

Telephone: 843-549-2545

Fax: 843-549-9795

TTY Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council

Regular Meeting

May 8, 2012

City Hall

6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Old Business:

IV. New Business:

1. Consideration of Mutual Assistance Agreement Between the City of Walterboro and the St. Paul Fire Department for Fire Services. (Agreement attached).
2. Consideration of Requests for Qualifications (RFQ's) to Provide Engineering Services for the North Lemacks Street Revitalization Project (Memorandum and tabulation attached).
3. Consideration of Requests for Proposals (RFP's) to Provide Financial Audit Services for a Three-Year Period (Memorandum and tabulation attached).
4. Consideration of Recommendation to Purchase New Pickup Truck for Public Safety Department (Memorandum attached).
5. Request to Use Downtown Waterfall and to Close Street on May 28, 2012 for Annual Memorial Day Ceremony by Colleton County Veterans Council (Letter attached).
6. Request to Use Great Swamp Sanctuary for Family Bike Run on June 2, 2012 from 9:00 A.M. to 11:00 A.M. by the Youth Council of the NAACP Colleton County Branch (Letter attached).

Page -2-
Agenda
City Council Meeting
May 8, 2012

V. Committee Reports:

VI. Executive Session:

1. Discussion of negotiations incident to proposed contractual arrangements.

VII. ADJOURNMENT.

Mutual Assistance Agreement

THIS AGREEMENT is made by and between the City of Walterboro, Walterboro Public Safety (Fire Department) and the St Paul Fire Department and has approved and authorized the terms of this Agreement.

NOW, THEREFORE,

WHEREAS, each of the parties hereto has an interest in the control of fire, fire prevention, medical first responder, hazardous materials control, and/or other emergency support; and

WHEREAS, each of the parties owns and maintains equipment and retains personnel who are trained to provide various levels of service in the control of fire, fire prevention, service equipment and personnel, medical first responder, hazardous materials control, and/or other emergency support; and

WHEREAS, in the event of a major fire, disaster or other emergency, either party may need the assistance of the other party to this Agreement to provide supplemental fire suppression, medical first responder, service equipment and personnel, hazardous materials control, and/or other emergency support; and

WHEREAS, each of the parties may have the necessary equipment and personnel available to enable it to provide such services to the other party to this Agreement in the event of such a major fire, disaster, or other emergency; and

WHEREAS, the facilities of each party are located in such a manner as to enable each party to render mutual assistance to the other; and

WHEREAS, each of the parties to this Agreement has determined that it is in the best interests of each party to set forth guidelines for providing mutual assistance to each other in the case of a major fire, disaster or other emergency; now, therefore,

IT IS HEREBY AGREED AS FOLLOWS:

1. **PURPOSE:** The stated purpose of the Mutual Assistance Agreement is to provide mutual assistance to the parties for control of fire, fire prevention, and/or other emergency support in the event of a major fire disaster or other emergency and to provide for the sharing of reserve equipment.
2. **REQUEST FOR ASSISTANCE:** The Commanding Officer or Incident Commander of the party (also known as the Requesting Party) at the scene of an emergency within the boundaries of that party's geographical jurisdiction is authorized to request assistance from the other party to this Agreement if confronted with an emergency situation at which the Requesting Party has need for equipment or personnel in excess of that available at the Requesting Party's facilities.

REQUEST FOR ENGINE: The parties agree that if the Requesting Department has an available reserve engine, the Responding Department will provide the reserve engine to Requesting Department upon their request. A request for the reserve engine will only be made when an engine is unavailable to perform as a first alarm response (first due) engine and no other engines are available to perform its duties.

REQUEST FOR LADDER: The parties agree that if the Requesting Department has an available reserve ladder truck, the Responding Department will provide the reserve ladder to Requesting Department upon their request. A request for the reserve ladder will only be made when a ladder is unavailable to perform as a first alarm response (first due) ladder and no other ladders are available to perform its duties.

