

FISCAL YEAR 2009-2010 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	FEBRUARY 10, 2009
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	FEBRUARY 16, 2009
FY <u>2008-2009</u> YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	FEBRUARY 23-27, 2009
FY 2009-2010 DEPARTMENTAL BUDGET REQUEST DUE	MARCH 13, 2009
FY 2009-2010 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	MARCH 16 – 18, 2009
FY 2009-2010 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 16 – 18, 2009
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 19 – 24, 2009
FY 2009-2010 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 19 – 24, 2009
FY 2009-2010 DRAFT BUDGET REVIEWED BY (MANAGER AND FINANCE DIRECTOR)	MAR 25 – MAR 27, 2009
FY 2009-2010 DRAFT BUDGET PREPARED BY (MANAGER AND DEPARTMENT HEADS)	MAR 30 – APR 9, 2009
1ST DRAFT OF 2009 – 2010 BUDGET DISTRIBUTED TO COUNCIL WITH THE AGENDA PACKAGE	APRIL 9, 2009
1ST DRAFT OF BUDGET PRESENTED TO BUDGET COMMITTEE	APRIL 14, 2009
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 15 – 27, 2009
BUDGET COMMITTEE MEETING (IF NECESSARY)	APRIL 28, 2009
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 12, 2009
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 22, 2009
FINAL 2009-2010 BUDGET PREPARED BY STAFF	MAY 13 – JUNE 4, 2009
FINAL BUDGET DISTRIBUTED WITH COUNCIL AGENDA	JUNE 5, 2009
PUBLIC HEARING AND FINAL READING OF THE 2009-2010 BUDGET	JUNE 9, 2009

**CITY OF WALTERBORO
FY 2008-2009 BUDGET
SUMMARY SHEET BY CATEGORY**

6/17/2009

LINE ITEM	APPROVED FY 2008-2009 BUDGET AS AMENDED	FY 2009-2010 DEPARTMENT REQUEST	FY2009-2010 MANAGER'S RECOMMENDATION	FY 2009-2010 COUNCIL APPROVED
<u>BEGINNING FUND BALANCE</u>				
UTILITY FUND	\$ 2,582,437	\$ 2,038,440	\$ 2,038,440	\$ 2,038,440
BEGINNING BALANCE TOTAL	\$2,582,437	\$2,038,440	\$2,038,440	\$2,038,440
<u>REVENUE</u>				
UTILITY FUND	\$ 3,006,900	\$ 3,108,500	\$ 3,146,500	\$ 3,146,500
<u>EXPENDITURES</u>				
WATER				
PERSONNEL	\$ 284,948	\$ 324,913	\$ 324,913	\$ 322,525
OPERATING	\$ 444,101	\$ 443,388	\$ 407,411	\$ 407,411
CAPITAL	\$ 613,100	\$ 655,900	\$ 25,900	\$ 25,900
SUBTOTAL	\$ 1,342,149	\$ 1,424,201	\$ 758,224	\$ 755,836
UTILITY SUPPORT				
PERSONNEL	\$ 73,672	\$ 78,077	\$ 78,077	\$ 77,616
OPERATING	\$ 326,090	\$ 555,090	\$ 365,090	\$ 365,090
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 399,762	\$ 633,167	\$ 443,167	\$ 442,706
ECONOMIC DEVELOPMENT				
PERSONNEL	\$ -	\$ 52,815	\$ 52,815	\$ 52,336
OPERATING	\$ -	\$ 16,000	\$ 12,500	\$ 12,500
CAPITAL	\$ -	\$ 15,000	\$ -	\$ -
SUBTOTAL	\$ -	\$ 83,815	\$ 65,315	\$ 64,836
SEWER				
PERSONNEL	\$ 213,581	\$ 240,974	\$ 239,180	\$ 237,296
OPERATING	\$ 360,270	\$ 339,041	\$ 336,041	\$ 336,041
CAPITAL	\$ 349,000	\$ 533,000	\$ 123,000	\$ 123,000
SUBTOTAL	\$ 922,851	\$ 1,113,015	\$ 698,221	\$ 696,337
UTILITY SUPPORT TO GF	\$ 886,135	\$ 1,179,401	\$ 1,179,401	\$ 1,186,785
UTILITY FUND SUBTOTAL	\$ 3,550,897	\$ 4,433,599	\$ 3,144,328	\$ 3,146,500
TOTAL ALL EXPENDITURES	\$ 3,550,897	\$ 4,433,599	\$ 3,144,328	\$ 3,146,500
<u>ENDING FUND BALANCE</u>				
UTILITY FUND	\$ 2,038,440	\$ 713,341	\$ 2,040,612	\$ 2,038,440

