

FIRE TRAINING OFFICER

General Statement of Job

The Fire Training Officer works under the general supervision of the Public Safety Director and his/her designee and is responsible for administrative work in planning, organizing, coordinating, and directing the fire training and certification activities of the department.

Various Duties and Responsibilities to include, but not limited to:

- Operates a motor vehicle and fire apparatus to assist in carrying out the business of the department and the City.
- Serves as advisor on state and federally mandated training, national standard making organization training, fire fighting related training and educational requirements set forth by NFPA, ISO OSHA and the State of South Carolina.
- May serve as management representative or chair on committees and also serve as City Safety Officer/Trainer providing quarterly training at Safety meetings.
- Any and all duties as assigned by the Public Safety Director
- The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to that position.

Qualifications

- A high school diploma or GED equivalent is required.
- Valid South Carolina driver's license with acceptable driving record.
- Considerable knowledge and proficiency in performing advanced techniques of teaching methodologies.
- Must obtain and maintain FFI and FFI Instructor Certification from the South Carolina Fire Academy within two (2) years.

Physical Demands

- Employee is frequently required to stand; sit; walk; talk or hear; handle or operate objects, tools or controls and reach with hands and arms. Employee is occasionally required to climb or balance; stoop; kneel, crouch or crawl; and taste or smell.
- Employee must frequently lift and/or move up from 50-100 pounds. Arduous physical exertion may be required in unusual situations. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Work Environment

- While performing the duties of this job, the employee regularly works both inside and outside and inclement weather. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration. The noise level in the work environment is usually moderate in a normal office setting and loud at an emergency scene.

For a full description of this position, you may click on this link: