

## **MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 3, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, Bobby Bonds, James Broderick and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 28 people present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. Council Member Bridge gave the invocation and Council Member Brown led the pledge of allegiance to our flag.

### **PUBLIC INPUT ON AGENDA ITEMS:**

There were no comments or questions on agenda items.

### **PRESENTATION:**

#### 1. South Carolina Municipal Insurance Risk Financing Fund (SCMIRF)

The Mayor announced that we are glad to have Heather Ricard and Leigh Stoner with us tonight from SCMIRF.

Ms. Heather Ricard then addressed Council. She said, we would like to tell you a little bit about the SC Municipal Insurance and Risk Financing Fund (SCMIRF). Just to give you an idea of the reason this program was formed. Back in the late 70s and early 80s, a lot of cities and towns were receiving astronomical increases in their insurance premiums or their insurance was being cancelled. The state run insurance programs actually increased the premiums by 300% back in the late 80s. So, a lot of municipalities approached the Municipal Association about sponsoring a program to provide property and liability insurance coverage for cities and town. So, this program was ultimately formed as a result of the hardening insurance market back in the late 80s.

Using a power point presentation, Ms. Ricard gave the following highlights of the SCMIRF Program:

1. Just to give you an idea, the pooling of insurance risk is a very big industry around the country. As you can see, about 42% of the participants in self-insured programs are cities and towns, and there are about 87,000 of those around the country.
2. SCMIRF was formed in 1990. There are 114 participating municipalities in the program. SCMIRF collects about \$17.4 million in total annual premiums. The program was actually formed with the authority that was granted in Section 15-78-140 of the SC Code of Laws. It allows for cities and towns to pool collectively to pool their insurance risk. It is a member governed and owned program.
3. The Board of Trustees in the program is selected from the membership within the program. We have a 9-member Board of Trustees, and they are elected geographically throughout the state.

**MINUTES/Page II**

4. Your primary contacts if the City decides to join SCMIRF would be myself (Heather Ricard). I am the Director of the Risk Management Services with the association, and I am responsible for the overall administration of the SCMIRF Program and we also have another program - a worker's compensation program.
5. Leigh Stoner who is here with me tonight is our Underwriting Manager, and she is ultimately responsible for establishing the premiums that we charge our members, and she also helps you with any kind of covered contract questions you may have. Cindy Martellini is our Claims Manager and you would work with her. The City would also have a dedicated claims adjustor assigned. Deanna Davis would be the Senior Claims Adjuster, who would work directly with the City. Then we have two loss control people who would work closely with the City as well - Venyke Harley is our Loss Control Manager and Todd Williams is our Public Safety Loss Control Consultant. He would actually come out and work with Police and Fire.

Ms. Ricard then turned the meeting over to Ms. Leigh Stoner for further information on the coverages offered and the City's premium quote.

Ms. Stoner then gave an overview of the coverages provided by SCMIRF:

1. This is a general property/liability coverage. It includes:
  - a. Property coverage, including earthquake, flood and terrorism coverage and limited sewer backup coverage.
  - b. Tort Liability, including general liability, public officials' liability and law enforcement liability.
  - c. Crime coverage.
  - d. Auto liability and auto physical damage.
  - e. Equipment breakdowns.
  - f. Excess Liability.
  - g. Cyber coverage.

Under cyber coverage, Ms. Stoner stated that they had made arrangements with AIG to provide cyber liability in the amount of \$1 million of liability. In this day and time, you hear a lot about cyber. It's not to be dismissed. We have excellent coverage, and the City was approved for that.

2. As far as the quote for Walterboro, your premium is \$234,053, that's based on the information that was provided to us with your assets and it's also rated based on the number of law enforcement officers, number of employees, etc.
3. This is based on our standard deductibles. The property has a \$1,000 deductible. I want to note that also in our case, even though for your personal lines, you don't pay for window shield replacement. The \$1,000 deductible does apply even to windshields. It's a way of us keeping with the pricing you owe and what we have also found if you go directly to a glass shop and there is not an insurance company involved, it's less expensive.
4. As far as the liability lines of coverage, that is general liability. We have approached that as your slip and fall type coverage.
5. Law enforcement liability and public officials' liability - those have no deductibles.

**MINUTES/Page III**

6. Obviously savings could be had on this policy. I will add one other thing. We applied a 20% surcharge to your general liability, law enforcement and your public officials, and that was based on your loss experience over the past five years. So, you can lower premiums by increasing the deductibles. Like I said, the liability has a zero dollar deductible. So, were you to increase your deductible on that, for instance on a \$10,000 deductible, which would apply to auto liability, general liability and all the other liability coverages, it would save you \$27,000. I would obviously recommend that you look to loss experience and see how that would have played out in the past and how that might affect you in the future.
7. There are other deductible options on the property side and on the liability side all the way up to \$500,000, which is really for municipalities, that in essence wants to be self-insured and we just provide all the administrative services.
8. Ms. Stoner then said, there are some other credits that are available. If we write the worker's comp again, that's an additional 2% credit on both policies. On the SCMIRF side, it would save \$4,202 based on standards or practicals. Another credit that we offer is a risk management credit. That's where loss control function comes out here and do an assessment and as long as you meet the criteria of 90% or higher, there is a 5% rate reduction on the liability lines of coverage. So, based on standard deductibles, that could save you almost \$6,600.

Ms. Stoner then said, some of the services that we offer from an underwriting standpoint are professional property appraisals. I want to comment on that because when I looked at your schedules from the way we used to write you, which has now been probably seven years ago, your property values had not changed \$1.00 in that length of time. And obviously, increased cost of construction, the IRF program also has a coinsurance clause, so you could really be caught in a bind if you were to have a loss (and I call it a coinsurance clause and claims penalty), because if you are not insured to that coinsurance percentage, then your claim is not going to be paid in full. The difference with SCMIRF is that we don't have coinsurance. So, the value is the value and as a matter of fact, if it's a building, you have up to 150% of the value shown on the policy.

Some other thing we offer is a TULIP program. It's called the Tenant Users Liability Insurance Program. I don't know if you ever rent out parks or buildings for special events. This is a program, where the folks who are renting from you can go on-line and purchase coverage that will protect the City, as well as them. It provides for liability coverage, host liquor, like if there is a wedding reception and you are serving alcohol and not selling it. Also, it would cover for damage to your property if it's their fault.

Another thing, when you come on board with us, as of that date, our policy runs from 1/1 to 1/1. Of course, I think you are looking at a 7/1 inception date. So, that policy would expire 1/1, but any asset that you acquire after 7/1, if the value of that asset is \$1 million or less, you will not pay premiums during this year. You'll only pay premiums at renewal. So, at renewal, I would say budget your purchases accordingly. If you know you are going to buy a bunch of police cars, or something like that, do it after the renewal date. That could save you a lot of money and the one thing about that is that helps you from a budget standpoint, because you know that cost is not going to be incurred.

Another thing that we offer is a General Liability Hotline. I do want to note that the IRF offers something called prepaid legal. We don't have prepaid legal, but we do

**MINUTES/Page IV**

have a general liability hotline, which provides 10 hours of free consultation every year. After 10 hours, you can negotiate it if you will need additional assistance.

I understand, you had a question about uninsured motorists, and I want to explain that to you. Our coverage is just the basic limit - \$25,000 per person, \$50,000 per occurrence or bodily injury and \$25,000 for property damage. There is a reason for that. If you look at most of the City's vehicles, they are only operated by the City employees, like your garbage trucks, your fire trucks, and your police vehicles. Those employees are covered for workers' comp for their injuries, and for the property damage standpoint, you have physical damage on your automobiles, and we don't experience rate property. You can't pick and choose which vehicles have uninsured motorists. If you look at your own personal auto policy and see how much you pay for uninsured motorists, it would be very cost prohibitive. So, I want to make sure that you understand that the one thing about it, of course, if you were in your vehicle, your insurance is going to respond. If you were driving a City vehicle, in the course and scope of your duties as Mayor and Council, you are covered by workers' comp.

Councilman Siegel then said, are you saying that the City is not required to have uninsured motorists' coverage? Ms. Stoner responded, no, it is not. Councilman Siegel added, but individuals are required to have this coverage. Ms. Stoner replied, yes they are. But I think that's again, part of the Tort Claims Act. Again, I think it's definitely to your advantage, because with uninsured motorists, you can't pick and choose the vehicle, and it would be very expensive, if it were offered at higher limits, when the coverage is not necessarily needed. I tell you, the only time that it would come into play, say someone takes a car home, like for instance a police officer, and he has a child or spouse in the car with him. Of course, if they are in an accident and it is his fault, then the auto liability is going to come into play. If they are involved in an accident with an uninsured motorist, that's where the limits are there. So, he would be covered by workers' comp, but his child or spouse would have to rely on their health insurance.

Councilman Bonds then asked, would they be able to rely on their auto insurance since that vehicle is an uninsured motorist? Ms. Stoner replied, I don't believe so. I am not 100% sure on that, as far as their personal auto, because this is a business use vehicle. So, I don't think the personal lines are going to respond in that case.

Council Member Bonds then asked, what were you saying about \$25,000/\$50,000? Ms. Stoner responded, those are the limits. Mr. Bonds asked, is this the limits of liability coverage? Ms. Stoner replied those are the limits under uninsured motorists. All limits are \$1 million. Mr. Bonds responded, so then there is no under insured motorists. Ms. Stoner replied, no, because the minimal limits are 25/50/25, so that's what we offer. Ms. Ricard added, it's our understanding that is what you currently have.

Ms. Ricard then stated that she wanted to touch quickly on the claims processing. In the event that the City does have a claim, you would submit it directly to SCMIRF and our assigned adjuster, Deanna Davis, would work directly with the City with routine property/liability claims. We would keep the City involved throughout the process and would communicate with you during that process. In the event it is a legitimate claim, and assuming it's a covered claim, we would assign a defense attorney immediately to protect the City, as well as any employees that would be involved. Depending on the issue, we may involve an attorney who specializes, such as employment labor or law enforcement. Otherwise, the attorney would be assigned for the City.

**MINUTES/Page V**

So, there are a couple of other additional benefits that I wanted to quickly mention. We do offer grants through the SCMIRF program. There is some information in the packets that we provided to you about the grants. We have a \$4,000 grant that the City would be eligible for every year. It is a 50/50 matching grant. It's for law enforcement liability reduction. It will pay for things like body cameras, taser cameras, dash cameras and ultimately to help reduce the liability of the City, related to law enforcement activity.

Also, as a benefit for being a member-owner of the program, you would be eligible for any potential return of surplus within the program. The Board, whenever it's possible, will return any surplus, if we are having a good financial year. Just to give you an idea between the two insurance programs that we run - workers' comp and property/liability program - we have returned in the last ten years \$37 million back to our members. We also have some loss control services that I mentioned. There is a 24/7 on-line training system that is available for your employees. Police and your planning officials can get free communication from that online training system. There is also some multi-training curriculum. We actually have two hot lines - a labor and employment hotline and we also have a general liability hotline. You have 10 free hours every year for each of those hotlines.

You also have access to the law enforcement loss control consultant that I mentioned. We have purchased two training simulators to train officers on decision-making to help reduce any liability related to law enforcement events. We, of course, work with the Association Legislative Staff to try and help secure stable funding for the criminal justice academy for law enforcement events.

Ms. Ricard then concluded the presentation and asked if there were any questions. Council Member Bonds then ask if the City does or does not have "uninsured motorists" coverage. Ms. Stoner responded that the City has "uninsured coverage" but does not have "under insured coverage."

Mr. Bonds then said, I mean you've got to understand that 30% of the vehicles in Colleton County are uninsured. So, if somebody crashes into one of our garbage trucks without insurance, then we've got the coverage. Ms. Stoner affirmed that the City has that coverage. Mr. Bonds then asked, is this the minimal limits 25/50/25? Ms. Stoner responded, no you have full coverage on your vehicles because your vehicles are insured for physical damage. Mr. Bonds then asked, do we have uninsured motorists to the minimum limits. Ms. Stoner responded, the only time it might come into play, is where you have somebody like a child or a spouse in the car. That's about the only time it comes into play because workers' comp is the exclusive.

Mayor Young then asked, what about the more expensive vehicles, what's the limit on those, is there no limit? Ms. Stoner responded, it is based on their cost. We have seen some of the bigger fire trucks being close to a million dollars, and actually we insure them just like everyone else does on an original cost in basis, but they are on an actual cash value, so they are depreciated. Now, two types of vehicles that we can't provide replacement cost on, obviously it is more expensive, because as that vehicle ages, it's going to replace new for old, and that is on fire trucks and garbage trucks, because those are the high dollar vehicles. So, really, if it were not your fault, the other party's insurance is going to pay actual cash value as well. So, you would have your deductible in play, which is a minimum of \$1,000.

After a brief discussion, Mr. Stoner stated, if your concern is on those fire vehicles and garbage trucks that you want replacement cost coverage on those, we can certainly break that up and let you know what the difference would be on that.

**MINUTES/Page VI**

The presentation concluded and was accepted as information.

**APPROVAL OF THE MINUTES:**

The Minutes of the March 6, 2018 Regular Meeting were approved as submitted on the motion of Council Member Brown, seconded by Council Member Pryor with all members voting in favor.

**OLD BUSINESS:**

1. **Ordinance # 2017-14**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro, **Second Reading and Adoption.**

The Mayor announced that this ordinance was tabled at the last meeting, so Chair would entertain a motion to take it off the table for consideration. Council Member Bonds so Moved and Council Member Bridge seconded the motion.

In discussing the motion, Mayor Young stated that the ordinance was tabled to give staff time to give us some additional language, and I think that additional language is in there.

City Manager Molinari pointed out that the additional language is contained in the agenda packet. The Mayor said, basically staff has provided us with a definition of what is "clear glass," what would be allowed and about the Low-E.

Since Council Member Pryor made the original motion to table this ordinance, he then restated the motion to give Second Reading and Adoption to Ordinance # 2017-14 and to include the new language as presented. Council Member Bridge seconded the motion. In discussing the motion, Mayor Young noted that the new language gives the following definition that "clear glass" is defined as either true clear glass or Low-E glass with a maximum visible light transmittal (VLT) unencumbered by blinds, curtains or other window blocking treatments. Assistant City Manager Amundson added that this language is contained in the definition section of the ordinance.

The motion giving Second Reading and Adoption to Ordinance # 2017-14 as restated was then approved unanimously; being An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro.

**NEW BUSINESS:**

1. **Ordinance # 2018-01**, An Ordinance Authorizing and Establishing a Program to Grant Special Property Tax Assessments to Certain Rehabilitated Historic Properties; and Other Matters Related Thereto, **First Reading.**

City Manager Molinari told Council that this ordinance is also the proposed "Bailey Bill" Ordinance. This is something that we have been talking about for some time and that Council has set as a priority item. He stated that County Council is also giving First Reading to this ordinance tonight. He then recognized Assistant City Manager Hank Amundson to brief Council on the proposed ordinance.

**MINUTES/Page VII**

Mr. Amundson then said, as we discussed, the Bailey Bill is a piece of legislation that was adopted at the state level years ago, but each individual municipality and county has to adopt it on their own. This ordinance establishes two things: a district to say what properties are eligible and the criteria or thresholds by which someone becomes eligible - those are the expenditures level. So, the State Legislation allows you to freeze your property tax value for up to 20 years, and in talking to the county, you have to have unified language if you want to affect school, city and county tax portions, which makes it truly valuable to an investor or rehab individual. So, what we have talked about with them in this - the two variables are that: the district is the Historic Preservation Overlay, and the threshold is if somebody spends more than 50% of the purchase price on the rehab, they would then freeze their property value for 20 years. That all has to go through an approval process which would be the Historic Preservation Commission, which would have to issue Certificates of Appropriateness to make sure that it's not just any work being done, but appropriate work being done. So, that is what establishes eligible expenditures - it has to be on appropriate work.

The Mayor then questioned which Historic Preservation Commission this would be? Mr. Amundson responded, this would be the City's Historic Preservation Commission. City Manager Molinari then said, for each applicant, both City Council and County Council would have to pass an ordinance to put it into effect. Mr. Amundson then stated, as you adopt an ordinance for each property that has attached all of the appropriate documents, then the City and County would send a certificate to the Assessor's Office to freeze the property value.

Council Member Bonds then raised a question about the 50%. He asked is this something that the State does or that the City would put into effect, because I don't remember hearing about the 50%? Mr. Amundson responded, we initially spoke about a graduated system - if you spend 15% it's 5 years, if you spend 25% it's 8 years, and in talking with the county, the decision was made to keep it simple at 50% at 20 years, as opposed to the graduated system, and our original graduated system had 50% at 20 years.

Council Member Broderick then asked Mr. Amundson if other eligible districts could be identified in the future with this ordinance? Assistant City Manager Amundson replied, I believe you can amend your ordinance going forward if you wanted to identify other districts, but this ordinance is specifically for historic properties, so there will be other items in the future for non historic properties.

Mr. Bonds then asked whether an historic property is defined as anything that is 50 years old? Mr. Amundson responded that's right. Mr. Bonds then said, so every building downtown would qualify, and there is hardly a building downtown that won't qualify. Assistant City Manager Amundson clarified that the Historic Preservation Overlay District includes all of the downtown, both the National Historic Districts and the contiguous fill-in puzzle pieces, which makes one big district. Also, in our discussions with the county, the principal use of the property must be commercial.

A motion was then made Council Member Bonds giving First Reading Approval to Ordinance # 2018-01; being, An Ordinance Authorizing and Establishing a Program to Grant Special Property Tax Assessments to Certain Rehabilitated Historic Properties; and Other Matters Related Thereto. Council Member Broderick seconded the motion that passed with all members voting in favor.

2. **Resolution No. 2018-R-03**, A Resolution to Give Notice to South Carolina Electric and Gas Company (SCE&G) of the City's Intent to Terminate the Franchise Agreement.

**MINUTES/Page VIII**

A motion was made by Council Member Broderick to adopt Resolution # 2018-R-03 as submitted. Council Member Pryor seconded the motion that passed unanimously. A copy of said resolution is attached and made a part of these minutes

3. **Resolution No. 2018-R-04**, A Resolution to Give Notice to Coastal Electric Cooperative, Inc. of the City's Intent to Terminate the Franchise Agreement.

Before introducing this resolution, the City Manager announced that the City Attorney had just given him a revised Resolution # 2018-R-04, which makes some corrections that tie in directly to the franchise that we have with Coastal Electric. The City Manager then passed out copies of the revised resolution to Council.

After a brief review of the proposed changes, a motion was made by Council Member Siegel to approve Resolution # 2018-R-04 as amended by the City Attorney and presented to Council. Council Member Broderick seconded the motion that passed with all members voting in favor. A copy of the revised resolution is attached as part of these minutes.

4. **Discussion of Uses of Potential Uses of CDBG Funds**

City Manager Molinari reminded Council that Ms. Michelle Knight from the Lowcountry Council of Governments was here at the last meeting to conduct a public hearing on the Community Development Block Grant Program. He explained that the City is required every year to submit a list of priorities to Lowcountry COG for CDBG projects. Based on conversations that Council had at its Strategic Planning Retreat, he then read the CDBG priorities identified as follows. He noted that the top three priorities would be eligible for funding.

1. Public Infrastructure Facilities
  - Improvements to Wastewater Treatment Plant
  - Upgrades of water and sewer lines as needed
  - Other projects as identified
2. Community Enrichment
  - I-95 loop project
  - Adaptive reuse of existing structures
  - Demolition of properties that are attractive nuisances
  - Others as identified
3. Multiple Activity Neighborhood Improvement Projects
  - North Lemacks Street
  - Other neighborhoods as identified
4. Special Projects as identified
5. Economic Development projects as identified

Mr. Molinari pointed out that the priority for the City right now is getting the North Lemacks Street project, Phase III, closed out. As soon as this occurs, we can start putting in new CDBG applications forward.

A motion was made by Council Member Bridge to approve the CDBG prioritization list as submitted by the City Manager. Council Member Broderick seconded the motion that passed unanimously.

5. **Consideration of Bids Received for the North Lemacks Street Revitalization Phase III, Streetscape Improvements**

**MINUTES/Page IX**

City Manager Molinari stated that the City is at the last part of the North Lemacks Street, Phase III, Revitalization Project. The City advertised for bids for Streetscape Improvements and a multi-use path related to phase III of North Lemacks. The City received two bids as follows:

<u>Contractor</u>	<u>Total Bid</u>	<u>Division Bid</u>
Palmetto Sitework Services (Orangeburg, SC)	\$300,820.00	\$145,450.00
IPW Construction Group, LLC (Charleston, SC)	\$346,593.00	\$219,808.00

Mr. Molinari stated that the City has a little less than \$135,000.00 remaining for Phase III. The City will need to provide a \$10,473 match because of the limited amount of funding available. He said, I am recommending that Council approve divisions one, two and four, outlined as follows:

- Division One: Demolition of existing asphalt pavement and installation of grate inlet aprons, grass seeding and eighteen (18) crape myrtle trees along North Lemacks Street.
- Division Two: Existing roadway removing and replacing, installation of overlay paving and paint striping of North Lemacks Street.
- Division Four: Installation of two (2) entry gateway signs at the intersections of North Lemacks/Sweat Street and North Lemacks/Colleton Loop.

The City Manager stated that staff recommends Palmetto Sitework Services (Orangeburg, SC) with the low bid of \$145,450.00. He also stated that if Council were to approve this, you will need to include in your motion that "formal approval of execution of a contract with Palmetto Sitework Services is contingent upon approval by the South Carolina Department of Commerce."

A motion was then made by Council Member Siegel to accept the low bid of \$145,450.00 from Palmetto Sitework Services of Orangeburg, subject to the approval of the Department of Commerce. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Siegel questioned the City Manager about the "removal of the existing asphalt roadway and replacing it." He asked is this from where to where? Is that from Sweat Street all the way to the gateway? Mr. Molinari responded, that's correct - Sweat Street to Colleton Loop, that's the section that will be milled and resurfaced. Mr. Siegel then asked if this were an item that could be funded by our fund for road improvements in Colleton County. Mr. Molinari answered that it could potentially be funded by the CTC. Mr. Siegel then asked, can we make an application for that? City Manager Molinari responded, certainly, and in talking with the residents of that neighborhood, that was definitely a priority of theirs. Certainly if we could leverage this with the CTC to cover and complete a larger span, that would certainly be desirable.

Council Member Bridge asked if there would be further consideration for the other divisions? Mr. Molinari responded affirmatively. He added, one of the primary components is a trail that runs along the park at Gruber Street and what we are looking at there and what we have communicated to the Department of Commerce is that we are going to pursue PARD and some other funding avenues to get that part of the project done.

Council Member Siegel asked the City Manager, haven't we already cut the path through there? Mr. Molinari responded, that's correct. Mr. Siegel then said, in three years or so, it is going to be overgrown, so will we maintain that path, pending our getting the money to complete it? Mr. Molinari responded that there is some additional work that needs to be done there, but we will make sure that it's maintained.

**MINUTES/Page X**

No further discussion was held and the motion passed with all members voting in favor.

6. Consideration of Quotes Received for Property and Liability Insurance for the City of Walterboro

Mr. Molinari told Council that a quote for property and liability insurance had been received from both the South Carolina Municipal Insurance Risk Fund (SCMIRF) and the South Carolina Insurance Reserve (IRF) as follows:

SCMIRF	-	\$234,053 annually
IRF	-	\$242,488 annually

Mr. Molinari stated that staff is recommending SCMIRF as the property and liability insurance provider for the City of Walterboro for fiscal year 2018-2019. He said that he had experience working with both programs and as explained in their presentation, I can tell you from a training standpoint and from an accountability standpoint, SCMIRF is really unparallel. They really will make sure that you are following the best practices from a risk and safety standpoint.

