

FISCAL YEAR 2012-2013 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	JANUARY 24, 2012
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	FEBRUARY 13, 2012
FY <u>2011-2012</u> YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 1-9, 2012
FY 2012-2013 DEPARTMENTAL BUDGET REQUEST DUE	MARCH 12, 2012
FY 2012-2013 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	MARCH 19 – 23, 2012
FY 2012-2013 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 19 – 23, 2012
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 26 – 30, 2012
FY 2012-2013 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 26 – 30, 2012
FY 2012-2013 DRAFT BUDGET REVIEWED BY (MANAGER AND FINANCE DIRECTOR)	APR 2 – 5, 2012
FY 2012-2013 DRAFT BUDGET PREPARED BY (MANAGER AND DEPARTMENT HEADS)	APR 9 – 18, 2012
1ST DRAFT OF 2012 – 2013 BUDGET DISTRIBUTED TO COUNCIL WITH THE AGENDA PACKAGE	APRIL 19, 2012
1ST DRAFT OF BUDGET PRESENTED TO BUDGET COMMITTEE	APRIL 24, 2012
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 25 – MAY 3, 2012
BUDGET COMMITTEE MEETING (IF NECESSARY)	MAY 8, 2012
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 22, 2012
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 25, 2012
FINAL 2012-2013 BUDGET PREPARED BY STAFF	MAY 23 – JUNE 4, 2012
FINAL BUDGET DISTRIBUTED WITH COUNCIL AGENDA	JUNE 8, 2012
PUBLIC HEARING AND FINAL READING OF THE 2012-2013 BUDGET	JUNE 12, 2012

**CITY OF WALTERBORO
FY 2011-2012 BUDGET
SUMMARY SHEET BY CATEGORY**

7/31/2012

LINE ITEM	APPROVED FY 2011- 2012 BUDGET AS AMENDED	FY 2012-2013 DEPARTMENT REQUEST	FY2012-2013 MANAGER'S RECOMMENDATION	FY 2012-2013 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	7,387,710	6,538,760	7,359,797	7,189,609
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 119,392	\$ 137,621	\$ 130,821	\$ 137,621
OPERATING	\$ 147,200	\$ 138,500	\$ 116,000	\$ 116,000
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 266,592	\$ 276,121	\$ 246,821	\$ 253,621
CITY MANAGER				
PERSONNEL	\$ 165,697	\$ 178,769	\$ 173,667	\$ 175,367
OPERATING	\$ 22,100	\$ 20,400	\$ 15,500	\$ 15,500
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 187,797	\$ 199,169	\$ 189,167	\$ 190,867
FINANCE				
PERSONNEL	\$ 286,301	\$ 297,106	\$ 290,401	\$ 294,651
OPERATING	\$ 113,709	\$ 151,785	\$ 146,562	\$ 144,562
CAPITAL	\$ -	\$ 51,123	\$ -	\$ -
SUBTOTAL	\$ 400,010	\$ 500,014	\$ 436,963	\$ 439,213
PUBLIC WORKS				
PERSONNEL	\$ 587,886	\$ 624,132	\$ 602,161	\$ 614,911
OPERATING	\$ 596,877	\$ 621,874	\$ 555,017	\$ 555,776
CAPITAL	\$ 191,043	\$ 41,750	\$ 41,750	\$ 41,750
SUBTOTAL	\$ 1,375,806	\$ 1,287,756	\$ 1,198,928	\$ 1,212,437
PLANNING & CODES				
PERSONNEL	\$ 206,728	\$ 220,840	\$ 214,718	\$ 218,118
OPERATING	\$ 37,724	\$ 37,204	\$ 33,838	\$ 33,838
CAPITAL	\$ 17,000	\$ -	\$ -	\$ -
SUBTOTAL	\$ 261,452	\$ 258,044	\$ 248,556	\$ 251,956
JUDICIAL				
PERSONNEL	\$ 123,103	\$ 130,478	\$ 124,737	\$ 127,287
OPERATING	\$ 41,916	\$ 40,846	\$ 38,916	\$ 38,916
CAPITAL	\$ -	\$ 38,000	\$ -	\$ -
SUBTOTAL	\$ 165,019	\$ 209,324	\$ 163,653	\$ 166,203
PUBLIC SAFETY				
PERSONNEL	\$ 2,380,003	\$ 2,471,535	\$ 2,672,817	\$ 2,491,192
OPERATING	\$ 482,649	\$ 554,896	\$ 555,626	\$ 560,326
CAPITAL	\$ 102,500	\$ 736,864	\$ 245,720	\$ 245,720
SUBTOTAL	\$ 2,965,152	\$ 3,763,295	\$ 3,474,163	\$ 3,297,238

**CITY OF WALTERBORO
FY 2011-2012 BUDGET
SUMMARY SHEET BY CATEGORY**

7/31/2012

LINE ITEM	APPROVED FY 2011- 2012 BUDGET AS AMENDED	FY 2012-2013 DEPARTMENT REQUEST	FY2012-2013 MANAGER'S RECOMMENDATION	FY 2012-2013 COUNCIL APPROVED
SANITATION				
PERSONNEL	\$ 231,036	\$ 236,098	\$ 229,282	\$ 233,532
OPERATING	\$ 287,434	\$ 292,949	\$ 294,269	\$ 295,411
CAPITAL	\$ 183,500	\$ -	\$ -	\$ -
SUBTOTAL	\$ 701,970	\$ 529,047	\$ 523,551	\$ 528,943
PARKS				
PERSONNEL	\$ 312,986	\$ 328,417	\$ 315,763	\$ 324,263
OPERATING	\$ 137,657	\$ 150,265	\$ 89,316	\$ 89,891
CAPITAL	\$ 33,586	\$ 39,439	\$ 6,200	\$ 6,200
SUBTOTAL	\$ 484,229	\$ 518,121	\$ 411,279	\$ 420,354
NON DEPARTMENTAL	\$ 189,900	\$ 191,800	\$ 186,700	\$ 191,700
RESERVE ACCOUNTS	\$ 249,000	\$ 345,000	\$ 425,000	\$ 364,805
TOURISM				
PERSONNEL	\$ 99,883	\$ 102,716	\$ 100,992	\$ 101,842
OPERATING	\$ 40,900	\$ 47,000	\$ 35,900	\$ 35,900
SUBTOTAL	\$ 140,783	\$ 149,716	\$ 136,892	\$ 137,742
TOTAL ALL EXPENDITURES	\$ 7,387,710	\$ 8,227,407	\$ 7,641,673	\$ 7,455,079
EQUIPMENT REPLACE FUND	\$ -	\$ -	\$ 281,876	\$ 265,470
BALANCE	\$ -	\$ (1,688,647)	\$ -	\$ -

