

FISCAL YEAR 2015-2016 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	DECEMBER 9, 2014
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	JANUARY 12, 2015
FY <u>2014-2015</u> YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	FEBRUARY 9 – 13, 2015
FY 2015-2016 DEPARTMENTAL BUDGET REQUEST DUE	FEBRUARY 13, 2015
FY 2015-2016 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	FEBRUARY 16–20, 2015
FY 2015-2016 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	FEBRUARY 23–27, 2015
FY 2015-2016 DRAFT BUDGET REVIEWED (MANAGER AND DEPARTMENT HEADS)	MARCH 2 – 20, 2015
FY 2015-2016 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUESTS CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 23 – 27, 2015
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	APRIL 6 – 10, 2015
FY 2015-2016 DRAFT BUDGET PREPARED (MANAGER AND FINANCE DIRECTOR)	APR 13 –21, 2015
1ST DRAFT OF 2015 – 2016 BUDGET DISTRIBUTED TO COUNCIL	APRIL 24, 2015
1ST DRAFT OF BUDGET PRESENTED TO BUDGET COMMITTEE	APRIL 28, 2015
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 29 – MAY 8, 2015
BUDGET COMMITTEE MEETING (IF NECESSARY)	MAY 12, 2015
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 26, 2015
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 21, 2015
FINAL 2015-2016 BUDGET PREPARED BY STAFF	MAY 27 – JUNE 5, 2015
FINAL BUDGET DISTRIBUTED TO COUNCIL	JUNE 9, 2015
PUBLIC HEARING AND FINAL READING OF THE 2015-2016 BUDGET	JUNE 9, 2015

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
SUMMARY SHEET BY CATEGORY**

06/09/15

LINE ITEM	APPROVED FY 2014- 2015 BUDGET AS AMENDED	FY 2015-2016 DEPARTMENT REQUEST	FY2015-2016 MANAGER'S RECOMMENDATION	FY 2015-2016 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	7,034,797	6,840,011	7,217,109	7,217,109
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 133,217	\$ 132,979	\$ 133,697	\$ 133,697
OPERATING	\$ 58,550	\$ 46,500	\$ 39,000	\$ 39,000
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 191,767	\$ 179,479	\$ 172,697	\$ 172,697
CITY MANAGER				
PERSONNEL	\$ 208,587	\$ 204,955	\$ 206,288	\$ 206,288
OPERATING	\$ 11,150	\$ 10,550	\$ 10,550	\$ 10,550
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 219,737	\$ 215,505	\$ 216,838	\$ 216,838
FINANCE				
PERSONNEL	\$ 207,542	\$ 245,806	\$ 249,769	\$ 249,769
OPERATING	\$ 173,500	\$ 147,725	\$ 146,925	\$ 146,925
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 381,042	\$ 393,531	\$ 396,694	\$ 396,694
PUBLIC WORKS				
PERSONNEL	\$ 456,177	\$ 476,720	\$ 481,689	\$ 481,689
OPERATING	\$ 389,161	\$ 449,550	\$ 388,950	\$ 388,950
CAPITAL	\$ 27,000	\$ 123,000	\$ 123,000	\$ 123,000
SUBTOTAL	\$ 872,338	\$ 1,049,270	\$ 993,639	\$ 993,639
PLANNING & CODES				
PERSONNEL	\$ 230,306	\$ 230,487	\$ 231,581	\$ 231,581
OPERATING	\$ 34,330	\$ 28,500	\$ 24,050	\$ 24,050
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 264,636	\$ 258,987	\$ 255,631	\$ 255,631
POLICE				
PERSONNEL	\$ 2,034,819	\$ 2,034,609	\$ 2,075,615	\$ 2,075,615
OPERATING	\$ 297,729	\$ 370,945	\$ 335,595	\$ 335,595
CAPITAL	\$ 159,200	\$ 204,000	\$ 125,400	\$ 125,400
SUBTOTAL	\$ 2,491,748	\$ 2,609,554	\$ 2,536,610	\$ 2,536,610
JUDICIAL				
PERSONNEL	\$ 133,576	\$ 153,891	\$ 135,149	\$ 135,149
OPERATING	\$ 35,575	\$ 43,402	\$ 43,377	\$ 43,377
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 169,151	\$ 197,293	\$ 178,526	\$ 178,526

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
SUMMARY SHEET BY CATEGORY**

06/09/15

LINE ITEM	APPROVED FY 2014- 2015 BUDGET AS AMENDED	FY 2015-2016 DEPARTMENT REQUEST	FY2015-2016 MANAGER'S RECOMMENDATION	FY 2015-2016 COUNCIL APPROVED
FIRE				
PERSONNEL	\$ 707,136	\$ 895,196	\$ 887,288	\$ 887,288
OPERATING	\$ 247,743	\$ 234,493	\$ 221,950	\$ 221,950
CAPITAL	\$ -	\$ 314,000	\$ -	\$ -
SUBTOTAL	\$ 954,879	\$ 1,443,689	\$ 1,109,238	\$ 1,109,238
SANITATION				
PERSONNEL	\$ 230,508	\$ 228,679	\$ 232,717	\$ 232,717
OPERATING	\$ 194,128	\$ 201,416	\$ 201,416	\$ 201,416
CAPITAL	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 424,636	\$ 430,095	\$ 434,133	\$ 434,133
PARKS				
PERSONNEL	\$ 310,801	\$ 296,605	\$ 300,078	\$ 300,078
OPERATING	\$ 94,675	\$ 119,475	\$ 112,420	\$ 112,420
CAPITAL	\$ -	\$ 56,000	\$ 31,000	\$ 31,000
SUBTOTAL	\$ 405,476	\$ 472,080	\$ 443,498	\$ 443,498
NON DEPARTMENTAL	\$ 211,657	\$ 211,657	\$ 211,657	\$ 211,657
RESERVE ACCOUNTS	\$ 310,544	\$ 301,250	\$ 301,250	\$ 301,250
TOURISM				
PERSONNEL	\$ 103,286	\$ 94,021	\$ 94,412	\$ 94,412
OPERATING	\$ 33,900	\$ 37,025	\$ 34,025	\$ 34,025
SUBTOTAL	\$ 137,186	\$ 131,046	\$ 128,437	\$ 128,437
TOTAL ALL EXPENDITURES	\$ 7,034,797	\$ 7,893,436	\$ 7,378,848	\$ 7,378,848
TRANSFER FROM GENERAL FUND - FUND BALANCE			\$ 161,739	\$ 161,739
BALANCE	\$ -	\$ (1,053,425)	\$ -	\$ -

GRADE	JOB TITLE	SALARY RANGE		
		MINIMUM	MAXIMUM	
5	A	LABORER	\$ 18,886	\$ 30,763
6	A	EQUIPMENT OPERATOR	\$ 20,187	\$ 32,883
6	B	TRUCK DRIVER	\$ 20,187	\$ 32,883
6	C	RECEPTIONIST	\$ 20,187	\$ 32,883
6	D	UNCERTIFIED WATER/SEWER TECHNICIAN	\$ 20,187	\$ 32,883
6	E	SKILLED LABORER	\$ 20,187	\$ 32,883
6	F	PARK ATTENDANT	\$ 20,187	\$ 32,883
7	A	CLERK/CASHIER	\$ 21,490	\$ 35,005
8	A	POLICE - COMMUNICATIONS TECHNICIANS	\$ 22,794	\$ 37,128
8	B	POLICE-CRIMINAL INFORMATION COORDINATOR	\$ 22,794	\$ 37,128
8	C	VICTIM/WITNESS ADVOCATE	\$ 22,794	\$ 37,128
8	D	SANITATION DRIVER	\$ 22,794	\$ 37,128
8	E	DEPARTMENT SECRETARY	\$ 22,794	\$ 37,128
8	F	LAB TECH OPERATOR	\$ 22,794	\$ 37,128
8	G	CERTIFIED WATER/SEWER TECHNICIAN	\$ 22,794	\$ 37,128
9	A	SENIOR ACCOUNTS/ PAYABLE CLERK	\$ 24,092	\$ 39,243
9	B	SENIOR EQUIPMENT OPERATOR	\$ 24,092	\$ 39,243
10	A	COMMERCIAL SANITATION DRIVER	\$ 25,399	\$ 41,372
10	B	MECHANIC	\$ 25,399	\$ 41,372
10	C	FIREFIGHTER	\$ 25,399	\$ 41,372
11	A	CHIEF MECHANIC	\$ 26,698	\$ 43,489
11	B	DRIVER OPERATOR	\$ 26,698	\$ 43,489
12	A	CODE ENFORCEMENT OFFICER	\$ 28,004	\$ 45,615
13	A	HUMAN RESOURCES SPECIALIST	\$ 29,306	\$ 47,736
13	B	PUBLIC WORKS/STREET/PARKS SUPERVISOR	\$ 29,306	\$ 47,736
13	C	EXECUTIVE SECRETARY/CITY CLERK	\$ 29,306	\$ 47,736
13	E	MUNICIPAL COURT CLERK	\$ 29,306	\$ 47,736
13	F	POLICE PATROL OFFICER	\$ 29,306	\$ 47,736
13	G	FIRE CAPTAIN	\$ 29,306	\$ 47,736
13	H	FIRE ENGINEER - INSPECTOR	\$ 29,306	\$ 47,736
15	A	WATER/SEWER UTILITY FOREMAN	\$ 31,908	\$ 51,975
15	C	POLICE/PUBLIC SAFETY OFFICER	\$ 31,908	\$ 51,975
15	D	POLICE CORPORAL	\$ 31,908	\$ 51,975
15	E	FINANCE OFFICE MANAGER	\$ 31,908	\$ 51,975
16	A	POLICE SERGEANT	\$ 33,212	\$ 54,099
17	A	POLICE/PUBLIC SAFETY CORPORAL	\$ 34,512	\$ 56,216
17	B	DRIVER OPERATOR/PUBLIC SAFETY OFFICER	\$ 34,512	\$ 56,216
17	C	FIRE INSPECTOR/TRAINING OFFICER	\$ 34,512	\$ 56,216
18	A	POLICE/PUBLIC SAFETY SERGEANT	\$ 35,892	\$ 58,464
18	B	POLICE/FIRE CAPTAIN	\$ 35,892	\$ 58,464
19	A	POLICE/PUBLIC SAFETY LUITENANT	\$ 37,328	\$ 60,803
20	A	POLICE/PUBLIC SAFETY CAPTAIN	\$ 38,421	\$ 62,583
20	B	CITY BUILDING OFFICIAL	\$ 38,421	\$ 62,583
20	C	STREET SUPERINTENDENT	\$ 38,421	\$ 62,583
20	D	POLICE MAJOR	\$ 38,421	\$ 62,583
21	A	WASTEWATER TREATMENT PLANT SUPERINTENDENT	\$ 39,959	\$ 65,089
22	A	PUBLIC SAFETY MAJOR	\$ 41,024	\$ 66,824
24	A	DEPUTY POLICE CHIEF	\$ 44,373	\$ 72,279
27	A	PARKS DIRECTOR	\$ 47,560	\$ 77,470
27	B	DIRECTOR OF PLANNING & CODES	\$ 47,560	\$ 77,470
28	B	TOURISM DIRECTOR	\$ 48,841	\$ 79,556
30	A	UTILITIES DIRECTOR	\$ 51,443	\$ 83,795
31	A	FIRE CHIEF	\$ 52,985	\$ 86,307
31	B	PUBLIC SAFETY DIRECTOR	\$ 52,985	\$ 86,307
34	A	DIRECTOR OF FINANCE AND ADMINISTRATION	\$ 56,652	\$ 92,279
34	B	PUBLIC WORKS DIRECTOR	\$ 56,652	\$ 92,279

GRADE	SALARY STEPS 2015-2016									
	BEGIN	STEP 1	STEP 1.5	STEP 2	STEP 2.5	STEP 3	STEP 3.5	STEP 4	STEP 4.5	STEP 5
5	\$ 18,886	\$ 19,830	\$ 20,326	\$ 20,822	\$ 21,342	\$ 21,863	\$ 22,410	\$ 22,956	\$ 23,530	\$ 24,104
6	20,187	21,197	21,727	22,256	22,813	23,369	23,953	24,538	25,151	25,765
7	21,490	22,564	23,128	23,692	24,285	24,877	25,499	26,121	26,774	27,427
8	22,794	23,933	24,532	25,130	25,758	26,386	27,046	27,706	28,398	29,091
9	24,092	25,297	25,929	26,561	27,225	27,889	28,587	29,284	30,016	30,748
10	25,399	26,668	27,335	28,002	28,702	29,402	30,137	30,872	31,644	32,416
11	26,698	28,033	28,734	29,435	30,171	30,907	31,679	32,452	33,263	34,075
12	28,004	29,404	30,139	30,874	31,646	32,418	33,228	34,038	34,889	35,740
13	29,306	30,771	31,541	32,310	33,118	33,925	34,774	35,622	36,512	37,403
14	30,476	32,000	32,800	33,600	34,440	35,280	36,162	37,044	37,970	38,896
15	31,908	33,504	34,341	35,179	36,058	36,938	37,861	38,785	39,754	40,724
16	33,212	34,873	35,745	36,616	37,532	38,447	39,408	40,370	41,379	42,388
17	34,512	36,238	37,143	38,049	39,001	39,952	40,951	41,949	42,998	44,047
18	35,892	37,687	38,629	39,571	40,560	41,550	42,588	43,627	44,718	45,808
19	37,328	39,194	40,174	41,154	42,183	43,212	44,292	45,372	46,507	47,641
20	38,421	40,342	41,350	42,359	43,418	44,477	45,589	46,701	47,868	49,036
21	39,959	41,957	43,006	44,055	45,156	46,257	47,414	48,570	49,785	50,999
22	41,024	43,076	44,152	45,229	46,360	47,491	48,678	49,865	51,112	52,359
23	42,666	44,799	45,919	47,039	48,215	49,391	50,626	51,861	53,157	54,454
24	44,373	46,592	47,757	48,921	50,145	51,368	52,652	53,936	55,284	56,633
25	46,147	48,454	49,666	50,877	52,149	53,421	54,757	56,092	57,494	58,897
26	46,174	48,483	49,695	50,907	52,180	53,453	54,789	56,125	57,528	58,932
27	47,560	49,938	51,186	52,435	53,746	55,057	56,433	57,809	59,255	60,700
28	48,841	51,283	52,565	53,847	55,193	56,539	57,953	59,366	60,850	62,334
29	50,304	52,819	54,140	55,460	56,847	58,233	59,689	61,145	62,673	64,202
30	51,443	54,015	55,365	56,716	58,134	59,552	61,040	62,529	64,092	65,656
31	52,985	55,634	57,025	58,416	59,877	61,337	62,870	64,404	66,014	67,624
32	54,575	57,304	58,737	60,169	61,673	63,178	64,757	66,336	67,995	69,653
33	55,352	58,119	59,572	61,025	62,551	64,077	65,678	67,280	68,962	70,644
34	56,652	59,484	60,971	62,458	64,020	65,581	67,221	68,860	70,582	72,303

NOTE:* The above chart for 2015-2016 has been calculated with a 2% COLA.

		SALARY STEPS 2014-2015									
GRADE		STEP 5.5	STEP 6	STEP 6.5	STEP 7	STEP 7.5	STEP 8	STEP 8.5	STEP 9	STEP 9.5	STEP 10
5	\$	24,707	\$ 25,309	\$ 25,942	\$ 26,575	\$ 27,239	\$ 27,903	\$ 28,601	\$ 29,299	\$ 30,031	\$ 30,763
6		26,409	27,053	27,729	28,405	29,116	29,826	30,571	31,317	32,100	32,883
7		28,113	28,798	29,518	30,238	30,994	31,750	32,544	33,338	34,171	35,005
8		29,818	30,546	31,309	32,073	32,875	33,677	34,518	35,360	36,244	37,128
9		31,517	32,286	33,093	33,900	34,747	35,595	36,485	37,375	38,309	39,243
10		33,226	34,037	34,887	35,738	36,632	37,525	38,463	39,402	40,387	41,372
11		34,926	35,778	36,673	37,567	38,506	39,446	40,432	41,418	42,453	43,489
12		36,634	37,527	38,466	39,404	40,389	41,374	42,408	43,443	44,529	45,615
13		38,338	39,273	40,255	41,237	42,267	43,298	44,381	45,463	46,600	47,736
14		39,869	40,841	41,862	42,883	43,955	45,027	46,153	47,279	48,461	49,643
15		41,742	42,760	43,829	44,898	46,021	47,143	48,322	49,500	50,738	51,975
16		43,448	44,507	45,620	46,733	47,901	49,069	50,296	51,523	52,811	54,099
17		45,148	46,249	47,405	48,562	49,776	50,990	52,265	53,539	54,878	56,216
18		46,954	48,099	49,301	50,504	51,766	53,029	54,355	55,680	57,072	58,464
19		48,832	50,023	51,274	52,524	53,837	55,151	56,529	57,908	59,356	60,803
20		50,262	51,487	52,775	54,062	55,413	56,765	58,184	59,603	61,093	62,583
21		52,274	53,549	54,888	56,226	57,632	59,038	60,513	61,989	63,539	65,089
22		53,668	54,977	56,351	57,725	59,169	60,612	62,127	63,642	65,233	66,824
23		55,815	57,177	58,606	60,035	61,536	63,037	64,613	66,189	67,844	69,499
24		58,049	59,464	60,951	62,438	63,999	65,559	67,198	68,837	70,558	72,279
25		60,369	61,842	63,388	64,934	66,557	68,180	69,885	71,589	73,379	75,169
26		60,405	61,878	63,425	64,972	66,596	68,221	69,926	71,632	73,422	75,213
27		62,217	63,735	65,328	66,922	68,595	70,268	72,024	73,781	75,626	77,470
28		63,893	65,451	67,087	68,724	70,442	72,160	73,964	75,768	77,662	79,556
29		65,807	67,412	69,097	70,783	72,552	74,322	76,180	78,038	79,989	81,940
30		67,297	68,938	70,662	72,385	74,195	76,005	77,905	79,805	81,800	83,795
31		69,315	71,005	72,780	74,555	76,419	78,283	80,240	82,197	84,252	86,307
32		71,395	73,136	74,964	76,793	78,713	80,632	82,648	84,664	86,781	88,897
33		72,411	74,177	76,031	77,885	79,833	81,780	83,824	85,869	88,015	90,162
34		74,111	75,918	77,816	79,714	81,707	83,700	85,793	87,885	90,082	92,279

NOTE:* The above chart for 2015-2016 has been calculated with a 2% COLA.

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
2013-2016 REVENUE**

GENERAL FUND	2013-2014	2013-2014 YTD (PR7)	2014-2015 BUDGETED	2014-2015 YTD (PR7)	PROJECTED 2014-2015 YEAR END	2014-2015 PROJECTED VS BUDGETED	2015-2016 RECOMMENDED REVENUE
PROPERTY TAX (CAPITAL IMPROVEMENT 4 MILLS) (UNFUNDED MANDATE/RADIO 2.86 MILLS)	1,639,197	750,670	1,500,000	866,803	1,650,000	150,000	1,650,000
FINES + FEES	128,671	59,328	151,000	76,361	175,000	24,000	200,000
STATE SHARED REVENUE	117,132	66,439	116,000	65,070	116,000	0	116,000
BUSINESS LICENSE	1,446,912	62,092	1,410,000	88,356	1,430,000	20,000	1,450,000
FRANCHISE REVENUE	719,498	9,545	690,000	8,669	765,000	75,000	745,000
PERMITS	50,924	25,335	40,000	30,101	45,000	5,000	45,000
MISCELLANEOUS	162,031	90,838	85,000	39,245	72,000	(13,000)	65,000
SOLID WASTE COLLECTION FEE	436,660	292,478	440,000	283,381	423,000	(17,000)	420,000
LOST REVENUE- LOCATION/POPULATION PROPERTY TAX FUND CREDIT	445,182 826,343	199,347 418,481	403,355 796,645	211,180 375,488	430,000 785,000	26,645 (11,645)	430,000 785,000
VICTIM ASSISTANCE FUND	19,800	-	25,000	-	25,000	0	25,000
TRANSFER FROM UTILITY FUND	1,297,410	300,000	1,133,797	300,000	1,133,797	0	1,106,109
REIMBURSEMENT GRANTS	1,625	0	64,000	0	9,500	(54,500)	0
LOCAL HOSPITALITY TRANSFER	90,000	45,000	90,000	45,000	90,000	0	90,000
LOCAL ATAX TRANSFER	90,000	45,000	90,000	45,000	90,000	0	90,000
GENERAL FUND TOTALS	7,471,385	2,364,553	7,034,797	2,434,654	7,239,297	204,500	7,217,109

**CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: CITY COUNCIL		
PERSONNEL LINE ITEMS		
SALARIES		
CIVILIAN	\$	68,957
SWORN		
SUBTOTAL		\$ 68,957
OVERTIME		
CIVILIAN	\$	-
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CIVILIAN	\$	-
SWORN	\$	-
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 5,275
WORKERS COMPENSATION		\$ 1,546
STATE RETIREMENT		
CIVILIAN	\$	7,627
SWORN		
SUBTOTAL		\$ 7,627
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES		8
EIP/AARP (primary health insurance)		45,286
Medical Bridge Hospitalization (Colonial)		576
Employee Assistance Program (First Sun)		180
Medical Employee Reimbursement Program (MERP)		4,250
		\$ 50,292
TOTAL		\$ 133,697

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING BUDGET**

7/2/2015

DEPARTMENT: CITY COUNCIL					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
10-011 Training	5,000	2,865	7,500	7,500	7,500
Retreat, MASC, MISC NLC (1) & (2)					
10-012 Travel	10,000	5,460	10,000	7,500	7,500
Retreat, MASC, MISC NLC (1) & (2)					
10-013 Awards & Claims	0	0	0	0	0
10-014 Medical Expense	0	0	200	200	200
Wellness prevention					
10-015 Membership & Dues	3,800	3,783	3,800	3,800	3,800
MASC, NLC					
10-021 Christmas Reception	8,000	12,429	10,000	10,000	10,000
Boards and Commissions receipt Employee lunch, town decorations					
10-030 Contractual Services	21,750	225	10,000	5,000	5,000
Legal services - City Attorney					
10-055 Mayor & Council Exp.	10,000	2,046	5,000	5,000	5,000
Postage, printing, flowers, gifts, plaquest, advertising, misc					
10-087 Legal Expense	0	13,632	0	0	0
Totals	58,550	40,440	46,500	39,000	39,000

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: CITY MANAGER		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 144,381	
SWORN		
SUBTOTAL		\$ 144,381
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CAR ALLOWANCE	\$ 7,800	
SWORN	\$ -	
SUBTOTAL		\$ 7,800
SOCIAL SECURITY		\$ 11,642
WORKERS COMPENSATION		\$ 692
STATE RETIREMENT		
CIVILIAN	\$ 16,831	
SWORN		
SUBTOTAL		\$ 16,831
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	2	
EIP (primary health insurance)	\$ 17,940	
Medical Bridge Hospitalization (Colonial)	\$ 230	
Employee Assistance Program (First Sun)	\$ 72	
Medical Employee Reimbursement Program (MERP)	\$ 1,700	
Deferred Compensation Program	\$ 5,000	
		\$ 24,942
TOTAL		\$ 206,288

CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 OPERATING BUDGET

7/2/2015

DEPARTMENT: CITY MANAGER					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 TRAINING	500	915	1,000	1,000	1,000
Misc meetings, books, mags, software, clerical training					
12 TRAVEL	1,250	543	1,000	1,000	1,000
MFOCTA, NLC (1) & (2), ICMA					
13 AWARDS & CLAIMS	0	57	0	0	0
14 MEDICAL EXPENSE	0	0	50	50	50
Wellness prevention					
15 MEMBERSHIP DUES	1,100	1,592	2,000	2,000	2,000
SCCCMA, ICMA, ROTARY, IMC NLC, MFOCTA					
16 OFFICE SUPPLIES	3,000	1,134	2,000	2,000	2,000
Computer upgrades, copier expense & paper, misc letterhead/envelopes					
17 POSTAGE	400	262	400	400	400
23 TELEPHONE	3,000	1,211	2,700	2,700	2,700
29 SUPPLIES	400	0	400	400	400
30 CONTRACTUAL SERVICE	1,500	0	1,000	1,000	1,000
IT support					
TOTAL	11,150	5,714	10,550	10,550	10,550

**CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: FINANCE		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 176,242	
SWORN		
SUBTOTAL		\$ 176,242
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 13,483
WORKERS COMPENSATION		\$ 1,033
STATE RETIREMENT		
CIVILIAN	\$ 19,492	
SWORN		
SUBTOTAL		\$ 19,492
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	5	
EIP (primary health insurance)	\$ 34,513	
Medical Bridge Hospitalization (Colonial)	\$ 576	
Employee Assistance Program (First Sun)	\$ 180	
Medical Employee Reimbursement Program (MERP)	\$ 4,250	
		\$ 39,519
TOTAL		\$ 249,769

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING BUDGET**

7/2/2015

DEPARTMENT: FINANCE						
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED	
111 Training MASC mtgs, seminars, workshops EIP, SCRS, SHRM, GFOA, BLOA	1,000	0	1,000	1,000	1,000	
112 Travel Meals/mileage for mtgs and training	1,500	506	3,300	2,500	2,500	
113 Awards & Claims Flowers, Plants	100	98	100	100	100	
114 Medical Expense drug tests	0	332	625	625	625	
115 Membership & Dues SCGFOA/GFOA/BLOA/MASC SHRM	1,000	494	1,000	1,000	1,000	
116 Office Supplies Toner/Envelope/W2 & 1099 Subscriptions/paper/ribbon/misc & (5)Chairs	5,000	1,748	6,200	6,200	6,200	
117 Postage Stamped Envelopes/Stamps	4,000	2,081	4,000	4,000	4,000	
118 Public Notices Bus Lic/Job Announ/Misc	200	0	100	100	100	
120 Tort Ins & Bond Coverage	86,000	85,413	85,900	85,900	85,900	
123 Telephone Mobile/internet/long distance credit card line	5,000	3,344	7,200	7,200	7,200	
126 Building Maintenance paint Annex bldg	1,000	350	9,000	9,000	9,000	
129 Supplies	400	136	400	400	400	
130 Contractual Services QS1 hard/soft; Lanier/GTP	6,000	3,922	10,600	10,600	10,600	
179 Employee Leasing	30,000	6,252	0	0	0	
180 Audit Annual Audit 14-15	21,000	15,101	16,700	16,700	16,700	

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING BUDGET**

7/2/2015

LINE ITEM DESCRIPTION	2014-2015		DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
	BUDGETED	YTD ACTUAL			
187 Legal Expense	0	0	0	0	0
192 Tuition Reimbursement USC Beaufort - adv 22mo program	9,700	6,177	0	0	0
101 Credit Card Expense credit card swipe fees	1,600	1,600	1,600	1,600	1,600
TOTAL	173,500	127,554	147,725	146,925	146,925

CITY OF WALTERBORO
 FY 2015-2016
 PERSONNEL OPERATING BUDGET

7/2/2015

DEPARTMENT: PUBLIC WORKS		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 301,555	
SWORN		
SUBTOTAL		\$ 301,555
OVERTIME		
CIVILIAN	\$ 25,000	
SWORN		
SUBTOTAL		\$ 25,000
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
		\$ 24,981
SOCIAL SECURITY		
		\$ 18,395
WORKERS COMPENSATION		
		\$ 32,097
STATE RETIREMENT		
CIVILIAN	\$ 32,097	
SWORN		
SUBTOTAL		\$ 32,097
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	11	
EIP (primary health insurance)	\$ 68,648	
Medical Bridge Hospitalization (Colonial)	\$ 1,267	
Employee Assistance Program (First Sun)	\$ 396	
Medical Employee Reimbursement Program (MERP)	\$ 9,350	
		\$ 79,661
TOTAL		\$ 481,689

CITY OF WALTERBORO
 FY 2015-2016
 OPERATING BUDGET

7/2/2015

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(11) TRAINING	900	0	500	500	500
CEU'S-wastewater safety seminars Engineering Seminars					
(12) TRAVEL	200	29	200	200	200
travel for training, etc.					
(13) AWARDS & CLAIMS	500	15	500	500	500
to pay small damage claims filed against the City					
(14) MEDICAL EXPENSE	500	252	775	775	775
Non wc bandages & medication first aid, drug testing, and flu shots					
(15) MEMBERSHIP & DUES	300	292	300	300	300
dues & membership in APWA, wastewater renewal					
(16) OFFICE SUPPLIES	200	59	200	200	200
Computer supplies, paper Notebook, pads, time book Pens, pencils etc					
(17) POSTAGE	25	0	25	25	25
shipping & mailing					
(18) PUBLIC NOTICE	200	45	200	200	200
notices of public hearings, garbage, etc					
(22) ALARM SYSTEM	1,500	450	1,500	1,500	1,500
burglar alarm-City shop					
(23) TELEPHONE	2,918	2,354	5,000	5,000	5,000
cellular phones telephone-City shop agreement tele. Mainte.					
(25) JANITORIAL SUPPLIES	2,000	1,239	2,500	2,000	2,000

CITY OF WALTERBORO
 FY 2015-2016
 OPERATING BUDGET

7/2/2015

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
handsoap, tissue, towels cleaners disinfect, mops and brooms etc.					
(26) BLDG. MAINTENANCE floor clean, strip wax, pest cont, htg & air, carpet clean/twice yr elevator maintenance, shop drs includes Welcome Center min repairs for Shop & City	20,000	13,999	25,000	25,000	25,000
(27) BLDG. INSURANCE	14,300	14,429	14,500	14,500	14,500
(29) SUPPLIES Downtown Lights, welding supp mechanic shop supplies, gloves goggles, hoses, belts, rainsuits sewer related items misc. photo film, batteries, lumber for barricades downtown trash containers safety shoes	13,000	6,852	13,500	13,500	13,500
(30) CONTRACTUAL SERV engineer cost for possible upcoming projects	5,000	0		0	0
(31) GROUNDS MAINTEN. Brd of Disability-Main St	22,000	9,645	22,000	22,000	22,000
(33) TIRES replace & repair tires	7,000	4,072	7,500	7,500	7,500
(34) GAS & OIL	70,000	34,708	70,000	70,000	70,000
(35) VEHICLE EXPENSE outside shops, parts batteries, lights, filters	10,000	9,746	12,000	12,000	12,000
(38) TOOLS & SMALL EQ. small equipment (Items that are less than \$5000), tools	3,000	329	3,000	3,000	3,000

**CITY OF WALTERBORO
FY 2015-2016
OPERATING BUDGET**

7/2/2015

DEPARTMENT: PUBLIC WORKS					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(39) EQUIPMENT REPAIR large equip.-sweeper, sewer cleaner, grapple truck small equip, lawnmowers, chainsaws, etc.	20,000	11,953	20,000	20,000	20,000
(40) UNIFORMS provided to employees	4,368	1,818	4,500	4,500	4,500
(41) VEHICLE INSURANCE added new loader w/tink claw	13,000	13,577	10,600	11,500	11,500
(64) STREET & SIDEWALK maint.-crushed limestone, concrete, tree trim & removal sidewalk replacement & rep. repair/repave City Hall area	10,000	914	70,000	9,000	9,000
(66) EQUIP. RENTAL for emergency equip. rental	250	0	250	250	250
(67) WATER BILLS for City bldg. & cemeteries	4,000	1,711	4,000	4,000	4,000
(75) TRAFFIC & STREET SI. for traffic & st. signs repair & replacement	2,000	136	2,000	2,000	2,000
(81) ELECT. CITY HALL	20,000	7,863	20,000	20,000	20,000
(82) ELECT. WORK CENT.	11,000	2,098	8,000	8,000	8,000
(84) ELECT. STREET LIGHT	110,000	53,986	110,000	110,000	110,000
(85) ELECT. OTHER	21,000	6,776	21,000	21,000	21,000
(87) LEGAL EXPENSE	0	523	0	0	0
TOTAL	389,161	199,870	449,550	388,950	388,950

