

**MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, July 3, 2018 at 6:15 P.M. with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Bobby Bonds, James Broderick and Greg Pryor. City Manager Jeff Molinari, City Clerk Betty Hudson and City Attorney George Cone were also present. Approximately 13 persons were present in the audience. Council Member Paul Siegel was absent.

There being a quorum present, the Mayor called the meeting to order and invited everyone to join in the invocation and the Pledge of Allegiance. The Mayor gave the invocation and Council Member Bridge led the Pledge of Allegiance to our flag.

The Mayor announced that Mayor Pro-Tem Paul Siegel is out of town and unable to attend the meeting tonight.

**PUBLIC INPUT ON AGENDA ITEMS:**

There were no public comments or questions on agenda items.

**APPROVAL OF THE MINUTES:**

The Minutes of the May 1, 2018 Regular Meeting and the Minutes of the June 5, 2018 Regular Meeting were approved as presented on the motion of Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor, except Council Member Siegel was absent and did not vote.

**OLD BUSINESS:**

There was no Old Business before Council.

**NEW BUSINESS:**

1. **Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee.**

Next, City Manager Molinari advised Council that the Accommodations Tax Advisory Committee met on June 28, 2018 and considered applications for A-tax funding. The committee made the following funding recommendations for City Council's approval:

<b><u>Request for 30% Tourism Fund</u></b>	<b><u>Requested</u></b>	<b><u>Approved</u></b>
*Walterboro Tourism Commission	\$70,000	\$70,000

\*Should this recommendation be adopted by Council, the Walterboro Tourism Commission will remain the designated marketing organization for the City of Walterboro for fiscal year 2018-2019.

<b><u>Requests for 65% Tourism Fund</u></b>	<b><u>Requested</u></b>	<b><u>Approved</u></b>
The Colleton Center - 10 <sup>th</sup> Annual Polo for the Point	\$ 5,000	\$ 5,000
The Colleton Center - Grand Opening	\$ 7,000	\$ 7,000
CCA Regional Crit and Time Trial Championships	\$ 8,100	\$ 7,000
SC Artisans Center-marketing & promotion	\$15,600	\$15,000
City of Walterboro - billboard program	\$20,000	\$17,000
	<b><u>Requested</u></b>	<b><u>Approved</u></b>

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Colleton County Rice Festival w/Tour de Lowcountry	\$22,500	\$20,000
Palmetto Cycling Coalition - Walterboro Festivelo 2018	\$28,220	\$13,120
Walterboro Tourism Commission - Walterboro Rocks	<u>\$60,000</u>	<u>\$60,000</u>
Totals	\$166,420	\$144,120

Concluding, Mr. Molinari said, should these requests be approved as submitted, the projected remaining balance for 2018-2019 will be approximately \$66,498. These remaining funds will be up for consideration at the next scheduled meeting in October. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of these recommendations.

A motion was made by Council Member Broderick to approve the funding recommendations from the Accommodations Tax Advisory Committee. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

**2. Consideration of Request or Proposals (RFPs) to Provide Banking Services for the City of Walterboro**

City Manager Molinari informed Council that the City issued RFPs for banking services in May to seven qualified local financial institutions, and we received two proposals from South State Bank and Enterprise Bank. South State Bank is offering a floored rate of 1% and no fees with a minimum balance of \$500,000. They are also offering to sweep our four (4) largest accounts which are the general fund, the water fund, local accommodations and local hospitality accounts. Essentially, what this will do, is after the close of business, they will put these dollars in approved money market accounts which will give the City a greater return on its money. And just to give you a point of reference, currently our accounts that are being held in a local bank are earning .1% interest. So, this will be a nice upgrade. Staff is recommending South State Bank to provide banking services to the City for a period of no less than 3 years.

A motion was made by Council Member Bonds to approve the City's recommendation to provide banking services for the City of Walterboro. Council Member Broderick seconded the motion. The motion then passed with a vote of 5/0, with Mayor Young and Council Members Bridge, Bonds, Broderick and Pryor voting in favor. Council Member Brown recused himself from voting on this item due to a potential conflict of interest, in that he is a member of South State Bank's local board. Council Member Siegel was absent and did not vote.

**3. Consideration of Bids to Purchase Police Vehicle**

City Manager Molinari told Council that the agenda packet contains a memo and supporting documentation from Police Chief Marvin, with a request to purchase a new police patrol vehicle. Chief Marvin will brief Council on that request at this time.

Police Chief Wade Marvin then addressed Council. He stated that the Police Department is requesting authorization to purchase one police vehicle. We sent out for three bids, and the Department received bids from two (2) vendors and one (1) no bid as follows:

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<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price</u>
Walterboro Ford (Walterboro, SC)	Ford Interceptor	\$49,219.54
Butler Dodge (Beaufort, SC)	Dodge Charger	\$47,728.54
Rizer Chevrolet (Walterboro, SC)	Chevrolet Caprice	No Bid

Chief Marvin told Council that he received a “no bid” from Rizer Chevrolet because he was informed by Rizer that they no longer make the Caprice, and they could not find one any longer as a police vehicle.

We did receive a local bid from Walterboro Ford in the amount of \$49,219.54. After applying the local preference option, it was still higher than the bid from Butler Dodge for the Dodge Charger in the amount of \$47,728.54. Chief Marvin told Council that the Dodge Charger also comes with an officer protection package for free, which means if you approach the rear of the vehicle, sensors go off, windows roll up and lights and sirens come on, to let the officer know that someone is approaching from the rear. That is the only vehicle that provides that service.

Chief Marvin then recommended that staff be authorized to purchase the Dodge Charger in the amount of \$47,728.54.

A motion was then made by Council Member Pryor to approve the purchase of the Dodge Charger. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Brown asked Chief Marvin, just for the record, can you explain why Rizer Chevrolet did not offer a bid.

Chief Marvin told Council that he had previously looked up through the State purchasing procedures and it did not show a Caprice was available, and so he went to Mr. Rizer personally. In response, Mr. Rizer submitted an e-mail (“no bid”), saying that he had talked to his guy and they don’t make that vehicle, the Caprice, in a police package any more that he could find.

Council Member Pryor then asked, are those always the only two vehicles that we purchase - the Dodge Charger or the Caprice? Chief Marvin answered, no, we poll the officers as well. Chief Marvin then said, it is my understanding that we spoke with Vince at the Ford place and they are not going to be making a lot of sedans any more. He couldn’t confirm that they would be making the Police Interceptor. He did give us a bid on one, but he said that might be the last year.

Council Member Pryor then asked Chief Marvin, do you or your officers prefer one vehicle over another? Do you consider one a better vehicle? Chief Marvin answered that for the police road patrol, 9 out of 10 officers prefer the Dodge Charger. It is roomier and it’s just more reliable that we have found. Mr. Broderick remarked that he likes the protection package on that too.

Council Member Bonds then asked, are we still buying 6 cylinder engines on those Chargers? Chief Marvin responded, on this one that we have the bid on, it is a V8. We have had two valve jobs on the V6 and we have taken it back and they can’t fix it. The V8 does not have that problem. Mr. Bonds said, all of our other Chargers are V6's, right. Chief Marvin replied, all of our road Chargers are V6's.

The motion to approve the purchase of the police vehicle as recommended then passed with all members voting in favor, except Council Member Siegel was absent and did not vote.

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**4. Consideration of Bids to Purchase Sanitation Vehicle**

Next, City Manager Molinari stated that the fiscal year 2018-2019 budget allocated \$224,000 for the purchase of a new residential sanitation vehicle. The City solicited bids from 3 dealers and received four different proposals, outlined as follows:

<u>Vendor</u>	<u>Truck</u>	<u>Price</u>
I State Truck Center-Sioux City, IA	2019 Freightliner M2-106	\$239,045.00
Amick Equipment-Lexington, SC	2019 Freightliner M2-106	\$239,170.00
Triple T Freightliner-Summerville, SC	2020 Freightliner 108 SC	\$218,872.00
Amick Equipment-Lexington, SC	2020 Freightliner 108 SD	\$222,414.00

Mr. Molinari stated that staff recommends purchasing the truck from I State Truck Center in the amount of \$239,045.00. That is more than the low bid and the reason for that is that the 2020 trucks are currently 18-20 months from delivery after purchase, and the 2019 trucks are available immediately and can be in operation within six (6) months. The 2019 trucks are also a tri-axle vehicle, which has a larger capacity for garbage collection. The proposed new truck would be replacing a 2009 International Garbage Truck. The cost differential of \$15,045 can be absorbed through selling the 2009 truck on govdeals.com, and also will reduce the vehicle maintenance cost by taking the 2009 truck out of service. Just to give you a frame of reference - a couple of months ago, we sold an old grapple truck which had been stripped of pretty much every useful part and it still generated \$10,000 on govdeals. So, I would think that a 2009 Sanitation Vehicle that we still have in service would get us a good price.

City staff asks for Council’s favorable consideration of this request.

A motion was made by Council Member Bridge to approve the purchase of the I State Truck Center 2019 Freightliner M2-106 Garbage Truck as recommended. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Bridge asked if the price of \$239,045 included delivery to us, or is there an additional cost for delivery? Mr. Molinari responded, it is my understanding that’s everything. Public Works Director Mike Crosby added, that’s everything.

The motion then passed unanimously, except Council Member Siegel was absent and did not vote.