<u>GRADE</u>		<u>JOB TITLE</u>	<u>SALARY RANGE</u>	
			<u>MINIMUM</u>	<u>MAXIMUM</u>
5	A	LABORER	\$ 18,153	\$ 29,569
6	A	EQUIPMENT OPERATOR	\$ 19,403	\$ 31,606
6	B	TRUCK DRIVER	\$ 19,403	\$ 31,606
6	C	RECEPTIONIST	\$ 19,403	\$ 31,606
6	D	UNCERTIFIED WATER/SEWER TECHNICIAN	\$ 19,403	\$ 31,606
6	E	SKILLED LABORER	\$ 19,403	\$ 31,606
6	F	PARK ATTENDANT	\$ 19,403	\$ 31,606
7	A	CLERK/CASHIER	\$ 20,655	\$ 33,645
8	A	POLICE - COMMUNICATIONS TECHNICIANS	\$ 21,908	\$ 35,687
8	B	POLICE-CRIMINAL INFORMATION COORDINATOR	\$ 21,908	\$ 35,687
8	C	VICTIM/WITNESS ADVOCATE	\$ 21,908	\$ 35,687
8	D	SANITATION DRIVER	\$ 21,908	\$ 35,687
8	E	DEPARTMENT SECRETARY	\$ 21,908	\$ 35,687
8	F	LAB TECH OPERATOR	\$ 21,908	\$ 35,687
8	G	CERTIFIED WATER/SEWER TECHNICIAN	\$ 21,908	\$ 35,687
9	A	SENIOR ACCOUNTS/ PAYABLE CLERK	\$ 23,156	\$ 37,719
9	B	SENIOR EQUIPMENT OPERATOR	\$ 23,156	\$ 37,719
10	A	COMMERCIAL SANITATION DRIVER	\$ 24,412	\$ 39,765
10	B	MECHANIC	\$ 24,412	\$ 39,765
10	C	FIREFIGHTER	\$ 24,412	\$ 39,765
11	A	CHIEF MECHANIC	\$ 25,662	\$ 41,800
11	B	FIRE ENGINEER	\$ 25,662	\$ 41,800
12	A	CODE ENFORCEMENT OFFICER	\$ 26,916	\$ 43,844
13	A	HUMAN RESOURCES SPECIALIST	\$ 28,168	\$ 45,883
13	B	PUBLIC WORKS/STREET/PARKS SUPERVISOR	\$ 28,168	\$ 45,883
13	C	EXECUTIVE SECRETARY/CITY CLERK	\$ 28,168	\$ 45,883
13	E	MUNICIPAL COURT CLERK	\$ 28,168	\$ 45,883
13	F	POLICE PATROL OFFICER	\$ 28,168	\$ 45,883
13	G	FIRE CAPTAIN	\$ 28,168	\$ 45,883
13	H	FIRE ENGINEER - INSPECTOR	\$ 28,168	\$ 45,883
15	A	WATER/SEWER UTILITY FOREMAN	\$ 30,669	\$ 49,957
15	C	PUBLIC SAFETY OFFICER	\$ 30,669	\$ 49,957
15	D	POLICE CORPORAL	\$ 30,669	\$ 49,957
15	E	FINANCE OFFICE MANAGER	\$ 30,669	\$ 49,957
16	A	POLICE SERGEANT	\$ 31,922	\$ 51,998
17	A	PUBLIC SAFETY CORPORAL	\$ 33,172	\$ 54,033
18	A	PUBLIC SAFETY SERGEANT	\$ 34,498	\$ 56,194
18	B	POLICE/FIRE CAPTAIN	\$ 34,498	\$ 56,194
20	A	PUBLIC SAFETY CAPTAIN	\$ 36,929	\$ 60,153
20	B	CITY BUILDING OFFICIAL	\$ 36,929	\$ 60,153
20	C	PUBLIC WORKS STREET SUPERINTENDENT	\$ 36,929	\$ 60,153
20	D	POLICE MAJOR	\$ 36,929	\$ 60,153
21	A	WASTEWATER TREATMENT PLANT SUPERINTENDENT	\$ 38,407	\$ 62,561
22	A	PUBLIC SAFETY MAJOR	\$ 39,431	\$ 64,229
24	A	ASSISTANT PUBLIC SAFETY DIRECTOR	\$ 42,650	\$ 69,473
27	A	PARKS DIRECTOR	\$ 45,713	\$ 74,462
27	B	DIRECTOR OF PLANNING & CODES	\$ 45,713	\$ 74,462
28	B	TOURISM DIRECTOR	\$ 46,944	\$ 76,467
30	A	UTILITIES DIRECTOR	\$ 49,445	\$ 80,541
31	B	PUBLIC SAFETY DIRECTOR	\$ 50,928	\$ 82,956
34	A	DIRECTOR OF FINANCE AND ADMINISTRATION	\$ 54,452	\$ 88,696
34	B	PUBLIC WORKS DIRECTOR	\$ 54,452	\$ 88,696

GRADE	SALARY STEPS 2012-2013									
	BEGIN	STEP 1	STEP 1.5	STEP 2	STEP 2.5	STEP 3	STEP 3.5	STEP 4	STEP 4.5	STEP 5
5	\$ 18,153	\$ 19,060	\$ 19,537	\$ 20,013	\$ 20,514	\$ 21,014	\$ 21,539	\$ 22,065	\$ 22,616	\$ 23,168
6	19,403	20,374	20,883	21,392	21,927	22,462	23,023	23,585	24,175	24,764
7	20,655	21,688	22,230	22,772	23,342	23,911	24,509	25,107	25,734	26,362
8	21,908	23,004	23,579	24,154	24,758	25,362	25,996	26,630	27,296	27,961
9	23,156	24,314	24,922	25,530	26,168	26,807	27,477	28,147	28,850	29,554
10	24,412	25,633	26,274	26,915	27,587	28,260	28,967	29,673	30,415	31,157
11	25,662	26,945	27,618	28,292	28,999	29,707	30,449	31,192	31,972	32,751
12	26,916	28,262	28,968	29,675	30,417	31,159	31,938	32,717	33,535	34,353
13	28,168	29,576	30,316	31,055	31,832	32,608	33,423	34,238	35,094	35,950
14	29,293	30,758	31,527	32,295	33,103	33,910	34,758	35,606	36,496	37,386
15	30,669	32,203	33,008	33,813	34,658	35,503	36,391	37,279	38,211	39,143
16	31,922	33,519	34,357	35,195	36,074	36,954	37,878	38,802	39,772	40,742
17	33,172	34,830	35,701	36,572	37,486	38,400	39,360	40,320	41,329	42,337
18	34,498	36,223	37,129	38,034	38,985	39,936	40,935	41,933	42,981	44,030
19	35,879	37,673	38,614	39,556	40,545	41,534	42,572	43,611	44,701	45,791
20	36,929	38,775	39,745	40,714	41,732	42,750	43,818	44,887	46,009	47,132
21	38,407	40,328	41,336	42,344	43,403	44,461	45,573	46,684	47,851	49,019
22	39,431	41,403	42,438	43,473	44,560	45,647	46,788	47,929	49,127	50,325
23	41,009	43,060	44,136	45,213	46,343	47,473	48,660	49,847	51,093	52,339
24	42,650	44,783	45,902	47,022	48,197	49,373	50,607	51,842	53,138	54,434
25	44,355	46,573	47,737	48,902	50,124	51,347	52,630	53,914	55,262	56,610
26	44,381	46,600	47,765	48,930	50,154	51,377	52,661	53,946	55,294	56,643
27	45,713	47,999	49,199	50,399	51,659	52,919	54,242	55,565	56,954	58,343
28	46,944	49,291	50,524	51,756	53,050	54,344	55,702	57,061	58,487	59,914
29	48,351	50,768	52,037	53,306	54,639	55,972	57,371	58,770	60,240	61,709
30	49,445	51,918	53,216	54,513	55,876	57,239	58,670	60,101	61,604	63,106
31	50,928	53,474	54,811	56,148	57,552	58,955	60,429	61,903	63,451	64,998
32	52,456	55,079	56,456	57,833	59,278	60,724	62,242	63,761	65,355	66,949
33	53,202	55,862	57,259	58,656	60,122	61,588	63,128	64,668	66,285	67,901
34	54,452	57,174	58,604	60,033	61,534	63,035	64,610	66,186	67,841	69,496

NOTE:* The above chart for 2012-2013 has been calculated with a 0% COLA.

GRADE	SALARY STEPS 2012-2013									
	STEP 5.5	STEP 6	STEP 6.5	STEP 7	STEP 7.5	STEP 8	STEP 8.5	STEP 9	STEP 9.5	STEP 10
5	\$ 23,747	\$ 24,326	\$ 24,935	\$ 25,543	\$ 26,181	\$ 26,820	\$ 27,490	\$ 28,161	\$ 28,865	\$ 29,569
6	25,383	26,002	26,652	27,302	27,985	28,668	29,384	30,101	30,853	31,606
7	27,021	27,680	28,372	29,064	29,791	30,517	31,280	32,043	32,844	33,645
8	28,660	29,359	30,093	30,827	31,598	32,369	33,178	33,987	34,837	35,687
9	30,293	31,032	31,808	32,583	33,398	34,213	35,068	35,923	36,821	37,719
10	31,936	32,715	33,533	34,351	35,209	36,068	36,970	37,871	38,818	39,765
11	33,570	34,389	35,249	36,108	37,011	37,914	38,862	39,810	40,805	41,800
12	35,211	36,070	36,972	37,874	38,821	39,767	40,762	41,756	42,800	43,844
13	36,849	37,748	38,692	39,635	40,626	41,617	42,657	43,698	44,790	45,883
14	38,321	39,255	40,237	41,218	42,249	43,279	44,361	45,443	46,579	47,715
15	40,121	41,100	42,127	43,155	44,234	45,312	46,445	47,578	48,768	49,957
16	41,761	42,779	43,849	44,918	46,041	47,164	48,343	49,522	50,760	51,998
17	43,395	44,453	45,565	46,676	47,843	49,010	50,235	51,460	52,747	54,033
18	45,130	46,231	47,387	48,543	49,756	50,970	52,244	53,518	54,856	56,194
19	46,936	48,081	49,283	50,485	51,747	53,009	54,334	55,659	57,051	58,442
20	48,310	49,488	50,725	51,963	53,262	54,561	55,925	57,289	58,721	60,153
21	50,244	51,469	52,756	54,043	55,394	56,745	58,164	59,582	61,072	62,561
22	51,584	52,842	54,163	55,484	56,871	58,258	59,714	61,171	62,700	64,229
23	53,648	54,956	56,330	57,704	59,147	60,589	62,104	63,619	65,209	66,800
24	55,794	57,155	58,584	60,013	61,513	63,014	64,589	66,164	67,819	69,473
25	58,025	59,440	60,926	62,412	63,972	65,533	67,171	68,809	70,530	72,250
26	58,059	59,475	60,962	62,449	64,010	65,571	67,211	68,850	70,571	72,293
27	59,801	61,260	62,792	64,323	65,931	67,539	69,228	70,916	72,689	74,462
28	61,412	62,910	64,482	66,055	67,706	69,358	71,092	72,826	74,646	76,467
29	63,252	64,794	66,414	68,034	69,735	71,436	73,222	75,008	76,883	78,758
30	64,684	66,261	67,918	69,575	71,314	73,053	74,880	76,706	78,624	80,541
31	66,623	68,248	69,954	71,660	73,452	75,243	77,125	79,006	80,981	82,956
32	68,622	70,296	72,053	73,811	75,656	77,501	79,439	81,376	83,411	85,445
33	69,599	71,296	73,079	74,861	76,733	78,604	80,569	82,534	84,598	86,661
34	71,233	72,970	74,795	76,619	78,534	80,450	82,461	84,472	86,584	88,696

NOTE:* The above chart for 2012-2013 has been calculated with a 0% COLA.

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
2010-2012 REVENUE**

	2009-2010	2010-2011 YTD (PR8)	2010-2011	2011-2012 BUDGETED	2011-2012 YTD (PR8)	PROJECTED 2011-2012 YEAR END	2011-2012 PROJECTED VS BUDGETED	2012-2013 RECOMMENDED REVENUE
GENERAL FUND								
PROPERTY TAX	1,415,097	1,135,116	1,487,964	1,553,684	1,168,413	1,373,000	(180,684)	1,388,860
FINES + FEES	136,605	121,055	192,417	200,000	73,028	136,000	(64,000)	175,000
STATE SHARED REVENUE	134,627	58,282	112,117	100,772	49,011	98,000	(2,772)	108,000
BUSINESS LICENSE & FRANCHISE	1,909,357	208,803	2,160,652	2,000,000	239,388	2,040,000	40,000	2,100,000
PERMITS	44,490	25,173	48,001	37,000	23,377	37,000	0	37,000
MISCELLANEOUS	93,309	50,475	71,558	55,000	203,773	257,000	202,000	80,000
SOLID WASTE COLLECTION FEE	389,379	280,925	423,067	440,000	282,326	422,400	(17,600)	470,000
LOST REVENUE	1,125,772	655,517	1,106,821	1,106,000	682,671	1,145,000	39,000	1,150,000
VICTIM ASSISTANCE FUND	20,000	0	31,800	20,000	0	20,000	0	20,000
TRANSFER FROM UTILITY FUND	1,186,785	619,484	1,238,967	1,348,516	674,258	1,348,516	0	1,375,749
COPS (5,000) DRUG (95,000) DHEC (5,000)	0	0	100,564	346,738	95,173	200,000	(146,738)	105,000
LOCAL HOSPITALITY TRANSFER	0	45,000	90,000	90,000	45,000	90,000	0	90,000
LOCAL ATAX TRANSFER	0	45,000	90,000	90,000	45,000	90,000	0	90,000
GENERAL FUND TOTALS	6,455,421	3,244,830	7,153,928	7,387,710	3,581,418	7,256,916	(130,794)	7,189,609

**City of Waterboro
Equipment Replacement Fund Amoritzation**

Department	Veh #	Description	Fiscal Year Purchased	Purchase Amount	Replacement Cost	Expected Life	Expended Life	Remaining Life	Replacement Cost	Annual Payment	2012	2013	2014	2015	2016	2017	
Plan/Codes	450-03	2009 Ford Explorer 16512	2010	\$ 19,246		5	3	2	\$ 22,311	\$ 4,462	\$ 4,462	\$ 4,462	\$ 4,462	\$ 669	\$ 689	\$ 710	
		Intermediate size pickup	2012	\$ 17,000		5	1	4	\$ 19,708	\$ 3,942	\$ 3,942	\$ 3,942	\$ 3,942	\$ 3,942	\$ 3,942	\$ 591	
	Total				\$ 19,246					\$ 8,404	\$ 8,404	\$ 8,404	\$ 8,404	\$ 4,611	\$ 4,631	\$ 1,301	
Public Safety	515	2007 Crown Vic 01789	2006	\$ 27,350		5	7	-2	\$ 31,706	\$ 6,341	\$ 980	\$ 1,009	\$ 1,039	\$ 1,071	\$ 1,103	\$ 1,136	
	516	2007 Crown Vic 01790	2006	27,350		5	7	-2	31,706	6,341	980	1,009	1,039	1,071	1,103	1,136	
	503	2007 Ford Taurus 33635	2006	12,500		5	7	-2	14,491	2,898	448	461	475	489	504	519	
	521	2008 Ford Crown Vic 108711	2007	26,232		5	6	-1	30,410	6,082	912	940	968	997	1,027	1,058	
	518	2008 Ford Crown Vic 108710	2007	26,232		5	6	-1	30,410	6,082	912	940	968	997	1,027	1,058	
	512	2007 Ford Explorer 55028	2007	21,340		5	6	-1	24,739	4,948	742	764	787	811	835	860	
	514	2008 Ford Crown Vic 39926	2008	24,074		5	5	0	27,908	5,582	5,582	837	862	888	915	942	
	532	2008 Ford Crown Vic 39924	2008	27,066		5	5	0	31,377	6,275	6,275	941	970	999	1,029	1,059	
	533	2008 Ford Crown Vic 39925	2008	27,066		5	5	0	31,377	6,275	6,275	941	970	999	1,029	1,059	
	529	2009 Ford Escape 50333	2009	19,220		5	4	1	22,281	4,456	4,456	4,456	668	688	709	730	
	507	2009 Ford Crown Vic 100428	2009	27,089		5	4	1	31,404	6,281	6,281	6,281	942	970	999	1,029	
	506	2009 Ford Crown Vic 100429	2009	27,089		5	4	1	31,404	6,281	6,281	6,281	942	970	999	1,029	
	502	2010 Ford Crown Vic 116137	2010	32,953		5	3	2	38,202	7,640	7,640	7,640	7,640	1,146	1,180	1,216	
	505	2010 Ford Crown Vic 116138	2010	32,953		5	3	2	38,202	7,640	7,640	7,640	7,640	1,146	1,180	1,216	
	538	2011 Ford Crown Vic 121908	2011	33,474		5	2	3	38,806	7,761	7,761	7,761	7,761	7,761	1,164	1,199	
	539	2011 Ford Crown Vic 121909	2011	33,474		5	2	3	38,806	7,761	7,761	7,761	7,761	7,761	1,164	1,199	
	540	2001 Ford Crown Vic 121910	2011	33,474		5	2	3	38,806	7,761	7,761	7,761	7,761	7,761	1,164	1,199	
	quint#1	Ladder Truck	2012	350,000		15	1	14	545,289	36,353	36,353	36,353	36,353	36,353	36,353	36,353	
		Pickup	2012	30,000		5	1	4	34,778	6,956	6,956	6,956	6,956	6,956	6,956	1,043	
		5 cars	2013	210,720		5	0	5	244,282	48,856	-	48,856	48,856	48,856	48,856	48,856	
	Total				\$ 1,049,656					\$ 198,571	\$ 121,996	\$ 155,589	\$ 141,360	\$ 128,690	\$ 109,296	\$ 103,898	
	PW	432	Chevy 3500 Shop Trk 89114	2006	\$ 21,900		8	7	1	\$ 27,742	\$ 3,468	\$ 3,468	\$ 3,468	\$ 832	\$ 857	\$ 883	\$ 909
		431	Dump Truck (8 CY) 27746	2006	\$ 48,900		8	7	1	61,945	7,743	7,743	7,743	1,858	1,914	1,972	2,031
433		Ford Ranger Ext 38033	2007	\$ 13,360		5	6	-1	15,488	3,098	465	479	493	508	523	539	
434		Ford F250 crew 69224	2008	\$ 19,282		5	5	0	22,353	4,471	4,471	671	691	711	733	755	
4122		New Holland backhoe 5008	2008	\$ 56,537		10	5	5	75,981	7,598	7,598	7,598	7,598	7,598	7,598		
435		Ncklbn Grapple F750 090553	2008	\$ 88,660		10	5	5	119,152	11,915	11,915	11,915	11,915	11,915	11,915		
437		09 F750 dump truck 169714	2009	\$ 60,010		8	4	4	76,019	9,502	9,502	9,502	9,502	9,502	9,502		
436		2009 Ford Ranger 10130	2009	\$ 13,675		5	4	1	15,853	3,171	3,171	3,171	476	490	505	520	
4125		New Holland load w/tink claw	2010	\$ 101,842		10	3	7	136,867	13,687	13,687	13,687	13,687	13,687	13,687		
4128		2010 Isuzu Sweeper 1229	2012	\$ 109,780		10	1	9	147,535	14,754	14,754	14,754	14,754	14,754	14,754		
		Trash truck w/body	2012	\$ 69,043		6	1	5	82,441	13,740	13,740	13,740	13,740	13,740	13,740		
		Mid size ext cab pickup	2012	\$ 17,000		5	1	4	19,708	3,942	3,942	3,942	3,942	3,942	591		
		Mid size ext cab pickup	2013	\$ 18,250		5	0	5	21,157	4,231	-	4,231	4,231	4,231	4,231		
Total				\$ 638,239					\$ 101,319	\$ 94,454	\$ 94,900	\$ 83,719	\$ 83,849	\$ 83,984	\$ 73,550		
Sanitation		816	GARBAGE TRUCK 1889	2010	\$ 176,110		5	3	2	\$ 204,160	\$ 40,832	\$ 40,832	\$ 40,832	\$ 40,832	\$ 6,125	\$ 6,309	\$ 6,498
	815	INTERNATIONAL 47176	2008	\$ 166,664		5	5	0	\$ 193,209	\$ 38,642	\$ 38,642	\$ 5,796	\$ 5,970	\$ 6,149	\$ 6,334	\$ 6,524	
	817	INTERNATIONAL 45735	2010	161,200		5	3	2	\$ 186,875	\$ 37,375	\$ 37,375	\$ 37,375	\$ 37,375	\$ 5,606	\$ 5,774	\$ 5,948	
	818	INTERNATIONAL 46288	2012	189,197		5	1	4	\$ 219,331	\$ 43,866	\$ 43,866	\$ 43,866	\$ 43,866	\$ 43,866	\$ 43,866		
Total				\$ 693,171					\$ 160,715	\$ 160,715	\$ 127,869	\$ 128,043	\$ 61,747	\$ 62,283	\$ 25,549		
Parks		PICKUP TRUCK	2012	\$ 21,550		5	1	4	\$ 24,982	\$ 4,996	\$ 4,996	\$ 4,996	\$ 4,996	\$ 4,996	\$ 4,996	\$ 749	
Total				\$ 21,550					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total General Fund				\$ 21,550					\$ 474,005	\$ 390,566	\$ 391,759	\$ 366,522	\$ 283,893	\$ 265,190	\$ 205,048		

