

Walterboro City Council
Walterboro Wildlife Center
June 1, 2021

MINUTES

A Regular Meeting of Walterboro City Council at the Walterboro Wildlife Center on Tuesday, June 1, 2021 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Joined in the meeting were: Mayor Bill Young, Councilmembers: Judy Bridge, Greg Pryor, James Broderick, Carl Brown and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, Finance Director Amy Risher, City Clerk Callie Seals, and City Attorney George Cone and Brown McLeod were present, as well as Vicki Brown from The Press and Standard. Councilmember Paul Siegel was absent.

CALL TO ORDER:

With the above-mentioned Councilmembers present, the Mayor called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Broderick led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

The Mayor stated public input on agenda items had been distributed to Council by email.

Mayor Young also commended Finance Director, Amy Risher, on her continued service to the City and that June 24th would mark her 25th anniversary.

APPROVAL OF MINUTES:

Upon motion of Councilmember Broderick, seconded by Councilmember Brown, the following meeting minutes were unanimously approved.

1. Minutes of May 4, 2021.

OLD BUSINESS:

1. **Ordinance # 2021-03**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2021-2022, AND MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Bridge; Second: Councilmember Pryor
Discussion: None
Carried: All ayes

2. **Ordinance # 2021-04**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2021-2022, AND MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Bridge; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

3. **Ordinance # 2021-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

Motion: Councilmember Broderick; Second: Councilmember Fishburne
Discussion: None.
Carried: All ayes.

NEW BUSINESS:

1. **Ordinance # 2021-06**, AN ORDINANCE TO REPEAL CHAPTER 8, BUSINESS LICENSE AND BUSINESS REGULATIONS, ARTICLE I, IN GENERAL AND ARTICLE II, BUSINESS LICENSE ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AND TO REPLACE SAID CHAPTER 8 ORDINANCE WITH CHAPTER 8 ENTITLED BUSINESS LICENSE ORDINANCE. (First Reading).

Motion: Councilmember Bridge; Second: Councilmember Broderick
Discussion: None.
Carried: All ayes.

City Manager Molinari gave a summary for the business license ordinance stating there would be the creation of a centralized business licensing system. This ordinance is the culmination of years of work with the Municipal Association and the General Assembly.

In September 2020, the General Assembly passed Act 176 which streamlines the business license process across the state. This act creates the same process for taxing jurisdictions across South Carolina. Details of Act 176 include the following:

- A standard due date of April 30th
- A business license year of May 1st – April 30th
- Gross income to be based on the prior calendar year or business fiscal year
- Standard application as approved by S.C. Revenue and Fiscal Affairs North
- All businesses will be listed in the standard class schedule according to their North American Industry Classification System code, or NAIS code
- Standard class schedule is adopted by the S.C. Revenue and Fiscal Affairs Office
- Creation of the Local Business License Renewal Center, an online payment portal where businesses can renew all their local licenses at one time.

The mandate of the license year will extend the City's current license year from an expiration date of December 31, 2021 to April 30, 2022 which has been incorporated in the business license ordinance.

2. **Resolution # 2021-09**, A RESOLUTION TO RESCIND THE REQUIREMENT FOR WEARING FACE COVERINGS OR MASKS IN PUBLIC IN THE CITY OF WALTERBORO DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND RECOVERY AS SET FORTH IN CITY ORDINANCE 2020-15.

Motion: Councilmember Brown; Second: Councilmember Pryor
Discussion: None.
Carried: All ayes.

CITY MANAGER'S REPORT:

1. Consideration of a Request for Proposals for Auditing Services (Memorandum attached).

City Manager Molinari stated you have a memo and supporting documentation from the Finance Director. The Finance Department solicited proposals from certified public accounting firms to perform auditing services for the City for fiscal years ending June 30, 2022-2026, and received one (1) proposal from The Baird Audit Group, LLC. City staff recommends selecting Baird to perform the independent audit for the above-mentioned years and asks for Council's favorable consideration.

Motion: Councilmember Fishburne; Second: Councilmember Broderick
Discussion: None
Carried: All ayes.

2. 2021 Goals and Objectives (attached).

City Manager read the attached Goals and Key Results for 2021, which consisted of the following:

- **Expand Water and Sewer**
 1. Construct new well on Mable T. Willis Blvd. by June 2021
 2. Explore additional sources of funding for Exit 57 new trunk line (on-going)
 3. Complete the design and engineering, and the permitting process for the WWTP expansion by June 2022
- **Complete existing Projects**
 1. I-95 Business Loop project phase 2, including Gateway signage and landscaping, completed by June 2022
 2. CSX Railway line property acquired by December 2021
 3. Water Tower Park demolition and plan developed by December 2021
- **Improve Overall Appearance of City**
 1. Formalize a redevelopment plan for the South Jefferies corridor by December 2021
 2. Develop a plan for using American Rescue Act funds by December 2021
 3. Establish a system for reporting and controlling litter by December 2021
 4. Establish a City Improvement Committee of Council to address code enforcement, litter, and other appearance issues by December 2021
 5. Create a plan for redevelopment of downtown December 2021
 6. Develop Ireland Creek master plan by December 2021
- **Growth Management**
 1. Identify neighborhoods to annex and do cost-benefit analysis by June 2022
 2. Work with citizens in donut holes, including a marketing plan, on annexation by June 2022
 3. Implement zoning for growth management by June 2022
- **Recreation/Tourism**
 1. Develop a plan and identify funding to repair/replace Wildlife Sanctuary boardwalks by September 2021
 2. Begin repair/replacement of Sanctuary boardwalks by June 2022
 3. Develop sidewalk connectivity plan by June 2022
 4. Grow Wildlife programming (ongoing)
 5. Facilitate better access to recreation options by June 2022

6. Explore possible park on the south side of the City by June 2022
7. Evaluate usage and condition of tennis courts by June 2022

Motion: Councilmember Pryor; Second: Councilmember Broderick
Discussion: None.
Carried: All ayes.

3. Judicial and City Prosecutor Reappointments (Memorandum attached).

The City Manager stated you have a memo in your agenda packets listing Judicial reappointments and the City Prosecutor reappointment, they are as follows:

The term for Municipal Judge Morrison Payne expires on June 30, 2021. Judge Payne would like to continue to serve as Municipal Judge. If reappointed, her term will run for two (2) years and will expire on June 30, 2023.

The term for Associate Municipal Judge, Tim Rowe expires on June 30, 2021. Judge Rowe would like to continue to serve as Associate Municipal Judge. If reappointed, his term will run for two (2) years and will expire on June 30, 2023.

The term for City Prosecutor, Maryann Blake expires on June 30, 2021. Ms. Blake would like to continue to serve as City Prosecutor. If reappointed, her term will run for one (1) year and will expire on June 30, 2022.

Motion: Councilmember Pryor; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

Councilmember Judy Bridge then commended City Manager, Molinari and Finance Director, Risher on their work done for this years' budget.

There being no further business to consider, a motion to adjourn was made by Mayor Young, seconded by Councilmember Brown and passed unanimously. The Mayor adjourned the meeting at 6:45 P.M. Notice of this meeting were distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,



Callie Seals
City Clerk

APPROVED: July 6, 2021