

## FISCAL YEAR 2011-2012 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	FEBRUARY 8, 2011
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	FEBRUARY 14, 2011
FY <u>2010-2011</u> YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT )	MARCH 1-11, 2011
FY 2011-2012 DEPARTMENTAL BUDGET REQUEST DUE	MARCH 14, 2011
FY 2011-2012 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	MARCH 21 – 25, 2011
FY 2011-2012 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	MARCH 21 – 25, 2011
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 28 – APR 1, 2011
FY 2011-2012 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED ( FINANCE DEPARTMENT)	MARCH 28 –APR 1, 2011
FY 2011-2012 DRAFT BUDGET REVIEWED BY (MANAGER AND FINANCE DIRECTOR)	APR 4 – 8, 2011
FY 2011-2012 DRAFT BUDGET PREPARED BY (MANAGER AND DEPARTMENT HEADS)	APR 11 – 20, 2011
1ST DRAFT OF 2011 – 2012 BUDGET DISTRIBUTED TO COUNCIL WITH THE AGENDA PACKAGE	APRIL 21, 2011
1ST DRAFT OF BUDGET PRESENTED TO BUDGET COMMITTEE	APRIL 26, 2011
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 27 – MAY 5, 2011
BUDGET COMMITTEE MEETING (IF NECESSARY)	MAY 10, 2011
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 24, 2011
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 27, 2011
FINAL 2011-2012 BUDGET PREPARED BY STAFF	MAY 25 – JUNE 6, 2011
FINAL BUDGET DISTRIBUTED WITH COUNCIL AGENDA	JUNE 10, 2011
PUBLIC HEARING AND FINAL READING OF THE 2011-2012 BUDGET	JUNE 14, 2011

**CITY OF WALTERBORO**  
**FY 2011-2012 BUDGET**  
**SUMMARY SHEET BY CATEGORY**

7/13/2011

LINE ITEM	APPROVED FY 2010-2011 BUDGET AS AMENDED	FY 2011-2012 DEPARTMENT REQUEST	FY2011-2012 MANAGER'S RECOMMENDATION	FY 2011-2012 COUNCIL APPROVED
<b><u>BEGINNING FUND BALANCE</u></b>				
UTILITY FUND	\$ 2,156,678	\$ 1,800,178	\$ 1,800,178	1,800,178
<b>BEGINNING BALANCE TOTAL</b>	<b>\$2,156,678</b>	<b>\$1,800,178</b>	<b>\$1,800,178</b>	<b>\$1,800,178</b>
<b><u>REVENUE</u></b>				
UTILITY FUND	3,247,000	3,381,200	3,381,200	3,381,200
<b><u>EXPENDITURES</u></b>				
<b>WATER</b>				
PERSONNEL	\$ 337,198	\$ 330,205	\$ 328,088	\$ 325,622
OPERATING	\$ 436,727	\$ 422,131	\$ 435,832	\$ 428,326
CAPITAL	\$ 391,500	\$ 301,850	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,165,425</b>	<b>\$ 1,054,186</b>	<b>\$ 763,920</b>	<b>\$ 753,948</b>
<b>UTILITY SUPPORT</b>				
PERSONNEL	\$ 77,480	\$ 63,675	\$ 63,675	\$ 63,163
OPERATING	\$ 466,513	\$ 514,754	\$ 514,254	\$ 514,254
CAPITAL	\$ -	\$ 6,200	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 543,993</b>	<b>\$ 584,629</b>	<b>\$ 577,929</b>	<b>\$ 577,417</b>
<b>ECONOMIC DEVELOPMENT</b>				
PERSONNEL	\$ 52,926	\$ 48,378	\$ 52,748	\$ 52,292
OPERATING	\$ 15,340	\$ 14,650	\$ 14,843	\$ 14,630
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 68,266</b>	<b>\$ 63,028</b>	<b>\$ 67,591</b>	<b>\$ 66,922</b>
<b>SEWER</b>				
PERSONNEL	\$ 243,405	\$ 235,203	\$ 235,176	\$ 233,370
OPERATING	\$ 336,444	\$ 345,383	\$ 352,848	\$ 344,265
CAPITAL	\$ 7,000	\$ 35,450	\$ 22,700	\$ 22,700
<b>SUBTOTAL</b>	<b>\$ 586,849</b>	<b>\$ 616,036</b>	<b>\$ 610,724</b>	<b>\$ 600,335</b>
UTILITY SUPPORT TO GF	\$ 1,238,967	\$ 1,301,753	\$ 1,285,413	\$ 1,348,516
<b>UTILITY FUND SUBTOTAL</b>	<b>\$ 3,603,500</b>	<b>\$ 3,619,632</b>	<b>\$ 3,305,577</b>	<b>\$ 3,347,138</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 3,603,500</b>	<b>\$ 3,619,632</b>	<b>\$ 3,305,577</b>	<b>\$ 3,347,138</b>
<b><u>ENDING FUND BALANCE</u></b>				
UTILITY FUND	\$ 1,800,178	\$ 1,561,746	\$ 1,875,801	\$ 1,834,240

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
2008-2012 REVENUE**

	2008-2009	2009-2010 BUDGETED	2009-2010 YTD (PR8)	2009-2010	2010-2011 BUDGETED	2010-2011 YTD (PR8)	PROJECTED 2010-2011 YEAR END	2010-2011 PROJECTED VS BUDGETED	2011-2012 RECOMMENDED REVENUE
<b>WATER</b>									
WATER SALES & PENALTIES	1,628,851	1,750,000	1,196,545	1,769,621	1,880,000	1,307,753	\$ 1,940,000	60,000	1,990,000
WATER SRV CHRGTAPS	91,670	95,000	68,422	101,128	95,000	72,659	\$ 100,000	5,000	95,000
WATER MISC/INTEREST	67,433	42,000	23,991	34,084	40,000	9,341	\$ 11,500	(28,500)	13,000
WATER ENVIR TESTING	24,823	24,000	16,482	24,720	24,000	16,426	\$ 24,700	700	24,700
<b>TOTAL WATER</b>	<b>\$1,812,777</b>	<b>\$1,911,000</b>	<b>\$1,305,440</b>	<b>\$1,929,553</b>	<b>\$2,039,000</b>	<b>\$1,406,179</b>	<b>\$ 2,076,200</b>	<b>\$ 37,200</b>	<b>\$ 2,122,700</b>
<b>SEWER</b>									
SEWER SALES & PENALTIES	1,135,483	1,180,000	696,472	1,045,309	1,150,000	753,485	\$ 1,170,000	20,000	1,200,000
SEWER TAPS/SEPTIC DMPG	42,587	36,000	26,974	50,846	40,000	26,192	\$ 40,000	-	40,000
SEWER MISC/INTEREST/ANA	1,645	2,500	170	398	500	882	\$ 1,000	500	1,000
SEWER ENV TESTING	17,695	17,000	11,799	17,705	17,500	11,794	17,600	100	17,500
<b>TOTAL SEWER</b>	<b>\$1,197,410</b>	<b>\$1,235,500</b>	<b>\$ 735,415</b>	<b>\$1,114,258</b>	<b>\$1,208,000</b>	<b>\$ 792,353</b>	<b>\$ 1,228,600</b>	<b>\$ 20,600</b>	<b>\$ 1,258,500</b>
<b>TOTAL UTILITY FUND REVENUE</b>	<b>\$3,010,187</b>	<b>\$3,146,500</b>	<b>\$2,040,855</b>	<b>\$3,043,811</b>	<b>\$3,247,000</b>	<b>\$2,198,532</b>	<b>\$ 3,304,800</b>	<b>\$ 57,800</b>	<b>\$ 3,381,200</b>



**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
PERSONNEL OPERATING BUDGET**

7/13/2011

<b>DEPARTMENT: WATER</b>		
<b>PERSONNEL LINE ITEMS</b>		
<b>SALARIES</b>		
CIVILIAN	\$	214,950
SWORN		
<b>SUBTOTAL</b>		<b>\$ 214,950</b>
<b>OVERTIME</b>		
CIVILIAN	\$	16,000
SWORN		
<b>SUBTOTAL</b>		<b>\$ 16,000</b>
<b>OTHER PAY</b>		
CIVILIAN	\$	5,000
SWORN		
<b>SUBTOTAL</b>		<b>\$ 5,000</b>
<b>SOCIAL SECURITY</b>		<b>\$ 18,050</b>
<b>WORKERS COMPENSATION</b>		<b>\$ 9,518</b>
<b>STATE RETIREMENT</b>		
CIVILIAN	\$	22,156
SWORN		
<b>SUBTOTAL</b>		<b>\$ 22,156</b>
<b>HEALTH INSURANCE</b>		
# OF ELIGIBLE EMPLOYEES	7	
EIP		<b>\$ 33,546</b>
MERP		<b>\$ 5,950</b>
EAP		<b>\$ 158</b>
MEDBRIDGE		<b>\$ 294</b>
<b>TOTAL</b>		<b>\$ 325,622</b>

