



**WALTERBORO CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 8, 2022  
CITY HALL  
6:15 P.M.**

**AGENDA**

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Public Hearing:**

1. CDBG Needs Assessment Hearing – Kimberly Mullinax, Lowcountry Council of Governments.

**IV. Approval of Minutes:**

1. Regular Meeting – August 3, 2021.
2. Regular Meeting – October 5, 2021.
3. Regular Meeting – November 9, 2021.
4. Regular Meeting – December 7, 2021.

**V. Old Business:**

**VI. New Business:**

1. Nomination of Mayor Pro Tem.
2. Council Internal/External Committee Appointments.
3. Request to close streets for the Annual Walterboro Criterium to be held on Wednesday, April 27, 2022, from the Criterium Committee.

**VII. City Manager's Report:**

1. I-95 Business Loop Project Phase 2 – Change Order #1.
2. 2022 Goals and Objectives.
3. Board and Commission Reappointments.

**VIII. Executive Session:**

1. Receipt of Legal Advice – Capital Project Sales Tax.
2. Contractual Matters:
  - a. Potential Purchase of Property – 114 North Walter Street/0 Hampton Street.
  - b. I-95 Business Loop Project Phase 2.

**IX. Open Session:**

1. Council May Take Action on Items Discussed in Executive Session.

**X. Adjournment:**

Walterboro City Council  
City Hall  
August 3, 2021

**Minutes**

A Regular Meeting of Walterboro City Council at City Hall on Tuesday, August 3, 2021, at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Paul Siegel, Judy Bridge, Greg Pryor, James Broderick, Carl Brown.

**CALL TO ORDER:**

With the above-mentioned Councilmember present, the Mayor called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

There was no public input on the agenda.

**PUBLIC HEARING:**

**Ordinance # 2021-07**, AN ORDINANCE TO AMEND ORDINANCE # 2021-03, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2021-2022 BUDGET.

City Manager Jeff Molinari stated that City Council needed to set the local option sales tax credit factor, that will be sent to the county and included in the property tax bill that will go out in October. The formula that is used to calculate the amount is the total anticipated local option sales collections and divided by the Fair Market value. You would take 978,862 and divide by 491,419,197 which gives you a local sales tax credit factor of .001992.

**PRESENTATIONS:**

Mr. Brantley Strickland from the Southern Carolina Development Alliance was in attendance to talk about the USDA grant for Retail Strategies. The purpose of this grant is to improve the quality of life of the seven counties we cover. We want to improve the recruitment of jobs that will drive wages up and put more money in people's pockets. The City of Walterboro was one of the eleven counties selected for the grant. We are going to be partnering with a nationwide consulting firm called Retail Strategies. They are going to give a good look on the demographics that these commercial companies use to select communities for restaurants and stores. From that we will produce marketing materials, which the city will be able to use to contact developers and companies. Training will also be available for whoever the city designates to do the work. Also, these services will come at no cost to the city. There will also be a webinar on September 15<sup>th</sup> for anyone who would like to participate. The Walterboro Wildlife Center will host other municipalities on December 7, 2021, for the Retail Academy workshop.

**APPROVAL OF MINUTES:**

Upon motion of Councilmember Pryor, seconded by Councilmember Brown, the following meeting minutes were unanimously approved.

1. Minutes of July 20, 2021.

**OLD BUSINESS:**

**1. Ordinance # 2021-07,** AN ORDINANCE TO AMEND ORDINANCE # 2021-03, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2021-2022 BUDGET (Second and final reading).

Motion: Councilmember Broderick; Second: Councilmember Bridge

Discussion: None.

Carried: All ayes.

**NEW BUSINESS:**

1. **Resolution # 2021-12,** A RESOLUTION RECOGNIZING GEORGE W. CONE FOR HIS SERVICE TO THE CITY OF WALTERBORO.

Motion: Mayor Bill Young, Second: Councilmember Broderick.

Discussion: None.

Carries: All ayes.

2. **Resolution # 2021-13,** A RESOLUTION OF THE CITY OF WALTERBORO ADOPTING THE 2020 LOWCOUNTRY NATURAL HAZARD MITIGATION PLAN.

Motion: Councilmember Siegel, Second: Councilmember Broderick

Discussion: None

Carried: All ayes.

