal

From: Jarred Sumner <tsumner@ur.com> **Sent:** Tuesday, August 30, 2022 12:38 PM To: Bryant Moore < bmoore@walterborosc.org> Subject: United Rentals - Used Equipment Proposal

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!



8/24/2022

William Young Mayor City of Walterboro, South Carolina

Dear Mayor Young:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine

Director, Technical Services

Mulle Mark Line



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Walterboro South Carolina

For its Annual Comprehensive Financial Report For the Fiscal Year Ended

June 30, 2021

Christopher P. Movill

Executive Director/CEO