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
OPERATING REQUEST**

7/13/2011

<b>DEPARTMENT: WATER</b>					
<b>LINE ITEM DESCRIPTION</b>	<b>2009-2010 AUDITED</b>	<b>2010-2011 BUDGETED</b>	<b>DEPARTMENT REQUESTED LINE ITEM</b>	<b>MANAGER'S RECOMMENDATION</b>	<b>COUNCIL APPROVED</b>
<b>(11) TRAINING</b>	610	1,500	1,700	1,700	1,700
Rural Water/WPCA Workshops/DHEC certs					
<b>(13) AWARDS &amp; CLAIMS</b>	1,527	1,000	1,000	1,000	1,000
reimbursement for damage caused by City					
<b>(15) MEMBERSHIP &amp; DUES</b>	725	750	750	750	750
Rural Water/WPCA/ SC Cert Board					
<b>(16) OFFICE SUPPLIES</b>	565	500	500	500	500
pens, paper, copier, etc.					
<b>(17) POSTAGE</b>	137	400	400	400	400
stamps					
<b>(19) ELECTRICITY</b>	132,854	120,000	120,000	120,000	120,000
Coastal Electric/SCE&G					
<b>(23) TELEPHONE</b>	6,731	6,500	6,500	6,500	6,500
GTE/Palmetto Rural/Alltel					
<b>(26) Building Maintenance</b>	657	1,200	1,200	1,200	1,200
<b>(29) SUPPLIES</b>	5,453	5,300	5,300	5,300	5,300
<b>(30) Contractural Services</b>	2,916	20,000	20,000	20,000	20,000
<b>(33) TIRES</b>	1,389	1,600	3,000	3,000	3,000
<b>(34) GAS &amp; OIL</b>	21,121	18,000	20,000	20,000	20,000
<b>(35) VEHICLE EXPENSE</b>	6,518	3,500	4,350	4,350	4,350
<b>(38) TOOLS &amp; SMALL EQU</b>	4,440	5,500	4,725	4,725	4,725
Boring tool/Dyna Pac					
<b>(40) UNIFORMS</b>	1,974	2,000	2,000	2,000	2,000
<b>(41) VEHICLE INSURANCE</b>	10,292	12,421		1,855	1,855
1/2 premium 01/12 - 06/12					
<b>(46) INSURANCE WELLS</b>	9,366	10,300		6,290	6,290
1/2 premium 01/12 - 06/12					
<b>(47) EQUIP. REPAIR PUMP</b>	15,762	8,000	8,000	8,000	8,000
motor rewinds/pump repair electrical repair to pumps					
<b>(48) EQUIP REPAIR OTHER</b>	9,457	10,000	10,000	10,000	10,000
repairs to tractor/machine work/repairs to mud hog					
<b>(49) EQUIP. REPAIR CL.</b>	5,605	5,000	5,000	17,850	17,850
injectors/rotor meter/repair kits for regs/cl2 leak detect					

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
OPERATING REQUEST**

7/13/2011

<b>DEPARTMENT: WATER</b>					
<b>LINE ITEM DESCRIPTION</b>	<b>2009-2010 AUDITED</b>	<b>2010-2011 BUDGETED</b>	<b>DEPARTMENT REQUESTED LINE ITEM</b>	<b>MANAGER'S RECOMMENDATION</b>	<b>COUNCIL APPROVED</b>
<b>(57) WATERFALL</b>	83	300	600	600	600
<b>(60) CHEMICALS</b>	16,906	13,400	16,050	16,050	16,050
Van Waters & Rogers CL					
<b>(64) STREET &amp; SIDEWALK</b>	5,433	5,000	5,000	5,000	5,000
concrete/crusher run					
<b>(69) SAFE DRINKING WATER ACT FEE</b>	21,237	23,355	23,355	23,355	23,355
SCDHEC/CCR					
<b>(79) EMPLOYEE LEASING</b>	9,800	9,800	9,800	0	0
<b>(87) LEGAL EXPENSE</b>	100	0	0	0	0
<b>(107) T/S TO EQUIP REPLACEMENT</b>	5,801	11,401	11,401	11,401	11,401
<b>(305) WATER SYS COST</b>	59,618	60,000	60,000	60,000	60,000
<b>(311) TANK MAINTENANCE</b>	51,634	50,000	51,500	51,500	51,500
<b>(324) FIRE HYDRANTS</b>	-332	10,000	10,000	25,000	25,000
(10) fire hydrants/hydrant valves/hydro stop valves					
<b>(333) RADIO READ METERS</b>	17,432	20,000	20,000	0	0
<b>(4010) PERMITS</b>	-20	0	0	0	0
<b>TOTAL</b>	<b>425,791</b>	<b>436,727</b>	<b>422,131</b>	<b>428,326</b>	<b>428,326</b>



**CITY OF WALTERBORO  
 FY 2011-2012 BUDGET  
 CAPITAL REQUEST JUSTIFICATION**

7/13/2011

<b>DEPARTMENT:</b>	<i>Water</i>	
<b>ITEM:</b>	<i>Chlorine Leak Detectors</i>	
<b>COST:</b>	<i>\$12,850.00</i>	
<b>PURPOSE OF PURCHASE</b>		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
<b>SCHEDULED REPLACEMENT</b>		
<b>PRESENT EQUIPMENT OBSOLETE</b>		
<b>TO EXPAND SERVICE</b>		
<b>NEW OPERATION</b>		
<b>TO INCREASE SAFETY</b>	<b>X</b>	
<b>TO SAVE LABOR COST</b>		
<b>OTHER</b>		
<b>WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?</b>		
<i>Detects chlorine at each well site.</i>		
<b>HOW IS THE JOB PERFORMED NOW?</b>		
<b>WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?</b>		
<i>SC DHEC requires this safety measure at each site using chlorine gas.</i>		
<b>WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?</b>		
<i>J. S. Dismuke, Inc.</i>		



**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
PERSONNEL OPERATING BUDGET**

7/13/2011

<b>DEPARTMENT: UTILTIY SUPPORT</b>		
<b>PERSONNEL LINE ITEMS</b>		<b>LINE ITEM TOTAL</b>
<b>SALARIES</b>		
CIVILIAN	\$ 44,460	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 44,460</b>
<b>OVERTIME</b>		
CIVILIAN		
SWORN		
<b>SUBTOTAL</b>		<b>\$ -</b>
<b>OTHER PAY</b>		
CIVILIAN	\$ -	
SWORN	\$ -	
<b>SUBTOTAL</b>		<b>\$ -</b>
<b>SOCIAL SECURITY</b>		<b>\$ 3,401</b>
<b>WORKERS COMPENSATION</b>		<b>1,628</b>
<b>STATE RETIREMENT</b>		
CIVILIAN	\$ 4,175	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 4,175</b>
<b>HEALTH INSURANCE</b>		
# OF ELIGIBLE EMPLOYEES	2	
EIP		<b>\$ 7,670</b>
MERP		<b>\$ 1,700</b>
EAP		<b>\$ 45</b>
MEDBRIDGE		<b>\$ 84</b>
<b>TOTAL</b>		<b>\$ 63,163</b>