<u>GRADE</u>		<u>JOB TITLE</u>	<u>SALARY RANGE</u>	
			<u>MINIMUM</u>	<u>MAXIMUM</u>
5	A	LABORER	\$ 17,797	\$ 28,989
6	A	EQUIPMENT OPERATOR	\$ 19,023	\$ 30,986
6	B	TRUCK DRIVER	\$ 19,023	\$ 30,986
6	C	RECEPTIONIST	\$ 19,023	\$ 30,986
6	D	UNCERTIFIED WATER/SEWER TECHNICIAN	\$ 19,023	\$ 30,986
6	E	SKILLED LABORER	\$ 19,023	\$ 30,986
6	F	PARK ATTENDANT	\$ 19,023	\$ 30,986
7	A	CLERK/CASHIER	\$ 20,250	\$ 32,986
8	A	POLICE - COMMUNICATIONS TECHNICIANS	\$ 21,479	\$ 34,987
8	B	POLICE-CRIMINAL INFORMATION COORDINATOR	\$ 21,479	\$ 34,987
8	C	VICTIM/WITNESS ADVOCATE	\$ 21,479	\$ 34,987
8	D	SANITATION DRIVER	\$ 21,479	\$ 34,987
8	E	DEPARTMENT SECRETARY	\$ 21,479	\$ 34,987
8	F	LAB TECH OPERATOR	\$ 21,479	\$ 34,987
8	G	CERTIFIED WATER/SEWER TECHNICIAN	\$ 21,479	\$ 34,987
9	A	SENIOR ACCOUNTS/ PAYABLE CLERK	\$ 22,702	\$ 36,980
9	B	SENIOR EQUIPMENT OPERATOR	\$ 22,702	\$ 36,980
10	A	COMMERCIAL SANITATION DRIVER	\$ 23,934	\$ 38,985
10	B	MECHANIC	\$ 23,934	\$ 38,985
10	C	FIREFIGHTER	\$ 23,934	\$ 38,985
11	A	CHIEF MECHANIC	\$ 25,158	\$ 40,980
11	B	FIRE ENGINEER	\$ 25,158	\$ 40,980
12	A	CODE ENFORCEMENT OFFICER	\$ 26,388	\$ 42,984
13	A	HUMAN RESOURCES SPECIALIST	\$ 27,616	\$ 44,983
13	B	PUBLIC WORKS/STREET/PARKS SUPERVISOR	\$ 27,616	\$ 44,983
13	C	EXECUTIVE SECRETARY/CITY CLERK	\$ 27,616	\$ 44,983
13	E	MUNICIPAL COURT CLERK	\$ 27,616	\$ 44,983
13	F	POLICE PATROL OFFICER	\$ 27,616	\$ 44,983
13	G	FIRE CAPTAIN	\$ 27,616	\$ 44,983
13	H	FIRE ENGINEER - INSPECTOR	\$ 26,546	\$ 43,241
15	A	WATER/SEWER UTILITY FOREMAN	\$ 30,068	\$ 48,977
15	C	PUBLIC SAFETY OFFICER	\$ 30,068	\$ 48,977
15	D	POLICE CORPORAL	\$ 30,068	\$ 48,977
15	E	FINANCE OFFICE MANAGER	\$ 30,068	\$ 48,977
16	A	POLICE SERGEANT	\$ 31,297	\$ 50,979
17	A	PUBLIC SAFETY CORPORAL	\$ 32,521	\$ 52,974
18	A	PUBLIC SAFETY SERGEANT	\$ 33,822	\$ 55,092
18	B	POLICE/FIRE CAPTAIN	\$ 33,822	\$ 55,092
20	A	PUBLIC SAFETY CAPTAIN	\$ 36,205	\$ 58,974
20	B	CITY BUILDING OFFICIAL	\$ 36,205	\$ 58,974
20	C	PUBLIC WORKS STREET SUPERINTENDENT	\$ 36,205	\$ 58,974
20	D	POLICE MAJOR	\$ 36,205	\$ 58,974
21	A	WASTEWATER TREATMENT PLANT SUPERINTENDENT	\$ 37,654	\$ 61,335
22	A	PUBLIC SAFETY MAJOR	\$ 38,658	\$ 62,970
27	A	PARKS DIRECTOR	\$ 43,081	\$ 70,174
28	B	DIRECTOR	\$ 44,241	\$ 72,064
30	A	UTILITIES DIRECTOR	\$ 48,476	\$ 78,962
31	B	PUBLIC SAFETY DIRECTOR	\$ 49,929	\$ 81,329
34	A	DIRECTOR OF FINANCE AND ADMINISTRATION	\$ 51,316	\$ 83,588
34	B	PUBLIC WORKS DIRECTOR	\$ 53,384	\$ 86,957

GRADE	SALARY STEPS 2009-2010									
	BEGIN	STEP 1	STEP 1.5	STEP 2	STEP 2.5	STEP 3	STEP 3.5	STEP 4	STEP 4.5	STEP 5
5	\$ 17,797	\$ 18,687	\$ 19,154	\$ 19,621	\$ 20,112	\$ 20,602	\$ 21,117	\$ 21,632	\$ 22,173	\$ 22,714
6	19,023	19,974	20,473	20,973	21,497	22,021	22,572	23,122	23,700	24,279
7	20,250	21,263	21,794	22,326	22,884	23,442	24,028	24,614	25,230	25,845
8	21,479	22,553	23,117	23,680	24,273	24,865	25,486	26,108	26,760	27,413
9	22,702	23,838	24,433	25,029	25,655	26,281	26,938	27,595	28,285	28,975
10	23,934	25,130	25,759	26,387	27,047	27,706	28,399	29,091	29,819	30,546
11	25,158	26,416	27,077	27,737	28,431	29,124	29,852	30,580	31,345	32,109
12	26,388	27,708	28,400	29,093	29,821	30,548	31,312	32,075	32,877	33,679
13	27,616	28,997	29,721	30,446	31,208	31,969	32,768	33,567	34,406	35,245
14	28,719	30,154	30,908	31,662	32,454	33,245	34,076	34,908	35,780	36,653
15	30,068	31,571	32,361	33,150	33,979	34,807	35,678	36,548	37,461	38,375
16	31,297	32,861	33,683	34,504	35,367	36,230	37,135	38,041	38,992	39,943
17	32,521	34,147	35,001	35,855	36,751	37,648	38,589	39,530	40,518	41,506
18	33,822	35,513	36,401	37,289	38,221	39,153	40,132	41,111	42,138	43,166
19	35,175	36,934	37,857	38,781	39,750	40,720	41,738	42,756	43,824	44,893
20	36,205	38,015	38,965	39,916	40,914	41,911	42,959	44,007	45,107	46,207
21	37,654	39,537	40,525	41,514	42,552	43,589	44,679	45,769	46,913	48,057
22	38,658	40,591	41,606	42,621	43,686	44,752	45,870	46,989	48,164	49,339
23	40,205	42,215	43,271	44,326	45,434	46,543	47,706	48,870	50,091	51,313
24	41,814	43,905	45,002	46,100	47,252	48,405	49,615	50,825	52,096	53,366
25	43,485	45,660	46,801	47,943	49,141	50,340	51,598	52,857	54,178	55,500
26	43,511	45,687	46,829	47,971	49,170	50,370	51,629	52,888	54,210	55,532
27	44,817	47,058	48,234	49,411	50,646	51,881	53,178	54,475	55,837	57,199
28	46,024	48,325	49,533	50,741	52,010	53,278	54,610	55,942	57,341	58,739
29	47,403	49,773	51,017	52,261	53,568	54,874	56,246	57,618	59,059	60,499
30	48,476	50,900	52,172	53,445	54,781	56,117	57,520	58,923	60,396	61,869
31	49,929	52,426	53,736	55,047	56,423	57,799	59,244	60,689	62,206	63,724
32	51,427	53,999	55,349	56,699	58,116	59,534	61,022	62,510	64,073	65,636
33	52,159	54,767	56,136	57,506	58,943	60,381	61,890	63,400	64,985	66,570
34	53,384	56,053	57,455	58,856	60,327	61,799	63,344	64,889	66,511	68,133

NOTE:* The above chart for 2009-2010 has been calculated with a 1% COLA.

GRADE	SALARY STEPS 2009-2010									
	STEP 5.5	STEP 6	STEP 6.5	STEP 7	STEP 7.5	STEP 8	STEP 8.5	STEP 9	STEP 9.5	STEP 10
5	\$ 23,282	\$ 23,849	\$ 24,446	\$ 25,042	\$ 25,668	\$ 26,294	\$ 26,951	\$ 27,609	\$ 28,299	\$ 28,989
6	24,886	25,492	26,130	26,767	27,436	28,105	28,808	29,511	30,249	30,986
7	26,491	27,137	27,816	28,494	29,206	29,919	30,667	31,415	32,200	32,986
8	28,098	28,784	29,503	30,223	30,979	31,734	32,527	33,321	34,154	34,987
9	29,699	30,423	31,184	31,945	32,743	33,542	34,380	35,219	36,099	36,980
10	31,310	32,073	32,875	33,677	34,519	35,361	36,245	37,129	38,057	38,985
11	32,912	33,715	34,558	35,400	36,285	37,170	38,100	39,029	40,005	40,980
12	34,521	35,363	36,247	37,131	38,059	38,988	39,962	40,937	41,960	42,984
13	36,127	37,008	37,933	38,858	39,830	40,801	41,821	42,841	43,912	44,983
14	37,569	38,486	39,448	40,410	41,420	42,430	43,491	44,552	45,666	46,780
15	39,334	40,294	41,301	42,309	43,366	44,424	45,535	46,645	47,811	48,977
16	40,942	41,940	42,989	44,037	45,138	46,239	47,395	48,551	49,765	50,979
17	42,544	43,582	44,671	45,761	46,905	48,049	49,250	50,451	51,713	52,974
18	44,245	45,325	46,458	47,591	48,781	49,970	51,220	52,469	53,781	55,092
19	46,016	47,138	48,316	49,495	50,732	51,970	53,269	54,568	55,932	57,296
20	47,363	48,518	49,731	50,944	52,217	53,491	54,828	56,165	57,570	58,974
21	49,259	50,460	51,722	52,983	54,308	55,632	57,023	58,414	59,874	61,335
22	50,572	51,806	53,101	54,396	55,756	57,116	58,544	59,972	61,471	62,970
23	52,596	53,879	55,226	56,573	57,987	59,401	60,886	62,371	63,931	65,490
24	54,700	56,035	57,435	58,836	60,307	61,778	63,323	64,867	66,489	68,110
25	56,887	58,275	59,732	61,188	62,718	64,248	65,854	67,460	69,147	70,833
26	56,921	58,309	59,767	61,225	62,755	64,286	65,893	67,500	69,188	70,875
27	58,629	60,059	61,560	63,062	64,638	66,215	67,870	69,526	71,264	73,002
28	60,208	61,676	63,218	64,760	66,379	67,998	69,698	71,398	73,183	74,968
29	62,011	63,524	65,112	66,700	68,368	70,035	71,786	73,537	75,375	77,214
30	63,416	64,962	66,586	68,210	69,916	71,621	73,411	75,202	77,082	78,962
31	65,317	66,910	68,583	70,255	72,012	73,768	75,612	77,456	79,393	81,329
32	67,277	68,918	70,641	72,364	74,173	75,982	77,881	79,781	81,775	83,770
33	68,234	69,898	71,646	73,393	75,228	77,063	78,989	80,916	82,939	84,962
34	69,836	71,540	73,328	75,117	76,995	78,872	80,844	82,816	84,886	86,957

NOTE:* The above chart for 2009-2010 has been calculated with a 1% COLA.

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
2007-2010 REVENUE**

	2006-2007	2007-2008 BUDGETED	2007-2008 YTD (PR8)	2007-2008	2008-2009 BUDGETED	2008-2009 YTD (PR8)	PROJECTED 2008-2009 YEAR END	2008-2009 PROJECTED VS BUDGETED	2009-2010 RECOMMENDED REVENUE
WATER									
WATER SALES & PENALTIES	1,432,812	1,590,000	995,195	1,488,426	1,657,063	1,125,399	\$ 1,660,000	2,937	1,750,000
WATER SRV CHR/APS	126,306	105,000	114,021	153,809	105,000	65,738	\$ 90,000	(15,000)	95,000
WATER MISC/INTEREST	133,900	70,000	133,765	199,239	96,000	49,907	\$ 62,000	(34,000)	42,000
WATER ENVIR TESTING	23,826	24,000	16,285	24,503	24,000	16,585	\$ 24,800	800	24,000
TOTAL WATER	\$1,716,844	\$1,789,000	\$1,259,266	\$1,865,977	\$1,882,063	\$1,257,629	\$ 1,836,800	\$ (45,263)	\$ 1,911,000
SEWER									
SEWER SALES & PENALTIES	938,888	1,007,000	676,359	1,004,134	1,081,000	761,070	\$ 1,120,000	39,000	1,180,000
SEWER TAPS/SEPTIC DMPG	70,400	50,000	37,059	55,233	50,000	24,813	\$ 30,000	(20,000)	36,000
SEWER MISC/INTEREST/ANA	24,676	15,000	6,822	20,735	15,000	1,555	\$ 2,500	(12,500)	2,500
SEWER ENV TESTING	16,837	17,000	11,660	17,578	17,000	11,840	17,600	600	17,000
TOTAL SEWER	\$1,050,801	\$1,089,000	\$ 731,900	\$1,097,680	\$1,163,000	\$ 799,278	\$ 1,170,100	\$ 7,100	\$ 1,235,500
TOTAL UTILITY FUND REVENUE	\$2,767,645	\$2,878,000	\$1,991,166	\$2,963,657	\$3,045,063	\$2,056,907	\$ 3,006,900	\$ (38,163)	\$ 3,146,500

**City of Walterboro
Equipment Replacement Fund Amoritzation**

Department	Description	Fiscal Year Purchased	Purchase Amount	Expected Life	Expended Life	Remaining Life	Replacement Cost	Annual Payment	2009	2010	2011	2012	2013	2014	
Water	Ford F250 69223	2008	\$ 20,358	8	2	6	\$ 25,789	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	
							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Ext cab pickup	2010	14,900	5	0	5	\$ 17,273	\$ 3,455	\$ -	\$ 3,455	\$ 3,455	\$ 3,455	\$ 3,455	\$ 3,455	
	Total								\$ 6,678	\$ 3,224	\$ 6,678	\$ 6,678	\$ 6,678	\$ 6,678	
Sewer	2007 Ford Ranger 80332	2007	\$ 13,360	5	3	2	\$ 15,488	\$ 3,098	\$ 3,098	\$ 3,098	\$ 3,098	\$ 465	\$ 479	\$ 493	
	2008 Ford Ranger 77796	2008	12,156	5	2	3	14,092	2,818	\$ 2,818	\$ 2,818	\$ 2,818	\$ 2,818	\$ 423	\$ 435	
							-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total								\$ 5,916	\$ 5,916	\$ 5,916	\$ 5,916	\$ 3,283	\$ 901	\$ 928
Total Water Fund									12,594	9,140	12,594	12,594	9,961	7,580	7,607

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
PERSONNEL OPERATING BUDGET**

6/17/2009

DEPARTMENT: WATER		
PERSONNEL LINE ITEMS		
SALARIES		
CIVILIAN	\$	205,740
SWORN		
SUBTOTAL		\$ 205,740
OVERTIME		
CIVILIAN	\$	12,000
SWORN		
SUBTOTAL		\$ 12,000
Other Pay		
CIVILIAN	\$	5,000
SWORN		
SUBTOTAL		\$ 5,000
SOCIAL SECURITY		\$ 17,040
WORKERS COMPENSATION		\$ 7,800
STATE RETIREMENT		
CIVILIAN	\$	20,915
SWORN		
SUBTOTAL		\$ 20,915
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	7	
EAP		\$ 158
Health and Dental and HRA		\$ 51,758
SUPPLEMENTAL INSURANCE		
DISABILITY		\$ 955
LIFE		\$ 1,159
SUBTOTAL		
TOTAL		\$ 322,525

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
OPERATING REQUEST**

6/17/2009

DEPARTMENT: WATER					
LINE ITEM DESCRIPTION	2007-2008 AUDITED	2008-2009 BUDGETED	DEPARTMENT REQUESTED LINE ITEM	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(11) TRAINING	1,190	3,000	3,000	2,000	2,000
Rural Water/WPCA Workshops/DHEC certs					
(13) AWARDS & CLAIMS	729	750	750	750	750
reimbursement for damage caused by City					
(15) MEMBERSHIP & DUES	655	750	750	750	750
Rural Water/WPCA/ SC Cert Board					
(16) OFFICE SUPPLIES	479	300	300	300	300
pens, paper, copier, etc.					
(17) POSTAGE	61	100	800	800	800
stamps					
(19) ELECTRICITY	115,651	111,500	124,500	124,500	124,500
Coastal Electric/SCE&G					
(23) TELEPHONE	6,130	5,850	6,000	6,000	6,000
GTE/Palmetto Rural/Alltel					
(26) Building Maintenance	747	1,200	1,200	1,200	1,200
(29) SUPPLIES	5,560	5,330	5,300	5,300	5,300
(30) Contractural Services	21,735	0	0	0	0
(33) TIRES	1,557	1,000	1,600	1,600	1,600
(34) GAS & OIL	23,300	22,000	21,500	20,000	20,000
(35) VEHICLE EXPENSE	4,910	3,500	3,500	3,500	3,500
(38) TOOLS & SMALL EQU	10,743	7,000	5,500	5,500	5,500
Boring tool/Dyna Pac					
(40) UNIFORMS	2,041	2,400	2,600	2,000	2,000
(41) VEHICLE INSURANCE	4,934	4,800	6,800	6,800	6,800
7-vehicles					
(46) INSURANCE WELLS	11,018	11,000	7,200	7,200	7,200
(47) EQUIP. REPAIR PUMP	4,164	7,500	7,500	7,500	7,500
motor rewinds/pump repair electrical repair to pumps					
(48) EQUIP REPAIR OTHER	4,965	5,000	4,500	4,500	4,500
repairs to tractor/machine work/repairs to mud hog					

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
OPERATING REQUEST**

6/17/2009

DEPARTMENT: WATER					
LINE ITEM DESCRIPTION	2007-2008	2008-2009	DEPARTMENT REQUESTED	MANAGER'S	COUNCIL
	AUDITED	BUDGETED	LINE ITEM	RECOMMENDATION	APPROVED
(49) EQUIP. REPAIR CL.	7,340	5,000	5,000	5,000	5,000
injectors/rotor meter/repair kits for regulators					
(57) WATERFALL	99	315	400	400	400
(60) CHEMICALS	7,641	7,800	11,110	11,110	11,110
Van Waters & Rogers CL					
(64) STREET & SIDEWALK	6,135	5,000	5,000	5,000	5,000
concrete/crusher run					
(68) WATER SAMPLES	0	8,000	7,000	7,000	7,000
monthly bact./line clearance re-sample bac.-sample					
(69) SAFE DRINKING WATER ACT FEE	20,998	23,082	23,100	23,100	23,100
SCDHEC/CCR					
(79) EMPLOYEE LEASING	9,800	9,800	9,800	9,800	9,800
(87) LEGAL EXPENSE	0	0	0	0	0
(107) T/S TO EQUIP REPLACEMENT	3,294	3,224	6,678	5,801	5,801
- 877 t/s vs. purchase \$					
(305) WATER SYS COST	68,296	60,000	60,000	60,000	60,000
(311) TANK MAINTENANCE	48,237	67,000	67,000	50,000	50,000
(324) FIRE HYDRANTS	21,420	30,000	30,000	10,000	10,000
(10) fire hydrants/hydrant valves/hydro stop valves					
(333) RADIO READ METERS	15,072	15,000	15,000	20,000	20,000
(4010) PERMITS	250	0	0		
TOTAL	429,151	427,201	443,388	407,411	407,411

**CITY OF WALTERBORO
 FY 2009-2010 BUDGET
 CAPITAL REQUEST JUSTIFICATION**

6/17/2009

DEPARTMENT:	<i>Water</i>
ITEM:	<i>CHLORINE SCALES</i>
COST:	<i>\$11,000.00</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	
PRESENT EQUIPMENT OBSOLETE	
TO EXPAND SERVICE	
NEW OPERATION	
TO INCREASE SAFETY	
TO SAVE LABOR COST	
OTHER	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>To measure and record chlorine usage according to DHEC requirements</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>Current scales are beyond repair</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>Existing scales are not equipped for calibration required by SCDHEC</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?	
<i>H M Northcut Inc.</i>	

**CITY OF WALTERBORO
 FY 2009-2010 BUDGET
 CAPITAL REQUEST JUSTIFICATION**

6/17/2009

DEPARTMENT:	<i>Water</i>
ITEM:	<i>Ext. CAB PICKUP</i>
COST:	<i>\$14,900.00</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	
PRESENT EQUIPMENT OBSOLETE	
TO EXPAND SERVICE	
NEW OPERATION	
TO INCREASE SAFETY	
TO SAVE LABOR COST	
OTHER	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>METER READING, SERVICE CALLS AND DISTRIBUTION SYSTEM MAINTENANCE</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>This will be a replacement for a truck that was totaled in the current budget year</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>to replace a totaled unit</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?	
<i>south carolina state contract</i>	

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
PERSONNEL OPERATING BUDGET**

6/17/2009

DEPARTMENT: UTILTIY SUPPORT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 49,258	
SWORN		
SUBTOTAL		\$ 49,258
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
Other Pay		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 3,768
WORKERS COMPENSATION		
		4,800
STATE RETIREMENT		
CIVILIAN	\$ 4,625	
SWORN		
SUBTOTAL		\$ 4,625
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	2	
EAP		\$ 45
Health and Dental and HRA		\$ 14,788
SUPPLEMENTAL INSURANCE		
DISABILITY		\$ -
LIFE		\$ 331
SUBTOTAL		
TOTAL		\$ 77,616

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
OPERATING REQUEST**

6/17/2009

DEPARTMENT: UTILITY SUPPORT					
LINE ITEM DESCRIPTION	2007-2008 AUDITED	2008-2009 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 TRAINING	2,000	250	250	250	250
MASC/SEMINARS/WORKSHOPS					
12 TRAVEL	253	500	500	500	500
Rooms/meals/mileage					
15 MEMBERSHIP & DUES	25	50	50	50	50
was being paid from training					
#US 16 OFFICE SUPPLIES	1,999	2,500	2,500	2,500	2,500
Meter service orders/receipt books					
Reg & night deposit envelopes					
Checks/copy paper/printer ribbons/misc					
#US 17 Postage	19,260	17,900	20,000	20,000	20,000
Printing/mailing of water & delinq bills					
#US 23 TELEPHONE	211	300	300	300	300
#US 30 CONTRACTURAL SERVICES	4,691	4,000	5,500	5,500	5,500
QS1/GREENTREE/SENSUS					
#US 34 GAS & OIL	1,213	0	0	0	0
# US 80 Audit	8,950	9,000	9,000	9,000	9,000
101 Credit Card Expense (\$300x12/FIN,US, JUD)	0	0	1,200	1,200	1,200
#357-Bells Hwy Water & Sewer \$378,153 (4%)	9,775	33,647	33,647	33,647	33,647
#358-Sewer Line Rehabilitation(\$3,459,914)	109,847	252,143	442,143	252,143	252,143
#359 - Downtown Water Tank rehab	0	0	40,000	40,000	40,000
TOTAL	158,224	320,290	555,090	365,090	365,090

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
PERSONNEL OPERATING BUDGET**

6/17/2009

DEPARTMENT: ECONOMIC DEVELOPMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 35,367	
SWORN		
SUBTOTAL		\$ 35,367
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
Other Pay		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 2,706
WORKERS COMPENSATION		
		2,400
STATE RETIREMENT		
CIVILIAN	\$ 3,321	
SWORN		
SUBTOTAL		\$ 3,321
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	1	
EAP		\$ 23
Health and Dental and HRA		\$ 7,394
SUPPLEMENTAL INSURANCE		
DISABILITY		\$ 960
LIFE		\$ 166
SUBTOTAL		
TOTAL		\$ 52,336

**CITY OF WALTERBORO
 FY 2009-2010 BUDGET
 OPERATING REQUEST**

6/17/2009

DEPARTMENT: ECONOMIC DEVELOPMENT					
LINE ITEM DESCRIPTION	2007-2008 AUDITED	2008-2009 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 TRAINING	0	0	500	500	500
MASC/SEMINARS/WORKSHOPS					
12 TRAVEL	0	0	9,000	9,000	9,000
Rooms/meals/mileage					
15 MEMBERSHIP & DUES	0	0	200	200	200
#US 16 OFFICE SUPPLIES	0	0	2,000	2,000	2,000
#US 17 Postage	0	0	200	200	200
#US 23 TELEPHONE	0	0	600	600	600
#US 34 GAS & OIL	0	0	3,500	0	0
TOTAL	0	0	16,000	12,500	12,500