**CITY OF WALTERBORO
 FY 2012-2019 BUDGET
 GENERAL FUND DEBT SERVICE ANALYSIS**

DEBT ITEMS	DEPT. / LINE ITEM	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
2011 GENERAL OBLIGATION BOND	NON-1090	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000
2004-2005 LEASE Fire Truck (190,000)	PUB SAF- 090	\$ 22,803	\$ 22,803	\$ 22,803	\$ 15,202	\$ -	\$ -	\$ -	\$ -
TOTAL CURRENT SCHEDULED DEBT		\$ 200,803	\$ 200,803	\$ 200,803	\$ 193,202	\$ 178,000	\$ 178,000	\$ 178,000	\$ 178,000

**CITY OF WALTERBORO
 FY 2012-2013 BUDGET
 PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: CITY COUNCIL		
PERSONNEL LINE ITEMS		
SALARIES		
CIVILIAN	\$	68,957
SWORN		
SUBTOTAL		\$ 68,957
OVERTIME		
CIVILIAN	\$	-
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CIVILIAN	\$	-
SWORN	\$	-
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 5,275
WORKERS COMPENSATION		\$ 3,800
STATE RETIREMENT		
CIVILIAN	\$	7,309
SWORN		
SUBTOTAL		\$ 7,309
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	8	
EIP/MEDBRIDGE/EAP/MERP		\$ 52,279
TOTAL		\$ 137,621

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

DEPARTMENT: CITY COUNCIL					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
10-011 Training	7,500	2,020	5,000	5,000	5,000
Retreat, MASC, LAD, MISC					
NLC (1) & (2)					
10-012 Travel	27,500	9,604	20,000	18,000	18,000
Retreat, MASC, LAD, MISC					
NLC (1) & (2)					
10-013 Awards & Claims	200	0	500	500	500
10-015 Membership & Dues	4,000	2,778	4,000	4,000	4,000
MASC, NLC					
10-021 Christmas Reception	9,000	6,283	7,000	6,500	6,500
Boards and Commissions Recept					
Misc. Receptions					
BBQ Employee Lunch					
10-030 Contractural Services	67,000	9,657	67,000	67,000	67,000
City attorney retainer, legal expense,					
consulting services					
10-055 Mayor & Council Exp.	12,000	9,869	15,000	15,000	15,000
Postage, printing, flowers, gifts,					
plaquest, advertising, misc					
10-115 Bucks in the Boro	20,000	12,976	20,000	0	0
Totals	147,200	53,187	138,500	116,000	116,000

**CITY OF WALTERBORO
 FY 2012-2013 BUDGET
 PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: CITY MANAGER		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 124,257	
SWORN		
SUBTOTAL		\$ 124,257
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CAR ALLOWANCE	\$ 6,000	
SWORN	\$ -	
SUBTOTAL		\$ 6,000
SOCIAL SECURITY		
		\$ 9,965
WORKERS COMPENSATION		
		\$ 3,714
STATE RETIREMENT		
CIVILIAN	\$ 13,807	
SWORN		
SUBTOTAL		\$ 13,807
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	2	
EIP/MEDBRIDGE/EAP/MERP		\$ 17,624
TOTAL		\$ 175,367

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

DEPARTMENT: CITY MANAGER					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 TRAINING	2,000	348	2,000	1,000	1,000
Misc meetings, books, mags, software, clerical training					
12 TRAVEL	4,000	4,080	4,000	3,000	3,000
MFOCTA, NLC (1) & (2) MASC, LAD, SCCMA (1) & (2) ICMA, MISC					
15 MEMBERSHIP DUES	1,000	947	1,000	1,000	1,000
SCCCMA, ICMA, LCAA,					
16 OFFICE SUPPLIES	4,000	3,101	5,000	5,000	5,000
Computer upgrades, copier expense & paper, misc letterhead/envelopes					
17 POSTAGE	600	197	600	600	600
23 TELEPHONE	7,000	2,878	6,000	3,100	3,100
29 SUPPLIES	0	123	250	250	250
30 CONTRACTURAL SERVICE	2,500	550	550	550	550
34 GAS & OIL	1,000	547	1,000	1,000	1,000
TOTAL	22,100	12,771	20,400	15,500	15,500

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: FINANCE		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 207,561	
SWORN		
SUBTOTAL		\$ 207,561
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 15,878
WORKERS COMPENSATION		
		\$ 4,667
STATE RETIREMENT		
CIVILIAN	\$ 22,001	
SWORN		
SUBTOTAL		\$ 22,001
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	5	
Estimated % Increase		
EIP/MEDBRIDGE/EAP/MERP		\$ 44,543
TOTAL		
		\$ 294,651

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

DEPARTMENT: FINANCE					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
111 Training	1,500	145	1,500	1,500	1,500
MASC mtgs, seminars, workshops					
EIP, SCRS, SHRM					
112 Travel	2,000	1,247	2,800	2,000	2,000
Meals/mileage for meetings					
113 Awards & Claims	400	362	400	400	400
Flowers, Plants					
115 Membership & Dues	1,000	679	1,000	1,000	1,000
SCGFOA/GFOA/BLOA/MASC					
SHRM					
116 Office Supplies	5,000	2,906	4,000	4,000	4,000
Printing/Toner/Stationary/Envelope					
W-2/1099's/Subscriptions/Copy					
Paper/Ribbons/copies/Vouchers					
117 Postage	4,000	3,851	4,000	4,000	4,000
Stamped Envelopes/Stamps					
118 Public Notices	600	0	600	600	600
Bus Lic/Job Announ/Misc					
120 Tort Ins & Bond Coverage	53,659	43,231	90,785	86,462	86,462
123 Telephone	1,400	2,550	5,200	5,100	5,100
Mobiles/internet/long distance					
credit card line					
126 Building Maintenance	1,000	114	1,000	1,000	1,000
129 Supplies	400	31	400	400	400
130 Contractural Services	6,750	4,967	12,000	10,000	10,000
QS1 hard/software; Lanier/temp					
180 Audit	16,000	22,039	23,000	23,000	23,000
Annual Audit 11-12					
187 Legal Expense	0	324	0	0	0
192 Tuition Reimbursement	3,000	1,650	3,500	3,500	3,500

**CITY OF WALTERBORO
 FY 2012-2013 BUDGET
 OPERATING BUDGET**

7/31/2012

LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
101 Credit Card Expense	2,000	2,000	1,600	1,600	1,600
(\$400x12/FIN,US,JUD)					
ANNEX RENNOVATION (PAINT)	15,000	0	0	0	0
TOTAL	113,709	86,096	151,785	144,562	144,562