**COMMITTEE REPORTS:**

There were no committee reports given.

**CITY MANAGER’S REPORT:**

**1. Recognition of Firefighters Chris Cook, Lamar Smith and Jared Jarvis - Recipients of the Meritorious Action Award from the South Carolina Firefighters Association**

City Manager Jeff Molinari then asked our Firefighters Captain Chris Cook, Lamar Smith and Jared Jarvis to stand. Mr. Molinari then said, these 3 men were awarded the Meritorious Action Award from the South Carolina Firefighters Association on June 16 at the SC Fire Training Conference in Columbia. This is in recognition for an incident that took place on November 26 of last year at Cambridge Point Apartments at 116 Neyle Street, where they entered a smoke-filled apartment and found a victim

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lying on the floor and took that victim to safety. Our firefighters spend hundreds of hours training and this was an opportunity for them to be put to the test and to put that training to work and they passed that test with flying colors and were recognized by their peers across the state. I would just like to take this time to recognize all three firefighters and commend them for a job well done.

2. **Preliminary Engineering Report Proposals - Wastewater Treatment Plant Expansion**

Next, City Manager Molinari said, one of the priorities of City Council has been further investment in our water and sewer infrastructure, specifically, increasing the capacity of the Wastewater Treatment Plant. In 2010 the City had a Preliminary Engineering Report that was done and that study is currently 8 years old. We are at a point right now where we are ready to move forward with pursuing grant applications that will help to pay for that expansion. In order to apply for grant funding, we need to have an updated Preliminary Engineering Report.

Council is also aware that we are in the process of transitioning to a new Engineering Firm and I asked the Utilities Director Wayne Crosby to handle this and solicit some proposals from qualified engineering firms and we received proposals from three (3) firms - Constantine Engineering, Hybrid Engineering, Inc., and Davis & Floyd. In evaluating the proposals, it was the Utilities Director's recommendation that we go with Hybrid Engineering of Columbia, SC. They have done a similar project in the City of Manning. I bring this to Council's attention for a couple of reasons. Number one, as information, but Number two, as you are aware, I am authorized to approve expenditures up to \$25,000 and this one is \$24,995. So, I wanted to insure that City Council was comfortable with the direction that we are taking. We have the Utilities Director Wayne Crosby here, who can answer any technical questions that you may have, but we are ready to move forward with pursuing grant opportunities for expansion of the Wastewater Treatment Plant and the first step in doing that is getting our PER updated.

A motion was made by Council Member Pryor to approve an updated Preliminary Engineering Report (PER) by Hybrid Engineering as recommended by staff. Council Member Broderick seconded the motion.

In discussing the motion, Mayor Young asked Mr. Wayne Crosby, have you talked with other people who have used this company? Do you know other people who have used this company? Utilities Director Wayne Crosby responded, as Jeff mentioned, Manning is currently doing a similar project, with a similar sized plant with the exact same technology that we use. They finished their project about a year ago. They have started on the second phase. We actually made a visit to Manning and spoke with their Public Works Director, and he is happy with them. He chose them for the second phase. Because of their familiarity with our technology and the fact that they have already done it, I feel really comfortable with them.

On a question raised by Mayor Young, Mr. Crosby stated that he had discussed a negotiated contract back and forth with Hybrid. We had a few things that we did not think were best suited for the City of Walterboro from a legal standpoint, and they have been really willing to change things for us. The technology and the plant expansion are actually done by a company called Fluidyne. They are the same company that installed the technology in Manning, so we are comfortable with this group.

The motion then passed with all members voting in favor, except Council Member Siegel was absent and did not vote.

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At this point, the Mayor stated that he wanted to thank the Council Members. Several of our Council Members were out of town on vacation tonight and I would just like to put it in the minutes to thank them for coming back for the meeting tonight.

**EXECUTIVE SESSION:**

A motion to enter an Executive Session was then made by Council Member Brown, seconded by Council Member Bridge and passed unanimously. Council Member Siegel was absent and did not vote on the motion. The Mayor then announced that the meeting would enter into an Executive Session for:

1. Receipt of Legal Advice - I-95 Business Loop Project, Phase 1C and 1D.
2. Personnel Matter - Municipal Court.
3. Provision of Services in the Area Served by the Public Body.
  - a. Windsor East Apartments.
  - b. I-95 Rest Area Wells.

The meeting convened into an Executive Session.

A motion was made by Council Member Brown to come out of Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote on the motion.

The meeting returned to Open Session with no action being taken as a result of the Executive Session. There being no further business, a motion to adjourn was made by Council Member Bridge, seconded by Council Member Brown. All in favor. None opposed. Motion carried. The Mayor adjourned the meeting at 7:17 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**APPROVED: August 7, 2018**