

Telephone: 843-549-2545

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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Public Hearing and Regular Meeting
February 11, 2014
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. CDBG Needs Assessment Hearing - Michelle Knight, LCOG.
 - a. Discussion of Potential Uses of CDBG Funds.

IV. Approval of Minutes:

1. Minutes of the January 14, 2014 Regular Meeting (Minutes attached).
2. Minutes of the January 28, 2014 Work Session Meeting (Minutes attached).
3. Minutes of the January 28, 2014 Public Hearing and Regular Meeting.

V. Old Business:

VI. New Business:

1. Request to Close Streets for 5K Run/Walk and 1 Mile Fun Run, **March 15, 2014** from 8:00 A.M. to 9:30 A.M. by Walterboro-Colleton Chamber of Commerce (Letter attached).
2. Request for Street Closings and Use of Parking Lot on **April 30, 2014** for Annual Downtown Walterboro Criterium Pro Cycling Classic (Letter attached).
3. Consideration of Requests for Annual Antiques, History and Arts Festival, **May 16 & 17, 2014**, by Becky Broderick (Letter attached).
4. Acceptance of Resignations on the City's Boards and Commissions: James T. Rabb, Election Commission; Jackson Hughes, Accommodations Tax Advisory Board; and Carroll Brown, III, Tree Protection Committee (Letters attached).

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City Council Meeting
Agenda
February 11, 2014

5. Consideration of Cancelling or Rescheduling the March 11, 2014 Regular City Council Meeting.

VII. Committee Reports:

VIII. Executive Session:

1. Personnel Matter - Boards and Commissions Appointments.

IX. ADJOURNMENT.

CDBG Notice of Public Hearing Concerning Needs Assessment
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CITY OF WALTERBORO

NOTICE IS HEREBY GIVEN that on Tuesday, February 11, 2014 at 6:15 p.m. in City Council Chambers inside Walterboro City Hall, 242 Hampton Street, Walterboro, SC, City of Walterboro will hold a public hearing to solicit public input on community needs and priorities for housing, public facilities, and economic development in the City and areas adjacent to the City within a two (2) mile radius. At this public hearing City of Walterboro will provide the results of its needs assessment and the activities which might be undertaken to meet identified needs, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income.

This public hearing and the matters to be discussed are subject to the provisions of the City's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of the City in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan is available for review at Walterboro City Hall, Monday through Friday between the hours of 9:00a.m. and 5:00p.m. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Michelle Knight, Lowcountry Council of Governments, PO Box 98, Yemassee, SC 29945, (843) 726-5536.

City of Walterboro does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. David Dodd, City of Walterboro, 242 Hampton Street, Walterboro, SC 29488, (843) 782-1000, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

Note: Assistance will be provided to accommodate the special needs of disabled persons upon request.

DRAFT

Walterboro City Council
Public Hearing and Regular Meeting
January 14, 2014

MINUTES

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, January 14, 2014 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. Interim City Manager Jim Duckett, City Clerk Betty Hudson, City Attorney George Cone and Attorney Clenton Campbell were also present. There were approximately 27 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and welcomed everyone to the meeting. He recognized that several members of the Leadership Colleton Class were present tonight. They will be here at City Hall tomorrow morning for a government's day class.

Council Member Syfrett gave the invocation and Council Member Bonds led the Pledge of Allegiance to our flag.

Mayor Young then recognized and welcomed our new City Manager, Mr. Jeff Molinari, who was also present at the meeting. He stated that Mr. Molinari comes to us from Goose Creek, SC and we are very excited to have him taking over the reigns as City Manager. The Mayor further stated that we have enjoyed having Mr. Duckett here, who has done a great job for us and has been helpful in recruiting our new City Manager. Mr. Molinari will begin officially as our new City Manager on February 17, 2014.

PUBLIC INPUT ON AGENDA ITEMS:

There were no public comments or questions on agenda items.

PUBLIC HEARING:

The Mayor then opened a public hearing duly advertised to receive public comments/questions on a proposed USDA Rural Development Project to finance the police band radios.