CITY OF WALTERBORO
FY 2015-2016
CAPITAL REQUEST JUSTIFICATION

7/2/2015

DEPARTMENT:	<i>Public Works</i>
ITEM:	<i>Front Loader w/ Tink Bucket</i>
COST:	<i>\$123,000.00</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>
PRESENT EQUIPMENT OBSOLETE	<input type="checkbox"/>
TO EXPAND SERVICE	<input type="checkbox"/>
NEW OPERATION	<input type="checkbox"/>
TO INCREASE SAFETY	<input type="checkbox"/>
TO SAVE LABOR COST	<input type="checkbox"/>
OTHER	<input type="checkbox"/>
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>To collect yard trash and load on trucks for disposal.</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>By a 2009 machine that was backed up by a 10 year old machine that is now irreparable.</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>This machine is for yard trash pick up and a back up is a necessity.</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)	
<i>Blanchard Machinery Company</i>	

**CITY OF WALTERBORO
2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: PLANNING & CODES		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 167,636	
SWORN		
SUBTOTAL		\$ 167,636
OVERTIME		
CIVILIAN	\$ 3,500	
SWORN		
SUBTOTAL		\$ 3,500
OTHER PAY		
CIVILIAN	\$ -	
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 13,092
WORKERS COMPENSATION		\$ 1,208
STATE RETIREMENT		
CIVILIAN	\$ 18,928	
SWORN		
SUBTOTAL		\$ 18,928
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	4	
EIP (primary health insurance)	\$ 23,212	
Medical Bridge Hospitalization (Colonial)	\$ 461	
Employee Assistance Program (First Sun)	\$ 144	
Medical Employee Reimbursement Program (MERP)	\$ 3,400	
		\$ 27,217
TOTAL		\$ 231,581

**CITY OF WALTERBORO
2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: PLANNING & CODES						
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED	MANAGER'S RECOMMENDATION	COUNCIL APPROVED	
			LINE ITEM TOTAL			
11 TRAINING	1,500	248	1,500	1,500	1,500	
Coastal Code SBCCI FEMA Training, SBCCI Annual National Electrical Code						
12 TRAVEL	2,000	439	2,000	1,500	1,500	
Meetings Miscellaneous (food, materials) SBCCI Meeting Lodging 3 @ \$100 plus tax Miscellaneous (food, materials)						
13 MEDICAL EXPENSE	0	0	100	100	100	
Wellness prevention						
15 MEMBERSHIP DUES	400	300	400	400	400	
SBCCI/FEMA, Coastal SC International Code						
16 OFFICE SUPPLIES	10,000	3,541	6,500	6,500	6,500	
Paper, pens, pads, forms, misc Code books and copier useage software						
17 POSTAGE	1,500	220	1,500	1,500	1,500	
Stamps and certified						
18 PUBLIC NOTICES	500	45	500	500	500	
23 TELEPHONE	2,200	1,415	2,700	2,700	2,700	
Mobiles, web, fax & maint cost						
29 SUPPLIES	250	0	250	250	250	
Batteries/city maps/misc Dot-Matrix Printer - Permits Film and Disk for Camera						
30 CONTRACTUAL SER	1,300	1,300	1,300	1,300	1,300	
software agreement						
33 TIRES	500	0	500	500	500	
34 GAS & OIL	4,000	1,625	4,000	4,000	4,000	

**CITY OF WALTERBORO
2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: PLANNING & CODES					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
35 VEHICLE EXPENSE	750	34	750	500	500
39 EQUIPMENT REPAIRS	500	0	500	500	500
40 UNIFORMS	200	103	200	200	200
41 VEHICLE INSURANCE	1,330	1,393	1,400	1,400	1,400
89 LEGAL EXPENSE	0	5,758	0	0	0
92 TUITION REIMBURSEMENT	3,000	0	0	0	0
107 EQUIP REPLACE FUND	0	0	0	0	0
1011 BRD OF ZONING APPLS	500	0	500	0	0
1015 JOINT PLANNING COMM	2,500	0	2,500	500	500
1016 CLEAN CITY COMM	200	48	200	200	200
1020 HISTORIC PRESERV CO	1,200	0	1,200	0	0
TOTAL	34,330	16,469	28,500	24,050	24,050

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: POLICE DEPARTMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 225,076	
SWORN	\$ 1,102,138	
SUBTOTAL		\$ 1,327,214
OVERTIME		
CIVILIAN	\$ 18,700	
SWORN	\$ 60,000	
SUBTOTAL		\$ 78,700
OTHER PAY		
CIVILIAN	\$ 7,000	
SWORN	\$ 45,000	
SUBTOTAL		\$ 52,000
SOCIAL SECURITY		
		\$ 111,530
WORKERS COMPENSATION		
		\$ 38,753
STATE RETIREMENT		
CIVILIAN	\$ 27,736	
SWORN	\$ 170,689	
SUBTOTAL		\$ 198,425
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	36	
EIP (primary health insurance)	\$ 232,950	
Medical Bridge Hospitalization (Colonial)	\$ 4,146	
Employee Assistance Program (First Sun)	\$ 1,296	
Medical Employee Reimbursement Program (MERP)	\$ 30,600	
		\$ 268,992
TOTAL		\$ 2,075,615

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: POLICE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 TYD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11-TRAINING	5,000	3,846	5,000	5,000	5,000
SCCJA, SCFA, SCLEO Training,					
Public Agency Training Council,					
Sirchie, Reid Interview/Interrogation.					
Misc Public Safety Training					
12-TRAVEL	7,500	3,395	7,500	7,500	7,500
SCPCA, Hostage Negotiation					
SCCJA meals, Prisoner					
transport, IACP, IAFC Conferences					
Misc Public Safety Travel					
13-AWARDS & CLAIMS	175	466	500	500	500
Officer / Civilian of Year and Quarter					
Flowers, Host training/misc					
14-MEDICAL EXPENSE	0	454	1,400	1,400	1,400
Wellness prevention and drug tests					
15-MEMBERSHIP & DUES	575	0	575	575	575
City directory/SCLEO subscript					
IACP, IAFC, SCPCA, SCFCA mbrs					
IAPE, Hostage Neg., Drug Intradi.					
Training Council, Investigators Assoc					
16 - OFFICE SUPPLIES	2,500	2,347	2,500	2,000	2,000
clips, fasteners, binders, staples,					
toner, paper, pens, pencils, pads					
laminates, id cards					
17-POSTAGE/SHIPPING	238	252	500	500	500
18-PUBLIC NOTICES	1,000	270	1,000	1,000	1,000
Legal notices/Newspaper/Internet Ads					

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: POLICE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 TYD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
23-TELEPHONE SERVICES	13,739	13,019	30,000	23,000	23,000
Verizon/PTC all stations/Great Swp					
VC3/Spirit/PRTC city hall/Static IP					
26 - BUILDING MAINTENANCE	0	6,669	1,000	1,000	1,000
27-BLDG/MOB EQUIP INSURANCE	0	3,889	3,900	3,900	3,900
29-SUPPLIES	10,000	14,061	10,000	10,000	10,000
Ammunition, batteries, cleaning					
supplies, gemicide, replacement					
cameras, usb flash drives, SD cards					
vhs video, gloves, carpet cleaner,					
vacuum, PPE kits, traffic cones,					
tasers and cartridges, fire foam,					
computers and laptops, monitors,					
cat 5 cable, medical & misc supplies					
30-CONTRACTUAL	28,000	26,750	35,920	35,920	35,920
Palmetto 800, Generator Maint,					
Carter Elect, Police Central, RICOH,					
SLED/NCIC system, Marlin Camera,					
Advanced Public Safety, COMCAST,					
Firehouse Software, Verizon,					
Quantum (DCS) Technology, Replay					
Safe Air Sys, Diversified Inspect.					
GPS system on cars					
33-TIRES	4,000	3,512	5,000	5,000	5,000
34-GAS AND OIL	80,200	45,861	80,200	80,200	80,200
35-VEHICLE EXPENSES	24,000	23,359	30,000	30,000	30,000

