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City of Walterboro

242 Hampton Street
Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709
Walterboro, South Carolina 29488-0008

Walterboro City Council
Public Hearing and Regular Meeting
January 24, 2012
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. CDBG Grant Application for North Lemacks Street Revitalization Project Phase II for Approximately \$500,000 - Michelle Knight, LCOG.
2. Ordinance # 2012-01, An Ordinance Authorizing the City of Walterboro to Convey a Forty Foot by Forty Foot Parcel of Land to RRW Construction, Inc., in Exchange for a Similar Sized Parcel of Land.

IV. Approval of the Minutes:

1. Minutes of the December 13, 2011 Regular Meeting (Minutes attached).

V. Old Business:

1. **Ordinance # 2012-01**, An Ordinance Authorizing the City of Walterboro to Convey a Forty Foot by Forty Foot Parcel of Land to RRW Construction, Inc., in Exchange for a Similar Sized Parcel of Land, **Second Reading and Adoption** (Ordinance attached).

VI. New Business:

1. **Resolution # 2012-R-02**, A Resolution in Support of the North Lemacks Street Revitalization Project Phase II and Authorizing the City Manager to Apply and Commit Program Income Funds for the 10% Local Match (Approx. \$50,000) (Resolution attached).
2. Consideration of 2012-2013 Budget Calendar (attached).

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Agenda
January 24, 2012

3. Consideration of Recommendation to Purchase New Truck for Parks Department (Memorandum attached).
4. Consideration of 2012 Rice Festival Requests, Jimmy Trippe, Colleton County Rice Festival (Letter attached).
 - a. Approval of Street Closing Request and Parade Permit Request (Copies attached).
5. Consideration to Have the City Manager Investigate a Micro Loan Program for Women, Minority or Low-to-Moderate Income Business Owners.

VII. Committee Reports:

VIII. Executive Session:

IX. ADJOURNMENT.

<p style="text-align: center;">City of Walterboro CDBG Notice of Public Hearing Concerning Application</p>
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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on Tuesday, January 24, 2012 at 6:15 p.m. at Walterboro City Hall, the City of Walterboro will hold a public hearing concerning an application to be submitted to South Carolina Department of Commerce, Grants Administration on or about January 30, 2012, for a Community Development Block Grant. The City of Walterboro is requesting approximately \$500,000 to carry out the following activities:

The City of Walterboro proposes to use CDBG funds to conduct many Revitalization activities in the project area. Activities will include demolition and clearance of uninhabitable residential and/or commercial dwellings and foundations, minor exterior residential housing repairs which may include activities such as painting, repairing or replacing windows, doors, siding, eve/roof repairs, porch/step repairs or replacements, landscaping, fence repair or replacing, grading, upgrade and/or expand storm drainage throughout project area, removing invasive and non-native vegetation throughout entire project area, dead tree removal, when necessary, installing and/or repairing sidewalks with supporting curb and gutter work, removing asphalt aprons along streets to make room for planting strips, construction of planting strips between sidewalk and street throughout project area, clearing overgrown lots, providing infrastructure (sewer and water) improvements and extensions, addition of street lighting, construction of gravel fines trail leading into park in project area, Clearing and grubbing shall undergo re-vegetation with native grass/meadow seed and hardwood and pine seedlings. The North Lemacks Street neighborhood is bounded by Colleton Loop, Witsell Street, Wichman Street and Robertson Blvd. in Walterboro, Colleton County, SC. This project will benefit approximately 1075 residents of which 596 are low-to-moderate income.

This public hearing and the matters to be discussed are subject to the provisions of the City of Walterboro's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of the City of Walterboro in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan and the application are available for review at Walterboro City Hall, during regular business hours. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Michelle Knight, Lowcountry Council of Governments, PO Box 98, Yemassee, SC 29945, (843) 726-5536.

The City of Walterboro does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Jeffrey V. Lord, Manager, City of Walterboro, PO Box 709, Walterboro, SC 29488, (843) 549-2545 has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

<p><i>Note: Assistance will be provided to accommodate the special needs of disabled persons, upon request.</i></p>

The Press and Standard

Friday, January 13, 2012

CITY OF WALTERBORO



PUBLIC NOTICE

Walterboro City Council will hold a public hearing on Tuesday, January 24, 2012, at 6:15 P.M. in Council Chambers at City Hall, 242 Hampton Street, to receive public comments on the following proposed ordinance:

ORDINANCE # 2012-01, An Ordinance Authorizing the City of Walterboro to Convey a Forty Foot by Forty Foot Parcel of Land to RRW Construction, Inc., in Exchange for a Similar Sized Parcel of Land.

A copy of the proposed ordinance is available in the City Manager's Office at City Hall, 242 Hampton Street or on the City's website (www.walterborosc.org).

Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing.

Please call the City Manager's Office (782-1010) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

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Walterboro City Council
Public Hearing & Regular Meeting
December 13, 2011

MINUTES

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, December 13, 2011 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Paul Siegel, Dwayne Buckner, Charles Lucas, Randy Peters, and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson, and City Attorney George Cone were also present. Council Member Bobby Bonds was absent. There were approximately 100 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and gave the invocation. Council Member Siegel led the pledge of allegiance to our flag.

The Mayor welcomed everyone to the meeting stating that it's good to have such a big crowd and for a happy reason. (Note, on the agenda was the presentation of a proclamation recognizing the accomplishment of the Colleton Preparatory Academy War Hawks Football Team who had won the 2011 SCISA Class A State Championship. The football team members, coaches, parents and others were present to support the students).

The Mayor then thanked Jimmy Trippe, Charlie Sweat and all of the Rice Festival Committee Members on the excellent job they did with the Christmas Parade. It was outstanding this year, and we appreciate their efforts.

The Mayor announced that Council Member Bonds was unable to attend the meeting tonight due to the funeral of his father-in-law in North Carolina. Our thoughts and prayers are with the Bonds Family.

Mayor Young then announced that the City had been awarded a \$181,000 amendment to a CDBG grant which is tied to our Public Safety Initiative. We now have ownership of the Coastal Fruit property on Sanders Street and Memorial Avenue and also the old soy bean mill on Moore Street. We will be using that money to demolish those buildings which have been an eyesore for some time.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments were received.

PROCLAMATION:

Proclamation # 2011-05, declaring December 13 as War Hawk Day and to recognize the Colleton Preparatory Academy 2011 State Championship Football Team, was approved on the motion of Council Member Peters, seconded by Council Member Siegel and passed unanimously. Mayor Young told the football team members that Council wanted to recognize them for their great accomplishment. He said, it is really special when you can be the best at something in your state. He said, we are very proud of you. The Mayor then read the proclamation in its entirety into the records. A copy of said proclamation is attached as part of these minutes.

PUBLIC HEARING:

Next, the Mayor announced a public hearing, duly advertised, to review program performance and accomplishments conducted under a Community Development Block Grant (CDBG) Project #4-V-10-012 to closeout the North Lemacks Street Revitalization Study Phase I Plan. A copy of the study was distributed to Council.

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The public hearing was opened and Michelle Knight of Lowcountry Council of Governments conducted the hearing and provided the following description of the project:

The City of Walterboro established the North Lemacks Street Neighborhood committee in 2009. This committee has identified several needs related to the neighborhood and in 2010 the city applied for and was awarded \$25,000 in CDBG funds to prepare a formal revitalization plan for the neighborhood that addressed livability and community safety. The City hired a consulting firm Wood+ Partners to prepare this plan document and the firm worked with the committee to prepare recommendations. A draft of the plan was submitted to South Carolina Department of Commerce (SCDOC) for their review. The plan document includes three different cost estimate scenarios that were prepared by the firm. The first scenario is based on the firm's recommendation for the two phases of work as outlined in the plan. The second is based on geography with the first phase being the east side of Lemacks (park side) and the second being the west side of Lemacks. The third scenario looks at a first phase that addresses basic needs and a second phase that addresses aesthetics. Recommended work includes sidewalk repair, new sidewalks on the side of Lemacks that currently has no sidewalk (tying the east and west side together), water looping, security light, tree planting, exterior rehab to owner occupied units and pedestrian trails to tie the park to the neighborhood. The project benefits 1075 people of which 596 are Low-to-Moderate Income (LMI).

Ms. Knight stated that once this project is closed, and we submit our closeout documentation, our next step would be that the SCDOC would invite the City to make an application. We won't have to wait for a spring or fall round. As soon as they officially closeout this project, they will send a letter to the City inviting us to apply for a grant for our first phase.

Council Member Buckner then asked Ms. Knight what was the most critical need identified by the study. Ms. Knight replied, I don't think they would specifically say one need was more critical than the other. There are a number of needs that are addressed in the study. The purpose behind the study was to get us to the point to be able to apply for those needs. The idea that we had to work within is that we had to look at everything that was potentially a need.

The Mayor then asked for public comments. No public comments were received and the public hearing was closed.

PRESENTATION:

1. 2010-2011 Comprehensive Annual Financial Report - Baird & Company, CPAs, LLC - Mr. Rep E. Whiddon.

The Mayor called Mr. Rep E. Whiddon to the podium and announced that this report is a little different than what we have been doing in the past. He asked Mr. Whiddon to give an explanation on the difference between this report and what has been presented in the past.

Mr. Whiddon thanked Mayor and Council for continued support of his firm. He informed Council that city staff does a very professional job in providing information for his report.

Mr. Whiddon stated that the thing that is different this year is you have a Comprehensive Annual Financial Report, which is called a CAFR. There is a lot more information in the CAFR than what is included in basic financial statements. In prior years, you had basic financial statements. The basic financial statements are included

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in the CAFR and you have additional information. He then identified the additional reports submitted in the CAFR. Mr. Whiddon pointed out that there is more detailed information in the CAFR than in the basic financial statements. He explained that the CAFR would put the city in a better position when seeking additional outside funding such as bonds. The bond issuing groups tend to want to have a CAFR, rather than the basic financial statements. He also stated, by having the CAFR, you are able to apply for the GFOA Certificate of Excellence. That's a pat on the back for the finance people and for City Council when that's awarded. I think that's going to be applied for this year, and it's quite an honor. There are only 28 municipalities in the state that have received that certification. This is a great step.

Mr. Whiddon then gave a brief overview of the Comprehensive Annual Financial Report to Council.

Council Member Buckner asked Mr. Whiddon, why his firm did not issue an opinion on internal controls. Mr. Buckner felt that internal controls is a very true concern in making sure everything is going the way it is suppose to be going. Mr. Whiddon responded, we don't give an opinion on all of the internal controls of the City, because it's not part of the engagement. If we were to do that, it would be another engagement that you have to go in and test. That type audit has a lot more testing and is a lot more expensive, but the governmental audit does not require that. However, we do test internal controls and give an opinion letter relating to that, but we don't give it entity-wide. We don't say "all of your internal controls are great and functioning, or all of them are not functioning." What we do is give an opinion on the ones that we test.

Council Member Buckner, then asked a question about the noted payroll and payroll related liabilities that were not reported for June 30th in the amount of \$14,000. He asked what was this figure about? Mr. Whiddon explained that this figure was accrued payroll. You have some timing differences in the payroll. It's not a significant amount, and we don't feel it would change our opinion.

Mayor Young asked how often do governmental entities check the internal controls? Mr. Whiddon responded he did not know any municipality that is doing it. The only people I know of who are giving reports on their internal controls are some of your service groups. The banks have traditionally used offsite data processing companies to record their transactions on a daily basis. It's also being done for some investment companies that are handling investments for a lot of people. That would be the purpose of it so that you would have assurance as a third party user of those services. I think, in your case, it's not something that's required. It would be something that you might want to do. I don't know that you would get a lot of value out of it.

Mr. Whiddon further stated, we don't give an opinion on all of the internal controls, but we do test internal controls. We take some 40 or 50 transactions, both revenue and expense and we test to make sure they are properly recorded, in the proper accounts and the proper amounts. What we do, I think, is sufficient to meet your needs.

Mr. Whiddon stated, after reviewing the financial statements, I think you have been good stewards for the taxpayer. I think the City is in a good financial position. You had an increase in net assets both in your proprietary fund and in your general government fund, and that's what you want. Mr. Whiddon reported that the City received an "unqualified" opinion on the audit and this is the opinion that you want. He further stated, I think that you should be proud of your accomplishments.

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Mr. Whiddon reported to Council that his firm did not identify any deficiencies in internal controls or financial reporting that we consider to be a material weakness. The results of our tests disclosed no instance of non-compliance.

Mr. Buckner then asked how much debt is the city in. Mr. Whiddon noted that the debt was around \$8,500,000. Council Member Buckner asked if this was a reasonable debt for a municipality the size of Walterboro. Mr. Whiddon responded that this is a management decision that you are going to have to make whether or not it's reasonable. I can't make that for you. Our standards won't allow us to make that decision. The only thing we can do is tell you what it is.

Mayor Young then asked Mr. Whiddon about the pension plan. He asked what, if any effect, is the state's liability to the retirement fund going to have on us as far as GASB goes or is that going to be passed on to the municipalities? It's like \$18,000,000, I think, in liabilities. And did you say that we are not required for any more contributions beyond what's in here? Mr. Whiddon stated, I promise you this, that the state is going to push as much down to you as they can. Finance Director Dennis Averkin responded that basically the GASB is looking at a new requirement which would then force retirement systems to push down the unfunded liabilities to counties and municipalities. How you determine what each municipality, county or school district share of that unfunded liability is really part of the problem. So, there is a lot of push back there, and we haven't heard what the retirement systems plan to do. I know they are hiking contributions and premiums starting in January, and there's another rate increase planned in a few years in terms of contributions from both employee and employer. Mr. Averkin further stated, the honest answer is we don't know yet, but it is coming.

Mayor Young then asked, is there anything that you see that we ought to be doing that we are not doing? Or, is there anything that we are doing that we shouldn't be doing that you know of.

Mr. Whiddon stated, Dennis and I have been talking about it earlier, I think that you have done a pretty good job of anticipating problems and solving problems. There is always some things that you can do to improve things. I think that you've got a good management team. I think you are quite fortunate. We are seeing some governments that aren't doing so well.

Mayor Young then thanked City Manager Lord, and Finance Director Dennis Averkin for the good job in managing the city's finances. City Manager Lord then said, I don't want it to be understated how important this Comprehensive Annual Financial Report is. What we did before was like going to the doctor and seeing how healthy you were. What we are doing now is not only that but also understanding the environment that you live. So, this report goes into the environment that we live in. Not only that, it analyzes us over a 10 year term. So, it's more in-depth. It's a much clearer picture of the health of the City. I do want to give recognition to Dennis and staff. Since working for the City, I have always wanted to get one of these reports done, but was always busy doing something else. Dennis, in his first year here, got it done. He deserves a lot of praise for that.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

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1. Consideration of Hampton Street Gateway Signage Plan

City Manager Lord reported that at a previous Council Meeting, Council asked staff to come up with a plan to improve the gateway on Hampton Street coming into the city. We talked with Wood+Partners because they had some plans in place for gateway signage regarding the Loop Project. So, we asked them to come up with a standardize plan that would work there and if we wanted to, we could replicate it in other areas. Our primary concern was we wanted to make sure we had something that DOT would improve, because generally you are working in their right-of-way.

City Manager Lord briefly went over the details of the design plans for the gateway signage submitted by Wood+Partners. He gave a brief summary of the different site locations to place the signage for the Hampton Street entrance. In conclusion, his recommendation was to place the new signage in the median area that we are already maintaining, next to Padgett Loop.

Mayor Young then entertained a motion to adopt the concept of the design of the plan. Council Member Buckner so moved and Council Member Lucas seconded the motion. In discussing the motion, Council Member Lucas asked if there were any cost estimates available. Mr. Lord reported there were two costs estimates, one is for aluminum tubing and the other is for wood on the columns. You can save \$5,000 by not doing the aluminum tubing. For the aluminum tubing it would be \$16,500.

Mr. Siegel asked if there were any funding available for the sign? Mr. Lord responded that there is no funding at this point. Further discussion was held. Mayor Young said, I think the sign looks good, I think it's a good idea. My only concern with it is - I don't want the approving of the concept to tie us into spending \$16,000 that we haven't budgeted yet. I would rather approve it at the time we have money to put it up. If we don't have the money to do something that extensive, I'd like us to have the option of doing something less, if we don't have the money. Although, I do like this.

Council Member Siegel then stated, I think in these two different options, they look the same. It's just that the columns is aluminum in one and wood in the other. I think you could adopt the concept and leave out the option of the funding. The funding issue doesn't have to be established now.

Mayor Young then clarified that he was not talking about whether we do aluminum or not. I am talking about whether we are going to have \$16,000 or not, or whether we are going to spend considerable less. That was my concern. I'd like to know how much money we have before we decide on that. I would vote for the concept, and I think it is a good idea. Mr. Young further stated, my concern about it is that we are binding ourselves to a specific design that we might not be able to afford. By adopting this, we might be tying ourselves to something that we can't afford.

Mr. Lucas then suggested changing the motion to say, we adopt this as a potential concept or one concept to be considered.

Council Member Siegel then asked the City Attorney to give his opinion. He asked, what is the obligation of Council accepting an esthetic concept for a sign? Are we obligating ourselves to build it and pay for it? City Attorney Cone responded, I don't think you are obligating yourselves to build it or pay for it, but it sounds to me that no specific wording has been set for endorsing a concept. But if you endorse the concept, it means IF you were going to go forward, this is the concept that you WOULD LIKE to follow. You can always change your mind on the concept.

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Council Member Siegel then stated, we own this concept, we paid for it, why can't we just accept this as information? Mayor Young responded, we can, but one Council Member wanted this placed on the agenda for endorsement of the concept.

Council Member Buckner gave a brief description of this project. He stated that this proposed project began with the City Beautification Committee. The committee decided it wanted to beautify the entrances coming into the City of Walterboro and the entrance coming from Charleston seemed to be the most prominent one. We talked about what we could do and we brought several proposals to the City Manager. He in turn, took that information and brought a concept that was doable, because we had a more extensive plan that we thought we could implement. The City Manager took that information, got with Wood+Partners to make it connect with the Loop Project that we already had in place and he came back with what was doable that would work. As to the issue of funding, our thoughts on the committee was that we would raise the money from the community to be able to fund this project or to find ways for part of the funds. I like the Mayor's comments on being able to approve this contingent on financing. If we can't get the financing for it, we just can't do the project. So, it could just be contingent on financing.

Council Member Buckner then **restated his motion with the approval of the second**, that Council approve the concept for the Hampton Street Gateway Signage contingent upon financing. Council Member Lucas seconded the motion. In discussing the motion Council Member Peters asked how much money had already been invested in this project? Mr. Lord guessed that the amount is probably around \$3,000.

Council Member Lucas then asked, does this now commit us to building this based on funding or can we still change our minds down the road and say we need something smaller based on funding? City Manager Lord stated, Council can direct us to act as you wish. Mayor Young stated, it is my understanding if we decide that it's too expensive later, then we can redesign. I mean that would be what the contingency is, be contingent upon us having the funding to do it. I hope we can do it, because it is good.

There was no further discussion and **the motion was approved with all members voting in favor.**

2. Notice of 2012 City Council Retreat, Location and Time

City Manager Lord announced that Walterboro City Council will conduct its 2012 City Council Planning Retreat beginning Friday, January 27, 2012 and running through Sunday morning, January 29, 2012, to be held at 520 North Jefferies Boulevard (the SCB&T building). No formal action will be taken at any time at this retreat. Any action items will be brought back to a regular Council meeting for Council's consideration.

3. Consideration to Allow a Second Permit for Placement of Temporary Advertisement Signs in City Limits for 7 Days in December

City Manager Lord explained that the current Zoning Ordinance only allows one 7 day permit for attention getting devices. However, each year for the past 4 years, we have received a request to allow a second permit in the year, and this primarily comes from the fireworks retailers. They would use their first one in July and the other one for New Year's. So, this is just to follow up on that. We anticipate the new Zoning Ordinance will be coming out next year, which will address this, but this is to get us through.

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A motion was then made by Council Member Peters to allow the second seven-day permit for placement of temporary advertisement signs. Council Member Lucas seconded the motion. Mayor Young noted that this would be effective in the whole city. The motion passed unanimously.

COMMITTEE REPORTS:

There were no Committee Reports given.

There being no further business to consider, a motion was made by Council Member Buckner to adjourn. Mayor Young seconded the motion and announced that this is our last meeting in 2011. He wished everybody happy holidays. The Mayor adjourned the meeting at 7:32 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2012-01

**AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO
CONVEY A FORTY FOOT BY FORTY FOOT PARCEL OF LAND TO
RRW CONSTRUCTION, INC. IN EXCHANGE FOR
A SIMILAR SIZED PARCEL OF LAND**

WHEREAS, the City of Walterboro previously acquired the following site for use as a pump station site:

ALL that certain piece, parcel or lot of land shown on a Plat of W. Gene Whetsell, RLS, dated October 23, 1976, and recorded August 24, 1977, in Plat Book 18 at page 47 and now of record at Plat Slide 337 in the Office of the ROD for Colleton County, South Carolina, measuring Forty Feet (40') on the North, East, South, and West and bounded on the North by Jackson Street (S-15-575) and on the East, South and West by lands of RRW Construction, Inc., all of which will more fully appear by reference to the above-mentioned plat.

This being the same property conveyed to City of Walterboro by Deed of Raleigh R. Williams dated August 8, 1977 and recorded August 19, 1977 in Deed Book 191 at page 302, in the Office of the ROD for Colleton County, South Carolina.

and

WHEREAS, the pump station was actually built on the below described parcel of land and the above described parcel of land is not being used by the City; and

WHEREAS, the City of Walterboro now wishes to acquire the following site for use as a pump station site:

ALL that certain piece, parcel or lot of land shown on a Plat of Jerry L. Fowler, RLS, dated November 18, 2011, and recorded December 8, 2011, in Plat Book/Cabinet 849 at page 1, in the Office of the ROD for Colleton County, South Carolina, measuring Forty Feet (40') on the North, East, South, and West and bounded on the North by Jackson Street (S-15-575) and on the East, South and West by lands of RRW Construction, Inc., all of which will more fully appear by reference to the above-mentioned plat.

This being a portion of the property conveyed to RRW Construction, Inc., by Deed of I. A. Smoak, III Special

Referee dated September 10, 1998 and recorded September 10, 1998 in Deed Book 827 at page 148, in the Office of the ROD for Colleton County, South Carolina.

Portion of TMS # 178-08-00-118

and

WHEREAS, RRW Construction, Inc. has agreed to swap the second above described parcel of land for the first above parcel of land as an accommodation to the City;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, AS FOLLOWS:

That the City of Walterboro convey to RRW Construction, Inc. the first above described parcel of land in exchange for the second above described tract of land; and

That the Mayor and City Clerk of the City of Walterboro be, and they are, hereby authorized and empowered on behalf of the City of Walterboro to execute and deliver a deed to said first above described parcel of land to RRW Construction, Inc., and to execute such other documents as may be necessary or desirable in connection with the exchange of the two parcels of land.

ADOPTED, THIS 24th DAY OF JANUARY, 2012.

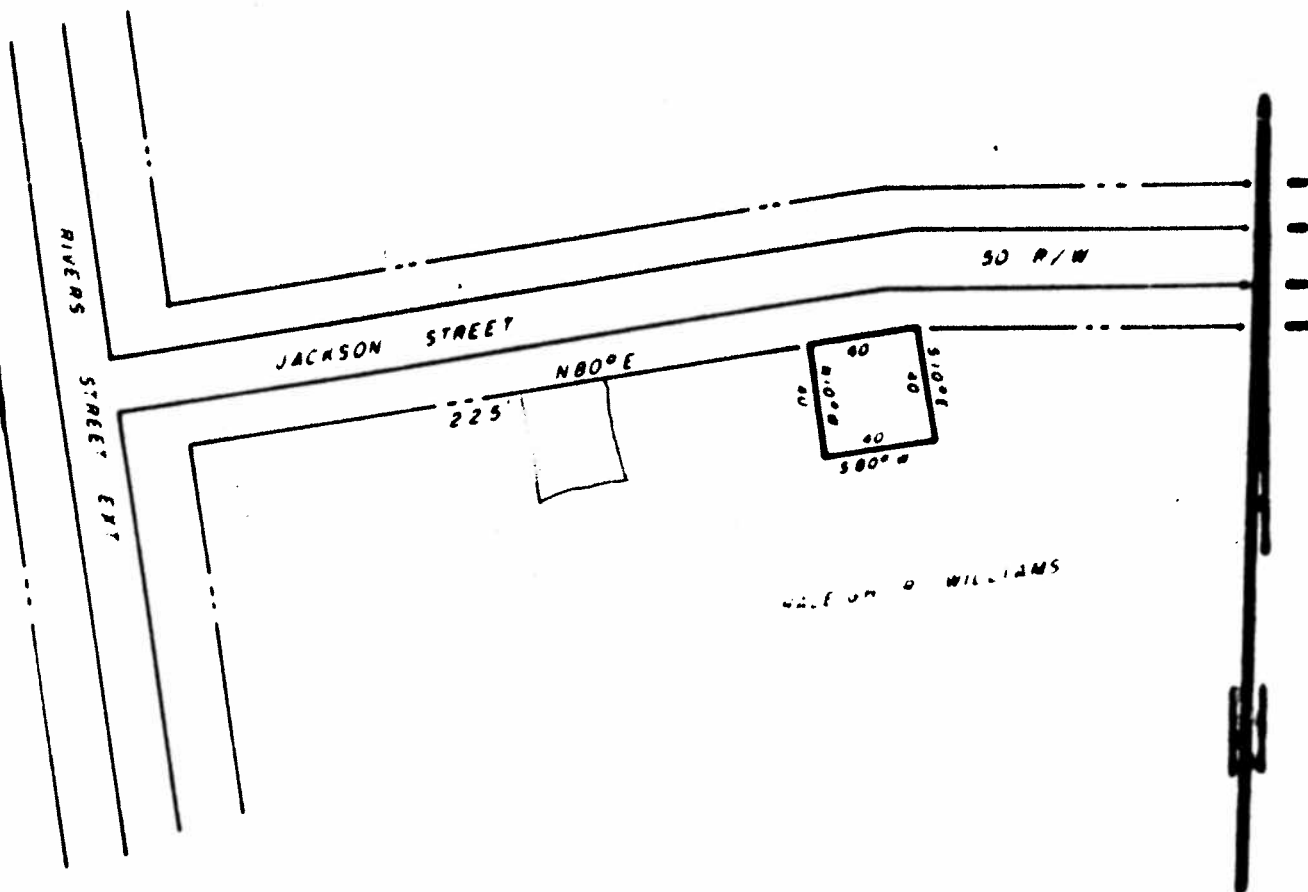
William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: January 10, 2012
Second Reading: _____
Public Hearing: _____

Forty Foot by Forty Foot Parcel conveyed to RRL Construction Inc.



SOUTH CAROLINA

COLLETON COUNTY

PLAT OF A PORTION OF A LOT IN SUNNY DELL ACRES
SUBDIVISION ABOUT TO BE CONVEYED BY RALPH W. WILLIAMS.

TOWN OF WALTERBORO

60'

2.000 acres

Recorded in 1977

RESOLUTION NO. 2012-R-02

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, and the Village Renaissance improvements within the city have been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Village Renaissance Program Funds.

WHEREAS, the completion of this project would directly benefit 1075 residents within the North Lemacks Street neighborhood of the City of Walterboro, of which at least 55.4% qualify as having low-to-moderate incomes,

NOW, THEREFORE, BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the City of Walterboro North Lemacks VR Project Phase IIs because it will greatly improve the quality of life for the residents of the Lemacks Street area of the City of Walterboro.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Village Renaissance Program Application for the North Lemacks Street Neighborhood Village Renaissance Project and to commit funds in the amount of 10% of the grant request to meet the matching commitment of the Community Development Program.

ADOPTED, THIS 24th DAY OF January 2012.

William Young, Mayor
City of Walterboro

ATTEST:

Betty J. Hudson, City Clerk

FISCAL YEAR 2012-2013 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	JANUARY 24, 2012
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	FEBRUARY 13, 2012
FY 2011-2012 YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 1-9, 2012
FY 2012-2013 DEPARTMENTAL BUDGET REQUEST DUE	MARCH 12, 2012
FY 2012-2013 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	MARCH 19 – 23, 2012
FY 2012-2013 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 19 – 23, 2012
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 26 – 30, 2012
FY 2012-2013 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 26 – 30, 2012
FY 2012-2013 DRAFT BUDGET REVIEWED BY (MANAGER AND FINANCE DIRECTOR)	APR 2 – 5, 2012
FY 2012-2013 DRAFT BUDGET PREPARED BY (MANAGER AND DEPARTMENT HEADS)	APR 9 – 18, 2012
1ST DRAFT OF 2012 – 2013 BUDGET DISTRIBUTED TO COUNCIL WITH THE AGENDA PACKAGE	APRIL 19, 2012
1ST DRAFT OF BUDGET PRESENTED TO BUDGET COMMITTEE	APRIL 24, 2012
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 25 – MAY 3, 2012
BUDGET COMMITTEE MEETING (IF NECESSARY)	MAY 8, 2012
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 22, 2012
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 25, 2012
FINAL 2012-2013 BUDGET PREPARED BY STAFF	MAY 23 – JUNE 4, 2012
FINAL BUDGET DISTRIBUTED WITH COUNCIL AGENDA	JUNE 8, 2012
PUBLIC HEARING AND FINAL READING OF THE 2012-2013 BUDGET	JUNE 12, 2012

Telephone: 843-549-2545

Fax: 843-549-9795

Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

To: Mayor and Council

CC: Jeff Lord, City Manager

From: Carolyn Powell, Parks Director CP

Date: January 18, 2012

Re: Quotes received on new truck purchase

We solicited bids for the purchase of a new truck in the Parks Department. This truck will replace the Ford F-150 that we currently have in service.

We received 2 bids from our local dealers, Walterboro Motor Sales & Rizer Chevrolet. We have the state contract as our third bid received.

The bids submitted are as follow: State Contract \$22,879.00

Walterboro Motor Sales \$22,879.00

Rizer Chevrolet \$24,482.30

It is my recommendation that we accept the low bid, Walterboro Motor Sales in the amount of \$22,879.00

Cheryl Patrick, Procurement Manager
Email: cpatrick@mimo.sc.gov
Telephone: (803) 737-5717

Materials Management Office
1201 Main Street, Suite 600
Columbia, SC 29201

Section: V
Page: 11
Date: 11/01/10

TRUCK, PICK-UP, ¾ TON, 4 X 2, CREW CAB

Contract No: 4400004337

Current Contract Term: 11/1/2011-10/31/2012

Model: Ford F-250

Commodity Code: 07202

Contractor: Vic Bailey Ford
PO Box 3568
Spartanburg, SC 29304

Contact Person: David Vetter
E-Mail: dvetter@vicbaileyauto.com

Telephone: 864-585-3600

Fax: 864-594-6802

Delivery: 75 Days ARO

Base Price:	\$22,197
-------------	----------

ADDS:

Floor Mats w/ Carpet Flooring

\$ 320.00

Posi-Traction or Limited Slip Rear Axle

\$ 356.00

4 x 4 Package (standard state spec.)

\$ 2,346.00

Tow Package (standard state spec.)

\$ 26.00

4 X 4 Package

\$ 2985.00

Actual \$ 22,579.00
+ 300.00 taxes
22,879.00

DEDUCTS:

Step Bar – Entry / Egress (enter “NR” if step up is ≤ 19”)

\$ 212.00

Power Windows and Locks

\$ 796.00

Click link below for an itemized listing of items included in the “Base Price”:

TRUCK, PICK-UP, ¾ TON, 4 X 2, CREW CAB

BACK TO PICK UP INDEX



Since 1917

Walterboro-Ford

902 Bells Highway
Walterboro, South Carolina 29488
walterboroford.com



1-11-12

To: Ms. Carolyn Powell

843.549.5581

From: Vince Fagnoli

Fax: 843.782.3113

Subject: 2012 Ford F250

Thank you for allowing us the opportunity to provide you with specifications and pricing on a new Ford F250. Per your request, we would like to offer you the following:

New 2012 Ford F250 Crew cab (full four doors) 4X2

6.2 liter V8

Six speed automatic transmission

8 foot body

3.73 electronic locking rear axle

Light truck 245 17" tires

Power windows and door locks

Cab steps

12,500 lbs. trailer tow package

Telescopic outside rear view mirrors

Spare tire, wheel and jack

Cruise control

AM-FM CD radio

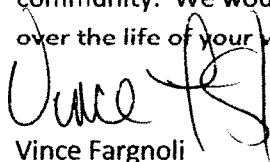
Auxiliary audio input

385 horse power

405 foot lbs. of torque

Price: \$22,579 plus \$300 sales tax. = 22,879.⁰⁰

Please let us know if you have any questions about our specifications. Again, we appreciate the opportunity to be of help and hope that we will be able to help you make your purchase here in our community. We would also like to offer to provide you with good service by well trained technicians over the life of your vehicle ownership.


Vince Fagnoli

Walterboro Ford

SALES • SERVICE • PARTS • CAR RENTALS

Prepared By:
 administrator
 Rizer Chevrolet Buick GM C
 351 N Jefferies Blvd
 Walterboro, SC 29488
 Phone: (843) 549-6363
 Fax: (843) 549-2179
 Email: rizer@lowcountry.com

2012 Fleet/Non-Retail Chevrolet Silverado 2500HD 2W D Crew Cab 167.7"

PRICING SUMMARY

PRICING SUMMARY - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

	<u>V02</u>	<u>MSRP</u>
Base Price	\$30,239.30	\$33,230.00
Total Options:	\$748.00	\$880.00
Vehicle Subtotal	\$30,987.30	\$34,110.00
Advert/Adjustments	\$0.00	\$0.00
Destination Charge	\$995.00	\$995.00
GRAND TOTAL	\$31,982.30	\$35,105.00

Bid. Assistance - 7,800.00
 \$24,182.30
 + 300.00 tax
 \$24,482.30

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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 adm inistrator
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 Walterboro, SC 29488
 Phone: (843) 549-6363
 Fax: (843) 549-2179
 Email: rizer@lowcountry .com

2012 Fleet/Non-Retail Chevrolet Silverado 2500HD 2W D Crew Cab 167.7"

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

Code	Description	VQ2	MSRP
CC20943	2012 Chevrolet Silverado 2500HD 2WD Crew Cab 167.7" Work Truck	\$30,239.30	\$33,230.00

160"

SELECTED VEHICLE COLORS - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

Code	Description
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

CATEGORY

Code	Description	VQ2	MSRP
BODY CODE			
E63	PICKUP BOX, FLEETSIDE (STD)	\$0.00	\$0.00
SUSPENSION PKG			
Z85	SUSPENSION PACKAGE, HANDLING/TRAILERING, HEAVY-DUTY includes 35mm twin tube shock absorbers and 36 front stabilizer bar (STD)	\$0.00	\$0.00
EMISSIONS			
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00	\$0.00
ENGINE			
L96	ENGINE, VORTEC 6.0L VARIABLE VALVE TIMING V8 SFI E85-COMPATIBLE, FLEXFUEL capable of running on unleaded or up to 85% ethanol (360 hp [268.4 kW] @ 5400 rpm, 380 lb-ft of torque [513.0 N-m] @ 4200 rpm) with (E63) fleetside pickup box; (322 hp [240.1 kW] @ 4400 rpm, 380 lb-ft of torque [513.0 N-m] @ 4200 rpm) with (ZW9) pickup box delete (Does not include E85 capability with (ZW9) pickup box delete.) (STD)	\$0.00	\$0.00

5.4L
230HP

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2012 Fleet/Non-Retail Chevrolet Silverado 2500HD 2W D Crew Cab 167.7"

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

CATEGORY

Code	Description	VQ2	MSRP
TRANSMISSION			
✓ MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED with overdrive and tow /haul mode (STD) (Requires (L96) Vortec 6.0L V8 SF I engine.)	\$0.00	\$0.00
GVWR			
6,600 GEH	GVWR, 9500 LBS. (4309 KG) (Requires (L96) Vortec 6.0L V8 SF I engine. Not available on C C20903 or C K20943 models.)	\$0.00	\$0.00
AXLE			
2.99 GT4	REAR AXLE 3.73 RATIO	\$0.00	\$0.00
PREFERRED EQUIPMENT GROUP			
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP includes standard equipment	\$0.00	\$0.00
WHEELS			
PYN	WHEELS, 17" (43.2 CM) STEEL (Includes 17" x 7.5" (43.2 cm x 19.1 cm) steel spare wheel. Spare not included with (ZW9) pickup box delete unless a spare tire is ordered.) (STD)	\$0.00	\$0.00
TIRES			
QHQ	TIRES, LT245/75R 17E ALL-SEASON, BLACKWALL (STD)	\$0.00	\$0.00
PAINT SCHEME			
ZY1	PAINT, SOLID	INC	INC
PAINT			
50U	SUMMIT WHITE	\$0.00	\$0.00
SEAT TYPE			
AE7	SEATS, FRONT 40/20/40 SPLIT-BENCH 3-PASSENGER DRIVER AND FRONT PASSENGER MANUAL RECLINING with outboard head restraints and center fold-down arm rest with storage (STD)	\$0.00	\$0.00
SEAT TRIM			
88V	DARK TITANIUM VINYL SEAT TRIM (STD) (Vinyl seats require (BG9) Black rubberized vinyl floor covering)	\$0.00	\$0.00
RADIO			

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2012 Fleet/Non-Retail Chevrolet Silverado 2500HD 2W D Crew Cab 167.7"

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2012 Fleet/Non-Retail C C20943 2WD Crew Cab 167.7" Work Truck

CATEGORY

Code	Description	VQ2	MSRP
RADIO			
UM7	AUDIO SYSTEM, AM/FM STEREO with seek-and-scan and digital clock (STD) (Not available with (U2K) SiriusXM Satellite Radio.)	\$0.00	\$0.00
ADDITIONAL EQUIPMENT			
G80	DIFFERENTIAL, HEAVY-DUTY AUTOMATIC <u>LOCKING REAR</u> (Included with (Z82) trailering equipment on Retail Orders only.)	\$0.00	\$0.00
Z82	<u>TRAILERING EQUIPMENT, HEAVY-DUTY</u> includes trailering hitch platform and 2.5-inch receiver with 2" adapter, 7-wire harness (harness includes wires for: park lamps, backup lamps, right turn, left turn, electric brake lead, battery and ground) with independent fused trailering circuits mated to a 7-way sealed connector, wiring harness for after-market trailer brake controller (located in the instrument panel harness) and (JL1) integrated trailer brake controller (Also includes (G80) heavy-duty automatic locking rear differential on Retail Orders only. Not available with (ZW9) pickup box delete or (VF 7) rear bumper delete.)	\$748.00	\$880.00
<u>JL1</u>	TRAILER BRAKE CONTROLLER, INTEGRATED (With (E63) fleetside pickup box, included and only available with (Z82) heavy-duty trailering equipment. Available as a free flow option with (ZW9) pickup box delete.)	INC	INC
VQ2	FLEET PROCESSING OPTION	\$0.00	\$0.00
—	BID ASSISTANCE	\$0.00	\$0.00
OPTIONS TOTAL		\$748.00	\$880.00

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Customer File:

January 10, 2012 10:21:53 AM

Page 4

January 19, 2012

City of Walterboro
Mayor and City Council
P. O. Box 709
Walterboro, S. C. 29488

Dear City Officials:

We are preparing for the 2012 Colleton County Rice Festival: a Celebration of History and Art, and request to be put on the **City Council agenda for Tuesday, January 24, 2012**. We wish to inform you of the proposed activities for **April 27-29, 2012** and would also like to request endorsement of the 2012 Rice Festival; as well as approval of the following:

1. The waiving of business license requirements for all festival sanctioned activities.
2. The closing of **Hampton Street** from Jefferies Boulevard to Memorial Avenue intersection. Also, we request the closing of Walter Street and Lucas Street from Lucas Alley to Hampton Street. These streets should be closed on Thursday evening until 9:30 A.M. Sunday.
We ask that you close Washington Street from Dowling Avenue, stopping at Ivanhoe Rd, close Ireland Hills Drive from the corner of Ireland Hills Dr. and Dowling Avenue to Washington St. from 2:00 p.m. Friday night until 10:00 p.m. Friday night for the fireworks.
In addition, we ask that you close Washington Street from Jefferies Boulevard down Hargo Hill, stopping at Dowling Avenue, from Friday night after the fireworks until Saturday 10:00 a.m. for the Rice Run.
3. We request that you give the Rice Festival exclusive rights to control events related to all Festival activities.
4. We request the closing of **E. Washington Street at 7:45-8 A.M. Saturday, April 30th** from Memorial to Jefferies Blvd. **The Rice Run** will originate at the City Parking lot due to the location of the festival and vendors.
5. We ask that no dogs be allowed on the streets during the Festival. The only exception being the dogs that are participating in the Dog Show at the Museum.
6. We request the use of the lawn of the water department to display the winners of the art contest.

The 37th annual Colleton County Rice Festival features all proposed activities in the Rice Festival with our web site. Poster of event schedule will be distributed throughout the state to promote our City, County, and Festival.

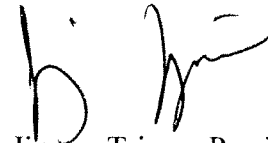
As always, the Rice Festival involves many Walterboro City residents in the planning of events in order to make the celebration safe and fun filled for the entire family. With this in mind, we would like to present this letter to Council in order to obtain the necessary waivers, permits, street closures, etc., needed to make a successful weekend for the community.

As in the past, we look forward to the city's gracious and generous cooperation.

The Rice Festival will be going green this year with recycle bins set up.

Sincerely,

Colleton County Rice Festival

A handwritten signature in black ink, appearing to read 'Jimmy Trippe', written over a horizontal line.

Jimmy Trippe, President

cc:

Mayor Bill Young

Bobby Bonds

Dwayne Buckner

Charles Lucas

Randy Peters

Tom Lohr

Paul Seigel

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: JANUARY 24, 2012

1. Person submitting application: Jimmy Tripp
Address: 445 CHAMBER RD Walterboro, SC
Telephone: 843-893-7058
2. Name of Organization: Colleton County Rice Festival
Chairperson/President: Jimmy Tripp
Address: 109 Benson St. Walterboro, SC
Telephone: 843-549-1079
3. Parade Chairman: Charlie Sweat
Address: 213 N. Lemacks Street Walterboro, SC
Telephone: 843-635-5200
4. Date/Time of Parade: April 28, 2012 11:00 AM
5. Parade Route requested (Attach Sketch) The Parade will begin at Live Oak Cemetery on Jeffries Blvd. Travel North on Jeffries Blvd. Left at Forest Hills Road AND Disperse at Ivanhoe Creek.
6. Number of Vehicles/Floats: 80 Number of Animals: 10
7. Portion (width) of street parade will occupy: Entire street
8. Additional Information (Upon Request): _____

Signature/Parade Chairman

Signature/Organization Chairperson

☒ Approval ☐ Disapproval
Otis L. Rhodes
Otis L. Rhodes, Chief of Police

Jeff Lord
Jeff Lord, City Manager

NOTE: >>> Call Police Dept. (549-1811) to confirm Parade/Procession Route three days prior to parade.