Finance Director Bill Floyd told Council as part of the 2014 budget approval process, Council authorized the purchase of approximately \$362,000 for new Public Safety radios in order to continue to communicate with the Colleton County Sheriff's, Fire and Rescue radios. This is due to the Federal Communications Commission's frequency system change. As part of that budget, Council also approved a property tax millage increase sufficient to pay for those radios over a period of 5 years. This hearing is for specific financing from BB&T Bank to close this transaction. We solicited proposals from 3 banks, and BB&T Bank was the only bank willing to make a proposal. The interest rate is at 1.55 percent. We have also been able to reduce the first year's cost further by a \$50,000 grant from USDA Rural Development.

There were no comments or questions from the public. The public hearing was closed and the regular meeting began.

PRESENTATION:

1. 2012-2013 Comprehensive Annual Financial Report - Baird & Company, CPAs, LLC - Mr. Rep E. Whiddon.

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Mr. Whiddon thanked the City for selecting his firm to do the audit. He informed Council that City staff did a good job in providing information for his report.

Mr. Whiddon then gave a brief overview of the Comprehensive Annual Financial Report to Council. He thanked Council for selecting his firm to do the audit. He also thanked Amy Risher and Bill Floyd for their help during the audit. Mr. Whiddon recognized that Ms. Brenda Carroll, a partner in their firm, was also present at the meeting to go over the Facts 115 Report which basically goes over what happened during the audit. Ms. Carroll then gave brief findings and remarks on the Facts 115 Report. Concluding the report, Ms. Carroll reported that their firm had no uncorrected mis-statements. We had some minor corrections that were made and all of those corrections have been made. There was nothing that we consider to be material. There also were no disagreements with management on anything.

Mr. Whiddon stated that the financial statements in the report are your financial statements. Basically, we have three opinion letters. He then briefly summarized the opinion letters with City Council. He said the City received an "unqualified opinion" on the audit report, and again that is the opinion you want.

Mr. Whiddon then went over key portions of the audit report with Council. Copies of the this Comprehensive Annual Financial Report for the Fiscal Year Ending June 30, 2013 were distributed to Council at the beginning of the meeting.

In conclusion, Mr. Whiddon said I think your opinions were as good as could be expected. You have a good financial package. I think you have good people working for you.

Mr. Whiddon then told Council that he had received a question from Councilman Lohr who asked, what type of fund balance should the City maintain? Mr. Whiddon then answered that this is basically a management decision. He stated, it is probably a good practice to basically establish a goal that you want to keep or have as your "unrestricted" fund balance and work towards that. But it is a management decision and there are no laws that I am aware of that require a certain amount. It is whatever you want to decide. Whatever suits you. It is not unusual sometimes for the "unrestricted" amount to be much less than that.

APPROVAL OF THE MINUTES:

Meeting minutes were approved as follows:

1. Minutes of the October 22, 2013 Regular Meeting.
2. Minutes of the November 6, 2013 Special Called Meeting.

Upon motion of Council Member Lohr, seconded by Council Member Broderick, the minutes of the October 22, 2013 Regular Meeting and the November 6, 2013 Special Called Meeting were approved with a vote of 6/0 with Mayor Young, Council Members Syfrett, Siegel, Lohr, Bonds, and Broderick voting in favor, and 0 votes against. Council Member Bridge abstained from voting since she was not a member of City Council on those dates.

3. Minutes of the November 26, 2013 Regular Meeting.
4. Minutes of the December 10, 2013 Regular Meeting.
5. Minutes of the December 16, 2013 Special Called Meeting.
6. Minutes of the December 23, 2013 Special Called Meeting.
7. Minutes of the January 7, 2014 Special Called Meeting.

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Upon motion of Council Member Broderick, seconded by Council Member Lohr, the minutes of the November 26, 2013 Regular Meeting, December 10, 2013 Regular Meeting, December 16, 2013 Special Called Meeting, December 23, 2013 Special Called Meeting and the January 7, 2014 Special Called Meeting were approved unanimously as submitted.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. Resolution # 2014-R-01, Approving the Financing Terms for Police Band Radios

Interim City Manager Duckett reported that this goes back to the presentation that the Finance Director made during the public hearing on the police band radios.

At this point, Mayor Young recused himself from voting on this item due to a potential conflict of interest because of his association with BB&T Bank.

A motion was made by Council Member Bonds, seconded by Council Member Siegel to approve Resolution # 2014-R-01, which approves the financing terms for the police band radios through BB&T Bank. The motion passed unanimously. A copy of said resolution is attached as part of these minutes.