CITY OF WALTERBORO
 FY 2012-2013
 CAPITAL REQUEST JUSTIFICATION

7/31/2012

DEPARTMENT:	<i>FINANCE</i>	
ITEM:	<i>INCODE APPLICATION SOFTWARE</i>	
COST:	<i>\$51,123.00</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT		
PRESENT EQUIPMENT OBSOLETE	X	
TO EXPAND SERVICE		
NEW OPERATION		
TO INCREASE SAFETY		
TO SAVE LABOR COST		
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>To update from current program that is not willing to update software to accommodate requests.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>Smith Data</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>To be able to provide better and more reports with more detail for better analysis as well as cut down on processing daily activities.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Incode Application Software</i>		

CITY OF WALTERBORO
 FY 2012-2013
 PERSONNEL OPERATING BUDGET

7/31/2012

DEPARTMENT: PUBLIC WORKS		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 406,774	
SWORN		
SUBTOTAL		\$ 406,774
OVERTIME		
CIVILIAN	\$ 16,000	
SWORN		
SUBTOTAL		\$ 16,000
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 32,342
WORKERS COMPENSATION		
		\$ 24,716
STATE RETIREMENT		
CIVILIAN	\$ 41,017	
SWORN	\$ -	
SUBTOTAL		\$ 41,017
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	15	
Estimated % Increase		
EIP/EAP/MEDBRIDGE/MERP		\$ 94,062
TOTAL		
		\$ 614,911

**CITY OF WALTERBORO
FY 2012-2013
OPERATING BUDGET**

7/31/2012

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(11) TRAINING	900	894	900	900	900
CEU'S-wastewater safety seminars Engineering Seminars					
(12) TRAVEL	200	0	200	200	200
travel for training, etc.					
(13) AWARDS & CLAIMS	500	450	500	500	500
to pay small damage claims filed against the City					
(14) MEDICAL EXPENSE	800	537	1,000	750	750
Non wc bandages & medication first aid, drug testing, and Flu shots					
(15) MEMBERSHIP & DUES	300	273	300	300	300
dues & membership in APWA, wastewater renewal					
(16) OFFICE SUPPLIES	100	336	200	200	200
Computer supplies, paper Notebook, pads, time book Pens, pencils etc					
(17) POSTAGE	50	0	50	50	50
shipping & mailing					
(18) PUBLIC NOTICE	250	62	250	100	100
notices of public hearings, garbage, etc					
(22) ALARM SYSTEM	1,500	516	1,500	1,000	1,000
burglar alarm-City shop					
(23) TELEPHONE	7,200	3,259	8,100	4,600	4,600
cellular phones telephone-City shop agreement tele. Mainte.					
(25) JANITORIAL SUPPLIES	1,800	1,529	2,000	2,000	2,000
handsoap, tissue, towels cleaners disinfect, mops and brooms etc.					

**CITY OF WALTERBORO
FY 2012-2013
OPERATING BUDGET**

7/31/2012

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(26) BLDG. MAINTENANCE	26,000	9,216	25,500	25,500	25,500
floor clea, strip wax, pest cont, htg & air, carpet clean/twice yr elevator maintenance includes Welcome Center shop doors					
(27) BLDG. INSURANCE	6,550	6,924	13,848	13,848	13,848
(29) SUPPLIES	12,000	8,326	12,500	12,500	12,500
Downtown Lights, welding supp mechanic shop supplies, gloves goggles, hoses, belts, rainsuits sewer related items misc. photo film, batteries, lumber for barricades downtown trash containers safety shoes					
(30) CONTRACTURAL SERV	20,000	6,732	20,000	0	0
engineer cost for possible upcoming projects					
(31) GROUNDS MAINTEN.	22,000	12,495	22,000	22,000	22,000
Brd of Disability-Main St					
(33) TIRES	8,000	2,536	7,000	7,000	7,000
replace & repair tires					
(34) GAS & OIL	50,000	36,291	50,000	50,000	50,000
(35) VEHICLE EXPENSE	10,000	5,038	10,000	10,000	10,000
outside shops, parts batteries, lights, filters					
(38) TOOLS & SMALL EQ.	2,500	5,025	3,000	3,000	3,000
small equipment (Items that are less than \$5000), tools					
(39) EQUIPMENT REPAIR	20,000	9,838	20,000	20,000	20,000
large equip.-sweeper, sewer cleaner, grapple truck small equip, lawnmowers, chainsaws, etc.					

**CITY OF WALTERBORO
FY 2012-2013
OPERATING BUDGET**

7/31/2012

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(40) UNIFORMS	4,000	2,666	4,100	4,100	4,100
provided to employees					
(41) VEHICLE INSURANCE	3,815	5,380	11,468	11,468	12,227
(64) STREET & SIDEWALK	34,500	3,120	34,500	10,000	10,000
maint.-crushed limestone, concrete, tree trim & removal sidewalk replacement & rep.					
(66) EQUIP. RENTAL	250	0	250	250	250
for emergency equip. rental					
(67) WATER BILLS	3,400	2,434	3,400	3,400	3,400
for City bldg. & cemeteries					
(75) TRAFFIC & STREET SI.	2,000	0	2,000	1,000	1,000
for traffic & st. signs repair & replacement					
(79) Employee Leasing	80,450	46,929	81,255	80,450	80,450
Includes 1% raise and City share of So. Security					
(81) ELECT. CITY HALL	20,000	11,665	20,000	20,000	20,000
(82) ELECT. WORK CENT.	10,000	6,952	11,000	11,000	11,000
(84) ELECT. STREET LIGHT	105,000	72,554	110,000	110,000	110,000
(85) ELECT. OTHER	19,000	11,343	19,000	19,000	19,000
(404) SEWER SYS COST	30,000	1,380	30,000	15,000	15,000
(107) Transfer to Equipment Replacement Fund	93,812	93,812	94,901	94,901	94,901
TOTAL	596,877	368,512	620,722	555,017	555,776

CITY OF WALTERBORO
 FY 2012-2013
 CAPITAL REQUEST JUSTIFICATION

7/31/2012

DEPARTMENT:	PUBLIC WORKS	
ITEM:	<i>Mid-size extended cab pickup</i>	
COST:	\$18,250.00	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input type="checkbox"/>	
TO EXPAND SERVICE	<input type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input type="checkbox"/>	
TO SAVE LABOR COST	<input type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>To be used by our on call person.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>By a 2001 pickup in poor condition.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>To provide dependable on call service.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>State contract.</i>		

CITY OF WALTERBORO
 FY 2012-2013
 CAPITAL REQUEST JUSTIFICATION

7/31/2012

DEPARTMENT:	PUBLIC WORKS	
ITEM:	<i>Small tractor w/bushhog</i>	
COST:	\$14,000.00	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE		
NEW OPERATION		
TO INCREASE SAFETY		
TO SAVE LABOR COST		
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>To mow street and road shoulders and other heavy grass and weed cutting.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>By an old 20 year old tractor and bushhog.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>To continue to keep the grass and weeds down around the City.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Sweat Implement, Inc.</i>		

CITY OF WALTERBORO
 FY 2012-2013
 CAPITAL REQUEST JUSTIFICATION

7/31/2012

DEPARTMENT:	<i>PUBLIC WORKS</i>	
ITEM:	<i>Z-trac 60" Mower</i>	
COST:	<i>\$9,500.00</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE		
NEW OPERATION		
TO INCREASE SAFETY		
TO SAVE LABOR COST		
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>To mow grass around the City in utility strips and othe areas.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>With 10 year old mower.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>The old mower is a maintenance burden and worn out.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Sweat Implemenet, Inc</i>		

**CITY OF WALTERBORO
2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: PLANNING & CODES		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 156,100	
SWORN		
SUBTOTAL		\$ 156,100
OVERTIME		
CIVILIAN	\$ 4,000	
SWORN		
SUBTOTAL		\$ 4,000
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 12,248
WORKERS COMPENSATION		\$ 3,649
STATE RETIREMENT		
CIVILIAN	\$ 16,971	
SWORN		
SUBTOTAL		\$ 16,971
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	4	
Estimated % Increase		
EIP/MEDBRIDGE/EAP/MERP		\$ 25,151
TOTAL		\$ 218,118

**CITY OF WALTERBORO
2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: PLANNING & CODES					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 TRAINING	1,500	291	1,500	1,500	1,500
Coastal Code SBCCI					
FEMA Training, SBCCI Annual					
National Electrical Code					
12 TRAVEL	2,000	1,601	2,000	2,000	2,000
Meetings					
Miscellaneous (food, materials)					
SBCCI Meeting Lodging					
3 @ \$100 plus tax					
Miscellaneous (food, materials)					
15 MEMBERSHIP DUES	250	125	400	400	400
SBCCI/FEMA, Coastal SC					
International Code					
16 OFFICE SUPPLIES	13,000	9,380	6,250	6,250	6,250
Paper, pens, pads, forms, misc					
Code books and copier useage					
software					
17 POSTAGE	1,000	898	1,400	1,400	1,400
Stamps and certifieds					
18 PUBLIC NOTICES	500	47	500	500	500
23 TELEPHONE	1,500	1,211	2,800	2,200	2,200
Mobiles, web, fax & maint cost					
29 SUPPLIES	500	13	500	250	250
Batteries/city maps/misc					
Dot-Matrix Printer - Permits					
Film and Disk for Camera					
30 CONTRACTURAL SER	0	208	1,300	1,300	1,300
33 TIRES	500	15	500	0	0
34 GAS & OIL	3,750	2,038	5,000	3,750	3,750
35 VEHICLE EXPENSE	750	759	1,500	750	750

**CITY OF WALTERBORO
2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: PLANNING & CODES					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
39 EQUIPMENT REPAIRS	500	195	500	500	500
40 UNIFORMS	0	132	200	200	200
41 VEHICLE INSURANCE	570	640	1,434	1,434	1,434
89 LEGAL EXPENSE	0	535	0	0	0
92 TUITION REIMBURSEMENT	3,000	0	3,000	3,000	3,000
107 EQUIP REPLACE FUND	8,404	8,404	8,404	8,404	8,404
118 DOODLE HILL PUB SAF	0	465	0	0	0
TOTAL	37,724	26,957	37,188	33,838	33,838

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: JUDICIAL		
PERSONNEL LINE ITEMS		
SALARIES		
CIVILIAN	\$	89,839
SWORN		
SUBTOTAL		\$ 89,839
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CIVILIAN	\$	-
SWORN	\$	-
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 6,873
WORKERS COMPENSATION		
		\$ 1,950
STATE RETIREMENT		
CIVILIAN	\$	9,523
SWORN		
SUBTOTAL		\$ 9,523
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	3	
Estimated % Increase		
EIP/MERP/MEDBRIDGE/EAP		\$ 19,102
TOTAL		
		\$ 127,287

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

DEPARTMENT: JUDICAL					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
550-011 TRAINING	1,200	335	1,200	1,200	1,200
SUMMARY COURT - STAFF					
SUMMARY COURT - JUDGE					
550-012 TRAVEL	3,000	1,337	3,000	2,500	2,500
SUMMARY COURT - STAFF/JUDGES					
NEW REQ MTGS FOR STAFF/JDGS					
550-013 AWARDS & CLAIMS	100	27	100	100	100
550-015 MEMBERSHIP DUES	300	70	300	300	300
MASC/SCSCJA					
550-016 OFFICE SUPPLIES	2,000	2,191	2,500	2,500	2,500
copies/paper/ticket cards/pens/stamps					
550-017 POSTAGE	5,000	680	4,000	3,000	3,000
550-023 TELEPHONE	2,200	1,230	1,800	1,600	1,600
internet/long distance/credit card line					
550-029 SUPPLIES	250	196	250	250	250
WEST LAW UPDATES					
OTHER COURT RESEARCH PUBS					
550-030 CONTRACTURAL SERVICES	2,700	2,103	2,700	2,700	2,700
QS1 software					
550-079 EMPLOYEE LEASING	22,966	13,350	23,196	22,966	22,966
(2)ASSOCIATE JUDGES					
550-087 LEGAL EXPENSE	200	646	200	200	200
JURY DUTY/SPANISH INTERPRETER					
GUARDIAN/COURT APPOINTMENTS					
101 Credit Card Expense	2,000	2,000	1,600	1,600	1,600
(\$400x12/FIN,US,JUD)					
TOTAL	41,916	24,165	40,846	38,916	38,916

**CITY OF WALTERBORO
2012-2013 BUDGET
CAPITAL REQUEST FORM**

DEPARTMENT:	<i>JUDICIAL</i>		
ITEM:	<i>INCODE APPLICATION SOFTWARE</i>		
COST:	<i>\$38,000.00</i>		
PURPOSE OF PURCHASE			
(CHECK ONE OR MORE BOXES AS APPROPRIATE)			
SCHEDULED REPLACEMENT			
PRESENT EQUIPMENT OBSOLETE		X	
TO EXPAND SERVICE			
NEW OPERATION			
TO INCREASE SAFETY			
TO SAVE LABOR COST			
OTHER			
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?			
<i>To update from current program that is not willing to update software to accommodate requests.</i>			
HOW IS THE JOB PERFORMED NOW?			
<i>Smith Data</i>			
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?			
<i>To be able to provide better and more reports with more detail for better analysis as well as cut down on processing daily activities.</i>			
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?			
<i>Incode Application Software</i>			

**CITY OF WALTERBORO
 FY 2012-2013 BUDGET
 PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: PUBLIC SAFETY		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 211,247	
SWORN	\$ 1,364,021	
SUBTOTAL		\$ 1,575,268
OVERTIME		
CIVILIAN	\$ 18,700	
SWORN	\$ 70,000	
SUBTOTAL		\$ 88,700
OTHER PAY		
CIVILIAN	\$ 7,000	
SWORN	\$ 70,500	
SUBTOTAL		\$ 77,500
SOCIAL SECURITY		
		\$ 133,222
WORKERS COMPENSATION		
		\$ 96,204
STATE RETIREMENT		
CIVILIAN	\$ 25,116	
SWORN	\$ 185,056	
SUBTOTAL		\$ 210,172
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	46	
EIP/MERP/MEDBRIDGE/EAP		\$ 310,125
TOTAL		\$ 2,491,192

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: PUBLIC SAFETY					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
711-TRAINING	4,500	1,538	4,500	4,250	4,250
Chiefs Assoc. train./Southern					
Police Inst./Comm. Policing/IACP/					
SPCA Assoc./Misc/Public Safety					
Training					
712-TRAVEL	2,500	3,536	4,500	4,250	4,250
Investigations/Prisoner trans./school/					
seminars/mtgs/SCCJA/IACP conf/					
SCPCA mtgs/evid to SLED/misc/					
Public Safety Travel					
713-AWARDS & CLAIMS	500	64	500	475	475
Emp perf awards/reserve awards/emp					
safety awards/donations/flowers/					
host SCPCA conf/misc					
715-MEMBERSHIP & DUES	1,200	315	1,200	1,150	1,150
City directory/SCLEO subscript					
Professional member dues:					
SCPCA/IACP/IAPE/IALE Firearms/					
USPCA/renewal of Domain of Amer					
(every 5 yrs)					
716 - OFFICE SUPPLIES	5,000	3,726	5,000	4,750	4,750
clips/fasteners/binders/staples/prntr					
toner/fax toner/self inking stamps/					
pens/pencils/pads					
717-POSTAGE\SHIPPING	800	314	500	475	475
718-PUBLIC NOTICES	250	184	250	200	200
Legal notices/Newspaper ads					
719 - ELECTRICITY	9,000	4,383	8,000	7,500	7,500
723-TELEPHONE SERVICES	13,500	16,985	29,400	15,400	15,400
Verizon/PTC all stations/Great Swp					
VC3/Spirit/PRTC city hall					
726 - BUILDING MAINTENANCE	2,500	695	2,500	2,000	2,000
729-SUPPLIES	25,000	9,463	25,000	15,000	15,000
Ammo for train/batteries/clean supp					
for bloodborne path/comp law supp/					
paper/stationary/envelopes/packing					
material/folders/film(35mm)/mug cam					
vhs video (cars)/hand cleaner/gloves/					
law supp ledgers/lumber/mat for bldg					
repair/med supp/misc supplies/oc					
pepper spray/3 tasers/fire foam					
bunker gear/taser cart/computers/					
730-CONTRACTUAL	35,000	18,567	45,000	38,000	38,000
Palmetto 800/700-800mz radio sys/					
Emer man/emerg generator maint/					
Carter Elec cont/Annt sat dish fee/					
internet/Xerox/misc/Police Central/					
SLED/NCIC computer system					
new striping/video surv equip(lease)					
accreditation					

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: PUBLIC SAFETY					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
732 - VOLUNTEER EXPENSE	7,000	7,519	9,000	9,000	9,000
Volunteer firemen					
733-TIRES	6,500	7,660	8,000	8,000	8,000
734-GAS AND OIL	95,000	70,065	110,200	110,200	110,200
16% over a/o 2/2/12-added to budget					
735-VEHICLE EXPENSES	50,000	30,656	50,000	40,000	40,000
738-TOOLS AND SMALL EQUIP	7,700	11,892	10,000	10,000	10,000
Replacement/maint equip/commun					
739-EQUIPMENT REPAIRS	2,000	673	1,500	1,250	1,250
Camera/digital (still & video)					
lights on unit & other emer lights/					
radar units/recording device/					
sunscreen test devices/veh vid units					
fire hose					
740-POLICE UNIFORMS	20,000	8,783	16,500	16,500	16,500
Bike uniform/shoes/civilian clothing					
dispatcher unif/uniforms for new					
hire/misc repairs to unif/clean prod					
for unif/replacements unif, badges,					
boots, shoes, jackets/reserve off					
unif, badges & equip					
Khaki unif for new hire as req by					
SCCJA -- 2 sets each replac unif					
clothing allowance for det & vic adv					
741-VEHICLE INSURANCE	11,900	16,259	34,174	34,174	38,874
adding ladder trk/pumper trk & pickup					
742-RADIO SERVICES	6,500	1,850	5,000	4,000	4,000
Misc repairs not covered by contract					
radio batteries/UHF antenna replac/					
radio service - fire radios/pagers					
745-CANINE UNIT	800	359	7,300	7,300	7,300
Cert/food/DHEC lic/vet/supplies					
753-PRISONER CARE	1,000	8,050	11,000	11,000	11,000
Juvenile care					
756-CRIME PREVENTION	2,500	1,815	2,500	2,000	2,000
Crime Aware prog/Home & Prop					
Protect prog/Neigh Watch prog					
787-LEGAL EXPENSE	500	1,221	500	500	500
789-INVESTIGATIVE EXPENSE	2,500	1,473	3,000	3,000	3,000
Evid bags, jars, pouches, tags, tape,					
fingerprint lift tape and pads/misc					
supp for digi cam					
790-DEBT SERVICE	22,803	13,302	22,803	22,803	22,803
Fire pumper truck					
791-TESTING AND EVALUATIONS	1,200	1,978	1,200	1,200	1,200

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: PUBLIC SAFETY					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
Police exams/drug screen/physical exams/psycho exams					
792-TUITION REIMBURSEMENT	0	0	1,500	1,500	1,500
College tuition and 1/2 books-Hilton					
793-PRINTING & FORMS	1,000	216	1,000	850	850
Booking reports/evid forms/parking citations/state citations/stationary warning tickets					
794-CONTINGENCY	1,000	400	1,000	1,000	1,000
Drug buy money/informant exp & pay lodging, food & transp					
795 - PHYSICALS	8,000	775	10,810	10,810	10,810
New hires for public safety					
796 - FIRE PREVENTION	2,000	1,358	2,500	2,000	2,000
107 T/S TO EQUIP REPLACEMENT FUND	121,996	121,996	128,619	155,589	155,589
531 - BULLET PROOF VEST PROGRAM	3,000	3,000	3,000	3,000	3,000
628 - PERSONAL PROTECT GEAR	8,000	191	6,500	6,500	6,500
TOTAL	482,649	371,261	573,956	555,626	560,326

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
CAPITAL REQUEST FORM**

7/31/2012

DEPARTMENT:	<i>Public Safety</i>	
ITEM:	<i>Pumper Truck</i>	
COST:	<i>\$300,000</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE		
NEW OPERATION		
TO INCREASE SAFETY	<input checked="" type="checkbox"/>	
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Purchase New Pumper truck</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>It is not, see below.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<p>NFPA and ISO recommends a reserve pumper in order to provide adequate fire protection. Engine 4 is a 1984 F800 Ford that had to be taken out of service as a pumper truck. The pump leaks, the pump shaft is bent, there are holes rusted through the water tank (beyond repair), the transmission leaks and numerous other issues. With the purchase of a new pumper, we would move Engine 1 to a reserve pumper to prolong its useful life as well. Engine 1 is a 1989 Ford E-One that burns at least a quart of oil a week, the pump valve leaks, water lines and tank are corroding, and the engine needs a complete rebuild. It recently had the head gaskets, alternator, starter, master cut-off switch and several other items were recently repaired or replaced. Every time it is pump tested, something breaks and has to be repaired.</p>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Fire-Line, Inc</i>		

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
CAPITAL REQUEST FORM**

7/31/2012

DEPARTMENT:	<i>Walterboro Public Safety</i>	
ITEM:	<i>Fire Pickup Truck</i>	
COST:	<i>\$30,000</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE	<input type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input checked="" type="checkbox"/>	
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Purchase a new pickup for the fire department</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>Outdated and unserviceable 1997 Chevy pickup</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>The old truck needs a new engine. Known issues with the pickup are the intake manifold leaks, feul injectors are bad, air conditioning doesn't work, it "shudders" when driving. A new truck is needed so hydrant maintenance can be completed, fire hoses and equipment hauled from fire scenes and various other community service activities (flags, banners, christmas transport, etc)</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Chevy and Ford Online Sales and West Chatham Warning Devices</i>		

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
CAPITAL REQUEST FORM**

7/31/2012

DEPARTMENT:	<i>Public Safety</i>	
ITEM:	<i>6 Patrol Vehicles</i>	
COST:	<i>\$252,864</i>	
PURPOSE OF PURCHASE		
<small>(CHECK ONE OR MORE BOXES AS APPROPRIATE)</small>		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE	<input type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input checked="" type="checkbox"/>	
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Purchase new patrol vehicles (\$42,144.00 each) - Ford Intercetor (Taurus)</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>Constant repair of obsolete vehicles and equipment</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>Recent repairs or not being repaired include a blown engine, rear end gears replacement, alignments, ball joints, coils, thermistat, radiator, alternator, starter and more. We went without ordering last year because of budgetary constraints and purchase of a ladder truck. The maintenance bills are stackingup and only getting worse.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>Charleston Light and Siren</i>		

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
CAPITAL REQUEST FORM**

7/31/2012

DEPARTMENT:	<i>Walterboro Public Safety</i>	
ITEM:	<i>Dispatch Mapping and GPS</i>	
COST:	<i>\$24,000</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT		
PRESENT EQUIPMENT OBSOLETE		
TO EXPAND SERVICE	<input checked="" type="checkbox"/>	X
NEW OPERATION	<input checked="" type="checkbox"/>	X
TO INCREASE SAFETY	<input checked="" type="checkbox"/>	X
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	X
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Purchase and installed GPS mapping in dispatch and vehicles.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>New service, not done now</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>Allows better mangament and accountability of personnel and resources. Dispatch can send the closest unit to a call versus guessing which one maybe closer.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>WTH Technology, Inc</i>		

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
CAPITAL REQUEST FORM**

7/31/2012

DEPARTMENT:	<i>Walterboro Public Safety</i>		
ITEM:	<i>Burn Building</i>		
COST:	<i>\$130,000</i>		
PURPOSE OF PURCHASE			
(CHECK ONE OR MORE BOXES AS APPROPRIATE)			
<input type="checkbox"/>	SCHEDULED REPLACEMENT		
<input type="checkbox"/>	PRESENT EQUIPMENT OBSOLETE		
<input type="checkbox"/>	TO EXPAND SERVICE		
<input type="checkbox"/>	NEW OPERATION		
<input type="checkbox"/>	TO INCREASE SAFETY		
<input type="checkbox"/>	TO SAVE LABOR COST		
<input type="checkbox"/>	OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?			
<i>Purchase, build (install) building for require live burn training.</i>			
HOW IS THE JOB PERFORMED NOW?			
<i>It is only completed upon initialfire certification and not after.</i>			
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?			
<i>As part of the increased awareness and safety to firefighters, this is one of the shortcomings identified. Annual live burn scenereos for fire fighters and public safety officers is critical to ensure their safety and ensure proper tactics when engaging a fire. This also part of the continued effort to lower the ISO rating</i>			
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?			