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET OPERATING REQUEST**

7/13/2011

<b>DEPARTMENT: UTILITY SUPPORT</b>					
LINE ITEM DESCRIPTION	2009-2010 AUDITED	2010-2011 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
<b>11 TRAINING</b>	0	250	250	250	250
MASC/SEMINARS/WORKSHOPS					
<b>12 TRAVEL</b>	0	500	500	500	500
Rooms/meals/mileage					
<b>15 MEMBERSHIP &amp; DUES</b>	0	50	50	50	50
was being paid from training					
<b>#US 16 OFFICE SUPPLIES</b>	2,198	2,500	2,500	2,500	2,500
Meter service orders/receipt books					
Reg & night deposit envelopes					
Checks/copy paper/printer ribbons/misc					
Xerox copies					
<b>#US 17 Postage</b>	22,101	22,000	22,000	22,000	22,000
Printing/mailing of water & delinq bills					
<b>#US 23 TELEPHONE</b>	262	300	300	300	300
internet/credit card lines					
<b>#US 30 CONTRACTURAL SERVICES</b>	5,921	6,000	5,500	5,500	5,500
QS1 \$2,973/Mastermeter \$1200					
Sensus \$1320					
<b># US 80 Audit</b>	9,000	10,000	12,000	12,000	12,000
<b>101 Credit Card Expense</b>	1,200	1,600	2,000	2,000	2,000
(\$500x12/FIN,US, JUD)					
<b>DEBT SERVICE</b>					
<b>#357-Bells Hwy Water &amp; Sewer \$378,153 (4%)</b>	33,647	33,647	33,647	33,647	33,647
<b>#358-Sewer Line Rehabilitation(\$3,459,914)</b>	252,143	252,143	252,143	252,143	252,143
<b>#366 Water/Sewer rehab - SRF</b>	7,657	137,523	183,364	183,364	183,364
Qtrly start 12/1/10 \$45,841					
<b>TOTAL</b>	<b>334,129</b>	<b>466,513</b>	<b>514,254</b>	<b>514,254</b>	<b>514,254</b>



**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
CAPITAL JUSTIFICATION**

<b>DEPARTMENT:</b>	<i>UTILITY SUPPORT</i>	
<b>ITEM:</b>	<i>REMOTE TRANSACTION SYSTEM</i>	
<b>COST:</b>	<i>\$6,200.00</i>	
<b>PURPOSE OF PURCHASE</b>		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
<b>SCHEDULED REPLACEMENT</b>		
<b>PRESENT EQUIPMENT OBSOLETE</b>	<b>X</b>	
<b>TO EXPAND SERVICE</b>		
<b>NEW OPERATION</b>		
<b>TO INCREASE SAFETY</b>		
<b>TO SAVE LABOR COST</b>	<b>X</b>	
<b>OTHER</b>		
<b>WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?</b>		
<i>Teller transactions for the drive thru provided for water customers.</i>		
<b>HOW IS THE JOB PERFORMED NOW?</b>		
<i>System that was installed in 2004.</i>		
<b>WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?</b>		
<i>In February 2010, someone removed the canopy from over the system with a uhaul truck. It took 1 year to get the contractor to replace the canopy. During that year, the system endured much weather. Also the unit has been hit multiple times by water customers backing out of our parking lot. The system is now obsolete and is hard to get replacement parts. The company has been sold that provided the system.</i>		
<b>WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?</b>		
<i>Security Systems Equipment.</i>		



**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
PERSONNEL OPERATING BUDGET**

7/13/2011

<b>DEPARTMENT: ECONOMIC DEVELOPMENT</b>		
<b>PERSONNEL LINE ITEMS</b>		<b>LINE ITEM TOTAL</b>
<b>SALARIES</b>		
CIVILIAN	\$ 39,772	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 39,772</b>
<b>OVERTIME</b>		
CIVILIAN		
SWORN		
<b>SUBTOTAL</b>		<b>\$ -</b>
<b>OTHER PAY</b>		
CIVILIAN	\$ -	
SWORN	\$ -	
<b>SUBTOTAL</b>		<b>\$ -</b>
<b>SOCIAL SECURITY</b>		
		<b>\$ 3,043</b>
<b>WORKERS COMPENSATION</b>		
		<b>993</b>
<b>STATE RETIREMENT</b>		
CIVILIAN	\$ 3,735	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 3,735</b>
<b>HEALTH INSURANCE</b>		
# OF ELIGIBLE EMPLOYEES	1	
EIP		<b>\$ 3,835</b>
MERP		<b>\$ 850</b>
EAP		<b>\$ 23</b>
MEDBRIDGE		<b>\$ 42</b>
<b>TOTAL</b>		<b>\$ 52,292</b>

