

Walterboro City Council

City Hall

March 1, 2022

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday March 1, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor. City Manager Jeff Molinari, Attorney Brown McLeod, Vicki Brown with the Press and Standard, Al Jenkins Senator Scotts representative, Amy Risher Finance Director, and Adrienne Nettles City Clerk. Councilmember Ladson Fishburne was not in attendance.

CALL TO ORDER:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

There was no public input on the agenda items.

NEW BUSINESS:

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED (Introduction and First Reading).

City Manager Jeff Molinari stated the Planning Commission has been working on the 10-year update to the Comprehensive Plan for over a year now. With the Comprehensive Plan, state law requires that the elements be updated every 5 years and the Comprehensive Plan be updated every 10 years. The Comprehensive Plan must include an inventory of existing conditions, a statement of needs and goals, and implementation strategies and time frames. The timing was good, being that the County was also going through the Comprehensive Plan update as well. We were able to coordinate with them, especially with a lot of data and tables you see. The bulk of the Comprehensive Plan is made up of 9 elements that are required by state law. You have the Population Element, Economic Development, Natural Resources, Cultural Resources, Community Facilities, Housing, Land Use, Transportation, and Priority Investment. The goals and objectives that the Planning Commission has outlined in the Comprehensive Plan are consistent with the goals and objectives that City Council has outlined. I am comfortable with the document that the Planning Commission is recommending for adoption. This is a large document; it is almost 100 pages. What I would ask City Council is if we can get the first reading done tonight, then we will have 5 weeks till our next City Council meeting. We will also have a public hearing. If you have any questions, comments, or concerns we will have over a month that we can look at it and make any changes or additions that City Council would like to see. I think that the Planning Commission has done an excellent job of updating it. It flows nicely with the goals and objectives that City Council has identified.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor.
Discussion: None.
Carries: All ayes.

2. RESOLUTION # 2022-01, A RESOLUTION TO ADOPT A REASONABLE ACCOMMODATIONS POLICY FOR EMPLOYEES AND PARTICIPANTS WITH DISABILITIES.

City Manager Jeff Molinari stated the City of Walterboro is an active participant in the Community Development Block Grant Program. One of the regulatory requirements is the City must adopt a Reasonable Accommodations Policy for employees and participants with disabilities. We are required for Council to adopt a resolution and implementing a Grievance procedure. The Grievance procedure is to deal with potential complaints, and potential violations with the Americans with Disabilities Act. Staff ask for Council favorable consideration of the resolution, as this is a requirement for the City to participate with CDBG Block Grant Programs.

Motion: Councilmember Bridge; Seconded: Councilmember Brown.
Discussion: None.
Carries: All ayes.

3. Consideration for 2022 Rice Festival Request for April 29-30, 2022, from Josh Bell, Chairman, Colleton County Rice Festival.

City Manager Jeff Molinari stated you have a letter in your agenda packet from Josh Bell, Chairman of Colleton County Rice Festival. They are asking for Council's favorable consideration for the upcoming Rice Festival.

Motion: Councilmember Brown; Seconded: Councilmember Broderick.
Discussion: None.
Carried: All ayes.

CITY MANAGERS'S REPORT:

1. Consideration of funding recommendation from the Accommodations Tax Advisory Committee.

Mr. Mayor and members of City Council you have in your agenda packets a memo and supporting documents from the Accommodations Tax Advisory Committee. The A-Tax Committee meet on February 17, 2022 and considered 3 requests. There is a request form the Artisan Center for the Ag + Art Tour SC, Colleton Museum and Farmers market WHAM Festival, and the Walterboro Criterium 19th annual CRITS. The Artisan Center is requesting \$2,781.00 and the A-Tax Committee approved \$2,481.00. The WHAM Festival is requesting \$5,000.00 and the \$5,000.00 was approved. The Walterboro Criterium is requesting \$20,000.00 and \$19,000.00 was approved. Should these requests be approved by City Council as submitted the projected remaining balance will be approximately \$106,210.00. the remaining funds will be up for consideration at the next meeting in June. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of those items.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor.
Discussion: None.
Carried: All ayes.

2. Prioritization of 2022 CDBG Funding Request.

Mr. Molinari stated one of the requirements of the CDBG program is that each year we must prioritize our needs for the funding cycle. The top-3 that are identified are eligible for funding. These are consistent with the goals and objectives that City Council outlined at our retreat in January. The top-3 projects are as follows: Public Infrastructure and Facilities which include upgrades of water and sewer lines as needed, and other projects as needed, Community Enrichment which includes demolition of properties that are attractive nuisances, adaptive reuse of existing structures, and others as identified and Special Projects which includes the trail connector for the Wildlife Center and other projects as identified. These are identical to what we had last year. Staff ask for Councils favorable consideration.

Motion: Councilmember Bridge; Seconded: Councilmember Brown
Discussion: None.
Carried: All ayes.

3. Reappointment to the Municipal Planning Commission.

Mr. Molinari stated we have one more reappointment we need to make. I spoke with Glenn Nixon a few weeks ago at the Planning Commission meeting. He has indicated that he would like to be reappointed to the Municipal Planning Commission for a 3-year term that will end January 1, 2025. Staff ask for Council favorable consideration.

Motion: Councilmember Bridge; Seconded: Councilmember Brown.
Discussion: None.
Carried: All ayes.

EXECUTIVE SESSION:

1. Discussion of negotiations incident to proposed contractual arrangements and/or proposed sale or purchase of property related to the Colleton County School District (Walterboro-Colleton County Airport Commission).

2. Personnel Matter- Appointments to Board of Zoning Appeals.

A Motion was made to go into executive session by Councilmember Bridge, seconded by Councilmember Pryor. Mayor Young explained that City Council will be going into executive session for discussion of negotiations incident to proposed contractual arrangements and/or proposed sale or purchase of property related to the Colleton County School District (Walterboro-Colleton County Airport Commission) and a personnel matter – appointments to Board of Zoning Appeals. Council may or may not take action on these matters when we go back into open session.

A motion to come out of executive session was made by Councilmember Pryor and seconded by Councilmember Broderick.

A motion was made to appoint John Thomas and Mark McRoy to the Board of Zoning Appeals.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor
Discussion: None.
Carries: All ayes.

There being no further business to consider a motion was made by Councilmember Broderick, seconded by Councilmember Brown, and passed unanimously. Mayor Young adjourned the meeting at 6:55 P.M.

Notice of this meeting was distributed with agenda packets, to all local media, posted of City Hall bulletin board, and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,



Adrienne Nettles
City Clerk