**CITY OF WALTERBORO
 FY 2009-2010 BUDGET
 CAPITAL REQUEST JUSTIFICATION**

6/17/2009

DEPARTMENT:	<i>ECONOMIC DEVELOPMENT</i>	
ITEM:	<i>2009 Vehicle</i>	
COST:	<i>\$15,000</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT		
PRESENT EQUIPMENT OBSOLETE		
TO EXPAND SERVICE	<input checked="" type="checkbox"/>	
NEW OPERATION	<input checked="" type="checkbox"/>	
TO INCREASE SAFETY		
TO SAVE LABOR COST		
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Travel.</i>		
HOW IS THE JOB PERFORMED NOW?		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		

**CITY OF WALTERBORO
FY 2009-2010 BUDGET
PERSONNEL OPERATING BUDGET**

6/17/2009

DEPARTMENT: SEWER		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 154,601	
SWORN		
SUBTOTAL		\$ 154,601
OVERTIME		
CIVILIAN	\$ 6,000	
SWORN		
SUBTOTAL		\$ 6,000
Other Pay		
CIVILIAN	\$ 4,800	
SWORN		
SUBTOTAL		\$ 4,800
SOCIAL SECURITY		\$ 12,653
WORKERS COMPENSATION		\$ 5,800
STATE RETIREMENT		
CIVILIAN	\$ 15,531	
SWORN		
SUBTOTAL		\$ 15,531
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	5	
EAP		\$ 113
Health and Dental and HRA		\$ 36,970
SUPPLEMENTAL INSURANCE		
DISABILITY		
LIFE		\$ 828
SUBTOTAL		
TOTAL		\$ 237,296

**CITY OF WALTERBORO
FY 2008-2009 BUDGET
OPERATING BUDGET**

DEPARTMENT: SEWER					
LINE ITEM DESCRIPTION	2007-2008 AUDITED	2008-2009 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(11) TRAINING	2,209	2,000	2,000	2,000	2,000
SC Environmental/WPCA Confer Training workshop					
(12) TRAVEL	1,244	1,200	1,200	1,200	1,200
Reimbursement for travel meeting workshops, & conf.					
(13) AWARDS & CLAIMS	297	1,500	1,500	500	500
Small Claims					
(15) MEMBERSHIP & DUES	220	200	200	200	200
Water Env. Fed./SC Brd of Cert Water Pollution					
(16) OFFICE SUPPLIES	1,532	650	650	650	650
(17) POSTAGE	394	550	550	550	550
(19) ELECTRICITY	131,791	120,000	145,000	145,000	145,000
(23) TELEPHONE	6,089	5,835	4,700	4,700	4,700
(26) BUILDING MAINTENA.	4,013	3,000	3,000	3,000	3,000
replace light					
(27) BUILDING INSURANCE	10,510	10,600	10,600	10,600	10,600
Sewer plant/lift stations					
(29) SUPPLIES	4,967	6,750	7,000	7,000	7,000
(30) CONTRACTURAL SERVICES	7,014	0	0	0	0
(33) TIRES	1,772	1,500	2,500	2,500	2,500
Trucks/Freightliner/tractors					
(34) GAS & OIL	25,268	20,450	23,000	21,000	21,000
Unleaded (1,200)/Oil (b) Diesel (660 gal.)/Off road fuel					
(35) VEHICLE EXPENSE	3,431	2,400	2,400	2,400	2,400
(38) TOOLS & SMALL EQU.	843	900	2,900	2,900	2,900
(40) UNIFORMS	1,697	1,625	1,625	1,625	1,625
(41) VEHICLE INSURANCE	2,638	3,000	4,000	4,000	4,000
Spreader/tractor/crane truck/ Pickups/dump truck/Freightliner Trailer					
(47) EQUIPMENT REPAIR	46,414	35,000	45,000	45,000	45,000
(60) CHEMICALS	25,747	28,435	28,500	28,500	28,500

**CITY OF WALTERBORO
FY 2008-2009 BUDGET
OPERATING BUDGET**

DEPARTMENT: SEWER					
LINE ITEM DESCRIPTION	2007-2008 AUDITED	2008-2009 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(63) INFLUENT METAL SAMPLNG	33,729	35,000	32,000	32,000	32,000
12 toxicis & \$675/metal samples					
Pickup service/testing for land app					
Macroivert sampling					
(70) LAB SUPPLIES	7,193	7,000	4,500	4,500	4,500
replace sampler					
(71) SCDHEC	2,455	2,600	2,700	2,700	2,700
NPDES permit fee/lab cert fee					
(72) ANNUAL LEASE PAY.	3,000	3,000	3,000	3,000	3,000
spray field					
(74) LAND APPLICATION	4,000	5,000	4,600	4,600	4,600
TCLP sludge/Soil & metal samples					
Rye grass winter cover/lime					
(87) LEGAL EXPENSE	3,000	0	0	0	0
(107) EQUIP REPLACE FUND	6,575	6,575	5,916	5,916	5,916
TOTAL	338,042	304,770	339,041	336,041	336,041

**CITY OF WALTERBORO
FY 2009-2010
CAPITAL REQUEST JUSTIFICATION**

6/17/2009

DEPARTMENT:	<i>Sewer</i>	
ITEM:	<i>Bells Lift Station</i>	
COST:	<i>\$310,000.00</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input type="checkbox"/>	
TO EXPAND SERVICE	<input checked="" type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input type="checkbox"/>	
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>This station accommodates all of the flow from the west of I-95.</i>		
HOW IS THE JOB PERFORMED NOW?		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>BP Barber & Associates</i>		

**CITY OF WALTERBORO
 FY 2009-2010
 CAPITAL REQUEST JUSTIFICATION**

6/17/2009

DEPARTMENT:	<i>Sewer</i>
ITEM:	<i>WWTP upgrade</i>
COST:	<i>\$220,000.00</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	
PRESENT EQUIPMENT OBSOLETE	X
TO EXPAND SERVICE	
NEW OPERATION	
TO INCREASE SAFETY	
TO SAVE LABOR COST	
OTHER	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>Replacement of the influent panel, influent pumps and eq basin rehab.</i>	
HOW IS THE JOB PERFORMED NOW?	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?	

City of Walterboro

Capital Improvements Program Schedule

FY 2009-2015

<u>DEPARTMENT</u>	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 13</u>	<u>FY 14</u>	<u>FY 15</u>	<u>Funding Source</u>
PUBLIC WORKS								
Trash truck w/dump body w/tarp cover	69,500							General Fund
Intermediate size pickup w/extended cab	15,500							General Fund
Sewer cleaner	51,000							General Fund
Tink claw for trash loader	14,700							General Fund
Front loader w/tink claw		109,000						General Fund
Trash truck w/dump body			71,000					General Fund
Intermediate size pickup w/extended cab			17,000					General Fund
SUV truck			23,000					General Fund
Street Sweeper			140,000					General Fund
Ztrac mower			10,000					General Fund
Intermediate size pickup w/extended cab				17,500				General Fund
Small tractor w/bushhog				22,500				General Fund
Trash truck w/dump body					75,000			General Fund
Crewcab pickup (heavy duty)					23,000			Equipment Replacement Fund
Heavy duty shop truck w/utility body						25,000		Equipment Replacement Fund
Dump truck							55,000	Equipment Replacement Fund
Intermediate size pickup w/extended cab							18,000	Equipment Replacement Fund
PLANNING & CODES								
2009-10 Vehicle		20,000						General Fund
Intermediate size pickup w/ext cab			16,750					General Fund
SUV truck				23,795				
PUBLIC SAFETY								
Ticket conversion for clerk	15,000							General Fund
3 Crown Vics	95,000							General Fund
Generator	6,000							General Fund
Fire Station renovation for ladder truck	40,000							General Fund
2 Crown Vics		64,000						General Fund
Interceptor 3 wheeler		10,000						General Fund
Pumper truck		225,000						General Fund
Used ladder truck			330,000					General Fund
3 Crown Vics			93,000					General Fund
Dispatch console			125,000					General Fund
3 Crown Vics				93,000				General Fund
City hall replacement generator								General Fund
3 Crown Vics					93,000			General Fund
Fire pickup truck					28,000			General Fund
3 Crown Vics						93,000		General Fund
Dispatch mapping & gps						25,000		General Fund
SANITATION								
Residential sideload garbage truck		177,000						General Fund
Commerical Frontload garbage truck			220,000					General Fund
Residential sideload garbage truck				185,000				General Fund
Residential sideload garbage truck					190,000			General Fund

City of Waltherboro

Capital Improvements Program Schedule

FY 2009-2015

DEPARTMENT	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	Funding Source
Commerical Frontload garbage truck						225,000		General Fund
Residential sideload garbage truck							195,000	Equipment Replacement Fund
PARKS								
Building facility	172,000							General Fund
Truck to replace white F-150			19,400					General Fund
Ztrac 830A commercial mower w/72" mowing deck			12,089					General Fund
Gator utility vehicle			9,838					General Fund
Truck to replace green F-250				22,038				General Fund
Truck to expand service					15,659			General Fund
Lawnmower to expand service					14,000			General Fund
WATER								
Forest Hills water line improvement	783,400							Water Fund
Meter handheld upgrade	11,400							Water Fund
CL2 scales for well houses	7,000							Water Fund
Air compressor	11,300							Water Fund
Chlorine scales		11,000						Water Fund
Ext cab pickup		14,900						Water Fund
Downtown Water Tank rehab		610,000						Debt Ser/Water Fund
3/4 service truck			23,000					Water Fund
Ext cab pickup			15,650					Water Fund
Trailblazer (suv)				19,000				Water Fund
Service truck w/utility body				24,150				Water Fund
Ext cab pickup							17,000	Water Fund
SEWER								
WWTP upgrade	350,000							Water Fund
Electrical for generator	10,000							Water Fund
Bells Liftstation		310,000						Water Fund
WWTP upgrade		123,000						Water Fund
WWTP upgrade			100,000					Water Fund
Electrical panel - influent			72,000					Water Fund
Repair and repaint WWTP buildings			15,000					Water Fund
Spair influent pump			32,000					Water Fund
Backup pump repair				20,000				Water Fund
John Deere 6403 - spray field				48,000				Water Fund
Ext cab pickup				16,450				Water Fund
Disinfection upgrade					320,000			Water Fund
Ext cab pickup							17,000	Water Fund