3. **RESPONSE TO REQUEST:** Upon receipt of a request as provided for in Paragraph No. 1 of this Agreement the Commanding Officer of the party receiving the request (also known as the Responding Party) shall immediately take the following action:
 - a. Determine if the Responding Party has equipment and personnel available to respond to the request of the Requesting Party and determine the type of the equipment and number of personnel available.
 - b. Determine what available equipment and what available personnel should be dispatched in accordance with the plans and procedures established by the parties.
 - c. In the event the requested equipment and/or personnel are available, then the Commanding Officer shall dispatch such equipment and personnel to the scene of the emergency with proper operating instructions.
 - d. In the event the requested equipment and/or personnel are not available, then the Commanding Officer shall immediately advise the Requesting Party of such fact.
4. **COMMAND RESPONSIBILITY AT EMERGENCY SCENE:** The incident Commander of the Requesting Party at the scene of the emergency, to which the response is made, shall be in command of the operations under which the equipment and personnel sent by the Responding Party shall serve; provided, however, that the responding equipment and personnel shall be under the immediate supervision of the officer in charge of the responding apparatus. If the Incident Commander specifically requests a senior officer of the Responding Party to assume command, then the Incident Commander shall not, by relinquishing command, be relieved of responsibility for the operation.
5. **LIABILITY:** The parties agree that the Requesting Party shall assume liability for and hold the Responding Party harmless from all liabilities, which arise out of command decisions or judgments. However, each party hereto agrees to assume responsibility for liabilities arising out of the actions of its own personnel and to hold the other party hereto harmless there from as to action relating to performance under this Agreement.
6. **POST RESPONSE RESPONSIBILITY:** Upon completion of the rendering of assistance, such assistance and help as is necessary will be given by the parties to locate and return any items of equipment to the fire department owning said equipment. All equipment and

personnel used under the terms of this Agreement shall be returned to the Responding Party upon being released by the Requesting Party, or upon demand being made by the Responding Party for return of said equipment and personnel.

7. **COMPENSATION:** Each party agrees that it will not seek from the other party compensation for services rendered under this Agreement. Each party hereto shall all times be responsible to its own employees for the payment of wages and other compensation and for carrying workmen's compensation upon said employees; and each party shall be responsible for its own equipment and shall bear the risk of loss therefore, irrespective of whether or not said personnel and equipment are being used within the area of primary responsibility of that party. However, if the fire suppression chemicals are utilized by the Responding Party, the Requesting Party shall compensate the other party for the actual cost of such chemicals.
8. **INSURANCE:** Each party agrees to maintain adequate insurance coverage for its own equipment and personnel.
9. **PER-INCIDENT PLANNING:** The Commanding Officers of the parties may, from time to time, mutually establish pre-incident plans which shall indicate the types of and locations of potential problems areas where emergency assistance may be needed, the type of equipment that should be dispatched under such circumstances, the number of personnel that should be dispatched under such circumstances and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responding Party of its own geographical jurisdiction. The parties hereto agree to take such steps as are feasible to standardize equipment such as couplings, hose, and apparatus, so that said equipment can be fully utilized by either of the parties hereto.
10. **SHARED PURCHASING:** There shall be no joint or cooperative acquiring, holding and disposal of real or personnel property.
11. **ADMINISTRATION AND FINANCE:** There is not hereby created any separate or legal administrative entity. There shall be no joint or cooperative acquiring, holding and disposing of real or personnel property and each party hereto shall be responsible for and financing their separate obligations hereunder, including, if applicable, establishing and/or maintaining budgets therefore. Further, the administration of this Agreement shall be performed by each entity separately through their Commanding Officers.
12. **DOCUMENT CONTROL-EXECUTION:** That a duplicate original of the Agreement shall be filed at the administrative offices of each party. Upon such filing requirements being accomplished, and upon such approval by each governing body, this Agreement shall be effective upon execution by the parties.
13. **TERMINATION:** This Agreement shall remain in full force and effect until terminated as follows;

A party desiring to terminate this Agreement shall serve written notice upon the other party of its intention to terminate this Agreement. Such notice shall be served not less than thirty calendar days prior to the termination date set forth in said written notice. Said written notice shall automatically terminate this Agreement on the date specified therein unless rescinded prior in writing.

14. AGREEMENT NOT EXCLUSIVE: This agreement is not intended to be exclusive as between parties hereto. Either of the parties may, as that party deems necessary or expedient, enter into a separate Mutual Assistance Agreement or Agreements with any other party or parties. Entry into such separate Agreements shall not change any relationship or covenant herein contained unless the parties hereto mutually agree in writing to such change.

DATED:

Walterboro Public Safety

DATED: 4/27/12

St Paul Fire Department

Bill Young
Mayor, City of Walterboro

Chairman
Fire Commissioner

ATTEST:

Otis L. Rhodes
Fire Chief

Doc M. Matthews Jr.
Fire Chief

Telephone: 843-549-2545

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

To: The Mayor and City Council

From: Wayne Crosby

Cc: Jeff Lord

Date: 5/03/12

Re: North Lemacks Revitalization Project

The City of Walterboro received a grant from the South Carolina Department of Commerce in the amount of \$500,000 that will allow revitalization of the North Lemacks Street Area. Construction, engineering and observation are all qualifying expenses in the terms and conditions of this grant. However, we were required to request and review proposals for engineering services in order to meet these terms.

We have received and reviewed proposals for engineering services from four firms. These proposals were ranked by the City Manager, Public Works Director and the Utilities Director according to six criteria which reflect the requirements of the grant and our procurement code. The evaluation summary is attached.

As you can see, URS was determined to be the most qualified firm. Their proposal is to perform the engineering design services for a sum not to exceed \$56,000 and the observation of construction services not to exceed \$14,250. It is our recommendation to council to approve URS as the most qualified firm and authorize the execution of a Task Order from their proposal contingent upon approval by South Carolina Commerce.

DEPARTMENT OF COMMERCE
Grants Administration
1201 Main Street, Suite 1600
Columbia, South Carolina 29202

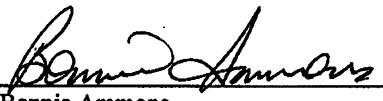
GRANT AWARD

Grantee: City of Walterboro **Date of Award:** March 6, 2012
Grant Title: North Lemacks Street Village Renaissance Phase II **Category:** Village Renaissance
Grant Period: 3/2012 ~ 3/2014 **Award Amount:** \$500,000
Grant Number: 4-V-11-007

In accordance with the provisions of Title I of the Housing and Community Development Act of 1974 (P.L. 93-383), as amended and on the basis of the grant application submitted, Grants Administration hereby awards funds to the above named Grantee, in the amount shown above, for the activities specified in the application and within the purposes and categories authorized. The acceptance of this award creates a contract between the State of South Carolina and the Grantee legally binding the Grantee to carry out the activities set forth in the approved grant application in accordance with the terms and conditions of the Grant Agreement. Contracts to be paid in whole or in part with funds from this grant must be submitted to Grants Administration for approval prior to execution. The special conditions for this grant, if any, are as follows:

See attached Special Condition(s) for Community Development Block Grant (CDBG) # 4-V-11-007.

This contract shall become effective, as of the date of award, upon return of two copies of this grant award which have been signed in the space provided below. Both copies must have original signatures and must be returned within 15 days from the date above.


Bonnie Ammons
Assistant Director, Federal Programs

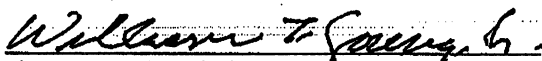
ACCEPTANCE FOR THE GRANTEE:


Signature of Official with authority to execute this contract

Jeffrey V. Lord, City Manager
Typed Name and Title of Authorized Official

3/14/12
Date

ATTEST:


Signature of Elected City or County Council Member


Signature of Elected City or County Council Member

CFDA NO: 14.228

H U E R A G E

PROJECT PROPOSAL EVALUATION

(To be used by each committee member to evaluate an RFP/RFQ)

ULG OWNER: City of Waterbury

Project Name & Number: Lemacks Street II CDBG # 4-V-11-007

| EXAMPLES OF EVALUATION CRITERIA (For additional criteria add sheets) | RANKING RANGE | RANKING FIRMS (From the Evaluation Form) | | | | | | | | | |
|---|---------------|--|-------|-------|-------|---|---|---|---|---|---|
| | | A | B | C | D | E | F | G | H | I | J |
| a) Overall experience of the firm | 1-20 | 15 | 15.33 | 19.33 | 16.33 | | | | | | |
| b) Project Team | 1-15 | 13.33 | 12.33 | 15 | 11.33 | | | | | | |
| c) Familiarity with Town's system | 1-15 | 9 | 7 | 15 | 9 | | | | | | |
| d) Project Approach and Schedule | 1-20 | 15 | 15 | 18.33 | 14.33 | | | | | | |
| e) Qualifications demonstrated by past projects | 1-20 | 14.33 | 11 | 19 | 15.33 | | | | | | |
| f) Cost of Services (Fee Proposal) | 1-10 | 7 | 9.33 | 5 | 8.33 | | | | | | |
| g) | | | | | | | | | | | |
| TOTAL | | 73.67 | 70.00 | 91.67 | 74.67 | | | | | | |
| RANKING OF FIRMS (1, 2, 3, 4) | | 3 | 4 | 1 | 2 | | | | | | |
| NOTES (Transfer to Summary Form) | | | | | | | | | | | |
| | | FIRM NAMES: | | | | | | | | | |
| | | A <u>ATM</u> | | | | | | | | | |
| | | B <u>Fitzgerald & Hansen</u> | | | | | | | | | |
| | | C <u>URS</u> | | | | | | | | | |
| | | D <u>Weston & Sampson</u> | | | | | | | | | |
| | | E | | | | | | | | | |
| | | F | | | | | | | | | |
| | | G | | | | | | | | | |
| | | H | | | | | | | | | |
| | | I | | | | | | | | | |
| | | J | | | | | | | | | |

Jeffrey V. L...

Signature & Print Name

4/13/12

DATE

Telephone: 843-549-2545

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

May 4, 2012

From: D. Averkin, Director Finance & Administration

To: Jeffrey V. Lord, City Manager

Reference: Audit Services RFP

We have received 3 qualified responses to our RFP for Audit Services for the City of Walterboro. Ads were run in the Post & Courier, Colletonian and Press & Standard as well as the City's website. The responses were ranked (in order of least expensive to most) as follows:

| <u>Audit Firm</u> | <u>Audit Year 1</u> | <u>Audit Year 2</u> | <u>Audit Year 3</u> | <u>Total Cost (3 Yrs.)</u> | <u>Difference vs. Low bid</u> |
|-------------------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|---------------------------------------|
| 1) Baird & Company (Augusta) | \$ 14,900 | \$14,900 | \$14,900 | \$44,700 | \$ - |
| 2) McGregor & Company (Barnwell) | \$17,800 | \$ 18,200 | \$18,600 | \$54,600 | \$ 9,900 |
| 3) Greene, Finney & Horton(Mauldin) | \$ 32,000 | \$ 33,000 | \$34,000 | \$99,000 | \$ 54,300 |

Therefore, staff recommends that Council accept the lowest qualified bid, which is Baird & Company due to the significant savings this offer represents compared to the other bids.

City of Walterboro
Audit Proposal Summary Sheet
PART 2

Name of the firm: Baird & Company, CPA's, LLC
 Address: 4210 Columbia Rd. Bldg 10
Augusta, Ga. 30907

Phone number: (706) 855-9500

Contact person: Rep E. Whiddon

| | Persons responsible for audit | # years with the firm |
|----------|--------------------------------------|------------------------------|
| Partner: | <u>Rep E. Whiddon</u> | <u>24</u> |
| Manager: | <u>Connie Gamble</u> | <u>5</u> |
| Auditor: | <u>Elaine Krouse</u> | <u>2</u> |
| Other: | <u></u> | <u></u> |

| | Fee | Additional hourly rate |
|-------------|-----------------|-------------------------------|
| 2010 - 2011 | <u>\$14,900</u> | <u>N/A</u> |
| 2011 - 2012 | <u>14,900</u> | <u>N/A</u> |
| 2012 - 2013 | <u>14,900</u> | <u>N/A</u> |

Comments: In the event a single Audit is required our fee will be
\$1,500 per program tested.

REFERENCES

| Name | Contact Person | Phone Number # | Years of Engagement |
|------------------------------|-----------------|----------------|---------------------|
| 1. Burke County, Ga. | Michael Wiseman | 706-554-2324 | 5+ |
| 2. Colleton County, SC | Deron Smith | 843-549-7215 | 1 |
| 3. Florence County, SC | Kevin Yokum | 843-665-3013 | 5+ |
| 4. Florence School Dist. One | Luther Rabon | 843-423-3011 | 5+ |

Rep E. Whiddon
 Signature

Partner
 Title

3/14/12
 Date

McGregor & COMPANY...

CERTIFIED PUBLIC ACCOUNTANTS | SINCE 1980

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS • SOUTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

C.C. McGregor, CPA
1906-1968

PARTNERS

W.C. Stevenson, CPA
B.T. Kight, CPA
G.D. Skipper, CPA
L.R. Leaphart, Jr., CPA
M.J. Binnicker, CPA
W.W. Francis, CPA

D.L. Richardson, CPA
E.C. Inabinet, CPA
S.S. Luoma, CPA
T.M. McCall, CPA
H.D. Brown, Jr., CPA
L.B. Salley, CPA

D.K. Strickland, CPA
J.P. McGuire, CPA
L.H. Kelly, CPA

ASSOCIATES

V.K. Laroche, CPA
G.N. Mundy, CPA
M.L. Layman, CPA
P.A. Betette, Jr., CPA
S. Wo, CPA
C.D. Hinchey, CPA

J.R. Matthews, II, CPA
D.E. Knobloch, CPA
M.J. Binnicker, Jr., CPA
G.P. Davis, CPA
H.J. Darver, CPA

April 6, 2012

Mr. Dennis Averkin
Director of Finance and Administration
City of Walterboro
Walterboro, South Carolina

McGregor & Company, L.L.P. proposes to audit the financial statements of the City of Walterboro for the fiscal year ending June 30, 2012 with the options for renewal for the years ending June 30, 2013 and 2014 in accordance with the scope section of this proposal. We also propose to perform the compliance audit as required by the Single Audit Act Amendments of 1996, and the provisions of OMB Circular A-133 also in accordance with the scope section of this proposal.

McGregor & Company, L.L.P. is a regional certified public accounting firm properly licensed by the S. C. Board of Accountancy. We affirm that the firm and all of its partners are independent of the City of Walterboro as required by U. S. generally accepted auditing standards. As indicated by the profile and summary of qualifications sections of this proposal, we are able, willing and possess the technical competence to provide such services.

We will conduct interim audit field work in the summer of each year and typically begin final field work at September 1st of each year. A preliminary draft report will be submitted on or before November 1, provided all records are made available to us on a timely basis.

If we are awarded the audit of the City of Walterboro, James P. McGuire, CPA will serve as Partner-in-Charge. The consulting and review partner will be Lesley H. Kelly, CPA. These individual are authorized to make representations for the firm and to bind the firm. Mr. McGuire may be contacted by telephone at (803) 259-1163 in Barnwell. The office is located at 340 Fuldner Road, Barnwell, South Carolina 29112, and the mailing address is P. O. Box 1305, Barnwell, SC 29812. Mrs. Kelly may be contacted by telephone at (803) 787-0003 in Columbia.

Our all-inclusive audit fee, including out-of-pocket costs, for the services outlined above is as follows:

| | |
|---------------------------|------------------|
| Year Ending June 30, 2012 | \$ 17,800 |
| Year Ending June 30, 2013 | 18,200 |
| Year Ending June 30, 2014 | <u>18,600</u> |
| | <u>\$ 54,600</u> |

Please contact us if you need any further information.

BARNWELL
340 Fuldner Road
Post Office Box 1305
(803) 259-1163
fax (803) 259-5469

COLUMBIA
(803) 787-0003
fax (803) 787-2299

ORANGEBURG
(803) 536-1015
fax (803) 536-1020

www.mcgregorcpa.com

Greene, Finney & Horton, LLP

CITY OF WALTERBORO

PROPOSAL TO PROVIDE FINANCIAL AUDIT SERVICES

FEE SCHEDULE

The scope of services is as follows:

Our financial audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial and compliance audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996, and the provisions of Office Management and Budget (OMB) Circular A-133 *Audits of States, Local Governments and Non-Profit Organizations (if applicable)* and the South Carolina State Department of Education Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. As a result of our audit, we will express an opinion as to the fair presentation of the City's basic financial statements and financial position in conformity with accounting principles generally accepted in the United States of America (GAAP). We will provide additional reports on the City's internal control structure and on compliance with laws and regulations in compliance with the Single Audit Act, (as applicable). We will assist the City in reviewing the CAFR.

Greene, Finney & Horton estimates that the financial audit will take approximately 450 hours to complete the first year and 400 hours in future years. Our fees below are based on the 400 hours as we incur the additional hours in the first year as part of developing a long term relationship.

| <u>Staff Classification</u> | <u>Standard rate</u> | <u>Hourly rate</u> | <u>Estimated hours</u> | <u>Professional Fees</u> |
|---------------------------------|--------------------------|------------------------|----------------------------|------------------------------|
| Partner | \$ 185 | \$ 130 | 30 | \$ 3,900 |
| Manager | 135 | 90 | 60 | 5,400 |
| Senior | 110 | 75 | 150 | 11,250 |
| Staff | 60-85 | 55 | 160 | <u>8,800</u> |
| | | | | 29,350 |
| Out-of-pocket costs | | | | <u>2,650</u> |
| 1 st Year- 6/30/2012 | | | | <u>\$ 32,000</u> |
| 2 nd Year- 6/30/2013 | | | | <u>\$ 33,000</u> |
| 3 rd Year- 6/30/2014 | | | | <u>\$ 34,000</u> |

Please note:

- The above fees are based on the current requirements, regulations and standards. Changes in these that result in extra hours may result in additional costs to the City. In the past, we have only passed on those costs when there are significant changes; we have incurred minor increases in hours without increasing fees.
- The above fees are based on expectations of what will be completed by the City in preparation for our audit as discussed in our proposal and in the RFP. Generally our expectations are that the City's general ledger will be closed accurately and completely, there

OTIS L. RHODES

Chief

TEL. 843-549-1811

FAX 843-549-8583

police@walterborosc.org

WALTERBORO PUBLIC SAFETY

CITY OF WALTERBORO

242 HAMPTON STREET • POST OFFICE BOX 709

Walterboro, South Carolina 29488



May 3, 2012

TO: Chief Rhodes

SUBJECT: 2012 Public Safety Vehicle Purchase

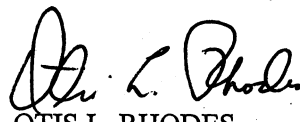
FROM: Capt Lewis

I have researched dealerships for the cost of a pick-up truck for the Fire Department including the required equipment with the below listed results (per City Purchasing Procedures).


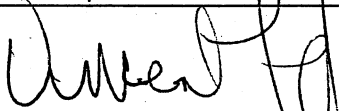
| | COMPANY | Point of Contact | Original date Contacted | Date price quote verified | Price Quote |
|---|--------------------------|------------------|----------------------------|------------------------------|-------------|
| 1 | Walterboro Motor Sales | Vince Fagnoli | 4/24/12 | 4/30/12 | \$19,645.00 |
| 2 | Summerville Ford-Mercury | Fleet Sales | 4/24/12 | No Response | |
| 3 | Bobby Jones Ford | Larry Williams | 4/24/12 | 4/30/12 | \$19,869.00 |
| 4 | OC Welch Ford | Ed Patterson | 4/24/12 | 4/30/12 | \$19,527.37 |
| 6 | Jones Ford | Frank Troy | 4/24/12 | No Response | |
| 7 | Palmetto Ford | Fleet Sales | 4/24/12 | No Response | |
| 8 | Jim Bilton Ford | Fleet Sales | 4/24/12 | No Response | |

Based upon these results, I recommend we purchase the truck from the lowest bidder.


ALFORD L. LEWIS
Captain




OTIS L. RHODES
Director

THIS IS NOT A PURCHASE ORDER

| | | | | | |
|--|---|---|---|--|--|
|  | INVITATION FOR BID (IFB) | FORMAL SEALED BID () REQUEST FOR QUOTE (X) | | | |
| | | BIDS/QUOTES SHOULD BE MAILED TO: ATTN: Finance Department City of Walterboro 248 Hampton Street Walterboro, SC 29948 <i>(Bid No., Date, and Time of Opening to be shown on Envelope)</i> FAX QUOTES TO: (843) 549-1046 (FAX BIDS NOT ACCEPTED) | | | |
| *BIDS/QUOTES WILL BE RECEIVED UNTIL 2:00 p.m. E.S.T ON: 30 April 2010 THEN PUBLICLY OPENED IF SEALED BID | | Bid No. IFB # 2012-2 | | | |
| BID TITLE: PUBLIC SAFETY FIRE TRUCK (2010 Red ½ Ton regular cab) | | | | | |
| PREBID QUERIES: All pre-bid queries can be made by email to alewis@walterborosc.org. | | | | Comparable/Equivalent Item Accepted <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| SPECIFICATIONS: See attached letter. Refer to state Contract # 4400002968. | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| VENDOR NAME Walterboro Motor Sales WALTERBORO MOTOR SALES (WALTERBORO FORD) | | | | NO BID <input type="checkbox"/> REASON: | |
| VENDOR MAILING ADDRESS 902 Bells Hwy 902 BELLS HWY. | | | | VENDOR EMAIL | |
| CITY-STATE-ZIP-CODE Walterboro, SC 29488 WALTERBORO, S.C. 29488 | | | | S.C. TAX NO. 1500014 | |
| Telephone Number (843) 549-5581 | | | | FEDERAL I.D. OR SOCIAL SECURITY NO. 57-0267452 | |
| Fax Number (843) | | | | | |
| QTY. | U/M | COMMODITY OR SERVICE (If more than one item use reverse) | UNIT PRICE | TOTAL TAXES | TOTAL PRICE |
| 1 | | <div style="display: flex; justify-content: space-between;"> Ford F150 truck: added equipment total </div> | <div style="display: flex; justify-content: space-between;"> 15495 3850 19345 </div> | <div style="display: flex; justify-content: space-between;"> 300 </div> | <div style="display: flex; justify-content: space-between;"> 19645 </div> |
| I certify that this bid/quote is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid/quote for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid/quote and certify that I am authorized to sign this bid/quote for the vendor. | | | | | |
| BID ACCEPTANCE AND DELIVERY (Prices bid/quoted must be firm for a minimum of 90 days). In compliance with the Invitation, and subject to all conditions thereof, the above signed offers and agrees, if this bid is accepted within <u>10</u> days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within <u>120</u> days after receipt of order with transportation cost included and prepaid. The City of Walterboro, at their option, shall be eligible for use of any contract awarded pursuant to this solicitation. | | | | | |
|  | | | FLEET MGR. Vince Fagnoli | | |
| AUTHORIZED SIGNATURE (MANUAL) | | | AUTHORIZED SIGNATURE (PLEASE PRINT WITH TITLE) | | |


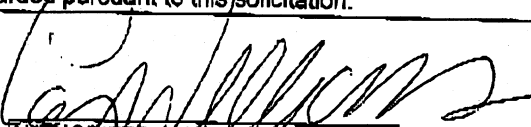
* Bids received after the time specified for opening cannot be considered and will be unopened.

THIS IS NOT A PURCHASE ORDER

| | | | | | |
|---|---|--|---|--|--------------------|
|  | INVITATION FOR BID (IFB) | | FORMAL SEALED BID () REQUEST FOR QUOTE (X) | | |
| | | | BIDS/QUOTES SHOULD BE MAILED TO: ATTN: Finance Department City of Walterboro 248 Hampton Street Walterboro, SC 29948 (Bid No., Date, and Time of Opening to be shown on Envelope) | | |
| | | | FAX QUOTES TO: (843) 549-1046 (FAX BIDS NOT ACCEPTED) | | |
| *BIDS/QUOTES WILL BE RECEIVED UNTIL 2:00 p.m. E.S.T. ON: 30 April 2010 THEN PUBLICLY OPENED IF SEALED BID | | | Bid No. IFB # 2012-2 | | |
| BID TITLE: PUBLIC SAFETY FIRE TRUCK (2010 Red ½ Ton regular cab) | | | | | |
| PREBID QUERIES: All pre-bid queries can be made by email to alewis@walterborosc.org. | | | | Comparable/Equivalent Item Accepted <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |
| SPECIFICATIONS: See attached letter. Refer to state Contract # 4400002968. | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| VENDOR NAME <i>O. C. Welch Ford</i> | | | NO BID <input type="checkbox"/> REASON: | | |
| VENDOR MAILING ADDRESS <i>4820 Independence Blvd</i> | | | VENDOR EMAIL <i>OCat dealer email, Co</i> | | |
| CITY-STATE-ZIP-CODE <i>Hardeeville</i> | | | S.C. TAX NO. <i>00 722 8760</i> | | |
| Telephone Number <i>843-288-0101</i> | | | FEDERAL I.D. OR SOCIAL SECURITY NO. <i>57 08 72 308</i> | | |
| Fax Number <i>843-288-0105</i> | | | | | |
| QTY. | U/M | COMMODITY OR SERVICE (If more than one item use reverse) | UNIT PRICE | TOTAL TAXES | TOTAL PRICE |
| 1 | | 7150 2012 | 19227.37 | 300 | 19527.37 |
| I certify that this bid/quote is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid/quote for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid/quote and certify that I am authorized to sign this bid/quote for the vendor. | | | | | |
| BID ACCEPTANCE AND DELIVERY (Prices bid/quoted must be firm for a minimum of 90 days). In compliance with the Invitation, and subject to all conditions thereof, the above signed offers and agrees, if this bid is accepted within <u>30</u> days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within <u>90</u> days after receipt of order with transportation cost included and prepaid. The City of Walterboro, at their option, shall be eligible for use of any contract awarded pursuant to this solicitation. | | | | | |
| <div style="text-align: center;">  AUTHORIZED SIGNATURE (MANUAL) </div> | | | <div style="text-align: center;"> <i>O C WELCH III</i> PRESIDENT AUTHORIZED SIGNATURE (PLEASE PRINT WITH TITLE) </div> | | |

* Bids received after the time specified for opening cannot be considered and will be unopened.

THIS IS NOT A PURCHASE ORDER

| | | | | | |
|--|---|--|--|--------------------|--------------------|
|  | INVITATION FOR BID (IFB) | | FORMAL SEALED BID () REQUEST FOR QUOTE (X) | | |
| | | | BIDS/QUOTES SHOULD BE MAILED TO: ATTN: Finance Department City of Walterboro 248 Hampton Street Walterboro, SC 29948 <i>(Bid No., Date, and Time of Opening to be shown on Envelope)</i> | | |
| *BIDS/QUOTES WILL BE RECEIVED UNTIL 2:00 p.m. E.S.T ON: 30 April 2010 THEN PUBLICLY OPENED IF SEALED BID | | | FAX QUOTES TO: (843) 549-1046 (FAX BIDS NOT ACCEPTED) | | |
| Bid No. IFB # 2012-2 | | | | | |
| BID TITLE: PUBLIC SAFETY FIRE TRUCK (2010 Red ½ Ton regular cab) | | | | | |
| PREBID QUERIES: All pre-bid queries can be made by email to alewis@walterborosc.org. | | | Comparable/Equivalent Item Accepted <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | |
| SPECIFICATIONS: See attached letter. Refer to state Contract # 4400002968. | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| VENDOR NAME BOBBY JONES FORD, INC | | | NO BID <input type="checkbox"/> REASON: | | |
| VENDOR MAILING ADDRESS 3180 WRIGHTSBORO RD | | | VENDOR EMAIL lwms@bobbyjonesford.com | | |
| CITY-STATE-ZIP-CODE AUGUSTA, GA 30909 | | | S.C. TAX NO. | | |
| Telephone Number 1-888-733-3351 X 216 | | | FEDERAL I.D. OR SOCIAL SECURITY NO. 58-166-2146 | | |
| Fax Number 706-481-9211 | | | | | |
| QTY. | U/M | COMMODITY OR SERVICE (If more than one item use reverse) | UNIT PRICE | TOTAL TAXES | TOTAL PRICE |
| 1 | 2012 | FORD F-150 XL 8' BED | 19,869.72 | -0- | 19,869.72 |
| I certify that this bid/quote is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid/quote for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid/quote and certify that I am authorized to sign this bid/quote for the vendor. | | | | | |
| BID ACCEPTANCE AND DELIVERY (Prices bid/quoted must be firm for a minimum of 90 days). In compliance with the Invitation, and subject to all conditions thereof, the above signed offers and agrees, if this bid is accepted within <u>30</u> days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within <u>60-90</u> days after receipt of order with transportation cost included and prepaid. The City of Walterboro, at their option, shall be eligible for use of any contract awarded pursuant to this solicitation. | | | | | |
|  AUTHORIZED SIGNATURE (MANUAL) | | | LARRY WILLIAMS GOVERNMENT SALES MGR AUTHORIZED SIGNATURE (PLEASE PRINT WITH TITLE) | | |

* Bids received after the time specified for opening cannot be considered and will be unopened.

Received Time Apr. 30. 2012 12:38PM No. 3876

Colleton County Veterans Council

P.O. BOX 637

WALTERBORO, SC 29488
TELEPHONE: (843) 549-1412

JOHNNY HOLMES, CHAIRMAN

WILLIAM H. PROCTOR
CO-CHAIRMAN

JOHN BOONE, TREASURER

JAMES A. WHITE
COORDINATOR

Date: April 24, 2011

Mr. Jeff Lord, City Manager
P.O. Box 709
Walterboro, SC 29488

Dear Mr. Lord:

The Colleton County Veterans Council is making our final preparations for this year's annual Memorial Day Ceremony. The Ceremony is scheduled for Monday, May 28, 2012 at the Downtown Plaza. We are writing for your approval to utilize the Plaza and to invite you and all the City officials to attend this event.

The program will commence at 9:00 a.m. As we approach the celebration to honor those who served, the Veterans Council requests that the City's street flags be displayed on Washington Street from May 16 – July 4, 2011. In addition, we request that the waterfall is turned off by Saturday evening, May 26th and that Washington Street is closed from 8:30 a.m. – 10:00 a.m. on Monday morning, the day of the ceremony.

We appreciate your assistance in making this year's Memorial Day Ceremony a success. If you have any questions, please give me a call at 549-1412.

Respectfully,

James A. White

James A. White,
Coordinator



YOUTH COUNCIL
DIVISION

Colleton County Branch
Walterboro, SC 29488

April 24, 2012

Mayor William Young and the City Council Members of the City of Walterboro
Post Office Box 709
Walterboro, SC 29488

Dear Mr. Mayor and Members of the Council;

We the Youth of the above named organization would like first of all to thank each and everyone for being a valued voice and yet concerned citizen of this city.

This letter however, serves as an official request for this organization to sponsor a "Family bike run" through the "GREAT SWAMP SANCTUARY", on Saturday morning June 2, 2012; from the hour of 9:00 am TO 11:00 am.

As the City of Walterboro, joins forces with the community to provide a healthy and viable living experience; we the Youth Council of the NAACP Colleton County Branch would also like to participate by sponsoring Family oriented events with your governing permission.

Respectfully Submitted,

Miss Dominique Ford, Youth Council President

Ms. Nicole Holmes, Advisor

CC: Mrs. Vernell Williams

Reverend Jack Lewis Jr.