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
OPERATING REQUEST**

7/13/2011

<b>DEPARTMENT: ECONOMIC DEVELOPMENT</b>					
LINE ITEM DESCRIPTION	2009-2010 AUDITED	2010-2011 BUDGETED	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
<b>11 TRAINING</b>	4,564	3,800	3,800	3,800	3,800
MASC/SEMINARS/WORKSHOPS					
<b>12 TRAVEL</b>	5,701	2,500	2,500	2,500	2,500
Rooms/meals/mileage					
<b>13 AWARDS &amp; CLAIMS</b>	27	0	0	0	0
<b>15 MEMBERSHIP &amp; DUES</b>	200	200	200	200	200
<b>16 OFFICE SUPPLIES</b>	3,031	1,000	800	800	800
<b>17 POSTAGE</b>	0	200	200	200	200
<b>18 PUBLIC NOTICES</b>	124	200	200	200	200
<b>23 TELEPHONE</b>	1,245	1,000	1,000	1,000	1,000
<b>30 CONTRACTURAL SERVICES</b>	0	0	550	550	550
<b>34 GAS &amp; OIL</b>	325	1,200	1,000	750	750
<b>35 VEHICLE EXPENSE</b>	0	0	400	400	400
<b>41 VEHICLE INSURANCE</b>	1,127	1,240		230	230
1/2 premium 01/12 - 06/12					
<b>92 TUITION</b>	0	4,000	4,000	4,000	4,000
<b>TOTAL</b>	<b>16,344</b>	<b>15,340</b>	<b>14,650</b>	<b>14,630</b>	<b>14,630</b>





**CITY OF WALTERBORO  
 FY 2010-2011 BUDGET  
 PERSONNEL OPERATING BUDGET**

7/13/2011

<b>DEPARTMENT: SEWER</b>		
<b>PERSONNEL LINE ITEMS</b>		<b>LINE ITEM TOTAL</b>
<b>SALARIES</b>		
CIVILIAN	\$ 156,987	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 156,987</b>
<b>OVERTIME</b>		
CIVILIAN	\$ 6,000	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 6,000</b>
<b>OTHER PAY</b>		
CIVILIAN	\$ 4,800	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 4,800</b>
<b>SOCIAL SECURITY</b>		<b>\$ 12,836</b>
<b>WORKERS COMPENSATION</b>		<b>\$ 5,763</b>
<b>STATE RETIREMENT</b>		
CIVILIAN	\$ 15,755	
SWORN		
<b>SUBTOTAL</b>		<b>\$ 15,755</b>
<b>HEALTH INSURANCE</b>		
# OF ELIGIBLE EMPLOYEES	5	
EIP		\$ 26,656
MERP		\$ 4,250
EAP		\$ 113
MEDBRIDGE		\$ 210
<b>TOTAL</b>		<b>\$ 233,370</b>

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
OPERATING BUDGET**

<b>DEPARTMENT: SEWER</b>					
<b>LINE ITEM DESCRIPTION</b>	<b>2009-2010 AUDITED</b>	<b>2010-2011 BUDGETED</b>	<b>DEPARTMENT REQUESTED LINE ITEM TOTAL</b>	<b>MANAGER'S RECOMMENDATION</b>	<b>COUNCIL APPROVED</b>
<b>(11) TRAINING</b>	395	1,500	1,500	1,500	1,500
SC Environmental/WPCA Confer Training workshop					
<b>(12) TRAVEL</b>	0	1,000	1,000	1,000	1,000
Reimbursement for travel meeting workshops, & conf.					
<b>(13) AWARDS &amp; CLAIMS</b>	1,157	700	700	700	700
Small Claims					
<b>(15) MEMBERSHIP &amp; DUES</b>	195	200	200	200	200
Water Env. Fed./SC Brd of Cert Water Pollution					
<b>(16) OFFICE SUPPLIES</b>	502	650	650	650	650
<b>(17) POSTAGE</b>	482	300	450	450	450
<b>(19) ELECTRICITY</b>	151,675	141,000	145,800	145,800	145,800
<b>(23) TELEPHONE</b>	5,359	5,100	5,600	5,600	5,600
<b>(26) BUILDING MAINTENA.</b>	3,622	9,000	6,500	6,500	6,500
replace light					
<b>(27) BUILDING INSURANCE</b>	10,534	11,588		2,732	2,732
Sewer plant/lift stations 1/2 premiums 01/12 - 06/12					
<b>(29) SUPPLIES</b>	6,828	7,000	7,000	7,000	7,000
<b>(33) TIRES</b>	5,860	4,000	4,000	4,000	4,000
Trucks/Freightliner/tractors					
<b>(34) GAS &amp; OIL</b>	18,820	16,000	17,000	17,000	17,000
Unleaded (1,200)/Oil (b) Diesel (660 gal.)/Off road fuel					
<b>(35) VEHICLE EXPENSE</b>	6,845	3,250	3,250	3,250	3,250
<b>(38) TOOLS &amp; SMALL EQU.</b>	2,811	2,700	2,300	2,300	2,300
<b>(40) UNIFORMS</b>	2,016	1,800	1,800	1,800	1,800
<b>(41) VEHICLE INSURANCE</b>	5,854	6,440		1,150	1,150
Spreader/tractor/crane truck/ Pickups/dump truck/Freightliner Trailer 1/2 premium 01/12 - 06/12					
<b>(47) EQUIPMENT REPAIR</b>	39,068	45,000	45,000	40,000	40,000
<b>(60) CHEMICALS</b>	29,941	28,500	28,500	28,500	28,500
<b>(63) INFLUENT METAL SAMPLNG</b>	25,685	30,000	30,000	30,000	30,000
12 toxicis & \$675/metal samples Pickup service/testing for land app Macroivert sampling					

