

## Walterboro City Council

### City Hall

April 12, 2022

### Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday April 12, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor. City Manager Jeff Molinari, City Clerk Adrienne Nettles, Police Chief Wade Marvin, Fire Chief Paul Siegler, Vicki Brown with the Press and Standard, Johnny Holmes with the Colleton County Veterans Council, Latosia Simmons, Laquesha Washington, and Mark Bradley. Councilmember Ladson Fishburne was not in attendance.

### **Call To Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Broderick led the Pledge of Allegiance to our flag.

### **Public Input on Agenda Items:**

There was no public input on agenda items.

### **Public Hearing:**

**Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council municipalities in South Carolina are required to update their Comprehensive Plan every 10 years and update the elements every 5 years. The Planning Commission has been working on an update of the Comprehensive Plan for the past 18 months. By law, the Comprehensive Plan has nine primary elements: Natural Resources, Historic Preservation, Housing, Economic Development, Land Use, Community Facilities, Population, Transportation, and Priority Investment. The Planning Commission had done an outstanding job of putting this document together. Staff recommends adoption by City Council.

### **Approval of Minutes:**

Upon motion of Councilmember Pryor, seconded by Councilmember Brown, the following minutes were unanimously approved:

1. Regular Meeting – January 4, 2022.
2. Regular Meeting – February 8, 2022.
3. Regular Meeting – March 1, 2022.

**Old Business:**

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

Motion: Councilmember Siegel; Seconded: Councilmember Broderick  
Discussion: None  
Carried: All ayes

**New Business:**

1. **Ordinance # 2022-02**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS # 163-03-00-035 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an ordinance, petition, and map. The property is located on Maplewood Drive. It is a 100% annexation petition and if approved by City Council tonight, we can bring it before Council in May for second reading and adoption. At next week's Planning Commission meeting we will make a recommendation for zoning. The property is surrounded by all single-family residential. Staff asks for Council's favorable consideration of first reading of the annexation ordinance.

Councilmember Bridge stated, I know this is the residential section behind the Bank of the Lowcountry and I know part of the neighborhood is in the county and city. Is this part in the county?

City Manager Molinari stated, yes that part is in the county.

Councilmember Bridge inquired about the exact location of the parcel.

City Manager Molinari stated, if you look at the map, in the upper left corner you can see the Bank of the Lowcountry, you take Maplewood Drive in and curve around and it is down on the right. This is one of the enclaves City Council has identified to bring into the city.

Councilmember Bridge asked just for clarity, can single-family properties annex without any problems?

City Manager Molinari stated yes, as long as the property is contiguous, they can petition to join the city. South Carolina is a strong property rights state. The onus is very much on the property owner. This property owner owns the house adjacent to that which is inside the city, and they want to bring in the property that is in the county.

Motion: Councilmember Sigel; seconded by: Councilmember Broderick  
Discussion: None  
Carried: All ayes

2. **Resolution # 2022-R-02**, A RESOLUTION DESIGNATING APRIL 2022 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NONDISCRIMINATION POLICY.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this is a requirement of the city's participation in the Community Development Block Grant Program. As council is aware, this is a program that we actively apply for to fund water/sewer and other projects. Staff recommends approval of the resolution and nondiscrimination policy.

Motion: Councilmember Brown; Seconded: Councilmember Bridge  
Discussion: None  
Carried: All ayes

3. **Resolution # 2022-R-03**, A RESOLUTION ELECTING THE STANDARD ALLOWANCE FOR LOST REVENUES UNDER THE AMERICAN RESCUE PLAN ACT.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council in speaking with both the Municipal Association and our auditor, the city is required to pass a resolution stating that ARPA funds will be spent according to the guidelines established by the Treasury Department. We will get into further detail with the expenditure of the ARPA funds when we have the budget meeting next week.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor  
Discussion: None  
Carried: All ayes

4. A PROCLAMATION TO DESIGNATE APRIL 2022 AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO.

Mayor Young stated we have Laquesha Washington, Transitional Housing Coordinator here tonight to accept the proclamation.

Ms. Washington stated that she is very thankful for the support the organization has received from the city.

Motion: Councilmember Pryor, Seconded: Councilmember Bridger  
Discussion: None  
Carried: All ayes

5. A PROCLAMATION TO DESIGNATE APRIL AND MAY 2022 AS KEEP AMERICA BEAUTIFUL/ GREAT AMERICAN CLEANUP MONTH.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor  
Discussion: None  
Carried: All ayes

6. Consideration of a request from the Colleton County Citadel Club, Ivanhoe Creek Duck Race and BBQ Cook Off. Friday April 29, 2022, 4-7 PM.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an email from Lee Petrolawicz with a breakdown of the program. This is the Friday of the Rice Festival. The Colleton County Citadel Club wants to do a rubber duck fundraiser in Ireland Creek and asks for Council favorable consideration.

Councilmember Broderick asked has the city thought about buying or sponsoring a duck?

City Manager Molinari stated Council typically does not provide monetary support to non-profit groups, but we can assist in other ways.

Motion: Councilmember Bridge, Seconded: Councilmember Brown  
Discussion: None  
Carried: All ayes

7. Consideration of request from the Colleton County Veterans Council for the Memorial Day Ceremony on May 30, 2022.

Mr. Johnny Holmes with the Colleton County Veterans Council stated that he prays City Council will give us the approval to do the ceremony, and once we are giving the approval you will be the first one invited Mr. Mayor. We look forward to having a beautiful program and thank you for all you do for our fellow veterans.

Mr. Bob with the Colleton County Veterans Council also stated that he wants to thank the Mayor for coming to our Vietnam Veteran's Day ceremony on March 9<sup>th</sup>. The gentlemen in attendance really appreciated you coming out and supporting them.