2. Consideration of Bids Received for One (1) Police Interceptor SUV and Two (2) Interceptor Sedans for Public Safety Department

Interim Public Safety Director Ken Dasen reported that his department solicited bids for three new police vehicles. There were only 2 bidders who replied and they are local bidders. He then recommended the acceptance of the lowest bid from Walterboro Motor Sales. Mayor Young reported that the purchase of these vehicles was a budgeted item.

A motion was made by Council Member Broderick seconded by Council Member Bonds to accept the low bid as recommended from Walterboro Motor Sales which follows: One (1) Police Interceptor SUV at \$30,073.50 and Two (2) Police Interceptors Sedans at \$88,345.20 for the Public Safety Department. The motion passed with all members voting in favor.

3. Consideration of Intergovernmental Agreement Regarding Mutual Aid for Fire Protection Between Colleton County, Colleton County Fire-Rescue District and the City of Walterboro

Mayor Young reported that Council Member Syfrett had been working on this agreement with the County for several months.

A motion was then made by Council Member Syfrett to approve the Intergovernmental Agreement Regarding Mutual Aid for Fire Protection between Colleton County, Colleton County Fire Rescue District and the City of Walterboro as submitted. Council Member Lohr seconded the motion. In discussing the motion, Council Member Siegel, Broderick and Mayor Young congratulated Council Member Syfrett for his good work on this agreement.

City Attorney Cone told Council he had some comments to make on this item and would rather make those comments in an executive session as legal advice. He

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Walterboro City Council
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January 14, 2014

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then asked if the agreement is suppose to run through June 30, 2015 or 2016? Attorney Cone pointed out that Article II, Section II says June 30, 2016, but all the other things about events to take place says early in 2015. Council Member Syfrett gave a brief clarification on this item. Interim City Manager Duckett then said that the agreement is correct as presented.

Attorney Cone then said, the other comments I would make would have to be made in an executive session as advice to Council, or you can dispense with it as you wish.

Mayor Young then said, we don't have an executive session scheduled. Attorney Cone replied, then you can dispense with it as you wish.

Mayor Young then said, we have a motion and a second unless Council would like to wait and hear advice from counsel. We can vote this down and consider it later. Mayor Young then asked if there were any further discussion. Council Member Broderick then asked if the County had approved this agreement. Mayor Young answered that the County approved this last night. Council Member Broderick then said, I am ready to vote on this.

Mayor Young then asked for the vote on the motion. The motion to approve the intergovernmental agreement for mutual aid for fire protection as submitted then passed with all members voting in favor.

COMMITTEE REPORTS:

There were no Committee Reports given.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bonds, seconded by Council Member Siegel and passed unanimously. The meeting adjourned at 7:00 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

DRAFT

Walterboro City Council
Work Session
January 28, 2014

MINUTES

A Work Session of Walterboro City Council was held at City Hall on Tuesday, January 28, 2014, at 5:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. Interim City Manager Jim Duckett, and Bonnie Ross (Recording Secretary), City Attorney George Cone and Attorney Clenton Campbell were also present. City Clerk Betty Hudson was absent.

This sole purpose of the meeting was to hold a work session to discuss and prioritize Council's list of projects to present to the Capital Projects Sales Tax Commission.

There being a quorum present, Mayor Young called the meeting to order and stated that he will hold off having the prayer and the pledge of allegiance until the regular Council Meeting which follows.

Mayor Young then made a motion to enter into an Executive Session. Council Member Siegel seconded the motion that passed unanimously.

The Mayor announced that the meeting would enter into an Executive Session to discuss negotiations incident to proposed contractual arrangements. The meeting then convened into an Executive Session.

Council returned to Open Session at approximately 6:04 P.M. with no action taken as a result of the Executive Session.

There being no further business, a motion to adjourn the meeting was made by Council Member Bonds, seconded by Council Member Lohr and passed unanimously. The Mayor adjourned the meeting at 6:05 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

DRAFT

Walterboro City Council
Regular Meeting
January 28, 2014

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, January 28, 2014, at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. Interim City Manager Jim Duckett, Bonnie Ross, Recording Secretary, City Attorney George Cone along with Attorney Clenton Campbell were also present. City Clerk Betty Hudson was absent. There was approximately 10 persons present in the audience, along with Brantley Strickland from the press.