**CITY OF WALTERBORO  
FY 2011-2012 BUDGET  
OPERATING BUDGET**

<b>DEPARTMENT: SEWER</b>					
<b>LINE ITEM DESCRIPTION</b>	<b>2009-2010 AUDITED</b>	<b>2010-2011 BUDGETED</b>	<b>DEPARTMENT REQUESTED LINE ITEM TOTAL</b>	<b>MANAGER'S RECOMMENDATION</b>	<b>COUNCIL APPROVED</b>
<b>(70) LAB SUPPLIES</b>	4,989	4,500	6,700	6,700	6,700
replace sampler					
<b>(71) SCDHEC</b>	2,420	2,700	2,700	2,700	2,700
NPDES permit fee/lab cert fee					
<b>(72) ANNUAL LEASE PAY.</b>	3,000	3,000	3,000	3,000	3,000
spray field					
<b>(74) SLUDGE &amp; DISPOSAL</b>	1,568	4,600	20,000	20,000	20,000
TCLP sludge/Soil & metal samples					
Rye grass winter cover/lime					
<b>(87) LEGAL EXPENSE</b>	3,468	0	0	0	0
<b>(107) EQUIP REPLACE FUND</b>	5,916	5,916	3,283	3,283	3,283
<b>(305) SYSTEM COST</b>	29,777	0	8,450	8,450	8,450
vfd for Safari & valve insertion					
<b>TOTAL</b>	<b>368,787</b>	<b>336,444</b>	<b>345,383</b>	<b>344,265</b>	<b>344,265</b>



**CITY OF WALTERBORO  
 FY 2010-2011  
 CAPITAL REQUEST JUSTIFICATION**

7/13/2011

<b>DEPARTMENT:</b>	<i>Sewer</i>
<b>ITEM:</b>	<i>VFD Safari Lift Station</i>
<b>COST:</b>	<i>\$2,500.00</i>
<b>PURPOSE OF PURCHASE</b>	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
<b>SCHEDULED REPLACEMENT</b>	
<b>PRESENT EQUIPMENT OBSOLETE</b>	
<b>TO EXPAND SERVICE</b>	<input checked="" type="checkbox"/>
<b>NEW OPERATION</b>	
<b>TO INCREASE SAFETY</b>	
<b>TO SAVE LABOR COST</b>	
<b>OTHER</b>	<input checked="" type="checkbox"/>
<b>WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?</b>	
<i>The variable frequency drive is needed in order to allow continued service using our generators</i>	
<b>HOW IS THE JOB PERFORMED NOW?</b>	
<b>WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?</b>	
<b>WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?</b>	
<i>Beach Electric</i>	