City Manager Jeff Molinari stated you have in your agenda packet a resolution for the city to adopt the 2020 Lowcountry Natural Hazard Mitigation Plan. This plan was done by the Lowcountry Council of Governments, and each unit of local government must adopt this plan. By adopting this plan, we will be eligible for FEMA and emergency assistance. City staff asks for Council favorable consideration of this request.

3. Consideration of a request from the Colleton County Veterans Council for the November 7, 2021 Veterans Day Parade. Street closure, permission of signage and use of the city parking lot for food vendors also requested.

Motion: Councilmember Bridge; Second: Councilmember Pryor.

Discussion: None.

Carried: All ayes.

Colleton County Veteran's Council member Johnny Holmes thanked the Councilmembers for the consideration and that they looked forward to having the parade again this year.

### **CITY MANAGER'S REPORT:**

1. Consideration of funding recommendations from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated on July 16, 2021, the Accommodations Tax Advisory Committee held a special called meeting to consider two requests. The first request is for 30% designated marketing funds for the Walterboro Tourism Commission, in the amount of \$ 50,000. The second request is 65% for the tourism fund for the City of Walterboro billboards in the amount of \$21,000. Should these amounts be approved, the remaining balance for the fiscal year will be \$86,129. These remaining funds will be up for consideration at the next meeting in October. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of these two recommendations.

Motion: Councilmember Brown; second: Councilmember Bridge

Discussion: None.

Carried: All ayes

### **EXECUTIVE SESSION:**

1. Personal Matter: City Attorney Search
2. Receipt of Legal Advice- American Rescue Plan Act.

A motion was made to go into executive session by Councilmember Brown, seconded by Councilmember Bridge. Mayor Young explained that City Council will be going into Executive Session for a personal matter: City Attorney search and Receipt of Legal Advice- American Rescue Plan Act. Council may or may not take action on these matters. A motion to come out of executive session was made by Councilmember Broderick, seconded by Councilmember Pryor.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Pryor, and passed unanimously. Mayor Young adjourned the meeting at 7:15 P.M. Notice of this meeting was distributed with agenda packets, to all local media, posted on City Hall bulletin board, and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

Approved

**Walterboro City Council  
City Hall  
October 5, 2021**

**MINUTES**

A Regular Meeting of Walterboro City Council at City Hall on Tuesday, October 5, 2021, at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Paul Siegel, Judy Bridge, Greg Pryor, James Broderick, and Carl Brown. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, and Public Works Director Michael Crosby were in attendance.

**CALL TO ORDER:**

With the above-mentioned Councilmembers present, the Mayor called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Bridge led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGEND ITEMS:**

There was no public input on agenda items.

**APPROVAL OF MINUTES:**

Upon motion of Councilmember Broderick, seconded by Councilmember Brown, the following minutes were unanimously approved.

1. Minutes of August 17, 2021 (Special Called Meeting.)
2. Minutes of August 31, 2021 (Special Called Meeting.)

**NEW BUSINESS:**

1. **Resolution # 2021-R-17,** A RESOLUTION TO RECOGNIZE THE WEEK OF OCTOBER 24-30, 2021, AS "GARNET AND GOLD WEEK" FOR ALL THE SIGIFICANT CONTRIBUTIONS TO EDUCATION, BUSINESS, INDUSTRY, AND CIVICS RENDERED BY THE UNIVERSITY OF SOUTH CAROLINA SALKEHATCHIE.

Motion: Councilmember Bridge; Second: Councilmember Broderick.

Discussion: None.

Carried: All ayes.

2. **Resolution # 2021-R-18,** A RESOLUTION TO RECONGNIZE THE MONTH OF OCTOBER 2021 AS NATIONAL CODE COMPLIANCE MONTH

Motion: Councilmember Pryor, Second: Councilmember Fishburne

Discussion: None.

Carried: All ayes.

3. Consideration of rescheduling the November 2, 2021, regular City Council Meeting (City Election Day) to November 9, 2021.

Motion: Councilmember Broderick; Second: Mayor Young

Discussion: None.

Carried: All ayes

4. Consideration of a request from the Colleton County Historical and Preservation Society to close Church Street between Fishburne Street and Miller Street from 2:00 P.M. Until 11:00 P.M. on Tuesday November 23, 2021, to host a tailgate party and oyster roast at the Bedon-Lucas House and Little Library Park.

Motion: Mayor Young; Second Councilmember Siegel.

Discussion: None.