**CITY OF WALTERBORO
2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: SANITATION		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 146,305	
SWORN		
SUBTOTAL		\$ 146,305
OVERTIME		
CIVILIAN	\$ 15,000	
SWORN		
SUBTOTAL		\$ 15,000
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		
		\$ 12,340
WORKERS COMPENSATION		
		\$ 11,480
STATE RETIREMENT		
CIVILIAN	\$ 17,098	
SWORN		
SUBTOTAL		\$ 17,098
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	5	
Estimated % Increase		
EIP/MEDBRIDGE/EAP/MERP		\$ 31,309
TOTAL		
		\$ 233,532

**CITY OF WALTERBORO
2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: SANITATION					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(13) AWARDS & CLAIMS	200	135	200	200	200
To pay any small claims for damage by garbage truck					
(29) SUPPLIES	300	0	300	300	300
Mechanic shop supplies					
batteries, belts, hoses					
decals, notices, etc					
(33) TIRES	8,000	6,463	8,500	8,500	8,500
As needed-new on front recaps on back					
(34) GAS & OIL	25,000	16,591	26,000	26,000	26,000
11,000 gal diesel/oil/fluids					
(35) VEHICLE EXPENSE	7,500	2,788	7,500	7,500	7,500
Outside shops/parts/ Batteries, lights, misc					
(38) TOOLS & SMALL EQU	100	0	100	100	100
Mechanic tools, etc					
(39) EQUIPMENT REPAIR	2,000	1,195	2,000	2,000	2,000
Repair on equipment					
(40) UNIFORMS	1,400	773	1,400	1,400	1,400
(41) VEHICLE INSURANCE	3,318	3,688	7,900	7,900	9,042
(97) COMM DISPOSAL FEE	78,000	42,589	75,000	75,000	75,000
(107) T/S to Equipment Replacement Fund	124,116	124,116	126,549	127,869	127,869
(801) Roll Carts & Commercial Containers	37,500	36,366	37,500	37,500	37,500
TOTAL	287,434	234,704	292,949	294,269	295,411

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: PARKS		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 217,601	
SWORN		
SUBTOTAL		\$ 217,601
OVERTIME		
CIVILIAN	\$ 5,000	
SWORN		
SUBTOTAL		\$ 5,000
OTHER PAY		
CIVILIAN	\$ 1,000	
SWORN		
SUBTOTAL		\$ 1,000
SOCIAL SECURITY		\$ 17,105
WORKERS COMPENSATION		\$ 6,333
STATE RETIREMENT		
CIVILIAN	\$ 23,702	
SUBTOTAL		\$ 23,702
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	8	
Estimated % Increase		
EIP/MERP/MEDBRIDGE/EAP		\$ 53,522
TOTAL		\$ 324,263

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

DEPARTMENT: PARKS					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
011 - TRAINING	500	0	800	800	800
012 - TRAVEL	150	0	100	100	100
013 - AWARDS & CLAIMS	150	81	100	100	100
015 - MEMBERSHIP DUES	0	179	375	375	375
016 - OFFICE SUPPLIES	75	149	180	180	180
017 - POSTAGE	50	75	100	100	100
019 - ELECTRICITY	3,400	2,343	3,600	3,600	3,600
Shop & parks					
023 - TELEPHONE	2,600	1,343	3,600	2,400	2,400
mobiles/phone/internet-shop					
026 - BUILDING MAINTENANCE	250	0	200	200	200
027 - PROPERTY INSURANCE	505	320	640	640	640
Equipment/workshop					
029 - SUPPLIES	3,500	1,930	3,500	3,500	3,500
030 - CONTRACTURAL SERV	31,506	24,786	6,000	6,000	6,000
033 - TIRES	0	0	1,500	1,500	1,500
034 - GAS & OIL	8,000	6,202	10,000	10,000	10,000
035 - VEHICLE EXPENSE	3,800	1,920	3,800	3,800	3,800
038 - TOOLS & SMALL EQUIP	5,000	1,513	5,000	5,000	5,000
039 - EQUIPMENT REPAIR	2,500	1,412	3,000	3,000	3,000
040 - UNIFORMS	1,500	1,609	2,400	2,400	2,400

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
OPERATING BUDGET**

7/31/2012

041 - VEHICLE INSURANCE (4)	1,075	935	2,025	2,025	2,600
067 - WATER BILLS	8,500	7,235	10,000	10,000	10,000
107 - T/S TO EQUIP REPLACE	4,996	4,996	9,388	4,996	4,996
110 - PLANT MATERIAL	53,000	89,646	77,000	22,000	22,000
112 - CITY PARK MAINT	6,600	1,192	6,600	6,600	6,600
TOTAL	137,657	147,866	149,908	89,316	89,891

**CITY OF WALTERBORO
 FY 2012-2013 BUDGET
 CAPITAL REQUEST JUSTIFICATION**

7/31/2012

DEPARTMENT:	<i>PARKS</i>	
ITEM:	<i>Pickup Truck</i>	
COST:	<i>\$18,939</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE	<input type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input type="checkbox"/>	
TO SAVE LABOR COST	<input type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Replace Ford Ranger that pulls trailers to and from job sites.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>With Ford F-150. Need to be able to pull more than one trailer. Ford Ranger cannot pull any of trailers.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>Ranger cannot tow a trailer. Need to be able to split up crews.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>State contract</i>		

**CITY OF WALTERBORO
FY 2012-2013
CAPITAL REQUEST JUSTIFICATION**

7/31/2012

DEPARTMENT:	PARKS	
ITEM:	<i>Mix-n-load Chemical pad</i>	
COST:	\$6,000	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT		
PRESENT EQUIPMENT OBSOLETE		
TO EXPAND SERVICE		
NEW OPERATION		
TO INCREASE SAFETY		
TO SAVE LABOR COST		
OTHER	X	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Mix our chemicals and to rinse out sprayers after use. We need to comply w/SCDHEC for chemical handling and our pesticide licensing.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>VERY CAREFULLY! We mix up our chemicals at our shop and travel to the job site. This step will not change. We will just be in compliance with the rules and regulations of pesticide handling with this pad.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>We need to come into compliance with SCDHEC rules and regulations.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>I. P. Builders, Inc.</i>		

**CITY OF WALTERBORO
FY 2012-2013
CAPITAL REQUEST JUSTIFICATION**

7/31/2012

DEPARTMENT:	PARKS	
ITEM:	<i>7 x 14 Dump Trailer</i>	
COST:	\$8,500	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT		
PRESENT EQUIPMENT OBSOLETE		
TO EXPAND SERVICE	X	
NEW OPERATION		
TO INCREASE SAFETY		
TO SAVE LABOR COST	X	
OTHER		
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>To deliver mulch to beds at interstate.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>New operation. We bidded this out last year. Will begin taking care of this in-house this year.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>Need to have it to apply the mulch at the interstate beds in February and March.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?		
<i>King's Trailers from Charleston, SC</i>		

**CITY OF WALTERBORO
 FY 2012-2013
 CAPITAL REQUEST JUSTIFICATION**

7/31/2012

DEPARTMENT:	PARKS
ITEM:	<i>Heating and Air for shop</i>
COST:	\$6,000 (just heat \$2,400)
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	
PRESENT EQUIPMENT OBSOLETE	
TO EXPAND SERVICE	
NEW OPERATION	X
TO INCREASE SAFETY	
TO SAVE LABOR COST	
OTHER	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>Heat and cool the shop areas. Equipment is worked on in the shop on cold and rain days. Need to at least heat shop b/c it is very cold.</i>	
HOW IS THE JOB PERFORMED NOW?	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?	
<i>I.P. Builders, Inc.</i>	

**CITY OF WALTERBORO
FY 2012-2013 BUDGET
PERSONNEL OPERATING BUDGET**

7/31/2012

DEPARTMENT: TOURISM DEVELOPMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 73,807	
SWORN		
SUBTOTAL		\$ 73,807
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CAR ALLOWANCE	\$ 5,000	
SWORN	\$ -	
SUBTOTAL		\$ 5,000
SOCIAL SECURITY		\$ 6,029
WORKERS COMPENSATION		\$ 2,199
STATE RETIREMENT		
CIVILIAN	\$ 8,354	
SWORN	\$ -	
SUBTOTAL		\$ 8,354
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	1	
Estimated % Increase		
EIP/MERP/MEDBRIDGE		\$ 6,454
TOTAL		\$ 101,842

**CITY OF WALTERBORO
2012-2013 BUDGET
OPERATING REQUEST**

7/31/2012

DEPARTMENT: TOURISM DEVELOPMENT					
LINE ITEM DESCRIPTION	2011-2012 BUDGETED	2011-2012 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
10 Car Allowance	0	0	0	0	0
11 Training	800	894	2,000	2,000	2,000
sts, scnbt, gov conf					
12 Travel	500	1,543	2,000	2,000	2,000
sts, scnbt, gov conf					
13 Awards & Claims	500	0	500	500	500
Familiarization, wildlife					
15 Membership & Dues	500	587	1,000	1,000	1,000
sts, scnbt, travel & tourism coalition					
regional tourism					
16 Office Supplies	1,000	511	1,000	1,000	1,000
Printing, supplies, etc.					
17 Postage	1,500	131	1,500	1,000	1,000
23 Telephone	2,100	1,319	2,500	2,400	2,400
26 Building Maintenance	0	0	4,500	4,500	4,500
29 Supplies	6,000	2,066	4,000	4,000	4,000
Calendar of Events, seed packets, tourism related supplies, press kits					
30 Contractual Services	25,000	15,203	25,000	15,000	15,000
Cleaning, web site, PR media					
113 Advertising & Promotion	3,000	1,720	3,000	2,500	2,500
Antiques newspaper, Comcast					
Lowcountry Guidebook					
Channel 4 tv, newspaper					
TOTAL	40,900	23,974	47,000	35,900	35,900