Motion: Councilmember Broderick; Seconded: Councilmember Bridge

Discussion: None

Carried: All ayes

8. Consideration of the 2022 Rice Run/Walk 5k on April 30, 2022, at 8:00 AM, by Ashley Rhode, Colleton County Rice Festival Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, last month Council approved all Rice Festival events except for one. We were still waiting on a run route for the 5k. In your agenda packet you have a copy of route. I discussed this with the Police Chief and staff recommends the approval of the request.

Motion: Councilmember Bridge; Seconded: Councilmember Pryor

Discussion: None

Carried: All ayes

9. Consideration of a request from Latosia Simmons, Juneteenth Parade/Festival on June 18, 2022.

Ms. Simmons stated that she would like to thank City Manager Jeff and Police Chief Wade Marvin for all their help. I would like to have the honor of bringing this parade/festival to the city of Walterboro. This will be something like the Rice Festival.

Councilmember Bridge asked, did we have this last year?

City Manager Molinari stated this is the first year for this event.

Motion: Councilmember Brown; Seconded: Councilmember Pryor

Discuss: None

Carries: All ayes

### **CITY MANAGER'S REPORT:**

1. Request to purchase a pickup truck for the Public Works Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documents from Public Works Director Michael Crosby to purchase a new full-size pickup truck for the Public Works Department. The proposed vehicle purchase will replace a 2005 pickup truck with 237,000 miles. Mr. Crosby contacted three dealerships and received one bid. Staff recommends accepting the low bid from Walterboro Ford Motor Sales, in Walterboro, SC in the amount of \$29,819.00. The expenditure can be absorbed in the fiscal year 2021-2022 Public Works budget.

Motion: Councilmember Bridge; Seconded: Councilmember Pryor  
Discussion: None  
Carries: All ayes

## 2. Request to purchase administrative vehicle for Police Department.

Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documents from Police Chief Wade Marvin, to purchase a new administration vehicle for the Police Department. The city received one bid from Love Chevrolet in Columbia, SC for a Chevrolet Tahoe PPV in the amount of \$36,282.00. This expenditure can be absorbed in the fiscal year 2021-2022 Police Department budget. Staff recommends Council's favorable consideration.

Councilmember Brown asked City Manager Molinari to explain to the people sitting in the room how we spend the money, so it does not look like we are just spending money for the fun of it.

City Manager Molinari stated both requests were in the proposed 2022-2023 budget. One of the things we do to try and balance the budget is we look at capital expenditures. If we have the resources available in the current budget year, we look at trying to purchase those items prior to June 30<sup>th</sup>. Getting these vehicles purchased in the current fiscal year helps with balancing the budget for the next fiscal year.

Councilmember Brown asked don't we rotate a certain number of vehicles per year?

City Manager Molinari stated, yes, we do. We try and purchase at least three new police vehicles every year. Typically, the Police Chief puts one administrative vehicle and two police vehicles in the budget. The Police Chief has done an excellent job in securing used vehicles and other opportunities. We have an aging fleet with several vehicles that have many miles on them. It is important we do everything we can to keep our fleet current.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick  
Discussion: None  
Carries: All ayes

## 3. Request to upgrade radios for the Police and Fire Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council in your agenda packet you have a memo and supporting documentation from Police Chief, Wade Marvin and Fire Chief, Paul Seigler. The Palmetto 800 Advisory Committee is mandating an upgrade for all handheld and vehicle radios for Police and Fire. Chief Marvin is going to give an explanation on the upgrades.

Chief Marvin stated good evening Mr. Mayor and members of City Council. Motorola is the major provider for all law enforcement, fire, and public safety radios. They have informed us of the mandatory upgrade. If we take advantage of the upgrade now, they have offered a discount of 37% if we purchase prior to June 30, 2022. With the discount the total for the radios will be \$ 51,276.76. It is to our advantage to take the incentive they have offered. If we do not upgrade the radios by a certain date, they will stop working.

Councilmember Broderick asked how will you handle the upgrade?

Chief Marvin stated they will come here to the facility and change them out. If we do not do this in a certain timeframe, we will not be able to talk to the County police or fire department. We are going to do this in a one-to-two-day time.

Councilmember Brown asked; is the total of \$ 51,276.76 with the 37% discount already included?

Chief Marvin stated yes, it is.

Motion: Councilmember Brown; Seconded: Councilmember Bridge  
Discussion: None  
Carried: All ayes

4. Consideration of Reappointment to the Municipal Election Commission.

Diane Downey has indicated that she would like to continue to serve on the Municipal Election Commission. If she is reappointed her term will run for 6 years. Staff recommends her reappointment.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick  
Discussion: None  
Carried: All ayes

5. Section 504 (ADA) Self- Evaluation and Transition Plan Update.

City Manager Molinari stated the final item of section 504 (ADA) Self- Evaluation and Transition Plan Update, is that City Council does not need to take actions right now. I just need to make City Council aware that we will be updating the Self-Evaluation and Transition Plan this month and bringing it back to City Council at a future meeting for adoption.

**EXECUTIVE SESSION:**

1. Contractual Matters.
  - a. Potential sale/donation of property
  - b. Main Street South Carolina

A motion was made to go into executive session by Councilmember Brown, seconded by Councilmember Pryor. Mayor Young explained that City Council will be going into Executive Session to discuss contractual matters: Potential sale/donation of property and Main Street South Carolina.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Pryor.

A motion for the City of Waltherboro to submit an application to the Main Street South Carolina Program.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick  
Discussion: None  
Carried: All ayes

There being no further business to consider, a motion to adjourn was made by Councilmember Siegel, seconded by Councilmember Bridge, and passed unanimously. Mayor Young adjourned the meeting at 7:35 P.M. Notice of this meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

**Approved:** May 3, 2022