Carried: All ayes

#### **CITY MANAGER'S REPORT:**

1. Consideration of bids to demo 419 Hampton Street (memorandum and materials forthcoming)

City Manager Jeff Molinari stated that we ran into some problems with bidders who did not include unit cost in their bids, which with the CDBG program is a problem. The difference between the three low bids and the next low bid was \$30,000. So, before we bring anything to Council, I need to talk to the Council of Governments, and go through our options. What we suspect is that we will probably have to bid it out again. Given the time frame I should be able to get it back before the next meeting in November for City Council approval.

2. Consideration of bids to remove sediment from Ireland Creek (memorandum and supporting material attached).

City Manager Molinari stated that City Council is aware of the bids to remove five hundred cubic yards of sediment from Ireland Creek. A couple months ago we met with Thomas and Hutton, which provided us an exhibit that is included in your agenda packet. This project will provide some short-term relief to Ireland Creek while we are in the process of developing a master plan for that area. We received two bids. The staff recommends Triple A Utilities and Construction, out of Columbia, South Carolina. The amount of their bid is \$29,516.00. This proposed expenditure will be absorbed into the fiscal year 2021-2022, Department of Public Works budget in the General Fund. The Public Works Director reached out to the contractors references and they were all very favorable. The area that we are focused on is just past Dowling Avenue, and a little past the apartment complex. Staff requests Council approval for consideration of this request.

Councilmember Broderick asked when will this project start. He was told that this project will start the first of November. Councilmember Bridge asked City Manager Molinari to explain why there is a large difference between the cost. City Manager Molinari stated that we asked for a lump sum bid, we did not go into a breakdown of the bid. Both bids were less than what we were anticipating. Public Works Director Michael Crosby stated the low bidder was highly recommended. They have done several projects in Lexington and Columbia.

Councilmember Brown stated that usually the low bidder with dirt hauling will find an area close to dump the refuse of what they dig up. Mayor Young, asked how many cubic yards is in a dump truck? Councilmember Brown answered eighteen cubic yards is in a dump truck.

City Manager Molinari stated that those mounds of sediment over time have built up, we reached out to the Army Corp, and were granted approval to do some maintenance activities. One of the activities was to remove the sediment. I think this is a good opportunity to have it done.

Councilmember Pryor asked, when was the last time the creek was dredged? Mayor Young answered that it has probably been twenty to twenty-five years since the last time something was done to it.

Assistant City Manager Amundson explained that you can see what has been moved by the color of the banks. The new banks are made from white sand and the older ones have black sand and grass.

Councilmember Bridge stated that the area is going to be like a retention pond, because the water is not going to flow out very quickly due to the narrowing of the area. Assistant City Manager Hank Amundson stated there are double streams once you get past the hatched area. The capacity reduction is greatest in the hatched area.

Councilmember Broderick asked, in the contract there is a bidder acceptance provision to the agreement as to liquidated damages? What are those liquidated damages? Assistant City Manager Hank Amundson stated that is only if they do not finish on time.

#### **EXECUTIVE SESSION:**

##### **1. Potential Purchase of Property**

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Broderick. Mayor Young stated that City Council would be going into Executive Session to discuss a potential purchase of property. City Council may or may not take action on matters discussed. A motion to come out of Executive Session was made by Councilmember Pryor, seconded by Councilmember Broderick.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Pryor, and passed unanimously. Mayor Young adjourned the meeting at 7:23 P.M. Notice of this meeting was distributed with agenda packets, to all local media, posted on City Hall bulletin board and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk



**Walterboro City Council  
City Hall Council Chambers  
November 9, 2021**

**Minutes**

A Regular Meeting of Walterboro City Council at City Hall on Tuesday, November 9, 2021, at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Councilmembers: Paul Siegel, Judy Bridge, Greg Pryor, James Broderick, Carl Brown, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, and City Clerk Adrienne Nettles, Madison Terry Tourism Director, Amy Risher Finance Director, family of Patrick Thomas, and Brian Ackerman with the Walterboro Police department were in attendance.

**CALL TO ORDER:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order.

**PUBLIC INPUT ON AGENDA ITEMS:**

There was no public input on agenda items.

**New Business:**

1. **Resolution # 2021-R-19**, A RESOLUTION AUTHORIZING THE CITY MANAGER AND DEVELOPMENT FINANCE DIRECTOR TO EXECUTE FORMS PURSUANT TO USDA RURAL COMMUNITY FACILITIES GRANT APPLICATIONS IN AN AMOUNT NOT TO EXCEED \$162,050 FOR THE PURCHASE OF POLICE VEHICLES, LIGHT DUTY TRUCKS, AND EQUIPMENT.