**City of Walterboro  
Equipment Replacement Fund Amoritization**

Department	Description	Fiscal Year Purchased	Purchase Amount	Replacement Cost	Expected Life	Expended Life	Remaining Life	Replacement Cost	Annual Payment	2011	2012	2013	2014	2015	2016	
Water	Ford F250 69223	2008	\$ 20,358		8	4	4	\$ 25,789	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 3,224	\$ 774	
	2010 Ranger #94 7699	2010	15,271		5	2	3	\$ 17,703	\$ 3,541	\$ 3,541	\$ 3,541	\$ 3,541	\$ 3,541	\$ 531	\$ 547	
	Ext Cab pickup	2011	20,000		5	1	4	\$ 23,185	\$ 4,637	\$ 4,637	\$ 4,637	\$ 4,637	\$ 4,637	\$ 4,637	\$ 696	
	Total								\$ 11,401	\$ 11,401	\$ 11,401	\$ 11,401	\$ 11,401	\$ 8,392	\$ 2,016	
Sewer	2007 Ford Ranger 80332	2007	\$ 13,360		5	5	0	\$ 15,488	\$ 3,098	\$ 3,098	\$ 465	\$ 479	\$ 493	\$ 508	\$ 523	
	2008 Ford Ranger 77796	2008	12,156		5	4	1	14,092	\$ 2,818	\$ 2,818	\$ 2,818	\$ 423	\$ 435	\$ 449	\$ 462	
								-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total								\$ 5,916	\$ 5,916	\$ 3,283	\$ 901	\$ 928	\$ 956	\$ 985	
<b>Total Water Fund</b>										17,317	17,317	14,684	12,303	12,330	9,348	3,001

**City of Walterboro**

**Capital Improvements Program Schedule**

**FY 2012-2017**

<u>DEPARTMENT</u>	<u>FY 12</u>	<u>FY 13</u>	<u>FY 14</u>	<u>FY 15</u>	<u>FY16</u>	<u>FY17</u>	<u>Funding Source</u>
<b>PUBLIC WORKS</b>							
Trash truck w/dump body	69,000						General Fund
Intermediate size pickup w/extended cab	17,000						General Fund
Street Sweeper	105,000						General Fund
Intermediate size pickup w/extended cab		17,500					General Fund
Small tractor w/bushhog		22,500					General Fund
Crewcab pickup (heavy duty)		23,000					Equipment Replacement Fund
Heavy duty shop truck w/utility body			25,000				Equipment Replacement Fund
Dump truck				55,000			Equipment Replacement Fund
Intermediate size pickup w/extended cab				18,000			Equipment Replacement Fund
<b>PLANNING &amp; CODES</b>							
Intermediate size pickup w/ext cab	17,000						General Fund
<b>PUBLIC SAFETY</b>							
Pumper truck		280,000					General Fund
Fire pickup truck	30,000						General Fund
Used ladder truck	350,000						GO BOND
3 Patrol Vehicles		100,604					General Fund
Fire station renovation for ceiling in bay at station 3	7,500						General Fund
Dispatch mapping & gps		25,000					General Fund
3 Patrol Vehicles			100,604				General Fund
3 Patrol Vehicles				100,604			General Fund
Fire station renovation for training room				15,000			General Fund
3 Patrol Vehicles					100604		General Fund
<b>SANITATION</b>							
Residential sideload garbage truck	183,500						General Fund
Residential sideload garbage truck			190,000				General Fund
Commerical Frontload garbage truck				225,000			General Fund
Residential sideload garbage truck					195,000		Equipment Replacement Fund

## City of Walterboro

### Capital Improvements Program Schedule

FY 2012-2017

<u>DEPARTMENT</u>		<u>FY 12</u>	<u>FY 13</u>	<u>FY 14</u>	<u>FY 15</u>	<u>FY16</u>	<u>FY17</u>	<u>Funding Source</u>
<b>PARKS</b>								
Truck to expand service		21,550						General Fund
Lawnmower w/edger & catcher		12,036						General Fund
Truck to expand service			22,000					General Fund
Lawnmower to expand service			14,000					General Fund
Greenhouse & accessories			11,000					General Fund
Truck to replace F250				23,000				General Fund
New mower					14,000			General Fund
Gater (utility vehicle)					7,000			General Fund
Gater (utility vehicle)						7000		General Fund
New mower							14000	General Fund
Small tractor w/front end loader							26000	General Fund
<b>WATER</b>								
Trailblazer (suv)			19,000					Water Fund
Service truck w/utility body			24,150					Water Fund
Ext cab pickup					17,000			Water Fund
<b>SEWER</b>								
Bobcat		13,900						Water Fund
Lawnmower		8,800						Water Fund
Ext cab pickup			15,000					Water Fund
Spare pumps (foxcroft, country club, jackson, etc)			15,000					Water Fund
Backup pump repair			20,000					Water Fund
John Deere 6403 - spray field			48,000					Water Fund
Ext cab pickup			16,450					Water Fund
Ext cab pickup					17,000			Water Fund
		835,286	673,204	338,604	468,604	302,604		