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: POLICE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 TYD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
39-EQUIPMENT REPAIRS	0	75	15,000	10,000	10,000
IT person repair computers, servers and car cameras/computers knowledge of police central, mobile					
40-POLICE UNIFORMS	5,000	8,315	7,500	7,500	7,500
Officer, Dispatcher, Bicycle Patrol replace and/or repair includes boots, jackets, badges shirts, pants, Khaki for SCCJA, Blue Cargo for SCFA Clothing allowances for VA & Evid					
41-VEHICLE INSURANCE	29,100	32,550	32,550	35,000	35,000
42-RADIO SERVICES	500	125	500	500	500
Misc repairs not covered by contract radio batteries, antenna replacement, chargers, hand mikes, etc					
45-CANINE SUPPLIES	1,200	470	1,400	1,400	1,400
Cert/food/DHEC lic/vet/supplies					
53-PRISONER CARE	1,500	0	1,500	1,000	1,000
Juvenile care					
56-CRIME PREVENTION	2,500	1,222	3,500	2,500	2,500
Crime Aware prog/Home & Prop Protect prog/Neigh Watch prog					
87-LEGAL EXPENSE	1,300	150	1,000	1,000	1,000
89-INVESTIGATIVE EXPENSE	3,000	850	3,000	3,000	3,000

CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 OPERATING REQUEST

7/2/2015

DEPARTMENT: POLICE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 TYD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
Evid bags, jars, pouches, tags, tape,					
fingerprint lift tape and pads/misc					
all investigative supplies					
90-DEBT SERVICE	56,202	0	75,000	56,200	56,200
800 Radio					
91-TESTING AND EVALUATIONS	2,000	526	2,000	2,000	2,000
Physical & Psychological exams,					
Drug screen, promotion & candidate					
92-TUITION REIMBURSEMENT	13,500	5,620	8,000	3,000	3,000
College tuition and 1/2 books					
93-PRINTING & FORMS	1,500	127	1,500	1,500	1,500
Booking reports,evid forms,parking					
statements, citations, stationary					
94-CONTINGENCY	500	0	500	500	500
Drug /informant exp & pay lodging,					
food & transp / all misc expenses					
531 - BULLET PROOF VEST PROGRAM	3,000	3,000	3,000	3,000	3,000
TOTAL	297,729	201,180	370,945	335,595	335,595

**CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 CAPITAL REQUEST FORM**

7/2/2015

DEPARTMENT:	<i>Walterboro Police Department</i>
ITEM:	<i>(3) Marked Police Cars</i>
COST:	<i>\$140,000</i>
PURPOSE OF PURCHASE	
<small>(CHECK ONE OR MORE BOXES AS APPROPRIATE)</small>	
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>
TO EXPAND SERVICE	<input type="checkbox"/>
NEW OPERATION	<input type="checkbox"/>
TO INCREASE SAFETY	<input checked="" type="checkbox"/>
TO SAVE LABOR COST	<input checked="" type="checkbox"/>
OTHER	<input type="checkbox"/>
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>Purchase of new police cars and equipment</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>The job is currently being done with older, high mileage cars and out dated equipment.</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>Increasing repair bills and down time due to repairs needing to be done more often. These cars will replace: Unit #15, 2007 Crown Vic with 130,000 miles, Unit #24, 2007 Crown Vic with 120,000 miles, Unit #32, 2008 Crown Vic with 148,000 miles.</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)	
<i>Walterboro Ford, Rizer Chevrolet and Butler Dodge</i>	

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
CAPITAL REQUEST FORM**

7/2/2015

DEPARTMENT:	<i>Walterboro Police Department</i>	
ITEM:	<i>(2) Admin Police Cars</i>	
COST:	<i>\$64,000</i>	
PURPOSE OF PURCHASE		
(CHECK ONE OR MORE BOXES AS APPROPRIATE)		
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>	
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>	
TO EXPAND SERVICE	<input type="checkbox"/>	
NEW OPERATION	<input type="checkbox"/>	
TO INCREASE SAFETY	<input checked="" type="checkbox"/>	
TO SAVE LABOR COST	<input checked="" type="checkbox"/>	
OTHER	<input type="checkbox"/>	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?		
<i>Purchase of new police cars and equipment.</i>		
HOW IS THE JOB PERFORMED NOW?		
<i>The job is being performed with older, high mileage cars.</i>		
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?		
<i>We need to replace older, high mileage police cars on a regular schedule so that we do not get burdened with exorbitant repair bills later. These cars are requiring more maintenance due to age and normal use as police vehicle and equipment. These cars will replace: Unit #12, 2008 Ford Explorer with 114,000 miles, Unit #14, 2008 Ford Crown Vic with 133,000 miles.</i>		
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)		
<i>Rizer Chevrolet and Walterboro Motor Sales</i>		

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: JUDICIAL		
PERSONNEL LINE ITEMS		
SALARIES		
CIVILIAN	\$	94,158
SWORN		
SUBTOTAL		\$ 94,158
OVERTIME		
CIVILIAN	\$	2,000
SWORN		
SUBTOTAL		\$ 2,000
OTHER PAY		
CIVILIAN	\$	-
SWORN	\$	-
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 7,356
WORKERS COMPENSATION		\$ 862
STATE RETIREMENT		
CIVILIAN	\$	10,635
SWORN		
SUBTOTAL		\$ 10,635
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES		3
EIP (primary health insurance)	\$	17,134
Medical Bridge Hospitalization (Colonial)	\$	346
Employee Assistance Program (First Sun)	\$	108
Medical Employee Reimbursement Program (MERP)	\$	2,550
		\$ 20,138
TOTAL		\$ 135,149

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING BUDGET**

7/2/2015

DEPARTMENT: JUDICIAL					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
550-011 TRAINING SUMMARY COURT - STAFF & JUDGE	1,200	335	1,200	1,200	1,200
550-012 TRAVEL SUMMARY COURT - STAFF/JUDGES NEW REQ MTGS FOR STAFF/JDGS	2,500	821	3,000	3,000	3,000
550-013 AWARDS & CLAIMS	100	162	100	100	100
550-014 MEDICAL EXPENSE Wellness prevention	0	0	75	75	75
550-015 MEMBERSHIP DUES MASC/SCSCJA	300	100	200	200	200
550-016 OFFICE SUPPLIES copies/paper/ticket cards/pens/stamps & (3) chairs	3,000	1,727	4,000	4,000	4,000
550-017 POSTAGE	3,000	1,341	3,000	3,000	3,000
550-18 PUBLIC NOTICES	0	0	0	0	0
550-023 TELEPHONE internet/long distance	1,600	419	850	850	850
550-029 SUPPLIES WEST LAW UPDATES OTHER COURT RESEARCH PUBS	250	77	300	300	300
550-030 CONTRACTUAL SERVICES Court manage system Public Defender firm	0	3,500	7,000	7,000	7,000
550-079 EMPLOYEE LEASING (2)ASSOCIATE JUDGES	23,425	16,348	23,452	23,452	23,452
550-087 LEGAL EXPENSE JURY DUTY/SPANISH INTERPRETER GUARDIAN/COURT APPOINTMENTS	200	96	200	200	200
TOTAL	35,575	24,926	43,377	43,377	43,377

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: FIRE DEPARTMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN		
SWORN	\$ 549,382	
SUBTOTAL		\$ 549,382
OVERTIME		
CIVILIAN		
SWORN	\$ 25,000	
SUBTOTAL		\$ 25,000
OTHER PAY		
CIVILIAN		
SWORN	\$ 34,914	
SUBTOTAL		\$ 34,914
SOCIAL SECURITY		
		\$ 46,611
WORKERS COMPENSATION		
		\$ 25,695
STATE RETIREMENT		
CIVILIAN		
SWORN	\$ 86,154	
SUBTOTAL		\$ 86,154
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	14	
EIP (primary health insurance)	105,514	
Medical Bridge Hospitalization (Colonial)	1,613	
Employee Assistance Program (First Sun)	504	
Medical Employee Reimbursement Program (MERP)	11,900	
		\$ 119,531
TOTAL		
		\$ 887,288