Motion: Councilmember Broderick; Seconded Councilmember Pryor.

Discussion: None.

Carried: All ayes

2. **Resolution # 2021-R-20**, A RESOLUTION TO CERTIFY THE RESULTS OF THE NOVEMBER 2, 2021, MUNICIPAL ELECTION.

Motion: Councilmember Fishburne; Seconded Councilmember Siegel.

Discussion: None.

Carried: All ayes.

3. **Resolution # 2021-R-22**, A RESOLUTION TO RECOGNIZE NOVEMBER 12, 2021, AS "PATRICK L. THOMAS DAY" IN THE CITY OF WALTERBORO.

Motion: Councilmember Siegel; Seconded Councilmember Brown.

Discussion: None.

Carried: All ayes.

Mayor Young recognized the family who were in attendance and presented the resolution to the family of Patrick L. Thomas.

4. **Resolution # 2021-R-22**, A RESOLUTION TO PROCLAIM DECEMBER 3, 2021, AS “ARBOR DAY” IN THE CITY OF WALTERBORO.

Motion: Councilmember Pryor; Seconded Councilmember Bridge.

Discussion: None.

Carried: All ayes.

5. The Mayor appointed Ladson Fishburne, Carl Brown, and James Broderick to the City Improvement Study Committee of Council.
6. Consideration of a Request from the Walterboro Shrine Club to close the streets for the Dr. Martin Luther King, Jr. Parade on January 17, 2021.

Motion: Councilmember Bridge; Seconded Councilmember Brown.

Discussion: None.

Carried: All ayes

7. Consideration of a request from the Walterboro-Colleton Chamber of Commerce to close streets for the Thanksgiving Turkey Trot 5k run/walk to be held on Thursday, November 25, 2021.

Motion: Councilmember Brown; Seconded Councilmember Broderick

Discussion: None

Carried: All ayes.

8. Consideration of a request from Tourism Director, Madison Terry to close the streets for the Christmas Parade to be held on December 2, 2021.

Motion: Mayor Young; Seconded Councilmember Broderick.

Discussion: None.

Carried: All ayes.

#### **CITY MANAGER’S REPORT:**

1. Consideration of recommendations from the Tourism Commission are as follow; the South Carolina Lowcountry Resort Island requests the amount of \$15,600. The Colleton County Rice Festival 2022 requests the amount of \$22,000. Should these amounts be approved the projected remaining balance of the fiscal year is \$117,691.00. The remaining funds will be up for consideration in February of 2022.

Motion: Councilmember Bridge; seconded: Councilmember Fishburne

Discussion: None

Carries: All ayes

2. The City received a total of 6 bids for the demo of 419 Hampton Street. The apparent low bidder, Han Construction & Management, LLC was determined non-responsive by the South Carolina Department of Commerce for not using the amended bid Addendum 1. The alternate bid item includes sodding the lot after the structure is taken down. There is sufficient capacity in the CDBG grant (\$150,000.00) to fund both the demolition and sod. The apparent low responsive and

responsible bidder is Complete Demolition Services, LLC (Carrollton, GA) in the amount of \$86,000.00 with an alternate bid of \$1.00/square foot for sod. Pursuant to CDBG requirements, formal approval of execution of a contract is contingent upon approval by the South Carolina Department of Commerce. City staff asks City Council's favorable consideration of the base bid and alternate bid from Complete Demolition Services, LLC.

Motion: Councilmember Broderick; Seconded Councilmember Pryor.

Discussion: None.

Carried: All ayes.

#### **EXECUTIVE SESSION:**

Mayor Young asked for a motion to go into Executive Session. Councilmember Brown made a motion to go into Executive Session, seconded by Councilmember Broderick, and passed unanimously. Mayor Young announced that City Council will be going into Executive Session to receive legal advice on the Contractual Matters of: Project Swan, Ireland Creek Revitalization Project, Potential Purchase of Property. Personal matter- Appointments to Accommodations Tax Advisory Committee and Planning Commission. A motion to come out of Executive Session was made by Councilmember James Broderick, seconded by Councilmember Bridge.