A motion was then made by Council Member Pryor, seconded by Council Member Siegel, to accept the recommendation of staff to accept the quote from SCMIRF for the City's property and liability insurance.

In discussing the motion, Council Member Bonds stated that it looks like we are making a jump for a 4% reduction in premiums. Mr. Molinari responded, roughly. Mr. Bonds then said, I have been involved in litigations with the IRF and SCMIRF over the years, and would like to ask: Is the IRF aware of the \$234,000 quote as opposed to their quote of \$242,000? Do they know that we are taking bids? Mr. Molinari responded, yes, they were put on notice. Mr. Bonds then said, it also looks like SCMIRF has a whole bunch of things that we can do to get our rates reduced - why can't we get those rates reduced? Why can't we do those things now, so that our premiums will only be \$220,000 as opposed to \$234,000? In other words, we still have 3 months until we need to make the jump. Why can't we get these things lined up now, so we can make sure we get those discounts? So, when we start on 7/1, we will know we are getting all those discounts as opposed to just signing on and then seeing about getting the discounts later. Why don't we get the guy down here, so we can start implementing, so we can get those discounts now, so on 7/1, we will have saved \$10,000.

Ms. Ricard stated that some of the discounts - like the deductible credit - you can certainly go ahead and put that in place, and that would immediately reduce the premiums the City will be charged. The 2% credit is contingent on your being in the program for worker's comp and the property/liability program. If you were in both programs, you would get the 2% discount. So, we would be happy to give you a quote for the workers' comp program if you'd like to see how that may compare. She explained that with the 5% minimum guideline discount, we are in the process of reviewing that now, and it would be applicable for next year for our members. But we could work with our loss control, and if you met all their criteria, we could certainly apply that to the premiums July 1.

Ms. Stoner then added, and one thing I would ask you to consider that I mentioned earlier - was as far as when you acquire new assets, you would pay an additional premium with the IRF for every new police car you buy and equipment such as a backhoe, etc. With us, from 7/2 until 12/31, you won't pay additional premiums for those assets, as long as that asset is valued at \$1 million or less. So, with a big fire truck, there would be no additional premium for the remainder of the year.

**MINUTES/Page XI**

Council Member Pryor pointed out that Council is just voting now on the quote given, based on the information, so I mean we still have until 7/1 to make adjustments and those type things. We haven't signed on the dotted line, we are just voting to say "yes" we like the quote, we like the program, but the premium can obviously change from now to then. That was my reasoning, but I agree with Mr. Bonds, we do need to get as many savings as we can on that premium.

Council Member Bonds then asked what are we voting to do - to consider the quote? Mayor Young responded, we are voting to select them as our insurance carrier based on staff's recommendation.

Council Member Brown stated that he was in agreement with Mr. Bonds and would like to see the final number before voting on it, since we do have some time.

The motion then passed with a vote of 5/2 with the Mayor and Council Members Bridge, Siegel, Broderick and Pryor voting in favor and Council Members Bonds and Brown opposing the motion.

Also, under New Business, the following agenda items were approved by motion as follows:

7. A request to close the streets for the Annual Cubmobile Race on April 28, 2018 from 6:00 a.m. to 11:00 a.m., by Ms. Denise Godley-Givens, Cub Scouts Pack 646. Motion to approve this request was made by Council Member Broderick, seconded by Council Member Bridge, with all members voting in favor.
8. A request to close the streets for the 5K Color Run Fundraiser on May 19, 2018 from 10:00 A.M. to 1:00 P.M., by Savannah Connor, Head Coach, USC Salkehatchie Women's Volleyball Team. Motion to approve this request was made by Council Member Brown and seconded by Council Member Pryor. All in favor. None opposed. Motion carried. The Mayor stated that he had discussed the route on this with the City Manager to see if the Police Department could handle it, and if we need to tweak the route some, then they can tweak it.
9. A request to close streets for the 1st Farm Fresh Meal on Main, May 24, 2018 from 5:00 P.M. to 10:00 P.M., by Matt Mardell, Director, Colleton Museum & Farmers Market. Mr. Matt Mardell was present to brief Council on this agenda item. He requested that (Washington Street) be closed between Walter and Lucas Street. Probably 100 to 125 people will attend, and all main street restaurants will be participating. A motion to approve this request was made by Council Member Pryor, seconded by Council Member Bridge, with all members voting in favor.
10. A request to use the Downtown Plaza and to close the street for the Annual Memorial Day Ceremony on May 28, 2018, by Colleton County Veterans Council. Mr. Johnny Holmes was present on behalf of the Veterans Council. He thanked Council for allowing the streets to be closed and he noted that there were some particular items related to timing included in the agenda packet. A motion to approve this request was made by Council Member Siegel, seconded by Council Member Broderick. All in favor. None opposed. Motion carried.
11. A request to close streets for the Carolina Cycling Association Regional Criterium Championship on August 11, 2018, by Michelle Strickland, Tourism Director. Motion to approve this request was made by Council Member Siegel, seconded by Council Member Broderick and passed with all members voting in favor.

**COMMITTEE REPORTS:**

There were no Committee Reports given.

**MINUTES/Page XII**

**CITY MANAGER'S REPORT:**

1. Walterboro Wildlife Sanctuary Gate Repair

The City Manager announced that unfortunately a few weeks ago, there was some vandalism to the gates at the entryway to the Sanctuary at DeTreville Street, and he received an e-mail indicating that Bobby and Billy Syfrett wanted to repair the gates at no charge to the city. I am pleased to report that they completed the work and they did a fantastic job, and the gates look great. I have already thanked both of them personally, but I just wanted to mention it on the record to recognize them for the work they did. The Mayor said, we do appreciate that very much.

2. Appointment to the Civil Rights Committee

City Manager Molinari told Council that a Civil Rights Committee is a requirement for the City's participation in the CDBG program, and it is an appointment that can be made internally. He noted that this appointment does not have to be made by City Council and that he had appointed Hank Amundson, Assistant City Manager, to the Civil Rights Committee. He said, we do have to report on it to make it a matter of public record, and that is what I am doing. In Mr. Molinari's memorandum to Council, the members of this committee were listed as follows:

Hank Amundson  
Melissa O'Quinn  
Darren Sisk

To summarize, Mr. Molinari said, because we are the recipient of federal funds, we have to keep the public informed of their civil rights and prohibit any type of discrimination based on race, color or national origin.

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter into an Executive Session. Council Member Bridge then made a motion to enter Executive Session, and Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

The Mayor announced that the meeting will convene into an Executive Session to discuss the following items:

1. The Provision of Water and Sewer Services Encouraging Location or Expansion of Industries or Other Businesses in the Area Served by the City of Walterboro.
2. Potential Purchase of Property.
3. Personnel Matters:
  - a. Appointment of Associate Municipal Judge.
  - b. City Manager Evaluation.
4. Receipt of Legal Advice - City Trademarks.

The Mayor announced that Council may take action on matters discussed in Executive Session after the Executive Session. The meeting then entered into an Executive Session.

At approximately 8:22 P.M., a motion was made by Council Member Siegel to exit Executive Session and return to Open Session. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session.

A motion was then made by Council Member Brown to appoint Mr. C.T. Horton to the position of Associate Municipal Judge to fill an unexpired term ending June 30,

Walterboro City Council  
Regular Meeting  
April 3, 2018

**MINUTES/Page XIII**

2019. Council Member Broderick seconded the motion that passed with a vote of 5/0 with Mayor Young, Council Members Brown, Bridge, Broderick and Pryor voting in favor. Council Members Siegel and Bonds recused themselves from voting since they will practice law before municipal court from time to time.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Brown and passed unanimously. The meeting adjourned at 8:23 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**APPROVED: June 5, 2018**