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: FIRE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11-TRAINING	5,000	557	5,000	5,000	5,000
12-TRAVEL	7,500	0	2,000	2,000	2,000
13-AWARDS & CLAIMS	175	0	175	175	175
14-MEDICAL EXPENSE	0	335	775	700	700
15-MEMBERSHIP & DUES	575	0	475	475	475
16 - OFFICE SUPPLIES	2,500	1,326	2,500	2,500	2,500
17-POSTAGE/SHIPPING	237	86	200	200	200
18-PUBLIC NOTICES	1,000	0	1,000	1,000	1,000
19 - ELECTRICITY	8,156	3,464	9,000	9,000	9,000
23-TELEPHONE SERVICES	10,000	2,217	5,400	5,400	5,400
26 - BUILDING MAINTENANCE	3,000	3,542	15,000	10,000	10,000
renovate station #1					
27- BLDG/MOB EQUIP INSURANCE	0	518	600	600	600
29-SUPPLIES	10,000	1,362	8,000	8,000	8,000
30-CONTRACTUAL	28,000	5,441	15,000	10,000	10,000
32 - VOLUNTEER EXPENSE	9,100	12,232	15,000	15,000	15,000
new volunteer plan					
33-TIRES	4,000	0	3,000	3,000	3,000
34-GAS AND OIL	30,000	9,166	20,000	20,000	20,000
35-VEHICLE EXPENSES	40,000	18,205	40,000	40,000	40,000
38-TOOLS AND SMALL EQUIP	5,000	778	18,593	18,500	18,500
therm image/lp gas detec/radios (30) voice amp units					
39-EQUIPMENT REPAIRS	1,500	3,349	5,000	5,000	5,000
40- UNIFORMS	10,000	4,759	8,000	8,000	8,000
41-VEHICLE INSURANCE	9,000	6,870	10,200	8,400	8,400
addtl fire truck					
42-RADIO SERVICES	500	567	1,000	1,000	1,000
90-DEBT SERVICE	34,000	9,501	18,800	18,800	18,800
800 radio debt					
91-TESTING & EVALUATIONS	500	27	200	200	200
93-PRINTING & FORMS	500	0	500	500	500
94-CONTINGENCY	500	0	500	500	500
95 - PHYSICALS	8,500	0	9,500	9,500	9,500
96 - FIRE PREVENTION	2,000	975	2,500	2,000	2,000

CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 OPERATING REQUEST

7/2/2015

DEPARTMENT: FIRE DEPARTMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
628 - PERSONAL PROTECT GEAR	16,500	14,488	16,500	16,500	16,500
TOTAL	247,743	99,765	234,418	221,950	221,950

**CITY OF WALTERBORO
FY 2015-2016
CAPITAL REQUEST FORM**

DEPARTMENT:	FIRE DEPARTMENT
ITEM:	FIRE PUMPER WITH EQUIPMENT
COST:	\$314,000

PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	<input type="checkbox"/>
PRESENT EQUIPMENT OBSOLETE	<input checked="" type="checkbox"/>
TO EXPAND SERVICE	<input type="checkbox"/>
NEW OPERATION	<input type="checkbox"/>
TO INCREASE SAFETY	<input checked="" type="checkbox"/>
TO SAVE LABOR COST	<input checked="" type="checkbox"/>
OTHER	<input checked="" type="checkbox"/>

WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?

A fire pumper is the primary truck we use for fire suppression and responds to all emergency calls. Our fleet is aging rapidly. We have a 2004 pumper (11yrs old), 1999 pumper (16yrs old) and 1989 pumper (26 yrs old) at this time. The plan is to replace the 1989 pumper with a new pumper and use the 1989 pumper as a reserve. A reserve pumper is needed to place into service when a first responding truck is placed out of service due to scheduled maintenance or repair. We have a 1984 pumper (31 yrs old) that served as our reserve; however, it was converted into a service truck when the metal water tank rusted through in several areas. There were problems with the fire pump as well. The 1989 pumper has served the City well; however, the engine is burning an excessive amount of oil weekly. Finding replacement parts is also becoming a challenge due to the age; however, by limiting the amount of calls the truck responds to can keep the truck in use for a few more years.

HOW IS THE JOB PERFORMED NOW?

We have a 2004, 1999 and 1989 fire pumper.

WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?

Fire pumpers are designed and used for emergency situations. Our 1989 truck is 26 yrs old and experiencing mechanical issues.

WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)

Fireline, Inc., the authorized E-One dealer in South and North Carolina. The cost of the fire pumper with equipment is \$314,000. We have (3) fire pumpers and (1) ladder truck that were built by E-One. The E-One factory is located in Ocala, Florida. Fireline is opening a service shop in Walterboro.

**CITY OF WALTERBORO
2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: SANITATION		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 150,831	
SWORN		
SUBTOTAL		\$ 150,831
OVERTIME		
CIVILIAN	\$ 5,000	
SWORN		
SUBTOTAL		\$ 5,000
OTHER PAY		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 11,921
WORKERS COMPENSATION		\$ 11,164
STATE RETIREMENT		
CIVILIAN	\$ 17,235	
SWORN		
SUBTOTAL		\$ 17,235
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	5	
EIP (primary health insurance)	\$ 31,560	
Medical Bridge Hospitalization (Colonial)	\$ 576	
Employee Assistance Program (First Sun)	\$ 180	
Medical Employee Reimbursement Program (MERP)	\$ 4,250	
		\$ 36,566
TOTAL		\$ 232,717

**CITY OF WALTERBORO
2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: SANITATION					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
(13) AWARDS & CLAIMS	200	0	200	200	200
To pay any small claims for damage by garbage truck					
(14) MEDICAL EXPENSE	0	0	125	125	125
Wellness prevention/drug test					
(29) SUPPLIES	500	0	500	500	500
Mechanic shop supplies batteries, belts, hoses decals, notices, etc					
(33) TIRES	10,000	8,177	10,000	10,000	10,000
As needed-new on front recaps on back					
(34) GAS & OIL	30,000	11,019	30,000	30,000	30,000
11,000 gal diesel/oil/fluids					
(35) VEHICLE EXPENSE	10,000	32,686	15,000	15,000	15,000
Outside shops/parts/ Batteries, lights, misc					
(38) TOOLS & SMALL EQU	100	0	100	100	100
Mechanic tools, etc					
(39) EQUIPMENT REPAIR	2,000	2,721	2,000	2,000	2,000
Repair on equipment					
(40) UNIFORMS	1,600	596	1,600	1,600	1,600
(41) VEHICLE INSURANCE	8,800	9,202	9,200	9,200	9,200
(90) DEBT SERVICE	45,928	0	42,691	42,691	42,691
(97) COMM DISPOSAL FEE	60,000	27,065	60,000	60,000	60,000
(107) T/S to Equipment Replacement Fund	0	0	0	0	0
(801) Roll Carts & Commercial Containers	25,000	14,972	30,000	30,000	30,000
TOTAL	194,128	106,438	201,416	201,416	201,416

**CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: PARKS		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 203,542	
SWORN		
SUBTOTAL		\$ 203,542
OVERTIME		
CIVILIAN	\$ 5,000	
SWORN		
SUBTOTAL		\$ 5,000
OTHER PAY		
CIVILIAN	\$ 1,000	
SWORN		
SUBTOTAL		\$ 1,000
SOCIAL SECURITY		\$ 16,030
WORKERS COMPENSATION		\$ 3,598
STATE RETIREMENT		
CIVILIAN	\$ 23,175	
SUBTOTAL		\$ 23,175
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	7	
EIP (primary health insurance)	\$ 40,725	
Medical Bridge Hospitalization (Colonial)	\$ 806	
Employee Assistance Program (First Sun)	\$ 252	
Medical Employee Reimbursement Program (MERP)	\$ 5,950	
		\$ 47,733
TOTAL		\$ 300,078

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
OPERATING BUDGET**

7/2/2015

DEPARTMENT: PARKS						
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED	
11 - TRAINING	800	610	1,500	1,500	1,500	
12 - TRAVEL	100	0	100	100	100	
13 - AWARDS & CLAIMS	100	0	100	100	100	
14 - MEDICAL EXPENSE Wellness prevention/drug tests/hep B	0	403	775	775	775	
15 - MEMBERSHIP DUES	375	0	800	800	800	
16 - OFFICE SUPPLIES	400	241	400	400	400	
17 - POSTAGE	100	20	100	100	100	
18 - PUBLIC NOTICES	0	495	300	300	300	
19 - ELECTRICITY Shop & parks w/new lights & irrig	5,400	2,561	6,500	6,500	6,500	
23 - TELEPHONE mobiles/phone/internet-shop	2,800	2,023	4,000	4,000	4,000	
26 - BUILDING MAINTENANCE	200	0	200	200	200	
27 - BLDG/MOB EQUIP INSUR	700	659	900	900	900	
29 - SUPPLIES	4,500	5,310	6,000	6,000	6,000	
30 - CONTRACTUAL SERV	4,000	3,075	4,000	4,000	4,000	
33 - TIRES	1,000	0	1,000	1,000	1,000	
34 - GAS & OIL	12,000	6,586	13,000	13,000	13,000	
35 - VEHICLE EXPENSE	3,500	1,855	3,500	3,500	3,500	
38 - TOOLS & SMALL EQUIP	6,500	1,235	6,500	6,500	6,500	
39 - EQUIPMENT REPAIR	3,500	893	3,500	3,500	3,500	

CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 OPERATING BUDGET

7/2/2015

DEPARTMENT: PARKS						
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED	
40 - UNIFORMS	4,000	1,647	4,500	4,500	4,500	
41 - VEHICLE INSURANCE (5)	2,700	2,011	3,500	2,745	2,745	
67 - WATER BILLS irrigation in rennov parks	6,500	3,669	10,000	10,000	10,000	
87 - LEGAL EXPENSE	1,000	2,480	1,000	0	0	
92 - TUITION REIMBURSEMENT	0	0	9,800	4,500	4,500	
107 - T/S TO EQUIP REPLACE	0	0	0	0	0	
110 - PLANT MATERIAL	24,500	3,318	27,500	27,500	27,500	
112 - CITY PARK MAINT	10,000	1,849	10,000	10,000	10,000	
TOTAL	94,675	40,940	119,475	112,420	112,420	

**CITY OF WALTERBORO
 FY 2015-2016 BUDGET
 CAPITAL REQUEST JUSTIFICATION**

7/2/2015

DEPARTMENT:	<i>Parks Department</i>
ITEM:	<i>Chevy Silverado</i>
COST:	<i>\$25,000</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	<input checked="" type="checkbox"/>
PRESENT EQUIPMENT OBSOLETE	<input type="checkbox"/>
TO EXPAND SERVICE	<input type="checkbox"/>
NEW OPERATION	<input type="checkbox"/>
TO INCREASE SAFETY	<input type="checkbox"/>
TO SAVE LABOR COST	<input type="checkbox"/>
OTHER	<input type="checkbox"/>
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>Perform daily operations, pull small trailers and pick up supplies.</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>With current F-150</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>Our current F-150 is 14 years old, has 230,770 miles on it and needs numerous repairs.</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)?	
<i>State Contract</i>	

**CITY OF WALTERBORO
FY 2015-2016
CAPITAL REQUEST JUSTIFICATION**

7/2/2015

DEPARTMENT:	<i>Parks Department</i>
ITEM:	<i>Ford F-250</i>
COST:	<i>\$31,000</i>
PURPOSE OF PURCHASE	
(CHECK ONE OR MORE BOXES AS APPROPRIATE)	
SCHEDULED REPLACEMENT	
PRESENT EQUIPMENT OBSOLETE	
TO EXPAND SERVICE	
NEW OPERATION	X
TO INCREASE SAFETY	X
TO SAVE LABOR COST	
OTHER	
WHAT WILL THE EQUIPMENT OR CAPITAL ITEM BE USED FOR?	
<i>To perform daily tasks pulling trailers to work sites. Have the capability to pull off the shoulders on the mile outs up to the beds to unload the mulch trailer.</i>	
HOW IS THE JOB PERFORMED NOW?	
<i>Parking the mulch trailer at the interchange and then transporting the mulch into our gators then hauling it out to the beds on the mile outs to unload.</i>	
WHY IS THIS ITEM NEEDED THIS BUDGET YEAR?	
<i>Replacement for the green F-250 which is a 2003 with 196,409 miles. The 2 wheel drive F-250's we have currently get stuck when we pull off the shoulders of the interstate. We will re-mulch all interstate beds in house and not contract this out as in the past. Contracting the job costs \$33,000. If we were to purchase a mulch blower, it would cost \$72,000. Pulling up to the location and putting mulch out by hand saves us time and money.</i>	
WHAT IS THE SOURCE OF YOUR COST ESTIMATE (INCLUDE SALES TAX AND DELIVERY COST IF APPLICABLE)	
<i>State contract.</i>	

**CITY OF WALTERBORO
FY 2015-2016 BUDGET
PERSONNEL OPERATING BUDGET**

7/2/2015

DEPARTMENT: TOURISM DEVELOPMENT		
PERSONNEL LINE ITEMS		LINE ITEM TOTAL
SALARIES		
CIVILIAN	\$ 73,185	
SWORN		
SUBTOTAL		\$ 73,185
OVERTIME		
CIVILIAN		
SWORN		
SUBTOTAL		\$ -
OTHER PAY		
CAR ALLOWANCE		
SWORN	\$ -	
SUBTOTAL		\$ -
SOCIAL SECURITY		\$ 5,599
WORKERS COMPENSATION		\$ 858
STATE RETIREMENT		
CIVILIAN	\$ 8,094	
SWORN		
SUBTOTAL		\$ 8,094
HEALTH INSURANCE		
# OF ELIGIBLE EMPLOYEES	1	
EIP (primary health insurance)	\$ 5,675	
Medical Bridge Hospitalization (Colonial)	\$ 115	
Employee Assistance Program (First Sun)	\$ 36	
Medical Employee Reimbursement Program (MERP)	\$ 850	
		\$ 6,676
TOTAL		\$ 94,412

**CITY OF WALTERBORO
2015-2016 BUDGET
OPERATING REQUEST**

7/2/2015

DEPARTMENT: TOURISM DEVELOPMENT					
LINE ITEM DESCRIPTION	2014-2015 BUDGETED	2014-2015 YTD ACTUAL	DEPARTMENT REQUESTED LINE ITEM TOTAL	MANAGER'S RECOMMENDATION	COUNCIL APPROVED
11 Training sts, scnb, gov conf	2,000	0	3,000	1,500	1,500
12 Travel sts, scnb, gov conf	2,000	0	2,000	1,500	1,500
13 Awards & Claims Familiarization, wildlife	500	1,224	500	500	500
14 Medical Expense Wellness prevention	0	0	25	25	25
15 Membership & Dues sts, scnb, travel & tourism coalition regional tourism	1,000	600	1,000	1,000	1,000
16 Office Supplies Printing, supplies, etc., computer	1,000	1,146	2,000	1,000	1,000
17 Postage	1,000	447	1,000	1,000	1,000
23 Telephone	2,400	1,507	2,500	2,500	2,500
26 Building Maintenance	2,000	5,233	2,000	2,000	2,000
29 Supplies Calendar of Events, seed packets, tourism related supplies, press kits	4,000	1,401	4,000	4,000	4,000
30 Contractual Services Addtl cleaning, web site, PR media extra carpet/floor/window cleaning	13,000	6,835	14,000	14,000	14,000
113 Advertising & Promotion Antiques newspaper, Comcast Lowcountry Guidebook Channel 4 tv, newspaper	5,000	1,097	5,000	5,000	5,000
TOTAL	33,900	19,490	37,025	34,025	34,025

**CITY OF WALTERBORO
 FY 2014-2021 BUDGET
 GENERAL FUND DEBT SERVICE ANALYSIS**

DEBT ITEMS	DEPT. / LINE ITEM	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
2011 GENERAL OBLIGATION BOND	810-1090	\$ 178,000	\$ 205,657	\$ 205,657	\$ 205,657	\$ 205,657	\$ 205,657	\$ 129,881	\$ 129,881
800 RADIO	500-090	\$ 25,182	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
2014-2015 LEASE Sanitation Truck	800-090	\$ -	\$ 21,346	\$ 42,691	\$ 42,691	\$ 42,691	\$ 42,691	\$ 21,346	\$ -
TOTAL CURRENT SCHEDULED DEBT		\$ 203,182	\$ 280,657	\$ 280,657	\$ 280,657	\$ 280,657	\$ 205,657	\$ 129,881	\$ 129,881