There being no further business to consider, a motion to adjourn was made by Council Member Broderick and seconded by Council Member Pryor. Mayor Young adjourned the meeting at 7:55 P.M. Notice of this meeting was distributed with agenda packets, to all local media, posted on City Hall Bulletin board and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

Walterboro City Council  
City Hall Council Chambers  
December 7, 2021

**Minutes**

A Regular Meeting of Walterboro City Council at City Hall on Tuesday, December 7, 2021, at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Paul Siegel, Judy Bridge, Greg Pryor, James Broderick, Carl Brown, and Ladson Fishburne. City Manager Jeff Molinari, City Clerk Adrienne Nettles, Tourism Director Madison Terry, Finance Director Amy Risher, City Attorney Brown McLeod, Lawrence Flynn, Brenda Carroll, Michelle Strickland, and Ross Hantz from the Walterboro City Police Department were in attendance.

**CALL TO ORDER:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Fishburne led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

There was no public input on agenda items.

Sue Keith asked Mayor Young to announce that the Virtual Delegation Meeting scheduled for December 13, 2021, has been cancelled.

**PRESENTATIONS:**

1. The PRTC Community Grant was presented by Michelle Strickland, Marketing Coordinator for PRTC. The City of Walterboro received \$5,000 to purchase, network, and program two digital touchscreen kiosks to launch an interactive education platform in the Walterboro Wildlife Center.
2. The 2020-2021 Annual Comprehensive Financial Report-The Baird Audit Group, LLC, was presented by Ms. Brenda Carroll with the Baird Audit Group, LLC. Ms. Carroll went through the audit and gave a detailed explanation for each section. Councilmember Brown recognized Finance Director, Amy Risher and Councilmember Judy Bridge for their work on the financial report.

**New Business:**

1. **Ordinance # 2021-08**, AN ORDINANCE PROVIDING FOR THE ISSUANCE OF AND SALE OF NOT EXCEEDING FOUR MILLION DOLLARS (\$4,000,00) HOSPITALITY AND ACCOMMODATIONS FEE IMPROVEMENT AND REFUNDING REVENUE BOND, SERIES 2022 OF THE CITY OF WALTERBORO, SOUTH CAROLINA; PROVIDING FOR THE ISSUANCE OF BOND ANTICIPATION NOTES; AND OTHER MATTERS RELATING THERETO.

Motion: Councilmember Broderick; Second: Councilmember Pryor.  
Discussion: None.  
Carried: All ayes.

Mr. Lawrence Flynn of Pope Flynn was in attendance to go over the Ordinance that was presented to the Council. Mr. Flynn broke down how the money would be used. Once the bids come in for the projected projects, they will be presented at the second reading in January.

2. **Resolution # 2021-R-23**, A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE SC DEPARTMENT OF PARKS, RECREATION AND TOURISM UNDISCOVERED SC GRANT PROGRAM IN THE AMOUNT OF \$200,000.00 FOR THE REPLACEMENT AND REHABILITATION OF BOARDWALKS IN THE WALTERBORO WILDLIFE SANCTUARY AND COMMITMENT OF \$1,500,000.00 FOR THE PROJECT.

Motion: Councilmember Bridge; Second Councilmember Brown.  
Discussion: None.  
Carried: All ayes.

3. The fiscal year 2022-2023 budget calendar was presented to the councilmembers by City Manager Jeff Molinari.

Motion: Councilmember Pryor; Second: Councilmember Siegel.  
Discussion: None.  
Carries: All ayes.

There being no further business to consider, a motion to adjourn was made by Councilmember James Broderick, seconded by Councilmember Carl Brown. All in favor. Mayor Young adjourned the meeting at 6:45 P.M. Notice of this meeting were distributed with agenda packets, to all local media, posted on City Hall bulletin board and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

**APPROVED:**



January 24, 2022

Walterboro City Council  
242 Hampton Street  
Walterboro, SC 29488

Dear Mr. Mayor and City Council:

The Criterium Committee would like to thank you for your continued support of the Annual Walterboro Criterium. This year's event will be held on Wednesday, April 27, 2022.

