

Telephone: 843-549-2545

Fax: 843-549-9795

TTY Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council  
Regular Meeting  
March 25, 2014  
City Hall  
6:15 P.M.

## A G E N D A

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Approval of Minutes:**

1. Minutes of the February 25, 2014 Regular Meeting (Minutes attached).

**IV. Proclamations and Resolutions:**

1. **Proclamation No. 2014-01**, Designating April 1, 2014 as National Service Recognition Day (Proclamation attached).
2. **Proclamation No. 2014-02**, Designating April 6-12, 2014 as the Week of the Young Child (Proclamation attached).
3. **Resolution No. 2014-R-02**, Designating April 2014 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy (attached).

**V. Old Business:**

**VI. New Business:**

1. Consideration of Bids Received for Truck for Public Works Department (Memorandum attached).
2. Request to Close Street for Annual Cubmobile Race on April 26, 2014, by Ted Remley & Anthony Kubik, Cubmasters, (Letter attached).
3. Request to Hang Banner Announcing Special Olympics on May 1, 2014, Colleton Middle School, by Ms. Patti Lohr, Walterboro Special Olympics (Letter attached).

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City Council Meeting  
Agenda  
March 25, 2014

**VII. Committee Reports:**

**VIII. City Manager's Report:**

1. Colleton County Transportation Committee Allocation.

**IX. Executive Session:**

1. Personnel Matter - Boards and Commissions Appointments.

**X. ADJOURNMENT.**

DRAFT

Walterboro City Council  
Regular Meeting  
February 25, 2014

### **MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 25, 2014, at 6:15 P.M. with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, City Attorney George Cone along with Attorney Clenton Campbell, were also present. Fourteen (14) persons were present in the audience.

There being a quorum present, Mayor Young called the meeting to order. Council Member Syfrett gave the invocation and Council Member Bridge led the pledge of allegiance to our flag.

### **PUBLIC INPUT ON AGENDA ITEMS:**

At this point, former Mayor Charlie Sweat offered his congratulations and thanks to the City and staff for the marvelous work done during the past week's ice storm to put things back together. He stated, I know the debris collection is going well. It still takes the manpower, city employees and the people of this community to recover from an effort like that. We've still got another week to go to really push things back together. Mayor Young agreed that Mr. Sweat's comments were well said. He added, I would like to say how much we appreciate the work of the Coop and SCE&G and what a great job they did in getting our power back on, getting it back on so quickly with the devastation we had during the ice storm. They are really to be congratulated for their hard work.

Ms. Marsha Johnson also commented how well everyone worked together during the ice storm.

### **APPROVAL OF THE MINUTES:**

The minutes of the February 11, 2014 Public Hearing and Regular Meeting were approved as submitted upon the motion of Council Member Bonds, seconded by Council Member Broderick, with all members voting in favor.

### **OLD BUSINESS:**

#### **1. Discussion of Potential Uses of CDBG Funds**

Mayor Young then introduced Mr. Jeff Molinari, stating that this is Mr. Molinari's first official meeting and we are glad to have him here with us.

City Manager Molinari then stated that on February 11, Ms. Michelle Knight of Lowcountry Council of Governments made a presentation to City Council for the City's annual needs assessment public hearing for CDBG funds. At that meeting, Council requested that he put together a prioritized list. Mr. Molinari pointed out that he had submitted a memo in Council's packet outlining the city's priority needs. He stated, this is essentially the same priority list as last year's although the terminology has changed a little. The CDBG priority list is as follows:

1. Infrastructure.
2. Neighborhood Revitalization.
3. Downtown Revitalization and Economic Development
4. Public Safety.
5. Public Facilities.

**MINUTES/Page II**

City Manager Molinari reminded Council that the top three items on the priority list are eligible for funding. He then asked for Council's favorable consideration of the recommended list of priority needs.

A motion was then made by Council Member Syfrett to approve the list of CDBG priority needs as recommended by the City Manager. Council Member Broderick seconded the motion that passed unanimously. The approved CDBG priority list is as follows:

1. Infrastructure.
2. Neighborhood Revitalization.
3. Downtown Revitalization and Economic Development
4. Public Safety.
5. Public Facilities.

**NEW BUSINESS:**

1. Consideration of Funding Recommendations from the Accommodations Tax Advisory Board

Next, City Manager Molinari advised Council that on February 20, 2014, the Accommodations Tax Advisory Committee approved a request from the 65% Tourism Fund that would go toward the Walterboro Tourism Commission Walterboro Rocks in the amount of \$10,000. He then presented the approved funding request from the A-Tax Board to Council for its consideration and approval.

Requests for 65% Tourism Fund	Requested	Approved
Walterboro Tourism Commission		
Walterboro Rocks	<u>\$10,000</u>	<u>\$10,000</u>
Total 65% Requests	\$10,000	\$10,000

It was noted during the discussion of this item that the funds would be used to advertise the name change of the "Great Swamp Sanctuary" to the "Walterboro Wildlife Sanctuary". City Manager Molinari also pointed out that the breakdown for the \$10,000 would be used as follows:

\$7,400	Billboards "Walterboro Rocks" Walterboro Wildlife Sanctuary
\$1,400	Print Media (such as Skirt Columbia/aiken, Drive I-95
\$1,200	Marketing and Promotion: Flyers, brochures, signs
Total	\$10,000

A motion was made by Council Member Lohr, seconded by Council Member Bridge, to approve the Walterboro Tourism Funding request as submitted by the A-Tax Committee. The motion passed with all members voting in favor.

2. Notice of 2014 City Council Retreat, Location and Time

Next, City Manager Jeff Molinari made the following announcement regarding Council's Annual Retreat:

**MINUTES/Page III**

"Walterboro City Council will conduct its annual 2014 City Council Planning Retreat beginning Friday, April 4, 2014 and running through Saturday, April 5, 2014 to be tentatively held at: Palmetto Rural Telephone Cooperative, Inc., 2471 Jefferies Highway, Walterboro, SC. No formal action will be taken on any item at this retreat. Any action items will be brought back to a regular Council meeting for Council's consideration."

A motion was made by Council Member Bridge, seconded by Council Member Broderick to approve the planning retreat date, location and time. The motion passed unanimously. On a question raised by Council Member Broderick regarding the starting time for the retreat, City Manager Molinari responded that the agenda for the retreat was still being worked on. However, he did anticipate it would start some time Friday afternoon and then go into Saturday, probably starting at 9:00 a.m. and then finishing up around 1:00 p.m. We are still fine tuning the agenda. Mayor Young noted that the retreat would probably go on longer than 1:00 p.m. on Saturday.

**COMMITTEE REPORTS:**

There was no Committee Reports before Council.

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter an Executive Session. Council Member Lohr So Moved and Council Member Bonds seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a personnel matter, boards and commissions appointments, receipt of legal advise and a discussion of matters relating to the proposed location of services (water system upgrade).

The meeting then entered into an Executive Session.

The meeting returned to Open Session and a motion was made by Council Member Bonds to approve the following re-appointments to the City's Boards and Commissions. Council Member Broderick seconded the motion that passed with all members voting in favor. The reappointments were as follows:

**Board of Zoning Appeals**

Thomas McDaniel and Y.S. "Budd" Linder were reappointed for another 3-year term.

**Historic Preservation Commission**

Sherry Cawley, Lucille Powers and Leonard Hultquist were reappointed for another 2-year term.

**Planning Commission**

Glen Nixon and Chris Bickley were reappointed for another 4-year term.

**Tree Protection Committee**

Robert Wilkinson and Dr. Martha McKevelin were reappointed for another 2-year term.

There being no further business, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Broderick and passed

**DRAFT**

Walterboro City Council  
Regular Meeting  
February 25, 2014

**MINUTES/Page IV**

unanimously. The Mayor adjourned the meeting at 7:05 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**PROCLAMATION NO. 2014-01**  
**Mayors Day of Recognition for**  
**National Service**

- WHEREAS,** service to others is a hallmark of the American character, and central to how we meet our challenges; and
- WHEREAS,** the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and
- WHEREAS,** Senior Corps through Retired and Senior Volunteer Programs address the most pressing challenges facing our cities and nation, from tutoring students, feeding the hungry, building housing and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and
- WHEREAS,** national service expands economic opportunity by creating more sustainable, resilient communities and providing opportunities to serve, solve community issues and promote leadership abilities for those who serve; and
- WHEREAS,** 1,400 RSVP participants sponsored by the Carolina Lowcountry Red Cross Chapter serve in more than 121 locations across Walterboro, Colleton County and the Lowcountry bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and
- WHEREAS,** national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and
- WHEREAS,** national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and
- WHEREAS,** Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and
- WHEREAS,** the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities, and is joining with mayors across the country to support the Mayors Day of Recognition for National Service on April 1, 2014.

**NOW, THEREFORE, BE IT RESOLVED, that I, William T. Young, Jr., Mayor of the City of Walterboro, SC, by virtue of the authority vested in me by the City of Walterboro, do hereby proclaim April 1, 2014 as:**

**“NATIONAL SERVICE RECOGNITION DAY”**

**in the City of Walterboro and encourage residents to recognize the positive impact of national service in our city, to thank those who serve, and to find ways to give back to their communities.**

**IN WITNESS THEREOF, I have hereunto set my hand and caused the official seal of the City of Walterboro, South Carolina to be affixed this 25<sup>th</sup> day of March, 2014.**

---

**William T. Young, Jr., Mayor**

**ATTEST:**

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**Betty J. Hudson, City Clerk**



Telephone: 843-549-2545

Fax: 843-549-9795

TTY Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

## PROCLAMATION NO. 2014-02 Week of the Young Child

**WHEREAS**, Colleton County First Steps and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the *Week of the Young Child*, April 6-12, 2014; and

**WHEREAS**, these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in Walterboro, SC; and

**WHEREAS**, teachers and others who make a difference in the lives of young children in Walterboro, SC deserve thanks and recognition; and

**WHEREAS**, public policies that support early learning for all young children are crucial to young children's futures.

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, William T. Young, Jr., Mayor of the City of Walterboro, SC, by virtue of the authority vested in me by the City of Walterboro, do hereby proclaim April 6-12, 2014 as:

### WEEK OF THE YOUNG CHILD

in the City of Walterboro and encourage all citizens to work to make a good investment in early childhood in Walterboro, South Carolina.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused the official seal of the City of Walterboro, South Carolina to be affixed this 25<sup>th</sup> day of March, 2014.

---

W. T. Young, Jr.  
Mayor

ATTEST:

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Betty J. Hudson  
City Clerk

**RESOLUTION NO. 2014-R-02**

**FAIR HOUSING RESOLUTION**

**WHEREAS**, the City of Walterboro desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment; and

**WHEREAS**, the City of Walterboro rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familiar status in the sale, rental, or provision of other housing services; and

**WHEREAS**, the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, and

**WHEREAS**, April is recognized nationally as Fair Housing Month.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2014 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

**ADOPTED**, this 25<sup>th</sup> day of March, 2014 by Walterboro City Council and published \_\_\_\_\_, 2014.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
Municipal Clerk

# **PUBLIC NOTICE**

## **POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY STATUS**

The City of Walterboro does not discriminate on the basis of disability in the admission, or access to, or treatment or employment in, its federally assisted programs or activities.

Jeffrey P. Molinari, City Manager, 242 Hampton Street, P.O. Box 709, Walterboro, SC 29488 Phone (843) 782-1000 or (Voice) 1-800-735-2905 (TDD), has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).



## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 19, 2014  
**SUBJECT:** Request Purchase of Vehicle for Public Works

The Director of Public Works, Charlie Chewning is requesting a new truck for the Department of Public Works. The vehicle will be used for travel by the work crew and to pull a high pressure sewer cleaner. The Department of Public Works has \$25,500 in the FY 2013-14 budget for the purchase of a new truck. The following three (3) quotes were received from local dealers and the State Contract.

Chevrolet 4x4 ½ ton Crew Cab Pickup (State Contract) - \$30,338  
Chevrolet 4x4 2500 HD Crew Cab Pickup (Rizer Chevrolet, Walterboro, SC) - \$29,125  
Ford F-250 4x4 Crew Cab Pickup (Walterboro Ford-Mercury, Walterboro, SC) - \$27,681

City staff recommends the selection of the low qualified bidder, Walterboro Ford-Mercury in the amount of \$27,681. The purchase price is \$2,181 over the budgeted amount. The Director of Public Works will absorb the additional \$2,181 into the Public Works budget. City Staff requests your favorable consideration. Please do not hesitate to contact me if you have any questions, comments or suggestions.

Sincerely,

Jeffrey P. Molinari  
City Manager

**City of Walterboro -  
Public Works Dept.,  
P.O. Box 709  
Walterboro, S. C.  
29488**

## **Memo**

**To:** Jeff Molinari, City Manager

**From:** Director of Public Works, Charlie C. Chewning, Jr.

**CC:**

**Date:** 3/17/2014

**Re: Quotes On A Truck For Public Works**

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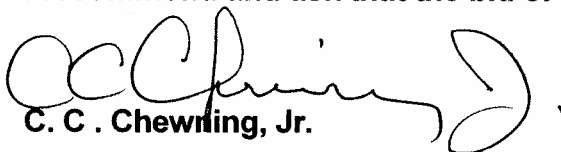
The 2013 – 2014 budget included a truck for Public Works. This will be used for travel by our work crew and to pull a high pressure sewer cleaner. The budget price of \$25,500 was under estimated as the current prices exceed expectations. The following quotes were received from local dealers and the State Contract.

**State Contract – Chevrolet 4x4 ½ ton Crew Cab Pickup - \$30,338**

**Rizer Chevrolet – Chevrolet 4x4 2500HD Crew Cab - \$29,195**

**Walterboro Ford-Mercury – Ford F-250 4x4 Crew Cab - \$27,681**

**I recommend and ask that the bid of \$27,681 be approved.**

  
C. C. Chewning, Jr.



Since 1917

## Walterboro Ford-Mercury



902 Bells Highway  
Walterboro, South Carolina 29488  
walterboroford.com  
843-549-5581  
Fax: 843-782-3113

March 13, 2014

Mr. Wayne Crosby  
City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

Dear Mr. Crosby:

Please accept our bid of \$27,223.00 for the following vehicle:

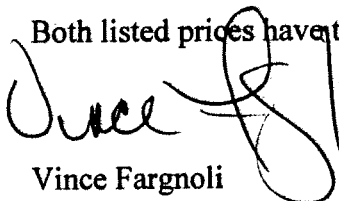
2015 F250 4x4 Crew Cab

- XL Trim
- 4x4
- 6.2 V8 Gas Engine
- Automatic Transmission
- Power Windows & Locks
- 3.73 Locking Axle
- Trailer Tow
- Cruise Control
- Molded Cab Steps

This price includes standard manual locking hubs. Add \$158.00 for electronic hubs. This would bring the total for the vehicle to \$27,381.00, if electronic hubs are desired.

Both listed prices have the tax included.

$\$27,223.00 + \$300 \text{ TAX} = \$27,523.00$

  
Vince Fagnoli

Prepared By:  
 administrator  
 Rizer Chevrolet Buick GMC  
 351 N Jeffaries Blvd  
 Walterboro, SC 29488  
 Phone: (843) 549-6363  
 Fax: (843) 549-2179  
 Email: rizer@rizerchevrolet.com

## 2015 Fleet/Non-Retail Chevrolet Silverado 2500HD 4WD Crew Cab 153.7"

### PRICING SUMMARY

PRICING SUMMARY - 2015 Fleet/Non-Retail CK25743 4WD Crew Cab 153.7" Work Truck

	<u>VQ2</u>	<u>MSRP</u>
Base Price	\$34,625.50	\$38,050.00
Total Options:	\$573.75	\$675.00
Vehicle Subtotal	\$35,199.25	\$38,725.00
Advert/Adjustments	\$0.00	\$0.00
Destination Charge	\$1,095.00	\$1,095.00
GRAND TOTAL	\$36,294.25	\$39,820.00

Crew Cab 4x4  
 6 1/2' Bed  
 Locking Axle  
 Towing  
 P. Locks  
 P. Windows  
 Step Bars  
 Tool Box

\$28,895  
 SC. Tax 300  
 29,195

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 323.0, Data updated 3/11/2014  
 © Copyright 1988-2012 Chrome Data Solutions, LP. All rights reserved.  
 Customer File:

March 14, 2014 3:01:03 PM

Page 1

Richard Edmondson, Procurement Manager Materials Management Office  
Email: [Redmondson@mmo.sc.gov](mailto:Redmondson@mmo.sc.gov) 1201 Main Street, Suite 600  
Telephone: (803) 737-0029 Columbia, SC 29201

Section: V  
Page: 6  
Date: 11/01/13

## TRUCK, PICK-UP, 4X4 ½ TON, CREW CAB, FLEX-FUEL

Contract No: 4400007335 Current Contract Term: 11/01/2013-10/31/2015  
Model: SILVERADO 1500  
WT CK15543 Commodity Code: 07202  
Contractor: Love Chevrolet Co. Contact Person: Donna Casey  
PO Box 8387  
Columbia, SC 29202 E-Mail: [dcasey@loveauto.com](mailto:dcasey@loveauto.com)  
Telephone: (803) 407-2275 Fax: (803) 926-7467  
Delivery: 90-120 Days ARO (ORDER CUTOFF DATE May 08, 2014)

Base Price:

~~\$30,038~~

+ 300 = 30,338

\*\*\*\*\*

### ADDS:

DNR Auxiliary Power Connection (See Spec Page & Drawing) \$ 190

Large Axle Ratio (Specify Ratio) [3.42] \$ Standard 3.42

Tires 265/75R To Fit Standard 17 [LT265/70R17E OWL  
on/off road] \$ Standard

### DEDUCTS:

4X4 or All Wheel Drive Package \$ 3,820 (also deducts 9000 lb winch)

From Spec Axle to Standard Axle (List Ratio) [Spec axle is  
standard axle] \$ Standard 3.08

Trailer Towing Package (Standard State Spec) [Deletes Hitch  
Receiver] \$ 300

Smaller V-8 Gas Engine With Not Less Than 245 HP [4.7L V-  
8 with 306 HP] \$ Standard

Auxiliary Power Outlet Standard State Spec \$ 50

\*\*\*\*\*

Click link below for an itemized listing of items included in the "Base Price":

TRUCK, PICK-UP, ½ TON, 4X4, EXTENDED CAB, FLEX-FUEL

BACK TO PICK UP INDEX



March 14, 2014

Dear Council,

I would like to ask the City of Walterboro Council if we could have permission to close Forest Hills Road between South Jefferies Boulevard and Ivanhoe Creek Drive on Saturday, April 26, 2014 from 12:00 Noon until 4:00 p.m. for our Annual Cubmobile Race. This has been a very successful event for Scouting. We anticipate over 15 cars and 60 scouts and parents. I would like to thank the City of Walterboro for supporting the Boy Scouts of America.

Thank you.

Ted Remley  
Dean Leader, Pack 686  
Phone: 908-9926  
Anthony Kubik,  
Cubmaster, Pack 686  
Phone: 908-3466

A handwritten signature in black ink, appearing to read "Ted Remley". The signature is fluid and cursive, with the first name "Ted" and last name "Remley" clearly distinguishable.

Special Olympics  
Area 8

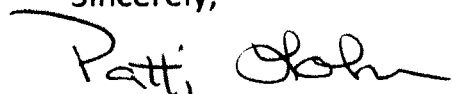
Mayor and City Council  
P.O. Box 709  
Walterboro, S.C. 29488

March 11, 2014

Dear Mayor and City Council,

District 8 Special Olympics is requesting permission to hang our banner on the Monday after the Rice Festival to signify the 2014 Special Olympics games to take place on May 1, 2014. I am suggesting that the banner be put up as the Rice Festival banner is being taken down which would facilitate this transition of the two banners. Your past support for Special Olympics is greatly appreciated and we invite you to attend this very special event.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Lohr". The signature is fluid and cursive, with a large initial "P" and a long, sweeping underline.

Patti Lohr, Coordinator of Special Olympics



Walterboro

City of Walterboro | 242 Hampton Street | Walterboro, SC 29488 | 843-782-1000

[www.walterborosc.org](http://www.walterborosc.org)

## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 21, 2014  
**SUBJECT:** CTC Allocation

In January, 2014, the City submitted an application to the Colleton County Transportation Committee for funding to improve a drainage problem at the intersection of East Washington Street and North Lucas Street. Cypress knees have grown into the storm drain impeding the ability of the pipe's capacity to handle stormwater runoff that has resulted in ponding at the intersection during rain events. At the March 13, 2014, Colleton County Transportation Committee meeting, the committee awarded the City \$52,000.00 to remove the cypress roots.

The City will be advertising the project for bids in the next thirty (30) days and will make a recommendation to award a contract in early May.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. P. Molinari', is written over the printed name of the City Manager.

Jeffrey P. Molinari  
City Manager

*Colleton County Transportation Committee  
31 Klein Street – P.O. Box 98  
Walterboro, South Carolina 29488  
Phone: 843-549-1709*



March 20, 2014

Mr. Charlie Chewning, P.E.  
Director, Public Works Department  
242 Hampton Street  
Walterboro, SC 29488

RE: Request for Assistance - Drainage

Dear Mr. Chewning,

This letter is your confirmation that the County Transportation Committee at its regular monthly meeting on March 13<sup>th</sup> granted your request for assistance in the amount of \$52,000.00.

Be advised that these monies are state funds and subject to SC Department of Transportation audit requirements. Attached is a checklist that your procurement and project administration procedures need to adhere to as a condition of funding. If you have any questions, please feel free to contact me or Jared Fralix.

Sincerely,

A handwritten signature in black ink, appearing to read "Philip Slayter", is written over a horizontal line.

Philip Slayter, AICP  
Secretary to the Committee

Cc: Jared Fralix, P.E., County Engineer

## County Transportation Committee Checklist for Funding of Local Projects

The County Transportation Committee has agreed to fund the proposed transportation improvement project that was submitted on 3/13/14 by CITY OF WALTERS herein after "Applicant")

The project is described as LUCAS STREET STORM DRAIN REHABILITATION

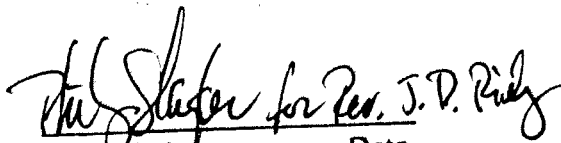
The project is located ON LUCAS STREET. FROM WASHINGTON ST. to WHICH ST.

The funding amount by the CTC shall not exceed \$ 52,000

The following items shall be accomplished:

1. The public shall have continuous access to the project improvements and the work can only be accomplished on public property.
2. The applicant will be responsible for any costs, which may exceed the above amount.
3. Applicant shall not begin work without obtaining written authorization by either the CTC or by SCDOT.
4. Applicant must follow the SC Consolidated Procurement Code along with the requirements of S. C. Code Section 12-28-2740 (Supp. 1996). In particular the applicant must abide by the following items:
  - a. All solicitations are at a minimum publicly advertised in South Carolina Business Opportunities (SCBO) for projects greater than \$10,000.00. You may contact Mary Lynn Fowler at 803-737-0686 at SCBO or [www.mmo.sc.gov](http://www.mmo.sc.gov) for more information.
  - b. Certified Bid Bonds are secured for projects that are projected to be in excess of \$100,000.00.
  - c. All work performed under contracts must be covered by a 100% performance and payment bond.
  - d. Project must be awarded to the lowest responsible and responsive bidder.
  - e. All bid tabulations and summaries must be published in a newspaper of general distribution after an award is made.
  - f. Professional consultant services shall be secured utilizing the method described in Subarticle 5 of the SC Procurement Code (Section 11-35-3220/3230) or utilizing the method described in Article 10 (Section 11-35-3310).
5. The final payment may be requested upon the final inspection of all improvements indicating all work is completed to the satisfaction of the CTC and other applicable parties.

6. Applicant shall obtain all necessary permits in order to complete the project including SCDOT encroachment permit and SCDHEC NPDES permit if applicable. The Sediment and Erosion Control plan and National Pollution Discharge Elimination System (NPDES) permit is required if the disturbed acreage of the contract is 1.0 acre or more. The applicant will be held responsible for paying all fines assessed by DHEC if found in non-compliance with the NPDES regulations. Regulations may be reviewed at <http://www.sstatehouse.net/coderegs/c063.htm> ).
7. Provide the CTC with copies of all records and permits as referenced above upon request.
8. No project cost will be paid without valid project specific documentation/invoices and a completed Request for Payment Invoice.
9. Maintain copies of all records for a period of five years from the date of final acceptance by the CTC.
10. Applicant shall abide by the Set Aside Law (Section 12-28-2930) and provide documentation to this effect to the CTC.
11. Applicant shall have 1 year after approval of project by the CTC to initiate construction work.
12. Applicant shall provide for quality control on the project for materials and labor utilizing an independent testing firm and provide documentation to this effect to the CTC upon request.

  
CTC Chairman      Date

3-20-14

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date



January 2, 2014

Mr. Charlie Chewning, P.E., RLS  
Director of Public Works  
City of Walterboro  
242 Hampton Street  
Walterboro SC 29488

Subject: City of Walterboro Lucas Street Storm Drain Rehabilitation:  
Preliminary Cost Estimate

Dear Mr. Chewning:

As requested, based on the City's preliminary investigations performed, please find below the Preliminary Cost Estimate to rehabilitate the existing storm drain along Lucas Street in the City of Walterboro.

<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total</u>
Root Removal and CCTV	LS	1	\$52,000.00	\$52,000.00
CIPP 18-inch Storm Drain	LF	500	\$150.00	\$75,000.00
			<b>Total</b>	<b>\$127,000.00</b>
			Contingencies (20%)	\$25,400.00
			Engineering	\$20,000.00
			<u>Construction Observation</u>	<u>\$12,600.00</u>
			<b>Project Total</b>	<b>\$185,000.00</b>

Please give us a call at (843) 767-4602 if you have any questions or need additional information.

Very truly yours,

**URS Corporation**

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Branch Manager/Senior Project Manager

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