There being a quorum present, Mayor Young called the meeting to order and thanked everyone for being present at the meeting on such a bad weather night. He said, I appreciate all of City Staff working today. As it turned out, we were able to stay open and provide services to the citizens, even though we have some bad weather on its way here. I know we are probably the only ones open today, but we appreciate everybody working and being here to keep the City services going.

Council Member Syfrett gave the invocation and Council Member Lohr led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments were made on agenda items.

PUBLIC HEARING:

The Mayor then announced a public hearing duly advertised on a proposed USDA Rural Development Project on grants to acquire new vehicles for the City of Walterboro. Mayor Young then introduced Amy Risher, Finance Office Manager, to give brief remarks on this agenda item. Ms. Risher stated that this is a required USDA Rural Development public hearing on our vehicle grants request. The City has filed for two grants. One grant is for a vehicle in the Public Works Department and a vehicle in the Water Department. Our second grant is for two patrol cars in the Public Safety Department. The City of Walterboro qualifies for a 25% funding on these grants, up to \$50,000 per grant.

The Mayor then opened the floor to receive any comments or questions. No comments or questions were received and the hearing was closed. The regular meeting then began.

NEW BUSINESS:

1. Consideration of 2014-2015 Budget Calendar

Interim City Manager Jim Duckett told Council every year the City has followed a similar budget calendar. Since the new City Manager will start on Feb 17 and the calendar is usually submitted the 2nd meeting in January, I just wanted to stick with that same schedule. He informed Council that the budget calendar had been submitted to the new City Manager, who will make the necessary changes to the calendar when he arrives.

A motion was made by Council Member Bridge, seconded by Council Member Bonds to approve the 2014-2015 budget calendar as submitted. The motion passed unanimously.

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Walterboro City Council
Public Hearing and Regular Meeting
January 28, 2014

MINUTES/Page II

2. **Consideration of 2014 Rice Festival Requests, Jimmy Trippe, President Colleton County Rice Festival - Approval of Street Closing Request and Parade Permit Request**

A motion was made by Council Member Siegel, seconded by Council Member Lohr to approve the 2014 Rice Festival Requests and Parade Permit as submitted. The motion passed with all members voting in favor.

3. **Approval of Projects List for the Capital Projects Sales Tax Commission**

The Mayor then entertained a motion to approve the projects list for the Capital Projects Sales Tax Commission.

A motion was made by Council Member Broderick to approve the project list for the Capital Projects Sales Tax Commission which includes in the order of 1 and 2; with No. 1 being a portion of the I-95 Business Corridor and No. 2 being the Walterboro Water Distribution Center (water improvements). Council Member Lohr seconded the motion. In discussing the motion, Council Member Bond asked if the list could be amended. The Mayor stated that he thought that the City could add to the list. He said, I think we would have an opportunity to add to the list if we wanted to, but I think we are stating now that those are the first two top priorities. The motion then passed with all members voting in favor.

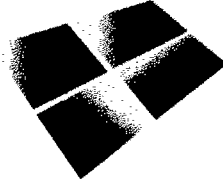
COMMITTEE REPORTS:

There was no Committee Reports before Council.

There being no further business, a motion to adjourn the meeting was made by Council Member Bonds, seconded by Council Member Broderick and passed unanimously. The Mayor adjourned the meeting at 6:23 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk



WALTERBORO-COLLETON CHAMBER OF COMMERCE

Mayor Young
Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

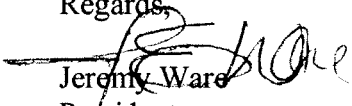
RE: St. Patrick's Day Race

Mayor Young and City Councilmen,

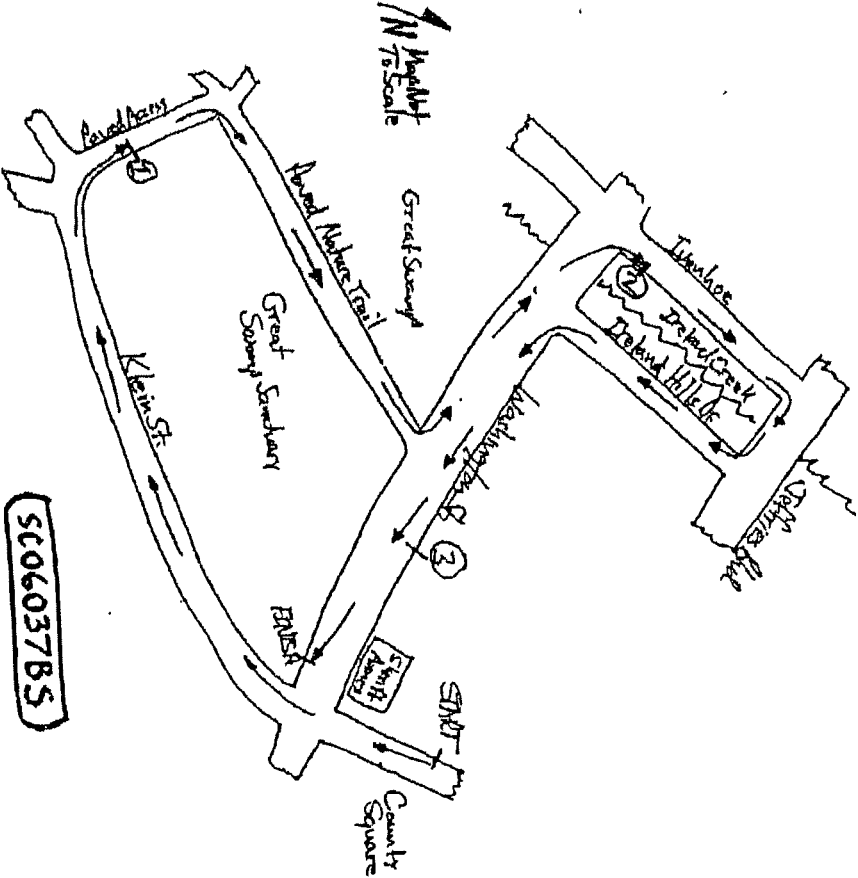
On March 15, 2014 beginning at 8:00 A.M., the Walterboro-Colleton Chamber of Commerce would like to have a 5k run/walk and a 1 mile fun run.

The event will last from 8:00 – 9:30 A.M. The race will start by the Sherriff's annex building, go down Klein Street entering into the Walterboro Wildlife Sanctuary, continuing through the sanctuary turning left onto Washington Street, passing over Ireland Creek turning right onto Ivanhoe Road, Ivanhoe Road turning right onto Jefferies Blvd., crossing over Ireland Creek Bridge and turning right onto Ireland Hills Drive, continuing on Ireland Hills Drive turning right onto Washington Street. This is where the race will end. Jeffrey Herndon is heading up this event for the WCCC. We appreciate you taking the time to consider this race for our community. We believe this is a great opportunity for our visitors and locals to enjoy the Sanctuary and see Walterboro on Thanksgiving Day with family and friends.

Regards,

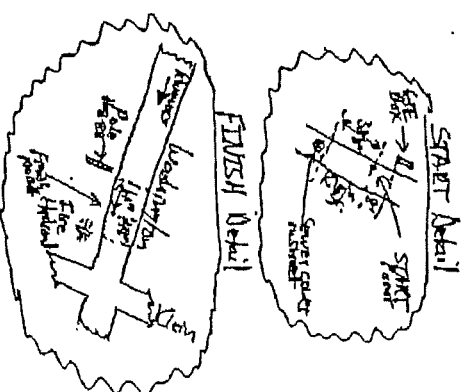

Jeremy Ware
President
Walterboro-Colleton
Chamber of Commerce

Location of Key Point
START: On Klein St. in the County Square.
 Point is 388' Northeast of a sewer cover in street
 and 8' Southwest of GTE cable box #1201267 PADS
1 MILE: On Access trail from Merfield Park Parking
 Lot. Point is 396' Northwest of parking lot.
2 MILE: On Tuscarora beside Ireland Creek Point is
 89' Northwest of Washington St.
3 MILE: On Washington St. near County Maintenance
 building. Point is 1710' Northeast of SCE&G Pile
 #172102 and 200' Southwest of a GTE ducted cable box.
FINISH: On Washington St. Point is 469' Northwest
 of a fire hydrant and 4' Southeast of GTE Ale #8-88.



Course Measured by: Dooney White (DWS)
 10-16-06

SC06037BS





February 5, 2014

Mayor Young and City Council
City of Walterboro
248 Hampton Street
Walterboro, SC 29488

Dear City Officials:

The Criterium Committee would like to thank the City for your past support and request continued support from the City of Walterboro as we plan for the 12th Annual Downtown Walterboro USA Pro Cycling Classic. The bicycle race will again include a Women's Professional Race and three Amateur Races (Masters, Category 5/4, & Category 3/2) in addition to the Men's Professional, Kid's race and Special Needs Kid's race.

The Criterium Committee would like to request the following:

-We ask for use of the **City Parking Lot** on **Wednesday, April 23rd, 2014**

With set up to begin in back portion of parking lot on Tuesday

-We ask that you **include sidewalk areas** for the event.

-The **Criterium Course** Street closure **Wednesday, April 23rd, 2014** between **2pm-10pm**

E. Washington Street closed for parking at 2pm and closed to ALL traffic at 3:30pm-10pm

Criterium Course street closed from 3:30pm-1 0pm

E. Washington from Jefferies Blvd. to Memorial Street

Neyle Street from E. Washington to N. Miller Street

N. Miller Street from Bellinger St. to Hampton Street

Hampton Street from N. Miller Street to Walter Street

Walter Street from Hampton Street to E. Washington Street

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

Yours truly,

A handwritten signature in black ink that reads "Dewey Griggs".

Dewey Griggs, Treasurer

February 4, 2014

Dear City Council:

We are well along in our planning for the 7th Annual Walterboro Antiques, History and Arts Festival, May 16 and 17, 2014. The cooperation between many Walterboro organizations has been tremendous and we look forward to another successful festival.

As always, there are several items which we need City Council to approve and we ask that you include them on your agenda for the next City Council meeting, February 11, 2014.

They are as follows:

- Close Lucas Street between Washington Street and Hampton Street and also from Washington Street to the driveway of Canady Insurance Agency on Saturday, May 17, 2014 from 7am until 5pm. (This is where the antique Tractors will be set up).
- Reserve two (2) spaces in the City Parking Lot for Port-O-Lets, Saturday, May 17, 2014 from 7am until 5pm.
- Reserve Waterfall for Antique Appraisers Saturday, May 17, 2014 (tent and tables)
- Allow for event directional signs to be placed where appropriate in the City on Saturday, May 17, 2014 from 7am-5pm. Signs will be 18"x24".
- Issue a permit for Antique Tractor Parade, Saturday, May 17, 2014. Route: Lucas Street down Washington Street onto N. Memorial, turning right onto Hampton Street to Walter Street onto Washington Street and finishing back on Lucas Street.
- Provide police escort for Antique Tractor Parade Saturday, May 17 2014, 11:00am and 2:00pm.

On behalf of the Walterboro Antiques, History and Arts Festival committee, thank you for your continued support and encouragement. If you have any questions regarding the above please do not hesitate to call me.

Thank you again for all of your help,


Becky Broderick

Participating Organizations: CC Arts Council, CC Historical and Preservation Society, Colleton Center, Colleton Museum, Downtown Merchants, SC Artisans Center, Lowcountry Antique Tractor & Engine Association and the Salkehatchie Tractor Club.

Betty Hudson

From: willie Rabb <wrabb@lowcountry.com>
Sent: Wednesday, February 05, 2014 12:10 PM
To: Betty Hudson
Subject: Term Expired

February 5- 2014

Dear: City Council

My term expired 01/2014 and I wish not to serve another term.

With great appreciation I would like to thank you for the opportunity to have served on the Election Commission.

Very truly yours

James T Rabb

Jackson Hughes
PO Box 529
Walterboro, SC 29488
843 549-1565
selfserve@lowcountry.com

October 16, 2013

City of Walterboro Accommodations Tax
Advisory Committee
248 Hampton Street
Walterboro, SC 29488

Dear Fellow Committee Members,

Please accept this letter as my formal resignation. Due to my wife's declining health, I will not be able to fulfill my obligations as a tax accommodations board member. I appreciate the opportunity I have had working with each of you and wish each of you every success in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Jackson Hughes', with a long horizontal flourish extending to the right.

M. Jackson Hughes

Telephone: 843-548-2549

Fax: 843-548-9799

Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0009

TO: Mayor and Council Members
Jim Duckett, Interim City Manager

From: Betty J. Hudson, CMC *Betty J. Hudson*
City Clerk

Date: February 5, 2014

Subject Resignation of Carroll Brown, III from Tree Protection Committee

In a phone conversation with Mr. Brown this date, he stated that due to health reasons, he will not longer be able to serve on the Tree Protection Committee.

He expressed this thanks to Council for allowing him to serve on this committee.

/bh