***The Criterium Committee would like to request the following on Wednesday, April 27, 2022:***

- Use of the the City Parking Lot (All Day)
- East Washington Street closed for parking at 1pm
  - Then closed to ALL traffic from 1:30pm-11pm
- Criterium Course streets closed from 2pm-11pm (Course Map Attached)

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

Sincerely,

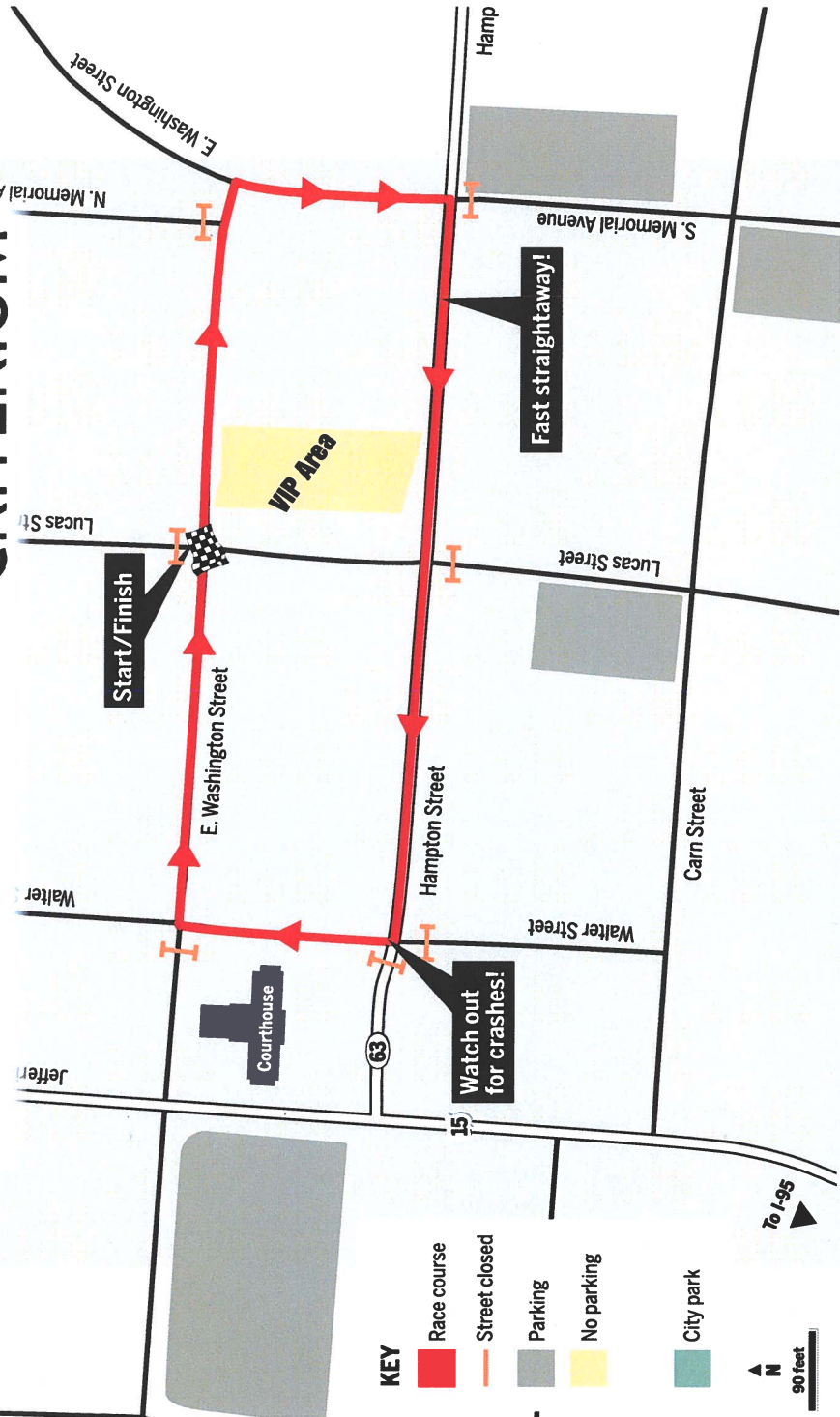
*Madison Terry*

Madison S. Terry

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# Walterboro

## CRITERIUM





## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** February 3, 2022  
**SUBJECT:** I-95 Business Loop Project Phase 2 – Utility Relocations

The City of Walterboro is responsible for all utility relocations for Phase 2 of the I-95 Business Loop Project. Please see attached change order for utility relocations along North Jefferies Blvd. The total amount of \$121,854.75 will be paid from net position in the Enterprise Fund. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachment





**WILDWOOD CONTRACTORS, INC.**  
1706 HAMPTON STREET, WALTERBORO SC 29488  
Tel: 843-549-2575 Fax: 843-549-2329

# Change Order

Attention: **Carla Harvey**  
Company: **Colleton County**  
Address: **113 Mable T. Willis Blvd.**  
**Walterboro, SC 29488**

Change Order #: **1**  
Date: **December 09, 2021**  
Issued By: **Cole Crosby**

Job: **I-95 Loop Project Streetscape Phases 2 & 10**  
Address: **SC-63**  
**Walterboro, SC 29488**

Job #: **CPST-14.1**

This change order is for additional utility construction (water) work on the I-95 Business Loop Streetscape Phase 2 & 10 project. Please see attached breakdown on the following page detailing all scopes of work completed. Please let us know if any additional information is needed.

Line Item: 1052000 Utility Construction (Water) Additional Work

TOTAL CHANGE ORDER #1: \$121,854.75

Amount This Change Order: **\$121,854.75**

Client  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

12/8/2021

Attn: Carla Harvey

[charvey@colletoncounty.org](mailto:charvey@colletoncounty.org)

Re: Change Order #1 Breakdown Attachment

Project: I-95 Business Loop Streetscape Phase 2 & 10

**Line Item: 1052000 Utility Construction (Water) Additional Work**

**Ireland Creek Drive and N. Jefferies Blvd. (per updated plan sheet U-23)**

Add new 8" C900 water line - 175 LF	\$	15,750.00
Add new 8" Valve	\$	3,580.00
Add new 8" Tee	\$	1,426.00
Add 8"x6" Reducer	\$	880.00
Add 8" 90 degree bend	\$	948.00
Add 1-1/2" Service x 3	\$	7,854.00
Add 2" Valve at South State Bank	\$	1,150.00
Add directional drill 2" water line at South State Bank - 205 LF	\$	8,610.00

Add Asphalt sawcut, demo, disposal, and replacement	\$	3,500.00
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Add Flowable Fill - 7 CY	\$	1,099.00
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Note: This area was added (not in base bid) Location: Ireland Creek Drive at well.

New 8" water line will tie into existing water line coming from well. Tie in location is under road. See updated utility plan sheet U-23 (upper left-hand corner of plan page)

Raise 8" water line at Hardees that was 8' deep	\$	7,278.00
Credit: (1) 1" service at Hardees	\$	(1,363.00)

**Add Meters**

3/4" Meter at property #89	\$	308.00
3/4" Meter at property #91	\$	308.00
1" Meter at property #86	\$	478.00
1" Meter at property #87	\$	478.00
1" Meter at property #90	\$	478.00
1" Meter at property #92	\$	478.00
1-1/2" Meter at property #88	\$	1,142.00
1-1/2" Meter at property #93	\$	1,142.00
1-1/2" Meter at property #205	\$	1,142.00
1-1/2" Meter at property #205	\$	1,142.00
Add 1" service with meter box at property #90 (meter provided by City)	\$	1,363.00

Remove section of 6" water line and install (2) 6" caps provided by City for directional drill conflict of new 6" water line under North Jefferies Blvd. at Sta. 225	\$	9,623.00
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Work Included:

Locate water lines, determine grade elevations and conflicts	\$	1,500.00
Traffic Control for lane shift	\$	900.00
Sawcut asphalt, demo, and dispose off-site	\$	650.00
Excavate material from around utilites and dispose off-site	\$	750.00
#57 Granite base material for dewatering - 10 tons	\$	850.00
Steel Plates	\$	500.00
Flowable Fill - 9 CY	\$	1,413.00
Patch Asphalt	\$	1,260.00
Potter Labor	\$	1,800.00
<b>Total</b>	<b>\$</b>	<b>9,623.00</b>

Add Drops due to existing water line and RCP conflicts at 2 locations

8" Drop with new 8" valve at Sta 62+23	\$	22,059.00
8" Drop (no valve) at Sta 104.20	\$	18,479.00

Work Included:

Locate water lines, determine grade elevations, determine pipe size for fittings, and design drops	\$	1,500.00
Traffic Control for lane shift	\$	1,200.00
Sawcut asphalt, demo, and dispose off-site	\$	950.00
Excavate material from around utilites and dispose off-site	\$	1,250.00
#57 Granite base material - 20 tons	\$	1,700.00
8" water line drop (2' drop)	\$	7,450.00
Steel Plates	\$	500.00
Flowable Fill - 17 CY	\$	2,669.00
Patch Asphalt	\$	1,260.00
<b>Total</b>	<b>\$</b>	<b>18,479.00</b>
8" valve for Sta 62+23	\$	3,580.00

In-Line Valve Cut-In at Mable T. Willis

Carolina Tap & Bore	\$	11,022.75
Wildwood - (1) crew x 2 days	\$	1,500.00

Wildwood work included:

Locate pipe and find suitable location for valve, and size pipe for new valve  
Excavate area for valve install  
Supply equipment for valve install and assist valve crew  
Fill in excavated area, compact, and level

<b>TOTAL CHANGE ORDER #1</b>	<b>\$</b>	<b>121,854.75</b>
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City of Walterboro  
2022 City Council Retreat  
Walterboro Wildlife Center  
January 14, 2022

On January 14, 2022, Bill Tomes and Ali Titus facilitated a planning retreat for the City of Walterboro Council. After brief introductions, City executive staff gave Council an update on progress on goals set at the 2021 retreat. After discussion of progress on current goals and future plans, Council set the following goals, key results, and target dates for 2022:

- **Expand Water and Sewer**

1. Explore additional sources of funding for Exit 57 new trunk line (ongoing).
2. Complete the permitting process for the WWTP expansion and begin construction by July 1, 2022.
3. Seek funding for sewer expansion in northwest Walterboro (ongoing).
4. Continue and accelerate the replacement and rehabilitation of aging water and sewer infrastructure (ongoing).

- **Improve Overall Appearance of City**

1. Complete a redevelopment plan for the South Jeffries corridor by June 30, 2022.
2. I-95 Business Loop project phase 2, including Gateway signage and landscaping, completed by June 30, 2022.
3. Complete a plan for using American Rescue Act funds by June 30, 2022.
4. Formalize and monitor the system for reporting and controlling litter through the City Improvement Committee by June 30, 2022.
  - Contact potential contractor for cleanup.
5. Formalize plan for redevelopment of downtown by December 2022.
  - Develop actionable steps for redevelopment.
  - Create subzones that define use.
  - Plan should include buildings for city to purchase.
6. Formalize the Ireland Creek master plan and seek funding – Master plan by December 31, 2022; funding is an ongoing effort.
  - Talk to SCDOT about bridges by December 31, 2022.
7. Work with legislative delegation to establish representation on CTC by June 2022.

- **Flooding and Stormwater Management**

1. Create flood prone property inventory throughout the city by December 31, 2022.

- **Growth Management**

1. Do cost-benefit analysis on annexing neighborhoods by June 30, 2022.
2. Work with citizens in donut holes, including a marketing plan, on annexation (ongoing).
  - Generate a list of residents living in donut holes and disseminate to council by June 2022.
3. Implement zoning for growth management by June 30, 2022.

- **Recreation/Tourism**

1. Water Tower Park demolition and plan completed and begin construction by December 31, 2022.
2. Begin repair/replacement of Sanctuary Boardwalk and continue to pursue funding by June 30, 2022.
  - Maintenance plan – implemented longer term (after completion).
3. Develop sidewalk connectivity plan and coordinate with SCDOT and CTC by December 31, 2022.
4. Grow Wildlife programming (ongoing).
5. Facilitate better access to recreation options.
  - Develop map of recreational spaces and access by June 2022.
  - Identify location for park on the south side of the City by June 2022.
6. Pursue funding for tennis court resurfacing by December 31, 2022.



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** February 4, 2022  
**SUBJECT:** Reappointment of Board and Commission Members

The following board and commission members have indicated that they would like to continue to serve on their respective boards and commissions:

### **Accommodations Tax Committee**

Alta Mae Marvin (3-year term expiring January 1, 2025)  
Christie Slocum (3-year term expiring January 1, 2025)  
Michelle Strickland (3-year term expiring January 1, 2025)

### **Historic Preservation Commission**

Sherry Cawley (2-year term expiring January 1, 2024)

### **Municipal Planning Commission**

Chris Bickley (4-year term expiring January 1, 2026)

### **Tree Protection Committee**

Calvin Bailey (2-year term expiring January 1, 2024)  
Mitzi Carter (2-year term expiring January 1, 2024)  
Sue Tilden (2-year term expiring January 1, 2024)

City Council's favorable consideration of reappointment will be greatly appreciated. If you have any questions, comments or suggestions, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager